



**TOWN OF ROCKY HILL
BOARD OF EDUCATION MEETING
MINUTES/MOTIONS**

In order to comply with Connecticut General Statutes regarding minutes of meetings, the following will be used to record information during all public meetings that take place. An original must be submitted to the Town Clerk of Rocky Hill within 48 hours of the meeting being adjourned. Motions should be complete, showing the maker and second of the motion as well as how each member voted. Unanimous votes may be listed as unanimous.

NAME OF PUBLIC BOARD OR COMMISSION	Board of Education Safety Committee Meeting
DATE MEETING AGENDA POSTED	September 25, 2026
LOCATION	Moser School Media Center
DATE OF MEETING	September 30, 2026
TIME MEETING STARTED	6:00 p.m.
PERSON PREPARING MEETING MINUTES	Sandy Mal, Recording Secretary
VERBATIM NOTES TAKEN	☐ Yes ☒ No
AUDIO/VIDEO/LIVE TRANSMISSION OF MEETING	☐ Yes ☒ No

MEMBERS PRESENT AT MEETING

Ms. Jennifer Baron-Morfea, Committee Chair	Mr. Brian Clemens	Ms. Maria Mennella
Ms. Jessica Loffredo, Board Chairperson		
ALSO PRESENT: Dr. Mark Zito, Superintendent of Schools, Dr. Scott Nozik, Asst. Supt. for Finance & Operations, Mr. Ryan Cleary, Director of Human Capital & Leadership Development, Mr. Ron Lamontagne, Director of Facilities & Food Services, Lt. Jeff Foss-Rugan, Officer Sara Raymond, Officer Brian Carroll		

NUMBER REQUIRED FOR QUORUM 2 QUORUM PRESENT ☒ Yes ☐ No

TEXT MOTIONS AND RESULTS VOTES

Summary of Meeting

Ms. Jennifer Baron-Morfea, Committee Chair, called the meeting to order at 6:00 p.m.

1. Community Incidents

Handle with Care Protocol: When an incident directly involves a student outside of school hours, the responding officer completes a notification form. Specific details regarding the incident are kept confidential; only a brief notice is sent to a restricted "Handle with Care" email account accessible strictly by designated administrators and Supervisors. This advance notification allows district staff to proactively offer appropriate support to the student upon their return.

2. Classroom Safety & Emergency Supplies

- The Education Foundation donated classroom emergency buckets.
- Lt. Jeff Foss-Rugan is looking into securing further donations for bucket supplies.
- Officer Raymond will provide the district with a comprehensive supply list.

3. Community & Officer Engagement

- **Non-SRO School Visits:** Lt. Jeff Foss-Rugan is encouraging non-SRO officers to visit schools to interact with students, build positive relationships, and become familiar with the buildings.
- **Monthly Student Engagement:** Lt. Jeff Foss-Rugan is working with Human Services on a monthly Friday evening event designed to build stronger relationships between officers and local youth.
- **Lt. Jeff Foss-Rugan's Involvement:** Lt. Jeff Foss-Rugan expressed interest in finding additional opportunities for direct student engagement.

4. High School Safety & Student Presentations

- **Prom Safety Presentation:** Safety discussions are planned for Juniors and Seniors ahead of prom.
- **Post-Secondary Safety Presentation:** Dr. Zito will coordinate with Rocky Hill High School (RHHS) administration and Officer Raymond to organize a safety presentation for Seniors. Topics will include alcohol/drug awareness, decision-making, and staying safe in college or career environments.
- **Mock Accident Visuals:** The District is considering a display of a vehicle involved in a severe crash on-site, alongside a mock accident demonstration, to provide students with a realistic perspective on emergency equipment and consequences.

5. Traffic, Parking, & Transportation

- **Parking Improvements:** Parking conditions on Carol Drive and Mountain View have significantly improved. Ron Lamontagne reconfigured the high school parking area, adding 16 parking spots for Juniors. A smaller Senior class size this year has also eased overall parking congestion.
- **Drop-Offs & Bus Ridership:** Officer Brian Carroll reported that morning drop-offs are smoother this year due to an increase in students riding the school bus, significantly improving traffic flow.

6. SRO Feedback & Department Updates: Lt. Jeff Foss-Rugan expressed gratitude to the district for its ongoing support and praised the work of School Resource Officers (SROs) Sara Raymond, Brian Carroll, and Keith Baker.

- **School Support:** Officer Sara Raymond noted that RHHS has an exceptional team and expressed appreciation for the strong support she receives from staff and administration.
- **Board Support & Appreciation:** Officer Brian Carroll expressed gratitude to the Board for the treats sent to the district's first responders and School Resource Officers (SROs).
- **Cadet Program Revival:** Efforts are underway to bring back the Cadet program, focusing on:
 - Life skills
 - Problem-solving
 - Real-life scenario training
 - Collaboration with Jordan at the Career Center
- **Juvenile Review Board (JRB):** Officers noted that the JRB remains a highly valuable resource and is utilized whenever appropriate.
- **Vaping Trends:** Incidents of vaping among students have noticeably decreased.

1st MOTION ☒ Passed ☐ Failed ☐ Tabled

Ms. Jennifer Baron-Morfea asked for a motion to adjourn:

Moved by Ms. Maria Mennella, seconded by Mr. Brian Clemens, to adjourn the meeting at 6:57 p.m.
FAVOR: ALL
MOTION CARRIED

TIME MEETING ADJOURNED: 6:57 p.m. TIME DELIVERED TO TOWN CLERK: _____

Date of BOE Approval: _____ Signature of BOE Secretary: _____