

**Grand Canyon Unified School**  
**Regular School Board Meeting**  
**September 8, 2015**  
**Minutes**

The Governing Board reserves the right to move into Executive Session for discussion and consideration of employment, assignment, promotion, demotion, salaries etc and/or legal advice with its attorneys for any item listed on the agenda, in person or telephonically, pursuant to A.R.S. 38431.03(A)(1)(3)

Member of the Governing Board may attend either in person or by telephone conference call.

Members Present: Kevin Hartigan, President; SuZan Pearce, Member; Brian Donehoo, Member; Jennifer Allen, Member, Dr. Shonny Bria, and several staff members and/or members of the Community being present.

Mr. Hartigan called the meeting to order at 5:30pm. Ms. Pearce seconded the motion. The motion carried 4-0.

Coconino County Superintendent, Risha VanderWey spoke briefly before swearing in new Board Member Jennifer Allen. After she spoke, Jennifer read a statement of her taking the oath of office, and agreed to serve as a Board member for Grand Canyon Unified School District.

Ms. Rommel, Union President welcomed Ms. Allen as a Board Member and thanked her for volunteering for this position and her willingness to serve.

President Hartigan lead the Pledge of Allegiance.

#### WORK SESSION

Dr. Bria asked to pre-empt the first speaker (Mr. Donehoo). She spoke about consideration to attend the upcoming ASBA Conference for School Board members in December. SuZan indicated that the Conference is scheduled for December 10-11, with the pre-conference starting on Dec 9<sup>th</sup>.

Dr. Bria asked for a special meeting in early October (possibly October 7<sup>th</sup> or 8<sup>th</sup>), to discuss the FY 14-15 Budget. SuZan asked about making sure the meeting did not conflict with Parent/Teacher Conferences. After discussion, the Board settled on meeting the morning of October 7<sup>th</sup> at 7 AM.

Dr. Bria talked about her Goals and Objectives.

Mr. Donehoo talked about the Board Goals and objectives. Additionally, his committee will be crafting a Vision & Mission Statement.

President Hartigan asked if it was possible for Mr. Donehoo's committee to meet and craft the Mission & Vision statements by next month. Discussion was also had regarding aligning the Board's Goals with current Policies & Procedures. Dr. Bria talked about incorporating Goals into a long-term Strategic Plan. Further discussion regarding the Goals and strategies for implementation were discussed among the four Board members.

President Hartigan indicated that he would like to begin the regular Board Meeting at 6:15pm. Mr. Donehoo second the motion. The motion carried 4-0.

PLEDGE OF ALLEGIANCE - Previously Completed.

#### APPROVAL OF THE AGENDA

Mr. Hartigan moved to approve the latest revised agenda. Ms. Pearce seconded the motion. The motion carried 4-0.

#### CALL TO THE COMMUNITY

Brad Houston, 1504 Mohave, Grand Canyon, AZ. 86023 - Mr. Houston addressed the Board regarding technology, Beyond Textbooks and the switch at the high school from Advance Placement to Dual Enrollment classes.

Lori Rommel 134 Havasupai, Grand Canyon, AZ. 86023 - Ms. Rommel addressed the Board regarding room assignments. A teachers has been asked to move into a different classroom. The second topic was Teacher Contracts.

#### CORRESPONDENCE

A Copy of policy BAA and BAAE Board Self Evaluation was presented to the Board. Mr. Hartigan indicated that this usually is in another section of the Board Agenda. This item was acknowledged and the meeting continued.

A notice of an ASBA County Meeting was briefly discussed.

#### CONSENT AGENDA

Dr. Bria asked to remove the item approving the hire of Tammy Kelley as the Kindergarten teacher pending completion of references.

Mr. Donehoo asked to pull a list of the vouchers under Expenditures. He felt there were recurring errors and issues that are taking unnecessary time and asked why the Superintendent was allowing this to happen.

Dr. Bria called for an emergency executive session.

Mr. Hartigan moved for a break at 6:47 PM, and then to go into executive session. Mr. Donehoo seconded the motion. The motion carried 4-0.

The Executive Session was adjourned, whereby President Hartigan immediately called the Board back into Regular session at 7:33pm. Mr. Donehoo seconded the motion. The motion carried 4-0

The Board returned their attention to the consent agenda.

