Μ

Greenville		FIXED ASSET DONATION FORM				
SCHOOL / DI	EPARTMENT					
	FICE #					
	NATION					
	Y					
GPSD ID#	Manufacturer/ Device Name	Model #:	Item Description:	Service Tag / Serial Number:		
	(TO BE COMPLETE	D BV SCHOO	I /DEPARTMENT) E	lacaiving Party.		
PRINT Name		Signature		Date Signed		
		6				
BY AN AGEN	NDA REQUEST FORM FOR			IORE MUST BE ACCOMPANIED Γ.)		
VALUE AT TIME OF DONATION:						
PLEASE NOTE: ALL TECHNOLOGY EQUIPMENT (COMPUTERS, PRINTERS, ETC.) MUST BE APPROVED						

MUST BE APPROVED BY THE DIRECTOR OF TECHNOLOGY OR DESIGNEE PRIOR TO ACCEPTANCE OF DONATION.

Signature	Date Signed				
(TO BE COMPLETED BY FIXED ASSET CLERK OR DESIGNEE)					
THIS ASSET HAS BEEN ENTERED INTO GPSD INVENTORY SYSTEM					
Signature	Date Entered:				
	ETED BY FIXED ASSET CLERK O BEEN ENTERED INTO GPSD INVEI				

ONE COPY – FIXED ASSETS CLERK

ONE COPY – WAREHOUSE

FORM FA-8