

Macomb Academy
39092 Garfield
Clinton Township, Mi. 48038

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BOARD MEETING
MACOMB ACADEMY BOARD OF DIRECTORS

Date: May 18, 2023
Time: 4:30 p.m.
Location: Macomb Academy
39092 Garfield
Clinton Township, Michigan 48038

MINUTES

MEETING TYPE: Regular Special Proposed Approved

I. CALL TO ORDER

CALL TO ORDER AT 4:37 P.M.

Vice President Wittstock

PLEDGE OF ALLEGIANCE

Vice President Wittstock

ROLL CALL BY:

Vice President Wittstock

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Traci Comer-Scarsella	President			yes
Ms. Marilyn Wittstock	Vice-President	yes		
Ms. Melina Chynoweth	Secretary	yes		
Mr. Michael Cadrette	Treasurer	yes		
Ms. Felicia Westbrook-Hilton	Trustee	yes		

MEMBERS PRESENT:

Ms. Marilyn Wittstock	Vice-President
Mr. Michael Cadrette	Treasurer
Ms. Melina Chynoweth	Secretary
Ms. Felicia Westbrook-Hilton	Trustee

ADMINISTRATION PRESENT: Mrs. Mikelle Hillewaere, Supervisor

GUESTS PRESENT: Mr. Charles Cureton IV, Macomb Academy Staff Member

II. APPROVAL OF MINUTES

President Comer-Scarsella

The Board reviewed the meeting minutes from January's meeting. **Motion** made by **Vice President Wittstock** supported by **Secretary Melina Chynoweth**, to approve the minutes of the Board Meeting held April 20, 2023. All in favor. Unanimous 4/0

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Traci Comer-Scarsella	President			yes
Ms. Marilyn Wittstock	Vice-President	yes		
Ms. Melina Chynoweth	Secretary	yes		
Mr. Michael Cadrette	Treasurer	yes		
Ms. Felicia Westbrook-Hilton	Trustee	yes		

MOTION CARRIES

4/0 Unanimous Vote

III. APPROVAL OF AGENDA

President Comer-Scarsella

Motion made by Vice President Wittstock, supported by Treasurer Cadrette, to amend agenda to include “acknowledgement of MOU between Macomb Academy and Macomb Intermediate School District” under heading VI. Old Business.

<u>Roll Call:</u>			<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
	Ms. Traci Comer-Scarsella	President			yes
	Ms. Marilyn Wittstock	Vice-President	yes		
	Ms. Melina Chynoweth	Secretary	yes		
	Mr. Michael Cadrette	Treasurer	yes		
	Ms. Felicia Westbrook-Hilton	Trustee	yes		

MOTION CARRIES

4/0 Unanimous Vote

Motion made by Vice President Wittstock, supported by Secretary Melina Chynoweth, to approve the May meeting agenda. All in favor. Unanimous 4/0

<u>Roll Call:</u>			<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
	Ms. Traci Comer-Scarsella	President			yes
	Ms. Marilyn Wittstock	Vice-President	yes		
	Ms. Melina Chynoweth	Secretary	yes		
	Mr. Michael Cadrette	Treasurer	yes		
	Ms. Felicia Westbrook-Hilton	Trustee	yes		

MOTION CARRIES

4/0 Unanimous Vote

IV. INTRODUCTION OF GUESTS (if applicable)

President Comer-Scarsella

Charles Cureton, member of Macomb Academy’s staff was present for the meeting.

V. CORRESPONDENCE RECEIVED (if applicable)

Secretary Carlton

N/A

VI. ADMINISTRATION UPDATES

President Comer-Scarsella

OLD BUSINESS:

The final Parent Networking Night of the 2022/23 school year was held on May 11th. The night was a success with many families attending. Ms. Mikelle Hillewaere and Ms. Melina Chynoweth recorded a podcast outlining what was discussed with the families. The podcast was shared on Remind for those who were unable to attend.

More carpeting has been installed throughout the school. The classrooms are expected to receive new carpet over summer break. There is also a possibility of many of the floor tiles in the lobby and breakroom being replaced.

The second annual Macomb Academy Talent Show was held on May 18th at the school. Many parents came to watch the students show off their unique talents. The event was very successful and those who participated enjoyed it.

Ms. Mikelle Hillewaere discussed the events that will be taking place at the end of the school year. Namely the Completer’s Ceremony which is to be held at the school on June 9th at 9:30AM, and the End of the Year Banquet which is to be held at Fern Hill on June 15th.

