

# Little Singer Community School K-6 Student/ Parent Handbook

Little Singer Community School K-6  
P.O. Box AQ  
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Approved on: \_\_\_\_\_

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# Little Singer Community School

## MISSION STATEMENT

**“Hoghan Haz’aa’gi Ke’ Binikaa’ Gone’ O’lta’ Bee Hool Dzil”**

(Making Education Strong Through Kinship and Home)

## VISION STATEMENT

“Empowering our community through family-based education.”

## SCHOOL PHILOSOPHY

**Little Singer Community School** prepares students to develop a positive self-image and have better opportunities in life by instilling leadership qualities in them. The Bilingual/Bicultural life-long learning program builds students’ character to walk with confidence in the Dine and non-Indian society, through the Dine’ concepts of Nitsahakees (Thinking), Na’hat’aah (Planning), Iina’ (Life) and Sih hasin (Hope).

The educational program offers the opportunity for students to learn the basic and critical thinking skills and knowledge about democracy and freedom. Parents, staff, Elders and members of the community will model and promote wisdom and tradition of the Dine Culture and Language.

The community members today support the idea of the Dine elders that all children belong at home and the family is the basis for all education. All members of families in our community have a right to an education that will help them reach their goals in life.

**Little Singer Community School** believes that it is necessary to have the support and involvement from parents, the school board, the administration and the staff to be effectively creative in the education of our students. The school believes in providing a safe and secure environment where all staff work, communicate and plan together for the benefit of the students.

*With prior approval parent involvement is strongly encouraged; this would include classroom observations and volunteering.*

## **ATTENDANCE POLICIES**

### **Regular class schedule**

Zoom instruction starts at 8:00 a.m.

FACE – 6<sup>th</sup> grade class schedule will be attached to the handbook for your information

It is very important for your child to be ready to learn, therefore help your child collect all needed materials prior to instruction time. To zoom in late, causes disruption for other students and it gets hard to catch up.

During pandemic period, the school will go through four phases of returning back to school. To stay aligned with Navajo Nation, Arizona state and CDC, LSCS may operate on a schedule slightly different. Your child will be given advance notice of such changes in schedule.

If school is closed due to an emergency or inclement weather KAFF radio 92.9 FM will keep the community informed of school schedule changes due to emergencies or inclement weather. KINO 12.30 AM and KTNN radio 660 AM will also be a place to get information.

## **SCHOOL ENTRY REQUIREMENTS**

1. SY 2021-2022 school entry requirement: The Child has to be 5 years old or turning 5 by September 30, 2021.
2. A student entering with a pending expulsion from prior school will be determined by Leadership Team. (10 days grace period will be applied). This applies to a student with extensive behavior reports from previous school.
3. First and Second Quarters will definitely be online instructions for all students. Phases will be aligned with state of Arizona and Navajo Nation virus percentage rate.
  - a. Alternative online and offline instructional schedule will be set in place for SY 21-22. Wednesdays will be used for one on one with students who need extra help and in the afternoon there will be professional development for teaching staff.
  - b. Due to coronavirus pandemic, student/parent handbook will go through changes to reflect safety.
4. COVID 19 virus made changes to SY 2021-2022:
  - a. Upon return back to school, your child's temperature will be taken daily, if there is an elevated temp. he/she will not be allowed to get on the bus.
  - b. If your child is not feeling well or has a cough, you need to keep him/her at home.
  - c. Your child has to wear a face mask on the bus and at school all day.
  - d. Social distancing will be practiced on the bus and at school all day.
  - e. Hand washing techniques will be practiced for your child's safety.

## **TARDY POLICIES**

Philosophy: Punctuality is a valuable asset. Tardiness is disruptive in the educational setting both to the students and to others. If left with no consequences, tardiness can become an undesirable habit in the students' development.

Definition of Tardy: A student will be marked tardy when not in an area designated by the teacher when class starts. Starting zoom on time is very important, classes start at 8:00 a.m.

## TEACHER RESPONSIBILITY

1. Each teacher will prepare a written policy outlining the consequences for tardiness in his/her respective class. The principal must approve the policy and the office will retain a copy. When the students return back to full time in class, this will apply.

