

# Tripoli Before & After School Child Care Program Contact Information

Name of Child/Children Enrolled:

	Grade _____
	Grade _____
	Grade _____

Parent/Guardian

\_\_\_\_\_

Address \_\_\_\_\_

Phone Numbers:

Father's Cell _____	Mother's Cell _____
Father's Work _____	Mother's Work _____

In the event of an emergency and we are unable to reach you, who should be notified?

Name _____	Phone _____
Name _____	Phone _____

Family Doctor \_\_\_\_\_ Doctor's Phone \_\_\_\_\_

Family Doctor \_\_\_\_\_

Street Address _____	City _____	State _____
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Family Dentist \_\_\_\_\_ Dentist's Phone \_\_\_\_\_

Family Dentist \_\_\_\_\_

Street Address _____	City _____	State _____
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Allergies/Medical Concerns/Special Needs: \_\_\_\_\_

**Tripoli Community Schools has permission to secure emergency care for my child(ren) in case of a medical/dental accident or illness? (Please circle) YES or NO**

Normal schedule that your child/children will be attending child care:

(Approximate Times)

**Drop Off Time Pick Up Time**

Monday	_____	_____
Tuesday	_____	_____
Wednesday	_____	_____
Thursday	_____	_____
Friday	_____	_____

Please list people that are authorized to pick up your child/children from child care:


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## **Tripoli Before & After School Child Care Program General Program Information**

**Hours of Program:** 6:00 – 8:00 a.m.  
3:20 – 5:30 p.m.

**Days Available:** Days when school is in session. No child care during vacations and weather related delays or cancellations.

**Students Eligible:** School-age students (Preschool-5<sup>th</sup> grade) who attend Tripoli Community School and the Tripoli Preschool Program.

**Fees:** \$75.00 registration fee per family – (non refundable) \$3.25 per hour for the first child.  
\$0.50 per hour discount per sibling (\$2.75, \$2.25...)  
Drop-in rate for unregistered families \$3.75 per hour per child \$0.50 snack fee per child per day.  
Half hour minimum charge.  
\$25 Late Fee for past due accounts per pay period.

**Payment:** Weekly billing following the first week of enrollment.

**Breakfast & Snack:** Breakfast will be available through the school breakfast program. Breakfast can be purchased through the elementary office.  
Registration fee will include an after school snack.

**Personnel:** A.M. Director: Karen Ensign  
P.M. Director: Allison Katzenburger  
Program Director: Helen Milius  
Principal: Sarah Figanbaum  
An assistant will be added during higher enrollment hours when needed.

**Policies & Procedures:** A handbook will be available prior to the start of school and is found on the elementary website.

**Registration Forms:** Available during school registration and at the elementary office.

**Questions:** Contact Sarah Figanbaum, Tripoli PK-5 Principal, 319-882-4203.

**Please return completed registration form with your enrollment fee of \$75.00 to:  
Tripoli Elementary Child Care Program  
309 9<sup>th</sup> Ave. SW  
Tripoli, Iowa 50676  
(Please make checks payable to Tripoli Community School.)  
or pay online.**