

JEFFERSON DAVIS PARISH SCHOOL BOARD
MARCH 16, 2023

The Jefferson Davis Parish School Board met in Regular session on Thursday, March 16, 2023 at 6:00 p.m. at 203 E. Plaquemine Street, Jennings, LA 70546, with the following School Board members present: President, Paul Trahan, Members, Vice-President, Phillip Arceneaux, Greg Bordelon, Charles Bruchhaus, David Doise, Malon Dobson, Blake Frey, Janet Jones, Summer LeJeune, Greg Patterson, Blake Petry and Russell Walker.

Absent: Paula LeJeune

Virtual: None

Legal Counsel Virtually Present: Lauren Heinen.

The meeting was called to order by President Trahan.

An invocation by LAHS Junior, Vivian Sketoe, followed by the Pledge of Allegiance to the U.S. flag led by LAHS Junior, Claire Conner.

Roll call was done by Mrs. Debbie Abshire. Mrs. Abshire verified that there were six requests for the virtual link and one request for public comment.

Motion by Mr. Arceneaux, seconded by Mr. Frey and unanimously carried to approve the School Board minutes of the Regular meeting on February 16, 2023.

Motion by Mr. S. LeJeune, seconded by Mr. Patterson and unanimously carried that the Board call for a vote to take care of items of business not listed on the original agenda or to change the order of topics to be addressed and to add items not on the original agenda.

DISCUSSION:

- A. At the request of Board Member, Summer LeJeune discuss 4 day school week.
 - 1. Ms. Brandi Bell addressed Board

FINANCE COMMITTEE:

The following recommendations were made by Mr. Phillip Arceneaux, Finance Committee Chairman, that the School Board:

Grant permission to EHS to accept the following donation:

- 1. EHS football - Kenneth Joubert \$250.00. To be used for the 2023 off season and season.

Motion seconded by Mr. Bruchhaus and unanimously carried.

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Grant permission to WHS to accept the following donations:

1. Football - Greyhound Backers \$4,400.00. To be used for a practice sled for the team.
2. Basketball - Welsh Basketball Club \$2,000.00. To be used towards the cost of travel and fuel during the season.
3. Softball - Welsh Softball Backers \$1,000.00. To be used towards cost for travel and fuel during the season.

Motion seconded by Mr. Patterson and unanimously carried.

Grant permission to WEIC to accept a donation of 16 portable 2 way radios from the Jennings Fire Fighters Union, Local 5239. Motion seconded by Mr. Petry and unanimously carried. Motion seconded by Mr. Petry and unanimously carried.

Approve the purchase of a variety of classroom materials and supplies from LakeShore Learning (state contract #4400022085) in the amount of \$116,204.04 to be paid for by the Community Supply Building Access and Expansion Grant. Motion seconded by Mr. Bordelon and unanimously carried.

Grant permission to JHS to accept the following donation:

1. JHS Football to Jennings Quarterback Club \$8,053.00. Funds to be used to defray cost of team training and practice equipment.

Motion seconded by Mr. Dobson and unanimously carried.

Grant permission to approve the purchase of Eureka Math Squared curriculum from Great Minds in the amount of \$122,092.44 with ESSER III funds. This purchase will be made using State Contract pricing (#4400024458). Motion seconded by Mr. Jones and unanimously carried.

Grant permission to WHS to accept the following donation:

1. Welsh PTO \$5,000.00. Funds to be used towards the end of the year awards program.

Motion seconded by Mr. Petry and unanimously carried.

Grant permission to HHS to accept the following donations:

1. Baseball Team \$4,454.45 from Hathaway Little League to be used for backpacks and caps.
2. Track team \$2,769.41 from Hathaway Little Dribblers to be used for Uniforms.

Motion seconded by Mrs. S. LeJeune and unanimously carried.

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Grant permission to JHS to accept the following donation:

1. Band \$750.00 from Auto Warehouse. Funds will help defray the cost for the purchase of new band uniforms.

Motion seconded by Mrs. S. Lejeune and unanimously carried.

FINANCE INFORMATION

1. A new account has been opened at Home Bank. This account will be used strictly as a pass through for debit and credit fees accrued using our new School Accounting Software program, KEV School Solutions.
2. The bond money collected for District # 5 has been placed in LAMP (Louisiana Asset Management Pool) where it is earning slightly over 4% interest.

BUILDING & GROUNDS COMMITTEE:

The following recommendations were made by Mr. David Doise, Building & Grounds Committee Chairman, that the School Board adopt the following:

Grant permission to Mrs. Christin Legros, Finance Director to begin the procedure to seek bids for Phase II Central Office roof project. Motion seconded by Mr. Patterson and unanimously carried.

