

Stewartstown School Board							
Meeting Minutes							
Date	April 3, 2023						
Time	5:15 pm						
Location	Stewartstown Community School						
Chairperson	Philip Pariseau						
Attendance							
Attendance Legend: P – Present at SCS A – Absent Z – Via Zoom C – Cell Phone							
School Board Members			Principals		SAU Members		
P	Betsy Gray	P	Courtney Sierad	P	Stephanie Humphrey	P	Debra Taylor
P	Philip Pariseau		(5:18 pm)			P	Bridget Cross
Public in Attendance: None							

Superintendent Taylor opened the meeting and asked for nominations for Chairperson.

B. Gray/P. Pariseau: To nominate Philip Pariseau as Chairperson.

VOTE: AFFIRMATIVE

Philip then asked for nominations or volunteers for all other positions.

B. Gray/P. Pariseau: To keep all positions the same as last year.

VOTE: AFFIRMATIVE

- Chairperson – Philip Pariseau
- Vice Chairperson- Betsy Gray
- NHSBA Delegate – Betsy Gray
- NHSBA Alternate – Courtney Sierad
- Legislative Delegate – Philip Pariseau
- Legislative Alternate – Betsy Gray
- Budget Sub-Committee – Betsy Gray
- SAU #7 Policy Committee – Philip Pariseau
- SAU #7 Technology Committee – Philip Pariseau

Chairperson Philip Pariseau then asked for adjustments to the agenda.

Adjustments to the Agenda: Superintendent Taylor stated that General Assurances had been received from the State Department of Education that afternoon and would require action by the school board.

Policy BCA Board Member Code of Conduct – There were no changes in the existing policy, just a review and recommendation from the SAU 7 Policy Committee that a vote be taken because it had not been reviewed for five years.

C. Sierad/B. Gray: To accept the Board Member Code of Conduct (BCA) as presented.

VOTE: AFFIRMATIVE

Hearing of the Public: No public was present.

SAFE Grant – Public School Infrastructure for \$10,000 to install window film throughout the school.

B. Gray/C. Sierad: To accept the SAFE Grant.

VOTE: AFFIRMATIVE

Reading of the Minutes: School Board Meeting of March 13, 2023

B. Gray/C. Sierad: To accept the minutes of March 13, 2023 as presented.

VOTE: AFFIRMATIVE

Special Reports: None

School Administrator's Report – Stephanie Humphrey

1. Read Across America week was filled with fun. Students and staff dressed up daily, read many Dr. Seuss books and had unique readers in their classrooms.
2. WMSI began this month's ten-week visits. Each group made a stop-motion film.
3. The Book Blast was a success. Each student received five books.
4. I want to thank Mary Jolles, Chairperson of Kiwanis Literacy Initiative, and the entire Kiwanis club for purchasing each student a book from Scholastic.
5. During the administrative day on March 17, 2023, staff took the opportunity to participate in many different activities. SAU 7 Professional Development Committee did a fantastic job of having different sessions that met the needs of many staff members.
6. March 31, 2023 is the end of the third quarter. One thing we would like to do is a spring fundraiser to help the funds in our student activity account. One quick and easy way to raise money is to sell candy bars. By consensus, the school board approved this.
7. The entire school will be attending a Recycled Percussion Chaos & Kindness show at Colebrook School along with Pittsburg students and staff.
8. During April and May we start registration for both preschool and kindergarten. Laurel Hemon and I are proposing a change to our current preschool program, which is three half days a week. We want to increase our preschool program to run five full days a week. This would benefit families who work. Finding transportation in the middle of the day is a hardship for some families.

Superintendent's Report – Dr. Debra Taylor:

1. Dr. Taylor reported who the newly elected board members for all the school districts are and those who are no longer on the boards.
2. Graduation dates are Colebrook, June 8th at 6:00 pm; Pittsburg, June 9th at 6:00 pm; Stewartstown 8th grade, June 13th at 5:00 pm.
3. At the April 13th SAU 7 School Board Meeting at SCS we will report on the collaborative work of the schools. We will also elect a new board chair for the SAU 7 School Board.
4. Teacher nominations will be handled in non-public session.
5. We need a vote on the proposal for the preschool program.

B. Gray/C. Sierad: To approve the full day preschool program effective for the 2023-2024 school year as proposed.

VOTE: AFFIRMATIVE

6. Assurances from the Department of Education need a vote. Betsy was not comfortable voting on this without knowing what changes were made. Bridget printed out the current assurances and compared them. She did find one change in how the Department of Education name was written from NHDOE to NHED.

B. Gray/C. Sierad: To approve the assurances with the following wording: I, Philip Pariseau, representing the School Board, acknowledge that the Superintendent, or other

Qualifying Administrator, as identified above, has consulted with all members of the School Board, in furtherance of the School Board's obligations, including those enumerated in RSA 189:1-a, and pursuant to the School Board's oversight of federal funds the District will be receiving and of the General Assurances, Requirements and Definitions for Participation in Federal Programs in said programs.

VOTE: AFFIRMATIVE

Business Administrator's Report – Bridget Cross:

1. Bridget included the quote from Window Film Depot to purchase and install the security film for the windows. The quote was \$4,860.00.

B. Gray/C. Sierad: To approve the quote from Window Film Depot if it includes film on the glass in the doors.

VOTE: AFFIRMATIVE

2. Also included was a proposal from Colebrook Plumbing & Heating, Inc. to vent the existing sink drain pump in the nurse's room properly. Price, including materials & labor \$1,750.00.

B. Gray/C. Sierad: To approve the proposal from Colebrook Plumbing & Heating for \$1,750.00.

VOTE: AFFIRMATIVE

3. Hebert will do the HVAC if the state approves the design build proposal. We can only spend \$200,000.

B. Gray/C. Sierad: To approve Hebert's proposal for the HVAC system.

VOTE: AFFIRMATIVE

Betsy commented that we need to be able to get more quotes.

4. Bridget also included the teachers' and support staff salaries schedules.

B. Gray/C. Sierad: To adopt the salary schedules as included.

VOTE: AFFIRMATIVE

Unfinished Business: None

New Business: None

Meetings:

SAU School Board will meet on April 13, at SCS at 6:00 pm

Next meeting for Stewartstown School Board will be May 1, 2023 at 5:15 pm.

Non-Public Session:

B. Gray/C. Sierad: Motion to go into non-public session at 6:07 pm per RSA 91-A:3 II(a)

Roll Call Vote: B. Gray – Yes; C. Sierad – Yes; P. Pariseau – Yes

B. Gray/C. Sierad Motion to return to public session at 6:30 pm.

Roll Call Vote: B. Gray – Yes; C. Sierad – Yes; P. Pariseau – Yes

B.Gray/C. Sierad Motion to approve the staff contract nominations as recommended by the Superintendent. VOTE: AFFIRMATIVE

Adjournment:

B.Gray/C. Sierad: Motion to adjourn the meeting at 6:35 pm.
VOTE: AFFIRMATIVE

Respectfully submitted,

Patricia E. Grover
Minutes Taker

Board Minutes Adopted: May 1, 2023