## ABSENCES POLICIES

1. State law mandates that the school record the reasons for all student absences. Therefore, when a student is absent, it will be necessary for the parent to call the school on or before the day of the absence in order to advise the school as to the reason for the absence. When it is impossible to call the school on the day of the absence, the school needs to be notified on the morning the student returns prior to his/her first class.
2. When a parent does not have access to a phone, either at home or at work, a note will be accepted for verification purposes.
3. The school requires a medical note or a letter from a hospital or clinic, when the student misses school due to illness or medical appointment.
4. **Absences accumulating to three days will require parent notification. The accumulation of five days of absence for students will require a call to BIE SCAN (Suspected Child Abuse/Neglect)** This will apply to when the students return back to in class status.

## MAKING UP WORK ASSIGNMENTS

Work missed during an absence may be made up at a rate of one day allowed for make-up for each full day of absence. (Exception –chronic health condition). Special arrangements can be met through 504.

Parents are encouraged to contact the school registrar at (928) 686-6108 when an extended absence is anticipated. The principal will solicit assignments from the teachers and coordinate efforts to facilitate communication between the student and teachers.

## EXCESSIVE ABSENCES

1. When a student misses a total of three (3) absences, the school will notify the student's parent by phone.
2. When a student misses a total of five (5) consecutive absences, the school will notify BIE SCAN for neglect.
3. The student and his/her parent or guardian may initiate an appeal to restore the retention process. There will be an appeal process, the student and or parent have five (5) school days (starting on Monday each week) in which to initiate an appeal with the Principal. Exceptions to this deadline will not be permitted. Once the student and/or parent has appeared before the appeals board, the appeal may be granted providing that evidence is presented to show unusual circumstances which would necessitate the accumulation of more than ten (10) absences. If an appeal is successful, a student may subsequently be absent for one of the following reasons **ONLY**:
  - a. Chronic medical condition verified by a doctor.
  - b. Bereavement in the immediate family.
  - c. Emergencies deemed acceptable by the administration.
4. When a student reaches a total of five (5) consecutive absences during a semester, the

- student's parents will be called in for conference regarding retention.
5. The principal is the ultimate authority concerning retention, with proper documentations.
  6. Governing Board policy provides for students to be dropped from class enrollment, if he/she has 10 days of absences, in a semester. This accumulation of absences will count all excused and unexcused absences. The only exception to this policy will be when the administration decides there is adequate evidence to indicate an unusual circumstance necessitating an accumulation of more than ten (10) absences.
  7. There are additional requirements for participation in athletics.
  8. Excessive absences will affect end of the school year trip; students with more than 15 days absences with unexcused slips will not be eligible for the trip.
  9. Student(s) who transfer after **October 12, 2021** will not be eligible for end of the year trip. This activity is based on how COVID19 recovery is nation wide.

### **COMMUNICABLE / INFECTIOUS DISEASES**

Any student with or recovering from a communicable disease will not be permitted in school until the period of contagion is passed or until a physician recommends a return in accordance with ARS 36-629 and ARS 36-629.01, appropriate regulations of the State Department of Health Services, and politics of the County Health Department.

Parents shall be required to provide a history of the communicable diseases for each student, and such records will be kept and maintained by the School.

A student suffering from a communicable disease shall be excluded from school to protect the student's own welfare and also to protect other students from illness. Early recognition of a communicable disease is a prime importance. The administrator shall make the final decision for exclusion and readmission.

### **Lice Infestation (Yaa')**

Students with lice shall be excluded from school until treatment specific for lice has been initiated and the student is symptom free.

### **IMMUNIZATION**

Subject to exemption is provided by law, immunization for each of the following is required for attendance at **Little Singer Community School K-6:**

- a. Diphtheria
- b. Tetanus
- c. Pertussis
- d. Poliomyelitis
- e. Rubeola (measles)
- f. Mumps
- g. Rubella (German Measles)
- h. Hepatitis B
- i. Haemophilus Influenza B (Hib)

### **WITHDRAWAL FROM SCHOOL**

Before your child withdraws from school, state law requires a withdrawal form that must be signed by the parent or guardian and the school principal. Before a withdrawal is complete, the



student must be cleared by the teacher, for library books, athletic uniforms, and other school equipment(s) are returned. A hold will be placed on all grades until all accounts are settled. A withdrawal grade is a grade to date of leaving and except at the end of a quarter. The school being attended at the time a semester's work is completed, grants grades. For this reason, it is important whenever possible to transfer from one school to another between semesters. For example, if a student leaves **Little Singer Community School K-6** in the 14<sup>th</sup> week of a quarter and arrives at a new school after the end of their semester, neither school will be able to grant grades for that semester and the entire quarter work may be lost.