Name Porche May Architects + Domain Architecture as the Architect Firm to oversee all FEMA work related to Hurricanes Laura and Delta. Motion seconded by Mr. Arceneaux and unanimously carried.

POLICY COMMITTEE:

The following recommendations were made by Mr. Russell Walker, Policy Committee Chairman, that the School Board adopt the following policy changes:

1. This is a policy change recommended by Forethought Consulting.

SUSPENSION: File JDD

EXPULSION: File JDE

Effective: upon approval

Discrepancies found by Forethought Consulting based on a past error made in revising and formatting these two policies.

In 2007, based on statutory changes from Act 835, Forethought replaced language in policies *JDD*, *Suspension* and *JDE*, *Expulsion*, which had allowed Boards to recommend expulsion for a student on his/her committing a fourth suspendable offense in a school year, with language that it was for the fourth offense for drugs and weapons. The new language was very confusing, as most students would be recommended for expulsion for first offense for drugs and weapons, and the legislative digest explaining the changes said Boards still had the discretion to recommend expulsion for lesser offenses. Some School Boards opted to continue to have students recommended for expulsion on the fourth offense for any suspendable offense, as did Jefferson Davis Parish School Board.

In 2021 massive revisions were made to School Boards' discipline policies based on Act 473, and in the process, in policies *JDD*, *Suspension* and *JDE*, *Expulsion*, the "suspendable" language was mistakenly changed to reflect the

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expulsion for drugs and weapons provisions. We have created revisions for these two policies using the original language adopted by the Board prior to 2021.

Motion seconded by Mr. Arceneaux and unanimously carried.

2. This is policy change is recommended by JDPSB and Forethought Consulting.

CLASS RANKING AND HONOR GRADUATES: File IHC

Effective: upon approval

Add a statement about procedures on students wearing regalia during graduation ceremony.

Motion seconded by Mr. Doise and unanimously carried.

The following committees had no reports to present:

Insurance - Charles Bruchhaus, Chairman

Transportation - Greg Bordelon, Chairman

16th Section-Charles Bruchhaus, Chairman

Ward II - Phillip Arceneaux, Chairman

Legislative Liaison - Greg Bordelon, Chairman

Long Range Planning - Malon Dobson, Chairman

Food Service - Greg Patterson, Chairman

The Sales Tax report was given by Mrs. Amber Hymel, Finance Director.

NEW BUSINESS:

Motion by Mr. Bordelon, seconded by Mr. Dobson and unanimously carried to adopt the following resolution:

RESOLUTION OF THE JEFFERSON DAVIS PARISH SCHOOL BOARD BOARD OF DIRECTORS FOR THE ADOPTION OF THE JEFFERSON DAVIS PARISH SCHOOL BOARD CAFETERIA PLAN

On this date, the JEFFERSON DAVIS PARISH SCHOOL BOARD MEMBERS did

meet to discuss the implementation of JEFFERSON DAVIS PARISH SCHOOL BOARD Flexible Benefits Plan to be effective, 3/1/2023. Let it be known that the following resolutions were duly adopted by the JEFFERSON DAVIS PARISH SCHOOL BOARD MEMBERS and that such resolutions have not been modified or rescinded as of the date hereof; RESOLVED, that the form of Cafeteria Plan, as authorized under Section 125 of the Internal Revenue Code of 1986, presented to this meeting is hereby adopted and approved and that the proper officers of the Employer are hereby authorized and directed to execute and deliver to the Plan Administrator one or more copies of the Plan.

RESOLVED, that the Plan Year shall be for a period beginning on 3/1/2023 and ending 2/29/2024.

RESOLVED, that the Employer shall contribute to the Plan amounts sufficient to meet its obligation under the Cafeteria Plan, in accordance with the terms of the

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Plan Document and shall notify the Plan Administrator to which periods said contributions shall be applied.

RESOLVED, that the proper officers of the Employer shall act as soon as possible to notify employees of the adoption of the Cafeteria Plan by delivering to each Employee a copy of the Summary Plan Description presented to this meeting, which form is hereby approved.

The undersigned certifies that attached hereto as Exhibits A and B respectively are true copies of the Plan Document, and Summary Plan Description for JEFFERSON DAVIS PARISH SCHOOL BOARD's Flexible Benefits Plan approved and adopted in the foregoing resolutions.

