



## **Guidelines and Procedures for Returning to School for 2020-2021**

Webster County School District is planning on returning to school on August 6, 2020. Parents/Guardians who choose not to send their children back to school in August will have a distance learning option. The district will communicate more details on this option when we receive guidance from MDE on attendance guidelines. The district will also be developing an alternate plan in the event we can't return as planned. Please understand that during these uncertain times changes can occur hourly, daily and weekly.

WCSD will follow the school calendar that was approved earlier this year and is posted on the district website. In the event the district has to adjust the calendar to meet certain regulations, then it will be republished after approved by the school board.

### **Instructional Day**

Monday-Tuesday Regular Day

Wednesday Early Dismissal Day for All Schools. Schools will end classes at 1:30 p.m.

1:45-3:30 P.M.- Scheduled Time for non-traditional students and teacher planning for traditional/non-traditional students.  
\*This also allows the schools extra time to clean buildings

Thursday-Friday Regular Day

## Instructional Guidelines and Procedures

### Traditional Education – Face-to-Face

- Students in PreK-1<sup>st</sup> grade will remain with their teacher for the duration of the day.
- Students in grades 2-5 will remain in their homeroom class and the teachers will rotate classes.
- Students will leave the rooms as a class for lunch, physical education, activities and recess.
- Classes will be social distanced from other classes when they are out of their homeroom or 1<sup>st</sup> period.
- Students in grades 6-12 will resume normal instruction with staggered class changes and social distancing will be practiced as much as possible.

***Social Distancing- While at school, every effort will be made to distance students. Cafeterias, gyms, break and other high-number gathering areas will be monitored to ensure that students are socially distanced as much as possible. There will be numerous times throughout the day, especially in the classroom setting, that social distancing of three feet will not be possible, even with our best efforts.***

### Distance Learning

- Students who don't have access to a computer at home may be issued a chrome book.
- Students who have internet and computer access, Google Meet will be available for recorded lessons.
- Students who don't have access to the internet may receive a chrome book and will receive teacher recorded lessons and instructional materials will be downloaded on an USB drive and made available to students. Instructional packets that go along with the lesson may have to be picked up at school before getting the USB drive. These lessons will be done daily and returned to the school for teachers to grade. When students return the lesson they will be given the next day's lesson. There will be more details on this at a later time. Students may also pick up paper lessons that go along with the USB drive.
- Students will be provided a textbook and/or workbook to be used at home if it is part of the curriculum for that particular class on a daily basis.
- Parents/Guardians will sign an acknowledgement understanding that distance learning does not serve as an equitable alternative to the traditional setting.
- Changing from traditional education to distant learning education or vice versa will only be allowed once per semester year, unless valid documentation is provided the school principal.
- Parents/Guardians who choose this option must realize that students will not be able to participate in extra-curricular activities.

November 10, 2020

## Policy Updated to Return to School Plan

### Grades K-3

At the end of the 2nd 9 weeks, any Distance Learner who is failing must return to in-person learning, unless a medical excuse can be provided. Any student in Kindergarten through 3<sup>rd</sup> grade who is passing reading but is not reading on or above grade level (based on their Oral Reading Fluency level as well as Star Reading level), must also return to in person learning at the end of this 9 week period, unless a medical excuse can be provided.

### Grades 4-12

At the end of the 2nd 9 weeks, any Distance Learner who is failing 2 or more subjects or failing English must return to in-person learning, unless a medical excuse can be provided.

11/12/2020

### Return to School Plan Updated

In the event that a preventive school shutdown is necessary to help contain the spread of Covid-19, all students will participate in distance learning. All extra-curricular activities/athletes will be able to continue to participate unless an athlete is quarantined or tests positive. This revision will not affect distance learners, as they will continue to follow the return to school plan.

12/15/2020

Updated Quarantine Guidelines:

1. Quarantine can end after Day 10 without testing and if no symptoms have been reported during daily monitoring.

## **Cleaning and Sanitizing**

### **Face Mask:**

- 2 face masks for grades 6-12 will be issued to students when students pick up schedules before the first day of school.
- 2 face masks for grades Pre K-5 will be issued to students at open houses or 1<sup>st</sup> day of school.
- Masks must be worn per the Governor's Executive Order 1517.

### **Bus transportation:**

- Highly recommend parents to transport students to and from school.
- All buses will be sanitized in the morning and afternoon when all students exit the buses
- Students will have to use the hand sanitizer provided by the bus driver on the buses before they enter the bus.
- Bus Drivers will ask students preliminary questions concerning COVID-19 while students enter the bus.
- Masks must be worn per the Governor's Executive Order 1517.
- A mask will be provided if students fail to bring a mask on the bus.
- Students will have their temperature checked before they enter the school.