### **PARTICIPATION IN PHYSICAL EDUCATION AND OTHER CLASSES DURING ILLNESS OR INJURY**

Your child will be expected to participate at all times. Not dressing for PE is unexcused. If your child is too sick or has an injury, a note from the parent or teacher will be accepted for the first day. After the first day a note from a doctor must be provided to the Principal's office or the student will begin the process of losing grades. The principal will share information with the PE teacher and other teachers as needed. Alternative assignments will be provided until a doctor's statement of release is received by the principal.

### **ACADEMICS**

**Little Singer Community School K-6** welcomes parent involvement in developing homework, attendance and discipline rules. Concerns about any of the above should be addressed to the principal who will report back to the administration with recommendations.

Parents may learn about a particular course of study, review learning materials or make objections to learning activities or learning materials in accordance with Board Policy

### **HONOR ROLL**

Honor Roll is computed for each grading period and for each semester.

### **GIFTED PROGRAM**

The State of Arizona requires that all districts "...shall provide to gifted pupils special education commensurate with their academic abilities and potentials." And that they must provide for routine screening for gifted pupils using one or more tests.

The gifted program is designed to provide challenge to supplement instruction and to enhance the curriculum. The program will emphasize history, culture, arts, music, communication, expression, critical thinking and problem solving skills.

**Little Singer Community School K-6** participates in gifted education through activities in its accelerated programs and classes.

### **HOMEWORK POLICY**

Given the different learning rates and styles of our students we believe that homework is a vital and necessary part of your child's education. Teachers will frequently assign homework. You are encouraged to check your child's homework and give them assistance and encouragement where possible. It is important that your child turn in homework assignments when they are due.

### **REPORT CARD**

Report cards will be distributed to students to be taken home to parents at the end of each grading period. The grade for the semester will be determined by one of two ways:

1. It will be an average of the two grading periods comprising that semester and any other semester requirements determined by the individual teacher or,
2. For teachers grading on a point system, it will be determined as a percentage of the total points possible during the semester.

Students and parents should be aware that, under a points system, it is entirely possible for a B, F, and C for nine weeks grades to add up to an F for a semester. The student's GPA is determined by the semester grade since these are the only grades that become part of the student's performance record.

## STUDENT EVALUATION

Little Singer Community School teachers utilize the following symbols for grading in grades 4-6 :

A	=	Outstanding	4.0 grade point
B	=	Above Average	3.0 grade point
C	=	Average	2.0 grade point
D	=	Below Average	1.0 grade point
F	=	Failing	0.0 grade point
I	=	Incomplete	

Little Singer Community School teachers utilize the following symbols for grading in grades K-3 :

E	=	Excellent
S	=	Satisfactory
N	=	Needs Improvement
I	=	Incomplete

## EXTRACURRICULAR ACTIVITIES

The school encourages the participation of all students in extracurricular activities. The extracurricular activities shall provide opportunities for your child to grow in character and ability and shall provide them with memories they shall cherish for a lifetime. In addition, students involved in a positive extracurricular activity will generally have better grades and fewer discipline problems in and out of school.

The school suggest that as parent/guardian you encourage child's involvement in some of the wide variety of activities we offer at school.

### I. Athletic Eligibility and Conduct Code

**Little Singer Community School (Grades K-6th). During Coronavirus Pandemic, there will be NO sports offered at the school.**

- Students are eligible in a sport that he/she signs up for.
  - Academic eligibility of a student relative to participation in extracurricular activities as defined in Governing Board policy, is as follows:
    - Submit eligibility list to the coach one (1) week in advance, not the week of or the day of the game.
1. Students participating in any sport has to be a full time student.

