

## REGULAR SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD  
MAX D. WALKER ADMINISTRATION BUILDING  
35 MARTIN LUTHER KING, JR. BLVD.  
QUINCY, FLORIDA

August 28, 2012

6:00 P.M.

This meeting was open to the public and electronically recorded.

The following Board members were present: Mr. Judge B. Helms, Chairman; Mr. Eric F. Hinson; Mr. Charlie D. Frost; Mr. Roger P. Milton; and Mr. Isaac Simmons. Also present were Mr. Reginald C. James, Superintendent and Secretary to the Board; Mrs. Deborah Minnis, Attorney for the Board; and others.

1. CALL TO ORDER

The meeting was called to order by the Chairman, Mr. Judge B. Helms, at 6:05 p.m.

2. OPENING PRAYER

The opening prayer was led by Mr. Charlie D. Frost.

3. PLEDGE OF ALLEGIANCE

Recited in unison.

4. RECOGNITIONS

Mr. Hinson stated that he attended a "Stomping The Grapes" event with FAMU President, Provost, and Representative Alan Williams. He recognized Coach Fuller for being an outstanding speaker at the Havana Kiwanis Club. He congratulated East Gadsden High School football team for winning against Bainbridge High School.

Board members congratulated Ms. Audrey Lewis as the new School Board Member representative for District One.

Mr. Helms entertained a motion to approve the remaining consent agenda. The motion was made by Mr. Roger P. Milton, seconded by Mr. Eric F. Hinson and carried unanimously.

5. REVIEW OF MINUTES

- a. July 31, 2012, 4:30 p.m. – School Board Workshop
- b. July 31, 2012, 6:00 p.m. – Tentative Budget Hearing
- c. July 31, 2012, Regular School Board Meeting – Immediately following the Tentative Budget Hearing at 6:00 p.m.

ACTION REQUESTED: The Superintendent recommended approval.

7. AGREEMENTS/PROJECT/GRANT APPLICATIONS

- a. Purchase Orders

Fund Source: Federal/General Fund  
Amount: Federal \$30,000.00 and General \$12,000.00

ACTION REQUESTED: The Superintendent recommended approval.

- b. Purchase Orders

Fund Source: Federal Fund  
Amount: \$171,973.00

ACTION REQUESTED: The Superintendent recommended approval.

8. EDUCATIONAL ISSUES

- a. Master In-Service Plan

Fund Source: N/A  
Amount: N/A

ACTION REQUESTED: The Superintendent recommended approval.

ITEMS FOR DISCUSSION

Items preceded by an asterisk (\*) were removed from the CONSENT agenda at the beginning of the meeting and acted upon during the DISCUSSION portion of the agenda.

- \*6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions)

- a. Personnel 2011 – 2012

ACTION REQUESTED: The Superintendent recommended approval.

- b. Personnel 2012 – 2013

In response to Mr. Helms' question if 877 was the correct number of employees, Mr. James stated yes.

Mr. Helms stated that the payroll needed to be reviewed in order to ensure the number of employees were correct. He requested a copy of the staff allocations by school. He requested a copy of the district's staff allocations by school. He stated that the district needs to adhere to the staffing plan.

Dr. Hightower stated that the district budgeted for 700 employees to be funded from the general fund.

In response to Mr. Milton's concern regarding two Reading Coaches at Carter Parramore Academy, Dr. Hightower stated that Mrs. Kimberly Cummings has accepted another position in Jefferson County.

Following discussion, Mr. Roger P. Milton made a motion to accept the Superintendent's recommendation to approve agenda item #6a&b. The motion was seconded by Mr. Eric F. Hinson and carried unanimously.

**ACTION REQUESTED:** The Superintendent recommended approval.

\*7. **AGREEMENTS/PROJECT/GRANT APPLICATIONS**

c. **Vision Services for Exceptional Students**

Fund Source: FEFP Dollars  
Amount: \$14,500.00 (est.)

Mr. Hinson requested an overview of the vision services for exceptional students.

Ms. Sharon Thomas stated that the contract will provide vision services for exceptional students, orientation and mobility training for the visually impaired students.

Following discussion, Mr. Eric F. Hinson made a motion to accept the Superintendent's recommendation to approve agenda item #7c. The motion was seconded by Mr. Charlie D. Frost and carried unanimously.

