SEASIDE SCHOOL DISTRICT 10
Special Meeting of the Board of Directors - Minutes
Tuesday, October 30, 2023, 5:00 pm
Virtual via ZOOM

PRESENT:

Board Members: Brian Taylor, Shannon Swedenborg, Brian Owen, Chris Corder, and Michelle Hawken

Administration: Superintendent Susan Penrod, Business Manager Toni Vandershule.

Staff: Technology Support Specialist Greg Dotson, Executive Assistant Leslie Garvin.

Others: Jeff Roberts

1. **CALL TO ORDER** – 5:00 pm

   Chair Brian Taylor called the Special Meeting of the Board to order. A quorum of the Board was present.

2. **AGENDA REVIEW**

3. **ACTION ITEMS**

   A. **Broadway Field Letter of Intent to Award CMGC Services** – Exhibit A

   Superintendent Penrod noted that Exhibit A is a letter from Project Manager Brian Hardebeck recommending to proceed with the CMGC process for pre-construction services.

   Hardebeck reported that after Board approval to move forward with the CMGC process, a notice for proposals was published, five contractor teams attended a mandatory onsite meeting, and there was one well qualified proposal received by the deadline. Hardebeck continued, drawing the Board's attention to the fact that two local contractors, Big River and Inland Electric are included in the proposal as design assist partners in the preconstruction proposal. Brockamp & Jaeger were interviewed in person on October 26, the committee had some good conversation, and is recommending that Brockamp & Jaeger be authorized for preconstruction services as outlined in Exhibit A.

   Superintendent Penrod noted that there is a typo in the proposal and Bi**d** River should be Bi**g** River.

   Chair Taylor asked if there were any questions.

   Chris Corder **MOVED, SECONDED** by Brian Owen, to approve the first phase of the preconstruction contract with Brockamp & Jaeger, as proposed (exhibit A).

   A rollcall vote was called and **THE MOTION CARRIED (5-0)**

4. **ADJOURN SPECIAL SESSION** – 5:09 pm

5. **NEXT MEETING OF THE BOARD OF DIRECTORS**

   - Tuesday, November 21, 2023 – Regular Meeting of the Board

   Leslie Garvin
   Executive Assistant