2. Whenever a student becomes ineligible, he/she will not play until a subsequent grade check is performed and the student meets the eligibility requirements. He/she shall not be allowed to participate or suit-up, in any extracurricular activity, except in order to maintain fitness, conditioning, etc., as appropriate to the activity and he/she shall continue in practice sessions.
3. By 1:00 p.m. on Friday of each school week, teachers must submit lists of their students who are involved in extracurricular activities to the Recreation Coordinator. The list shall include the names of their students who are ineligible or who, in the opinion of the teacher, are pending ineligible. Athletes and support forces will be judged on a weekly basis corresponding to the sport in season. Additional lists will be required at various times on a weekly basis according to the schedule of interscholastic competitions (i.e. chess, speech).
4. The parent of the students who are declared ineligible or pending ineligible will be informed on the following Monday. The student shall sign a copy of the form to acknowledge receipt of notification. If a student is absent on Monday, the parent notification will be considered sufficient.
5. Students will be offered remedial help by using such resources as the tutorial programs and the study sessions offered by coaches, teachers and peer helpers.
6. After the completion of the fourth week of the semester, any student withdrawing from a class will do so with a "W/F" for that class. Any student receiving W/F grade for the semester will be ineligible for the following eligibility period (1 week). Where semester grades do not affect eligibility as determined by the Governing Board, neither will a "W/F".
7. Due to liability reasons any athletic events or weekend tournaments not associated with Little Singer Community School will be subject to Board approval.
8. **LSCS weekly homework rubric guidelines will be used to determine eligibility, which includes a responsibility of academic standing with a parental and student signature. Eligibility is determined by work completion of 80% or better.**

## **II. TERMINATION OF AN ACTIVITY**

Students who quit an activity or are removed by a coach or sponsor for any disciplinary reason must get the consent of the coaches/sponsors and the principal or activities coordinator before they can participate in any other activity during the season. This regulation does not apply to a student who quits a team or activity before the first game or competition.

## **III. SUPERVISION BETWEEN END OF SCHOOL DAY AND PRACTICE**

**Little Singer Community School K-6** will continue to supervise students during the time the optional extracurricular activity the student participates in begins.

Parents of students out for extracurricular activities will be required to sign a waiver of liability acknowledging this.

All participants must submit a completed AIA Sports Physical Form, prior to joining the team.

**IV. ATTENDANCE, HEALTH AND SAFETY POLICY:**

**V. SEASON OF SPORT - NONE for SY 2021-2022 (Currently we have not rescheduled sports, due to covid)**

**VI. ATHLETIC TRAINING & CONDUCT (When students return to in class session- this section of sports will be updated)**

**IX. TRAVEL (When students return to in class session- this section of sports will be updated)**

**BUS RIDING POLICY REGULATIONS (When students return to in class session- this section of sports will be updated)**

**BUS SAFETY PROGRAM**

**ARRIVING AT PICK-UP POINT:**

**CROSSING THE ROAD:**

**ACCIDENT OR OTHER EMERGENCY:**

**PROCEDURES FOLLOWED UPON STUDENT MISBEHAVIOR ON SCHOOL BUS:**

**BUS SAFETY PROGRAM:**

**GENERAL INFORMATION**

School Mascot: Colts

School Colors: Turquoise and Gold

**RIGHTS OF ACCESS TO EDUCATIONAL RECORDS**

Parents have the rights to:

- Inspect and review the student's educational record.
- Exercise limited control over other people's access to the student's educational record.
- Seek to correct the student's educational record, in a hearing if necessary.
- Report violations of the Family Educational Rights and Privacy Act (FERPA) to the U.S. Department of Education.
- Be informed about FERPA rights.

**DIRECTORY INFORMATION**

Unless written notice is received from the parents/guardian, the following types of personal information about the student will be designated as directory information and will be made available without prior written consent.

- The student's name and parents' names
- The student's address.
- The student's class designation.
- The student's extracurricular participation.
- The student's achievement awards or honors.

- The school or district the student attended before enrollment at **Little Singer Community School K-6**.

**SCHOOL SEARCH AND SCHOOL PROPERTY:** (When students return to in class session- this section of sports will be updated)

**CARS AND PARKING LOT:**

Employees and visitors will park only in the designated areas. Only authorized vehicles and buses are allowed in area behind the school campus and buildings. The school will not be responsible for theft or damages to any vehicles parked on the school premises. Loitering on the school campus is prohibited. School employees and visitors who violate the parking policies will be disciplined. Use of ATV or motorcycles are strictly prohibited. Violation of this policy will be reported to the local law enforcement.

**USE OF DRUG SNIFFING DOGS**

In order to protect the safety and welfare of the students as well as prevent the use and sale of illegal drugs at Little Singer Community School K-6, the administration, in cooperation with various law enforcement agencies, may have drug-sniffing dogs on campus to check desks, lockers, backpacks, personal items and vehicles.

