

**Side Letter of Agreement
Between Happy Valley Elementary School District and Happy Valley
Education Association**

The parties agree to the following Side Letter of Agreement. This Side Letter will be in effect for the 2026-27 school year only. This Agreement may be extended by mutual agreement of the parties.

1. Each classroom teacher may use up to two days ("Assessment Day") during the school year to administer benchmark assessments. Assessment Days prorated are based on FTE.
2. The Assessment Days cannot be used in combination with Personal Business or Personal Necessity days.
3. The purpose of Assessment Days is for teachers to administer and analyze assessments for report cards.
4. Teachers must be on campus during the Assessment Days.
5. Dates must be approved by the administration in advance of taking Assessment Days.
6. Teachers must secure a substitute teacher before requesting dates.



Michelle Stewart, HVESD
Superintendent/Principal



Date



Lindsey Doolan, HVEA
Union President



Date