

Fannin County School System SY 2022-2023 District Leadership Duties

Dr. Michael Gwatney, Superintendent
Shannon D. Miller, Executive Director/Incoming Superintendent

Chief Operations Officer

**Darren Danner*

- Oversight of assigned directors
- Director of public safety/emergency management
- School resource officer (SRO) coordinator
- SPLOST fund coordinator
- Workplace safety coordinator
- Project design and planning coordinator
- Bids, negotiations, and contracts facilitator
- Facilities and maintenance program director
- Workers compensation administrator
- District calendar committee coordinator

Director of Technology & Information Services

****Heather Finley*

- Technology and information leadership
- Technology-related professional learning
- Technology-related grants/E-Rate management
- FTE/CPI/student information coordinator
- Security officer (MyGaDOE Portal)
- Internet/network/social media compliance
- Notification system/social media coordinator
- New student registration/enrollment coordinator
- Co-Coordinator of Title-IIA/PQ
- Professional certification coordinator
- New teacher mentoring coordinator
- Attendance Support Team coordinator
- Title V-B coordinator

Director of Nutrition & Wellness

****Martha Williams*

- School nutrition program administrator
- District wellness program/committee coordinator
- Feed Fannin/Snack-in-a-Backpack coordinator
- District public health coordinator
- Fannin Regional Board representative
- Coordination of district level special events
- FCSS Teacher of the Year coordinator
- REACH scholarship coordinator
- Board of Education minutes/archive coordinator

Director of Finance

****Susan Wynn*

- Financial leadership/Certified Public Accountant
- Annual budget and millage preparation
- Grants, bids, and contracts management
- Coordination of all financial audits
- Workers compensation injuries
- Maintenance of all public records
- SPLOST funding manager
- Coordinator of school activity accounts
- Frontline program facilitator

Deputy Superintendent

**Betsy Hyde (49%)*

- Oversight of Assistant Superintendent and Principals
- Director of personnel/Title IX
- School Governance Team liaison
- Teach Georgia/Frontline program administrator
- Leadership development coordinator
- Professional standards/ethics coordinator
- Personnel induction/remediation coordinator
- Chamber of Commerce representative
- TKES/LKES coordinator/employee evaluations
- Coordinator of public information requests/responses
- Professional certification facilitator

Assistant Superintendent

***Robert Ensley*

- Oversight of all transportation personnel
- Transportation program administrator
- Bus route coordinator
- Driver standards and training
- FCSS vehicle management and compliance
- Student Code-of-Conduct administrator
- Student discipline appeals coordinator
- Disciplinary tribunals/hearing officer
- Principal mentoring/remediation/technical assistance
- Federal CARES coordinator
- Calendar committee member

**Leader reports directly to the SUPT/ED and is a member of the Executive Leadership Cabinet*

***Leader reports directly to the DS (or SUPT/ED if DS is off)*

****Leader reports directly to the COO*

*****Leader reports directly to the CAO*

*In the event of absence or unavailability of the SUPT/ED, the succession of district authority shall be as follows:
1) DS, 2) COO, 3) CAO, and 4) AS*

All executive leadership, directors, and principals participate on the DSIT and attend all BOE meetings unless exempted



Chief Academic Officer

**Lucas Roof*

- Oversight of assigned directors
- Accreditation (SACS/GAC) coordinator
- District School Improvement Team Chair
- Assessment and accountability coordinator
- District CTAE/Perkins funding administrator
- STEM/STEAM coordinator
- Post-secondary/higher education liaison
- Student teaching coordinator
- Development Authority Board representative
- Title IV-A coordinator
- Media services coordinator
- Board policy/admin regulation coordinator
- District Charter administrator
- Employee travel coordinator
- GSBA Local Board Training coordinator
- Calendar committee member

Director of Student Services

*****Gini Tipton*

- Special education administrator
- Title VI-B IDEA coordinator
- §504 coordinator
- MTSS Co-Leader: SST/mental health/wraparound services
- FCSS counselor coordinator (schools/crisis)
- School social work coordinator
- Fannin County DFCS Board representative
- Fannin County Family Connections liaison
- Homebound education coordinator
- School nurse program coordinator

Director of Curriculum & Instruction

*****Dr. Connie Huff*

- Director of PK-12 curriculum
- Title I-A coordinator
- Co-Coordinator of Title-IIA/PQ
- Pre-K coordinator
- Academic coach/Parent liaison coordinator
- Textbook/learning resources coordinator
- QBE programs (Gifted/ESOL/Remedial/EIP)
- New teacher mentoring facilitator
- Professional learning coordinator
- MTSS Co-Leader: RTI/SST/PBIS
- Interventionist coordinator
- Get Georgia Reading/community literacy

Updated November 1, 2022