**CARE OF SCHOOL PROPERTY BY STUDENTS:**

Each student is expected to take pride in the physical appearance of the school. Teachers and students should be observant at all times to prevent damage and destruction of school property. Any marking or marring of school property should be reported to the office at once.

No student shall damage or deface any property belonging to the school. The types of discipline that may be imposed for damage(s) to school property by student depend upon the circumstances. Students may be subject to discipline for willful damage or destruction to school property.

If any minors engage in conduct that results in damage to school property, the school may institute formal charges for the purpose of having the court order the minors, or their parents, to make full or partial restitution to the school in accordance with the law.

**VALUABLES AT SCHOOL:**

**SEXUAL HARASSMENT:**

For more information, check into ([equalrights.org](http://equalrights.org)), online.

All individuals associated with this school, including, but not necessarily limited to, the Governing Board, the administration, the staff and students are expected to conduct themselves at all times so as to provide an atmosphere free from sexual harassment. Sexual harassment includes unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when made by a member of the school staff to a student or to another staff member, or when made by a student to another student. Sexual harassment may include, but is not limited to:

- Suggestive or obscene letters, notes, invitations, derogatory comments, slurs, jokes, epithets, assault, touching, impeding, or blocking movement, leering, gestures, or display of sexually suggestive objects, pictures or cartoons.

- Continuing to express sexual interest after being informed that the interest is unwelcome. (Reciprocal attraction between peers is not considered sexual harassment).
- Implying or actual withholding grades earned or deserved and using it as a threat.
- Coercive sexual behavior to control, influence, or affect the educational opportunities, grades, and or learning environment of a student.
- Anyone who is subject to sexual harassment, or who knows of the occurrence of such conduct, should inform the principal.

A substantiated charge against a student in the school shall subject that student to disciplinary action which may include suspension or expulsion.

**MEDICATION AT SCHOOL:** *(When students return to in class session- this section of sports will be updated)*

**MEDIA CENTER:**

Newspapers and other reading materials are available in the classroom. Internet access is available to students in the computer lab.

**STUDENT DRESS CODE:** *(When students return to in class session- this section of sports will be updated)*

**GENERAL:** *(When students return to in class session- this section of sports will be updated)*

**TOP (SHIRTS, BLOUSES, DRESS-UP):**

**SHOES:**

**PANTS and BOTTOMS:**

**HEADWEAR:.**

**SUNGLASSES:**

**MISCELLANEOUS:**

**CONSEQUENCES:**

**MEDICAL /HEALTH NEEDS:**

**PUBLIC CONCERNS AND COMPLAINTS:**

If a member of the community has a complaint, the following procedures are intended to assist in its resolution. Proper chain of command shall be followed:

- If the matter relates to a student and it is appropriate, talk with the student's teacher. (You should call the school office at (928) 686-6108 to leave a message or to arrange an appointment with the teacher.) At no time will the teacher and complainant meet in the

classroom to discuss the student(s). If the matter remains unresolved, talk with the Principal.

- If resolution of the problem cannot be accomplished at the building level, either party may refer the matter to the Governing Board for review.
- When the complaint is made directly to the Board as a whole or to a Board member as an individual, it will be referred to the principal for study and resolution, if possible.
- The Board as a whole or individually will not consider or act on complaints that have not been explored at the administration level.
- Matters referred to the Board as a whole must be in writing, should clearly identify the problem, and should specifically state the desired action.

### **SUPPORT GROUPS:**

Support groups are available to any student on a voluntary, self-referral basis. These groups are set up for students to help students with personal school and/or family problems(s). These groups are set up through the counselor's office.

### **HEALTH/ACCIDENT INSURANCE:**

Some of the children of the school employees have health insurance coverage. Make sure that Indian Health Service and Contract Service paperwork are completed for your child to have health coverage. Students who are involved in extracurricular activities need to have health coverage.

### **COUNSELING SERVICES:**

Contract counseling service is available for all students. He/She will be available to discuss school, home or social concerns or any area that might affect school performance. Students wishing to go see the counselor should contact the teacher first, before going to the office. As a parent, you are encouraged to contact the counselor if you have a concern about your child and you believe the school can assist you. If they are unable to help you, the counselor may be able to direct you to a resource that can.

### **STUDENT VISITORS:**

### **DISCIPLINE GUIDELINES:**

All school rules and policies are in effect during school hours while the student is on school property or at any school function. Rules and policies are also in effect while students are traveling on school transportation or on trips.

