



**SHIPPENSBURG AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING MINUTES
December 2, 2024**

The Shippensburg Area Board of School Directors met on December 2, 2024
in the Senior High School Library beginning at 8:14 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

Board of School Directors

Mrs. Steph Eberly
Mr. Daren Donovan
Mr. Jim Bard
Mr. Mike Carey
Mr. Levi Cressler

Mr. Kirk Naugle
Dr. Nathan Goates
Dr. Michael Lyman
Mr. Fred Scott

Administrative Staff

Mr. William August, Superintendent
Mrs. Leslee DeLong, Assistant to the Superintendent
Dr. Troy Stevens, Director of Technology
Mr. Curtis Litten, Director of Operations and Maintenance

Student Representatives

Adna Pacavar - Absent
Leonardo Blount

Board Secretary/Business Administrator

Mr. Caleb Barwin

1.f AGENDA APPROVAL

Scott made a motion, seconded by Carey, to approve the agenda as presented.
The motion passed unanimously.

2. CITIZENS' COMMENTS (AGENDA ITEMS ONLY) - NONE

3. REPORTS:

3.a. STUDENT REPRESENTATIVES REPORT - See Agenda Manager
Mr. Blount talked about upcoming athletic events. Mr. Blount also discussed past and upcoming school events.

3.b. FRANKLIN COUNTY CAREER & TECHNOLOGY CENTER REPORT -
Discussed AI policies that could be implemented and upcoming events.

3.c. BOARD COMMITTEE REPORTS -

3.c.a. Safety and Security Committee - A meeting was held on November 13, 2024.
Discussed balances of PCCD Grants.

3.c.b. Facilities Committee - A meeting was held on November 21, 2024.

Discussed change order for the scoreboard, permits for the parent loop, Amazon providing garden beds at SAIS, metal detectors, solar panels, AMES Janitorial contract, traffic study.

3.d. FINANCE REPORT - Caleb Barwin - See Agenda Manager

3.d.a. Act 1 Index & Cyber Charter Tuition Rates

3.e. SUPERINTENDENT'S REPORT - See Agenda Manager

3.e.a. Donation Report

3.e.b. 2024 - 2025 Mary Jane Taylor Education Mini-Grants Program Recipient

4. CONSENT AGENDA:

Scott made a motion, seconded by Carey, to approve items 4a through 4i of the Consent Agenda.

4.a. Approval of Minutes

Minutes from the November 12, 2024 Board Meeting.

4.b. Finance - will be presented in January

1. Bills of Payment - Will be presented in January

2. Financial Reports - Will be presented in January

a.) Treasurers

b.) Capital Reserve Fund

c.) Cafeteria Fund

3. Tax Report - Will be presented in January

4. Budget Reports - Will be presented in January

a.) Budget Summary

b.) Budget Transfers

4.c. Request to Form a New Activity - Alzheimer's Awareness Club (AAC)

4.d. Exchange Students - 2025-2026

4.e. Donation – S.A.S.D. Music Boosters

4.f. Approval of Transportation Drivers

4.g. Revised Board of School Directors Meeting Schedule for 2025

4.h. SASD Organizational Chart - Revised November, 2024

4.i. Personnel - Professional and Support

Professional Staff

Administration recommends approval of the following new appointment: (All new hires are dependent upon successful completion of all required paperwork and clearances)

1. Ryan K. Applegarth – Seventh Grade ELA Teacher at Shippensburg Area Middle School, at an annual salary of \$61,699.00 (Masters 30 Step 3) effective January 21, 2025 (replacing Cara L. Varholy – transfer)

Support Staff

Administration recommends approval of the following termination:

2. Ruth B. Suero De Reyes – Part-Time Kitchen Helper at Nancy Grayson Elementary School, effective retroactive November 22, 2024

Administration recommends approval of the following resignations:

3. Michaela L. Garlock – Part-Time Kitchen Helper at Shippensburg Area Intermediate School, effective retroactive November 22, 2024

4. Kathleen M. Kyle – Part-Time Cashier Helper at Shippensburg Area Middle School, effective retroactive November 13, 2024

5. Brooke E. Wilson – Cashier Helper/Classroom Assistant at Grace B. Luhrs Elementary School, effective retroactive November 18, 2024

Administration recommends approval of the following support staff employees who have successfully completed the thirty (30) day probationary period and achieved regular employment status. This is in accordance with the SAESP Bargaining Agreement, Article III, 3.02:

6. Patrycja E. Barkuloo – Part-Time Noontime Aide at Nancy Grayson Elementary School effective retroactive November 17, 2024

7. Debra A. Bulwin – Full-Time Custodian at Shippensburg Area School District effective retroactive November 13, 2024

8. Natasha M. Cover – Part-Time Classroom Assistant at Shippensburg Area Middle School effective retroactive November 14, 2024

9. Adelina S. Geruntho – Full-Time Custodian at James Burd Elementary School effective retroactive October 31, 2024

10. Ashley N. Kilburn – Part-Time Custodian at Shippensburg Area Middle School effective retroactive November 20, 2024

11. Matthew J. Stine – Full-Time Maintenance Technician at Shippensburg Area School District effective retroactive November 16, 2024