Ms. Marilyn Wittstock acknowledged the Board's agreement of the MOU between Macomb Academy and the Macomb Intermediate School District.

NEW BUSINESS:

The members of the Board acknowledged Ms. Felicia Westbrook-Hilton's election to the Board and welcomed her.

Ms. Mikelle Hillewaere discussed an upcoming field trip to CJ Barrymore's that the students will be taking on June 8th. This field trip will serve as a congratulations for a successful school year for the students, and will be paid for using the remaining money left from the Innovation Grant that was received at the beginning of the school year.

~~Ms. Marilyn Wittstock read and signed an Election of Officers Resolution which allowed Ms. Melina Chynoweth to be reelected to her role of Secretary.~~

The Board motioned to nominate Melina Chynoweth for reappointment for her position as Secretary. **Motion** made by **Vice President Wittstock**, supported by **Treasurer Cadrette**, for the reappointment of Melina Chynoweth as secretary for the Board.
All in favor. Unanimous 4/0

<u>Roll Call:</u>			<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
	Ms. Traci Comer-Scarsella	President			yes
	Ms. Marilyn Wittstock	Vice-President	yes		
	Ms. Melina Chynoweth	Secretary	yes		
	Mr. Michael Cadrette	Treasurer	yes		
	Ms. Felicia Westbrook-Hilton	Trustee	yes		

MOTION CARRIES

4/0 Unanimous Vote

VII. FINANCIALS

Treasurer Cadrette

The Board reviewed the financial report for the month of April 2023, beginning with the overview, followed by the itemized details. **Motion** made by **Vice President Wittstock**, supported by **Treasurer Cadrette**, to approve the finances for April 2023.
All in favor. Unanimous 4/0

<u>Roll Call:</u>			<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
	Ms. Traci Comer-Scarsella	President			yes
	Ms. Marilyn Wittstock	Vice-President	yes		
	Ms. Melina Chynoweth	Secretary	yes		
	Mr. Michael Cadrette	Treasurer	yes		
	Ms. Felicia Westbrook-Hilton	Trustee	yes		

MOTION CARRIES

4/0 Unanimous Vote

VIII. BOARD PROFESSIONAL GROWTH

President Comer-Scarsella

Mr. Ed Roth presented Ms. Felicia Westbrook-Hilton with a certificate and name plate to congratulate her on being elected as a board member.

Mr. Ed Roth then discussed the upcoming Center for Charter Schools conference being held this summer. He encouraged all board members to sign up and attend the conference.

IX. BOARD OF DIRECTORS COMMITTEES

All

N/A

X. PUBLIC COMMENTS

All

N/A

XI. CMU COMMENTARY

Ed Roth

N/A

XIII. BOARD COMMENTARY

President Comer-Scarsella

N/A

XII. ADJOURNMENT

President Comer-Scarsella

Motion made by Vice President Wittstock supported by Secretary Melina Chynoweth, to adjourn the board meeting at 4:56 p.m. All in favor. Unanimous 4/0

Roll Call:

		<u>Ayes</u>	<u>Nays</u>	<u>Absent</u>
Ms. Traci Comer-Scarsella	President			yes
Ms. Marilyn Wittstock	Vice-President	yes		
Ms. Melina Chynoweth	Secretary	yes		
Mr. Michael Cadrette	Treasurer	yes		
Ms. Felicia Westbrook-Hilton	Trustee	yes		

MOTION CARRIES

4/0 Unanimous Vote

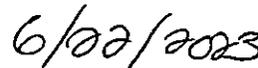
Minutes are available at Macomb Academy, 39092 Garfield, Clinton Township, Mi. 48038, (586) 228-2201, in the administration office. Please contact the Business Office if you would like a copy of the minutes. Any person with disabilities who needs special provisions to attend a scheduled meeting should contact me five days prior to the meeting.

MINUTES CERTIFICATION

Minutes respectfully submitted,

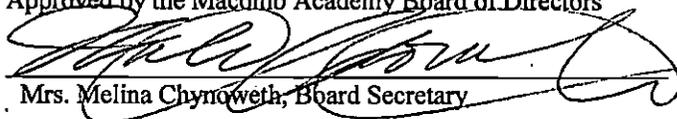


Mr. Brandon Busch, Recording Secretary

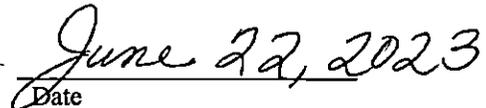


Date

Approved by the Macomb Academy Board of Directors



Mrs. Melina Chynoweth, Board Secretary



Date