### **CONDUCT ON SCHOOL CAMPUS:**

**LOITERING ON SCHOOL CAMPUS:** (When students return to in class session- this section of sports will be updated)

### **DISRUPTIVE CONDUCT**

Students or parents shall not engage in conduct that disrupts operations of the school. Such misconduct includes:

- Obstructing Operations

- Unlawful Assembly
- Riot
- Interference with the peaceful conduct of the educational institution.

**INTERFERENCE WITH DISCIPLINARY AND ADMINISTRATIVE PROCEEDINGS:**

Students or parents shall not interfere with any disciplinary or administrative proceedings including:

- Influencing a witness
- Tampering with a witness
- Tampering with physical evidence
- Obstructing an Investigation

**DISHONESTY / CHEATING / FORGERY**

Students and parents shall be honest and truthful with members of the school community and shall not engage in actions such as cheating and forgery. Misconduct includes the following or attempts to engage in the following:

- Falsification of written and oral statements
- Forgery
- Obtaining signature by deception
- Tampering with school records
- Plagiarism – copying someone else’s work.
- Unauthorized possession or knowingly of testing materials.
- Submission of work or answers of another as one’s own work.

**ATTEMPTING TO ENGAGE IN MISCONDUCT OR ASSISTING OTHERS IN MISCONDUCT.**

Students and parents shall encourage and support proper behavior. Violations of this policy will result in disciplinary action.

**DEFAMATION**

Students and parents shall not engage in harming another person in their reputation through libel or slander. This includes the spreading of rumors verbally as well as in written word.

**MISUSE OF COMPUTER OR INTERNET RESOURCES:**

After having appropriate training, students and staff at Little Singer Community School K-6 is granted access to the school computer network and internet services. They are to follow the agreed upon guidelines for network/internet use and not engage in activities that are prohibited. These include “hacking” into the schools or other computer systems world-wide, bringing in unapproved software or accessing forbidden topics on the internet. Penalties may include loss of computer privileges through suspension or expulsion.

**FIGHTING:**

Fighting is a socially unacceptable manner with which to resolve conflicts. In addition to school discipline, school security will be notified and students found to be responsible for fighting may also be charged with disturbing the peace, disorderly conduct and/or disrupting the orderly operation of a school.



## **TOBACCO**

Students and parents are not permitted to use tobacco in any form on the school campus or at a school function. Smoking or possession of tobacco on school property is prohibited. The following are also prohibited:

- Possession, distribution and sale of a vapor-releasing substance containing a toxic substance; regulation of sale.
- Possession, distribution, use or sale of marijuana, dangerous drugs, narcotic drugs, or alcohol on school grounds or near school or at school activities.
- Possession, distribution, use or sale of look-alike marijuana, dangerous drugs, narcotic drugs or alcohol on school grounds, near school or at school activities.
- Distribution of any of the above substances will be prohibited.

## **GANG INVOLVEMENT:**

Gang involvement is defined as gang dress, writings or actions that are deemed related to gangs by the school administration. This involvement will lead to confiscated of gang items and/or disciplinary actions, including suspension or expulsion and referral to law enforcement.

## **WEAPONS/DANGEROUS ITEMS AND ENDANGERING THE HEALTH AND SAFETY OF OTHERS:**

Firearms, knives, weapons, fireworks, chemical substances such as mercury or other possessions reasonably determined to be a threat to the safety or security of others shall be seized by school authorities. Any student found to be in possession of an illegal item will be subject to discipline.

## **DEVICES THAT MAY CAUSE DISRUPTION:**

All electronic devices that may disrupt the educational process are not to be brought to school. Further, the school is not responsible if they are lost or stolen.

## **FOOD AND BEVERAGES IN CLASS:**

All food and beverages will be within the guidelines of the school's wellness plan.

## **VANDALISM AND PROPERTY DAMAGE:**

### **GAMBLING:**

Gambling is not permitted. This includes any betting involving the use of cards, dice or any other games of chance where money will exchange hands. This applies to students, staff and parents, on campus.

### **THREATS/THREATENING BEHAVIOR:**

Any student who, with the intent to terrify, cause physical injury or serious damage to property, or intimidates another person by word or conduct is guilty of a criminal violation.

