



NEW BROCKTON
ELEMENTARY SCHOOL

... A Great Place to Learn

Parent & Family Engagement Plan

New Brockton Elementary School Parent & Family Engagement Plan

1. Describe how the school will convene an annual meeting to inform parents of the school's participation in Title I and explain Title I requirements, including the 1% set-aside, and the right of parents involved.

New Brockton Elementary holds an annual Title I Stakeholder Meeting during the annual Beginning of the School Year Open House. Parents are given information regarding what Title I funds are, how it is determined if a school receives Title I funds, and how the funds are used to enhance our students' learning and increase student achievement. They are informed regarding the 1% set-aside for parental engagement, as well as parental rights. Our parental engagement money this year was spent on communicator folders as well as materials to create flyers to be sent home to parents. Being a Title I school means we receive federal funding to supplement our school's existing programs to support students in academic success and meeting the state standards.

2a. Describe how there will be a flexible number and format of parent meetings offered, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement.

We have PTO Meetings that are scheduled throughout the school year. We have "Lights on Afterschool." This night is set aside one night in October and allows parents to come visit their child's classroom and talk with their child's teacher. Parents will pick up their children's report cards this night. Teachers send home notes before this night to set up a specific time to speak to their parents individually. Teachers also encourage parents to contact them with questions or concerns and often schedule parent-teacher conferences before school, during planning time, and after school. Teachers and administrators are always available to contact through email correspondence or phone calls.

2b. Describe how parents will be involved in the planning, review and improvement of the Title I Program (Note: State the school's process for how all Title I parents have the opportunity for involvement in decision-making).

Parent representatives are on the ACIP/Title I Committee and encouraged to voice their opinions and concerns and participate in the development and approval of the budget. A Title I/Stakeholder Survey used to develop school-wide goals, is also sent home in the spring of each school year in order to solicit feedback from parents about the strengths and areas of concern in our school.

2c. Describe how funds allocated for parent involvement are being used in the school.

Funds for parent and family engagement are used to provide supplies to produce monthly calendars that go home, weekly calendars that are sent home by each teacher, informational handouts with tips on how to help their child/children at home, and signs that are displayed in the community to announce school-wide upcoming events. NBES also uses those funds to purchase parent communicator folders and student planners for sixth grade students.

training to help parents to work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement.

New Brockton Elementary sends home a Coffee County Parents and Teachers United in Helping Our Pupils Excel (HOPE) Time/Talent Survey asking if there is a special area in which they would like to volunteer (ie. talent/hobby to share, chaperone field trips, read to the class, help the class parties, assist teacher with bulletin boards) through the school year. This survey is sent home at the Open House night at the beginning of the school year. Title I requirements are reviewed at the annual Title I meeting held on Open House night. We host an annual "Lights on Afterschool" each October that allows parents to come into the school and pick up report cards and schedule conferences with their child's teacher. Our Annual Book Fair is also open for the parents to shop. Weekly folders go home with students containing announcements and graded work for their child. State assessment home reports go home in these weekly folders when it is received by the school. Our parents are given the opportunity to have an INOW Parent Portal account which allows them to view the teacher's lesson plans and their student's current grades at any time.

6b. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children.

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

Shall educate teachers, office personnel, and other school staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.

New Brockton Elementary School sends home a Coffee County Parents and Teachers United in Helping Our Pupils Excel (HOPE) "Sessions for Parents" Interest Inventory asking if there is a special area in which they would like to receive training for adults. We have parents on our textbook committees and ACIP/Title I Committee. We send home monthly calendars with tips on how to help their child at home with featured subjects. Materials are discussed and shared during parent/ teacher conferences that will aid the parent in helping their child with academics at home. Jumpstart is an opportunity provided for all Kindergarten students to attend one day from 8:00-12:00 with their new teacher. Jumpstart involves a parent meeting with the administrator and then a visit to their child's classroom that includes an introduction to "Kindergarten Life" by their child's teacher to include the Kindergarten curriculum. In October, we have an event called Lights on Afterschool. At this event, the school is open to parents from 3:00-7:00. This is a time in which they may set up conferences, participate in the Book Fair, and pick up their child's report card.

6c. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children.

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

when appropriate, but also have a bilingual paraprofessional on staff to translate for our Spanish speaking families.

6e. Describe how the school will build capacity for parental involvement including how parents will be encouraged to become equal partners in the education of their children.

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, our school:

Shall provide such other reasonable support for parental involvement activities as parents may request. Weekly folders will go home with students containing announcements and graded work for their child. New Brockton Elementary School sends home a Coffee County Parents and Teacher United in Helping Our Pupils Excel (HOPE) Time/Talent Survey and Sessions for Parent Inventory. PTO meetings are held throughout the school year. Teachers encourage parents to contact them the questions or concerns and often schedule parent-teacher conferences before school, during planning, and after school. Teachers and administrators are always available to contact through email correspondence or phone calls. Parent representatives are also on the Title I/ ACIP Committee. We notify parents of special events or dates about Title I programs through teachers' weekly folders, the school website, School Cast announcements, and/or signs. We make all information that goes home in multi-language as needed.

7. Describe how the school will ensure the provision for participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 in a format and, to the extent practicable, in a language such parents understand.

New Brockton Elementary School communicates with parents through a variety of methods: emails, phone calls, conferences, flyers, SchoolCast all call system, social media pages, web-page, Remind101, Class Dojo, etc. We coordinate with our bilingual paraprofessional, bilingual teacher, or translator from Coffee County Family Services when a translator is needed to assist with a language barrier. We make all information that goes home in multi-language if requested. Parents with disabilities can easily access our campus in the same ways that our students with disabilities access it (i.e. handicap ramps, bathrooms, the width of doors, handicap parking).