- All buses will be electrostatically sprayed weekly.
- There will be numerous times throughout the bus ride that social distancing of three feet will not be possible, even with our best efforts.

### **Car Riders:**

- Students will have their temperature checked when they get out of the vehicle. This will be done with a medical grade temperature gun by employees of the district. If a student has a fever they will not be allowed to stay at school.
- Students will sanitize hands upon entering the building.
- Highly recommend parents to transport students to and from school.
- Afternoon car rider students shall be asked to wear a mask if social distancing can't be practiced.

### **Visitors:**

- All visitors must sanitize their hands upon entering the building.
- All visitors will have temperature checked upon entering the building.
- Visitors will not be allowed in the classroom or cafeteria and will only be allowed in the office area or the designated room by the principal.
- Masks must be worn per the Governor's Executive Order 1517.
- 

### **Classrooms:**

- There will be numerous times throughout class time that social distancing of three feet will not be possible, even with our best efforts.
- Cleaned daily when students leave for the day.
- Electrostatically sprayed every Wednesday after school.
- Hand sanitizers in every classroom.

### **Cafeteria:**

- Hand sanitizers in the cafeteria.
- Breakfast: Students will go thru the line to get food before reporting to homeroom or 1<sup>st</sup> Period class
- Lunch: Students will social distance while in line to get food and take food back to their classroom (Grades 2-12). Pre-K-1 grades will eat in cafeteria social distanced by class if more than one class is in the cafeteria. Students who attend CTE classes will also eat in the cafeteria with social distancing.
- Workers will wear mask and gloves.

- Workers will serve students their food.
- Outside food is recommended to be placed in plain brown bags.

### **Restrooms:**

- Wash or sanitize your hands before you leave restroom
- Sanitizers in place
- Clean 2 times a day or more if needed
- Electrostatically sprayed every week after school

### **Employees:**

- Employees will receive mask(s) and also a face shield for classroom time.

### **Nurses:**

- WCSD will now employ 2 school nurses (RNs) to serve our district

## **Symptoms or Testing positive for COVID-19**

The parent/guardian of the students and all employees who were within 3 feet of the student/employee will be notified that they came into contact with someone who tested positive for COVID-19. Parents will then be given the option for students to return to school or begin distance learning for 10 days and/or CDC guidelines. All areas that a person that has tested positive for COVID-19 will be fogged with the electrostatic spray.

### **Outbreak of students testing positive for COVID-19:**

If the WCSD has a high number of cases of COVID-19 at one time, then the WCSD may choose to close school for 14 days or CDC guidelines. If this happens then the WCSD will transfer to distance learning for the time school is closed.

### **Students who have fever after arriving at school:**

The student will be isolated from the general population and it will be mandatory that they wear a mask that the school will provide. Parents will be contacted to come pick the child up from school. It is at the parent's discretion that the child be tested for COVID-19. Students will not be allowed to return to school until he/she has no signs of fever for 72 hours/ 3 days, without a fever reducing medication. Students will be required to wear the mask until he/she leave the building.

## **Employees that have fever upon arrival**

If an employee has a fever when arriving at school, they will notify the principal and must immediately put a mask on and exit the building. The employee should then contact the principal and ask for directions. The employee will not be allowed to return to school until he/she has no signs of fever for 72 hours/ 3 days, without a fever reducing medication. Any area that the employee was present will be sanitized immediately.

## **Students, employees and visitors who have one or more of these symptoms should not enter any school buildings:**

- A fever
- A cough that cannot be attributed to another health condition
- A sore throat that cannot be attributed to another health condition
- Nasal congestion or runny nose that cannot be attributed to another health condition
- Body aches
- Loss of taste and/or smell
- Diarrhea
- Nausea
- Vomiting
- Sweats/Chills
- He or she does care for or live with someone who has COVID-19 symptoms (fever and symptoms listed above) or who has tested positive for COVID-19 in the last 10 days.
- He or she has been exposed to someone with a positive COVID-19 test in the last 10 days.

## **Faculty/Student Training**

### **Faculty:**

- Virtual learning training for teachers.
- Intense training on the first 2 professional development days to include all guidelines and procedures in this plan.

### **Students:**

- Students will be taught the guidelines and procedures on the first day of school and will be reviewed weekly after the first day.



**Signage for COVID-19:**

- There will be signage at all entrances, restrooms, hand sanitizers, hallways.

**Please understand that these guidelines and procedures are contingent on getting the supplies needed to implement this plan. If we face this issue, then we will re-evaluate our plans and also any new information from MDE.**

**Plans are on-going and will change.**

\*For Public Comments regarding the Return to School Plan, please email comments to [publiccomments@webstercountyschools.org](mailto:publiccomments@webstercountyschools.org).\*