These behaviors are prohibited. Threatening to commit any of the following:

- Physical injury to a student or school employee
- Damage to any educational institution or its property
- Damage to the property of school employee or student attending the school.

The school will report threat violation to law enforcement and students making threats may be considered for expulsion.

**UNAUTHORIZED ENTRY OR ACCESS:**

Students shall not engage in unauthorized, duplication or possession of keys to Little Singer Community School K-6 buildings. Unauthorized access or entry by electronic means into school property or program is also against policy. Students or parents engaging in those behaviors are subject to Little Singer Community School K-6 disciplinary action as well as referral to appropriate law enforcement agencies.

**SEXUAL CONDUCT:**

No sexual conduct of any nature is permitted at any time during school or on school campus property. In addition, Little Singer Community School K-6 discipline, violators shall be referred to law enforcement agencies.

**OFFENSES AND CONSEQUENCES GUIDE:**

- The school’s discipline has an alternative peacemaking plan that students can participate in.
- In severe offenses, which the misconduct results in especially serious or grievous consequences, or posed a substantial risk into the school community one or more of the steps in the Offense and Consequences Guide may be skipped.
- Occasions of prior misconduct where a student has previously received discipline can be considered in subsequent student disciplinary proceedings to justify additional disciplinary consequences where it is established that:
  1. The student has not benefited from prior and usually less severe disciplinary interventions, or
  2. The student is engaging in continued disruptive or disorderly behavior.
- Suspensions of 1-3 days may be done in-house if the administration deems it to be in the best interest of the school and the student.

**TRUANCY:**

**FIGHTING /THEFT/ DESTRUCTION OF SCHOOL OR STUDENT PROPERTY (police  
ASSAULT ON STUDENT (POLICE REFERRAL)  
ASSAULT ON STAFF MEMBERS: (Police Referral)**

**INTIMIDATION /BULLYING/ HARASSMENT OF STUDENTS**

**VERBAL ABUSE / HARASSMENT OF STAFF**

**DISRUPTING THE EDUCATIONAL PROCESS (Uncooperative, disruptive, unprepared,  
dress code, etc.)**

**USE OF POSSESSION OF TOBACCO PRODUCTS**

**USE/POSSESSION/UNDER THE INFLUENCE OF DRUGS/ALCOHOL (Police  
notification for each occurrences)**

**SALE OR INTENT TO SELL DRUGS (police notification)**

**ILLEGAL ITEMS/WEAPONS (Possible police notification)**

**GANG INVOLVEMENT (Police notification) (SECTION XIII 13.8)**

**INSUBORDINATION/REFUSAL TO FOLLOW SCHOOL RULES.**

**PROFANITY / OBSCENE LANGUAGE / OR GRAPHICS**

**FALSE FIRE ALARM OR BOMB THREAT (Violation of State Law ARS 13-2907)**

**PUBLIC NUISANCE/ MALICIOUS MISCHIEF / LITTERING**

**EXPLANATION OF DISCIPLINE TERMS: (When students return to in class session- this section of sports will be updated)**

**PROHIBITION OF BEING ON CAMPUS WHEN SUSPENDED OR EXPELLED: (When students return to in class session- this section of sports will be updated)**

**REMOVAL OF STUDENTS FROM SCHOOL SPONSORED ACTIVITIES: (When students return to in class session- this section of sports will be updated)**

**FOR PURPOSE OF THIS POLICY, ACTIVITY IS DEFINED AS:**

**NON DISCRIMINATION**

**Little Singer Community School K-6** does not practice discrimination on the basis of race, color, national origin, sex, handicap or age. This policy is in compliance with Title IV of the Civil Rights Act of 1964. Title IX of the Education Amendments of 1972, section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 and the Age Discrimination Act of 1975 and covers admission, access to and treatment and employment in, the school's programs and activities. Students, parents, guardians, employees or members of the community who have any concern about these regulations or wish to file individual grievances should contact the following person who has been named the School Principal:

Etta Shirley  
P.O. Box AQ  
Winslow, Arizona 86047  
Phone: (928) 686-6108

An explanation of the grievances procedures may be obtained from the school office. **Little Singer Community School K-6** recognizes its obligation to provide overall program accessibility throughout the community for handicapped persons. Contact the Section 504 coordinator to obtain information as to the existence and location of services, activities and facilities that are accessible to and useable by handicapped persons.

Persons wishing to request accommodations at **Little Singer Community School K-6** should contact the Principal's office.