12. Sydney B. Topper – Full-Time Classroom Assistant at James Burd Elementary School effective retroactive November 15, 2024

Administration recommends approval of the following new appointments: (All new hires are dependent upon successful completion of all required paperwork and clearances)

13. Samantha J. Laird – Part-Time Classroom Assistant at James Burd Elementary School at an hourly rate of \$14.95, working 5.75 hours/day, 182 days/year, effective approximately December 9, 2025 (replacing Cortney D. Krall – resignation)

14. Brandie N. Marra – Part-Time Noontime Aide at James Burd Elementary School at an hourly rate of \$13.45, working 2.5 hours/day, 180 days/year, effective approximately December 9, 2025 (replacing Bonnie L. Saboe – resignation)

15. Danielle N. Stine – Part-Time Classroom Assistant at James Burd Elementary School at an hourly rate of \$14.95, working 5.75 hours/day, 182 days/year, effective approximately January 6, 2025 (replacing Michelle N. Skaggs – resignation)

Administration recommends approval of the following substitutes:

16. Margaret M. Gallagher – Secretary

17. Aurek J. Pickney – Classroom Assistant

18. Delaney M. Rhinehart – Secretary, Classroom Assistant

Supplemental Staff

Administration recommends approval of the following resignation:

19. Amy E. Wallo – Middle School Assistant Cheer Coach effective retroactive November 22, 2024

Administration recommends approval of the following new mentor for the 2024-2025 school year:

20. Shannon D. Eyer – Mentor for Maggie E. Shatzer at a supplemental salary of \$525.50 (half year)

Administration recommends approval of the following volunteer coaches:

21. Elena Facey – High School Girls Basketball

22. Callie A. Garlock – Softball

The motion passed unanimously.

5. ACTION AGENDA:

Lyman made a motion, seconded by Scott, to approve item 5a of the Action Agenda.

5.a. Grade 4 Science Kits

The motion passed unanimously.

Scott made a motion, seconded by Bard, to approve item 5b of the Action Agenda.

5.b. Thinking Bigger Contract - Revised to clarify funding source

The motion passed unanimously.

Carey made a motion, seconded by Lyman, to approve item 5c of the Action Agenda.

5.c. New Story Schools – Student Information Form

The motion passed unanimously.

Carey made a motion, seconded by Naugle, to approve item 5d of the Action Agenda.

5.d. Disposal of 2000 Chevrolet Box Truck

The motion passed unanimously.

Carey made a motion, seconded by Naugle, to approve item 5e of the Action Agenda.

5.e. Enhance Security Cameras - Middle School

The motion passed unanimously.

Carey made a motion, seconded by Naugle, to approve item 5f of the Action Agenda.

5.f. Floor scrubber with Workstation/ charging station for the HS - Revised to clarify funding source

The motion passed unanimously.

Carey made a motion, seconded by Scott, to approve item 5g of the Action Agenda.

5.g. Replacement of the 2 water heaters at the Intermediate School - Revised to clarify funding source and attach quote

The motion passed unanimously.

Carey made a motion, seconded by Naugle, to approve item 5h of the Action Agenda.

5.h. Independent testing for the Shippensburg HS/MS Project

The motion passed unanimously.

Lyman made a motion, seconded by Cressler, to approve item 5i of the Action Agenda.

5.i. Change Order Authority

On roll call vote, all present voted yes except for Bard & Eberly who voted no; motion passed.

6. DISCUSSION AGENDA – For approval at the January 13, 2025 Meeting:

6.a. Donation – Boyo Transportation – 2009 GMC Van

6.b. Shippensburg University Research Project MOU

6.c. James Burd Roof Replacement - Bid Acceptance

6.d. Ames Janitorial Services - 2024-2025

6.e. PFM Budget Model

7. CITIZENS' COMMENTS REGARDING NON-AGENDA ITEMS: NONE

8. BOARD COMMENTS:

Dr. Lyman - Congrats to the drama department on Sherlock.

Mr. Cressler - Winter sports kicking off.

Mr. Scott - Asked if there was an update on the traffic study.

Mrs. Eberly - Talked about the GBlues thanksgiving lunch, asked the athletic committee to look into bringing back 9th grade girls basketball.

9. INFORMATION:

9.a. Date Saver

Board Calendar -

December 5 - Facilities Committee Meeting

December 10 - Community Outreach Committee Meeting

December 12 - Transportation Committee Meeting

December 19 - Facilities Committee Meeting

January 9 - Facilities Committee Meeting

January 13 - Committee of the Whole/Planning/Action Meeting

Student Calendar –

December 3 - In-Service Day - No School for Students

December 23 - January 3 - Holiday - School Closed

January 17 - Act 80 day - No School for Students

January 20 - Martin Luther King Day - District Closed

ADJOURNMENT

Mrs. Steph Eberly adjourned the meeting at 9:16


Caleb Barwin, Board Secretary