##### A. Approval of Governing Board Meeting Minutes: (BEDG, BEDGR)

August 11th Regular Meeting Minutes, August 13th Special Meeting Minutes and August 20th Special Meeting Minutes

##### B. Vouchers

Payroll	#4 \$ 2,881.28	#7 \$ 133,156.14#8 \$ 114,941.25
Expenditures	<b>201415</b>	<b>201516</b>
	#7040 \$ 1,942.69	#8005 \$ 75,757.70
	#7041 \$ 34,072.12	#8006 \$ 47,347.36
	#7042 \$ 5,992.88	#8007 \$ 4,199.00
	#7043 \$ 535.16	

##### C. New Hires Certified Michelle Blank, 2nd Grade

D. Substitutes Diane Koenk Carolyn Curwen, Long Term Sub in Library Tammy Kelly, Longterm sub Kindergarten (pending reference checks)

E. Approval to contract with Dr. Diana Gilsinger to review all policies, recommend changes and provide for new policies as needed. (Not to exceed \$5,000.00)

##### F. Approval of Travel and Fundraising Events

President Hartigan moved to approve the consent agenda with the removal of Tammy Kelly, pending reference checks. Ms. Pearce seconded the motion. The motion carried 4-0.

## OLD BUSINESS

Dr. Lehman presented the outline for the two new Science classes that will incorporate Reading, Writing, and Science skills for students in both special education and those identified as being ranked in the lowest 25% quartile of achievement. Reading & Writing levels in the classes currently range from second to eighth grade. Dr. Lehman shared that the next step is to link each area of study with specific AZCCRS Standards. The hope is to present this at the December, 2015 Board meeting. In the meantime, data will be collected on student participation and performance.

## NEW BUSINESS

Discussion and Approval of removing the following individuals: Lee Metheny, Frankie Armstrong, Kevin Dickerson and Myrna Hausa from ALL School Chase bank accounts Including but not limited to the Revolving, Food Services, Student Activities and Auxiliary accounts.

Ms. Pearce motioned to approve the removal of the specified names listed above from all School Chase bank accounts. Mr. Donehoo seconded the motion. The motion carried 4-0.

Discussion and Approval of Shonny Bria, Superintendent and Brenda Thomas-Martinez, Business Manager to be the only authorized individuals to discuss bank business with Chase personnel on behalf of Grand Canyon Unified School District.

Ms. Pearce motion to approve the above listed personnel to be the authorized individuals to discuss bank business with Chase personnel on behalf of Grand Canyon Unified School District. Mr. Hartigan seconded the motion. The motion carried 4-0.

Discussion and Approval of Authorized Check Signers on checking accounts to be as follows: Brenda Thomas-Martinez, Treasurer; Dr. Shonny Bria, Assistant Treasurer; Tom Rowland, Administration

Mr. Hartigan motion to approve the above listed individuals to be authorized checking account signers. Mr. Donehoo seconded the motion. The motion carried 4-0.

Discussion and Approval to accept bids for Physical Therapy, Occupational Therapy and Psychology services for Special Education students.

Per Board policy, Dr. Lehman presented 3 bids each for Occupational Therapy, Physical Therapy, and school Psychology services. Bids were received from Coconino County, Northland-Rural Therapy Assoc., Consulting Psychologist of Northern AZ and Ardor Health. Noted, not all entities provided quotes for all services.

Ardor Health provided the lowest bid for all services. Dr. Lehman explained that this company is not a local company. Ardor Health also e-mailed Dr. Lehman that they wanted the District to hire each person for at least half time.

The recommendation was for the Board to approve Northland Rural for Occupational Services and Physical Therapy (Both the lowest bid after Ardor health) and the Psychologist from Consulting Psychologist of Northern Arizona (Also lowest after Ardor.) [See Attachment following minutes.]

Mr. Hartigan made the motion to support the Administrative recommendation, with a second by Mrs. Allen. The motion carried 4-0.

## REPORTS

Business Manager's Report Brenda Martinez

- School Finances

Principal's Report Dr. Javier Abrego

- Weekly Administration Meetings
- SRO Program