The undersigned further certifies and attests that the above resolutions were made with the consent of the full School Board, each of whom were in attendance on this date:

Signature/Title

Date

Motion by Mr. Arceneaux, seconded by Mrs. Jones and unanimously carried to declare the following Child Nutrition items located at West End Instructional Center as surplus and send to the next available public auction:

- 4 Montague Convection Ovens with no identifying information
- 1 Stainless Steel Table with drawer
- 1 mixer Model D-300 with bowl and attachments
- Stainless Steel 3 Compartment sink
- Stainless Steel Table with 2 Shelves underneath (drain table)
- Stainless Steel table with equipment topper
- Stainless Steel table with equipment topper and drawer
- Stainless Steel hand wash sink with attached cornered drain table
- 1 FryMaster fryer with no identifying information
- 2 All American Range Quality Cooking Equipment ranges with ovens
- 1 All American Range Quality Cooking Equipment range with ovens and side grill with broiler

Motion by Mr. Doise, seconded by Mr. Petry and unanimously carried to grant permission for the following out-of-state travel:

1. Amber Hymel, Tax Administrator to attend the Southeast States Association of Tax Administrators conference from July 16-19 in Little Rock, Arkansas. All expenses to be paid by General Fund.

Motion by Mrs. S. Lejeune, seconded by Mrs. Jones, and unanimously carried with Mr. Patterson recused from voting to authorize AIFS, ISEUSA, ICES and Education Foundation Exchange as acceptable foreign student placement services for the 2023-2024 school year.

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PERSONNEL CHANGES

A. Personnel changes:

APPOINTMENTS

1. Larry Leger, WEIC Custodian, 02/22/23, re: Glen Carlson transfer.

TRANSFERS

1. Michael Trahan, EHS SPED Teacher to EES Homebound, 12/12/22, re: Renee Bertrand retirement.

LEAVES

1. M. Lege, Warehouse/Tech Center Secretary, 02/16/23 to 07/17/23.
2. M. Ross, JES Secretary, 01/26/23 to 07/03/23.
3. C. Thompson, JHS Cafeteria Tech, 02/24/23 to 04/10/23.
4. C. Murrell, FES Teacher, 03/03/23.
5. S. Hunter, WEIC Teacher, 02/14/23 to 02/16/23.
6. J. Allen, FES Secretary, 01/31/23 to 03/01/23.
7. D. Johnson, LAHS Cafeteria Tech, 01/31/23 to 03/31/23.

MATERNITY LEAVE

1. Abigail Duthu, HHS Teacher, 03/09/23 to 04/27/23.
2. S. Schultz, WHS Teacher, 02/22/23 to 04/19/23.

EXTENDED MATERNITY LEAVE

1. S. Schultz, WHS Teacher/Coach, 02/22/23 to 04/19/23.
2. L. Fuselier, EES School Nurse, 03/06/23 to 05/26/23.

RESIGNATION

1. James Estes, JHS Teacher/Coach, 03/04/23.

RETIREMENTS

1. Glenda Young, EHS Paraprofessional, 05/27/23, with 21 years of service.
2. JoAnn Molitor, JES Teacher, 05/27/23, with 28 years of service.
3. Marilyn Schlesinger, LAE Clerical Aide, 06/10/23, with 30 years of service.
4. Hilda Abraham, JHS Paraprofessional, Disability Retirement, 03/09/23, with 22.5 years of service.

INFORMATION

1. Condolences are extended to the family of Mrs. JoAnn Richard, Warehouse Secretary who retired in 2010 with 10 years of service.
2. The Department of Special Services will be hosting the 2nd Annual 2023 Special Olympics ~ Track & Field Event on Friday, March 24, 2023 from 8:30am - 12:00pm at Lake Arthur High School Track & Small Gym in Lake Arthur, LA for SWDs grades 3rd - 12th grade. We will be funding the event from funds that The Department of Special Services received as a donation from donated funds from the 2022 Ivy Woods Golf Tournament. Approximately: \$3,500.00.

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UPDATES BY STAFF

1. Curriculum update by Dr. Virginia Sherill on 8 period school day.
2. Mrs. Lori Lemons on move from WEIC to James Ward Center for Excellence.

SUPERINTENDENT'S COMMENTS NOT REQUIRING BOARD ACTION

EXECUTIVE SESSION

None.

ADJOURN

There being no other business to come before the Board, it was moved by Mr. Patterson, seconded by Mr. Dobson and unanimously carried, to adjourn.

/s/ Paul Trahan, President

ATTEST:

/s/John Hall, Secretary/Superintendent

Note: Items purchased by quotes or bids may be reviewed at the School Board office during normal business hours. All policies can be reviewed at any facility under the jurisdiction of the Jefferson Davis Parish School Board.