**ACTION REQUESTED:** The Superintendent recommended approval.

d. **PAEC Virtual School Agreement**

Fund Source: FEFP  
Amount: Undetermined – based upon enrollment

Mr. Helms requested an overview of the PAEC Virtual School Agreement.

Dr. Sylvia Jackson stated that the State of Florida requires each school district to have a virtual instruction program pursuant to F.S.1002.45. She stated that the Participation Agreement is requested in order to provide a virtual instruction program to the students of Gadsden County as a school choice option.

Mr. Hinson stated that he was concerned about the cost and wanted to further review the PAEC Virtual School Agreement.

Mr. Eric F. Hinson made a motion to defer action on agenda item #7d.

The motion died for lack of a second.

Mr. Simmons made a motion to accept the Superintendent's recommendation to approve agenda item #7d with a time sensitive date of 30 days for review. The motion was seconded by Mr. Eric F. Hinson and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

- e. Dual Enrollment & Career Pathways Articulation Agreement Between Tallahassee Community College and Gadsden County Schools 2012 – 2013

Fund Source: FEFP  
Amount: N/A

Mr. Hinson requested and overview of the Career Pathways Agreement with Tallahassee Community College.

Ms. Debra Rackley stated that there were five areas of change in the contract. She stated that the Career Pathways Agreement provide articulated college credit.

Following discussion, Mr. Eric F. Hinson made a motion to accept the Superintendent's recommendation to approve agenda item #7e. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

- f. Education Partnership Agreement Between Keiser University and The Gadsden County School Board

Fund Source: N/A  
Amount: N/A

Mr. Hinson stated that he was concerned about the benefits to employees and their family members for attending Keiser University.

Mr. Tichaona "T" Matewa stated that the Education Partnership Agreement with Keiser University provides a 25% scholarship to employees and their family members for the delivery of an on campus, online, or hybrid Associate of Science, Associate of Arts, Bachelors of Art, Bachelors of Science, Masters, and Doctoral degree program.

Following discussion, Mr. Isaac Simmons made a motion to accept the Superintendent's recommendation to approve agenda item #7f. The motion was seconded by Mr. Roger P. Milton and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

- g. Articulation Agreement Between Keiser University and the Gadsden County School Board

Fund Source: N/A  
Amount: N/A

Mr. Eric F. Hinson made a motion to accept the Superintendent's recommendation to approve agenda item #7g. The motion was seconded by Mr. Isaac Simmons and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

Ms. Millie Forehand, Executive Director of CEDO, presented the Board with a copy of the Crossroad Academy Charter School Audit Reports. She requested an invitation be provided to the CEDO Board when there is discussion regarding Crossroad Academy Charter School. She stated that the CEDO Board members would like to receive notice. She inquired about an invoice regarding Erate service for Crossroad Academy Charter School.

Mr. Helms requested Ms. Forehand contact Mrs. Bonnie Wood regarding the invoice for Crossroad Academy Charter School E-rate service.

In response to Ms. Forehand's request for the School Board to rescind their decision to not pay the invoice for E-rate service for Crossroad Academy Charter School, Mr. Helms stated that the issue was discussed in a workshop setting and no final decision has been made.

9. EDUCATIONAL ITEMS BY THE SUPERINTENDENT

Mr. James stated that the Governor was scheduled to visit Gadsden Elementary Magnet School on September 14<sup>th</sup>. He announced that Mrs. Betty James was retiring, and a reception was scheduled for Tuesday, September 4<sup>th</sup>, 5:00 p.m. in the media center at George W. Munroe Elementary School.

10. SCHOOL BOARD REQUESTS AND CONCERNS

Mr. Hinson stated that Havana Elementary School has a drainage problem that need to be repaired.

Mr. Helms made the following announcements: 1) September 14<sup>th</sup> – Final Budget Hearing at 6:00 p.m.; 2) September 18<sup>th</sup> – Board Workshop at 4:00 p.m.; and 3) September 25<sup>th</sup> – 4:30 p.m. Board Workshop, and 6:00 p.m. Regular Board Meeting.

Mr. Hinson stated that the Midway Day Celebration was scheduled for Monday, September 3<sup>rd</sup>.

11. The meeting adjourned at 7:10 p.m.