

St Alphonsus Pastoral Council Meeting Minutes

Thursday April 11th, 2024

Present: Fr. Kevin McManaman, Christine Blackwood, Mary Sue Taft, Ben Rucka, Paul LaRosa, Elizabeth Hanson, Kathy Monacelli, Matthew Evrard, Maggie Ensing, Linda Witkowski, Alan Close, Fr. Anthoni Jorge

Not Present: Paulanne Ferrito, Mary Binder

Meeting called to order at 6:30 by Linda Witkowski.

- 1) **Opening Prayer** – Fr. Kevin
- 2) **Approval of March 14th, 2024 Meeting Minutes** - A few small corrections were requested. A motion to approve the minutes with the corrections was made by Elizabeth Hanson. Seconded by Paul LaRosa, none opposed, motion passes.
- 3) **Presenter: Matthew Evrard, Director of Ministerial Support** - Matthew began by stating that he has been in the position for approximately two months. He is still learning what his responsibilities will be and will continue to grow into this position. He stated he currently creates the bulletin and updates the parish website. He also recently helped John Campbell run a Cat6 cable to the new sump pump alarm as the wireless signal is not very strong in the choir practice room. He will also be doing research on parishioner database systems to potentially replace the one we currently use. He will also complete tasks as assigned by Father Kevin.
- 4) **Old Business**
 - a) **Discussion of 10th and 11th chapters of Forming Intentional Disciples** - In this meeting's discussion of Forming Intentional Disciples Fr. Kevin gave us his five bullet points summarizing the Kerygma. The discussion then continued with the pastoral council sharing their thoughts, feedback, and expanding on Fr. Kevin's Kerygma. The council decided to discuss chapter 12 in the next meeting.
 - b) **Auction Donation** - Kathy Jaeckels found a lower price on the Solo Stove and was able to purchase a couple camping chairs and s'more holders with the remaining funds to increase the value of the donation.
 - c) **Open Council Positions** - A small sub-committee was created to help with the training of the potential new council members. The timetable is currently on track to fill the two open positions this year.
- 5) **New Business** - The Pastoral Council had no new business this meeting.
- 6) **Finance Council Report** - The Finance Council started by discussing the decrease in year over year contributions. They will work on a plan to follow up with parishioners that have not pledged this year but have pledged in the past. They also reviewed January and February financials. There was also a gift to the School Endowment fund for future school years. They will also look for a way to energize the script program. Finally, they approved the 2024-2025 budget.
- 7) **Committee Updates**
 - a) **School** - The school committee started by discussing that the Iowa Basic testing has been completed. The teachers also have expressed that they are happy with the leadership team and the direction of the school. They also discussed the

2024-2025 school schedule. Finally, they discussed that the annual school appeal will be an upcoming focus.

- b) **Christian Formation** - Karen and Emily met with the Finance Council for their budget. The last two weeks of classes are April 7th and 21st. Confirmation will occur on May 4th and First Communions will occur on April 14th and 28th. Next year's confirmation retreats will only be a day-long retreat. They are still working on Totus Tuus and the cycle prep class. Finally, they are always looking for more volunteers to lead small groups.
 - c) **Liturgy/Worship** - Liturgy/Worship started with a quick discussion of Holy Week to make sure everything was in place. The palms and paschal candle have arrived. The liturgy guides are ready. The ministries have volunteers ready.
 - d) **Human Concerns** - Ben Rucka has been reaching out to the chairs of the subcommittees of the Human Concerns committee. The Care for Creation committee is working to get local communities involved with the Waukesha Green Team. The Alzheimer's Support Group changed its name to Dementia Support Group to be more inclusive. Finally, Ben will be running the Mother's Day Rose Sale.
 - e) **Stewardship** - The Stewardship Committee is still working on getting an updated welcome packet for new parishioners. They have also helped to move the food pantry drop off spot to keep the entryway clear. They are also working on a spreadsheet to encourage people to volunteer.
- 8) **Pastor's Report** - Fr. Kevin started by stating that the media got overwhelming during Holy Week due to the flooding. He continued with a flood update and informed the council most of the work is completed but the choir room had additional damage and needs more work. Despite the flood the Triduum was wonderful. Fr. Kevin then went over the school plan with the council. Next, Fr. Kevin informed the council that the Love One Another ad hoc Committee for Charitable Giving is being formed so we will be able to start taking applications for this fund. He also stated that he was working on a Proxy to start the LOA work on the parking lot and will email it to the council for approval. Sacrament season is beginning as mentioned above under Christian Formation. Fr. Kevin ended by reminding the council that the week of April 29th he will be attending his spiritual director training class and then the next week will be the priest assembly.
- 9) **Closing Prayer** - Fr. Kevin

Meeting adjourned at 8:02 by Linda Witkowski.

Respectfully submitted Matthew Evrard