



Board of Trustees Meeting
October 19, 2023
Meeting Location
AHEAD Conference Room
DRAFT

Present

Michael Bellville, Parent Board Member	Marion Anastasia, Board Member
Mary Steady, Board Member	Dave Fuller, Board Member
Lisa Lavoie, Superintendent	Marcella Shamberger, Business Administrator

Absent

Judith McGann, Chairperson
Rebecca Metcalf, Board Member

NCCA Board of Trustees Meeting

Marion Anastasia called the meeting to order at 8:00 am. Introductions were made of the newer positions at NCCA. Brandy Beaulieu, SAP Coordinator, Scott Kleinschrodt, Litt. CD, Kathryn Locke, Lanc. CD (via Zoom), and Susan Becker, Lanc. Teacher (via Zoom) were introduced to the Board.

Approval of Minutes: September 21, 2023

Mary Steady made a motion to accept the September 21, 2023 meeting minutes. David Fuller seconded the motion. **Board unanimously approved.**

FY23-24 Policy & Procedure Update

Marcella Shamberger reviewed the B policies that have been updated and reviewed. Marion Anastasia had suggested that Marcella put forth the Fall updated policies from NHSBA and that they take precedent. Marcella stated that with next month's C policy review, she will include the 4 required policies from the Fall update from NHSBA which include policies, ACN, EHAB, GBCD and JKAA.

Michael Bellville made a motion to accept all B policies as presented. David Fuller seconded the motion. **Board unanimously approved.**

Financials

Lisa Lavoie proposed to the Board that with an 18% increase in charter school ADM, she feels it is appropriate to keep 2024-2025 tuition rates the same as current 2023-2024 rates.

David Fuller made a motion to approve the 2024-2025 rates as follows:

Committed Slot: \$6,628.13

Additional Slot: \$7,911.33

Vermont: \$16,979.55

Mary Steady seconded the motion. **Board unanimously approved.**

Lisa then proposed to the Board of hiring a Data Specialist and increasing the hours of the position from 12 hours per week to 22.5. Leah Christiano is the candidate for the position at \$18/hour for 22.5 hours per week for 260 days per year. The budget impact to this year would be a difference of \$6,426 and for next year a projected \$11,855 budget impact. David Fuller made a motion to hire Leah Christiano at the proposed hours and pay. Mary Steady seconded the motion. **Board unanimously approved.**

Marcella Shamberger then reported that the FY24 budget is on par and no changes to report out that differed from September report out. The FY25 budget is in process and we will review DRAFT budget at next meeting with increased hours of Data Specialist and some clarification from WW Berry's on the transportation bid.

Fund Balances are looking good. Nice to see investment account gaining ground. 2022 was a brutal year for the investment account as the value of the account dipped below (\$62K) the total amount invested (\$70K). Marcella Shamberger reported out that YTD since inception (2018) the investment account has earned \$1273.

Non-Public Session RSA 91-A311: (A)

There was not a need for a non-public session.

Superintendent's Report

-Lisa Lavoie updated the Board on the required Special Ed MOU. Her and Georgia Caron have been working together to get the District's MOU's. Marion Anastasia had stated that WMRS would provide the MOU if they have a student enroll that it is applicable to.

- Few RSVP's have trickled in for the November 7th 20th Year Celebration. Raffle items are being sought.

-Lisa Lavoie passed out to the Board an Enrollment Report, ELO Report and Transportation Report that will be updated each month for Board's review.

-Lisa Lavoie reported out that she won a trip to Guatamala through LifeTouch Mission Project to join other educators in building a school, that she applied for last February. She will be gone in January from 17th-24th.

David Fuller made a motion that Lisa Lavoie does not need to use vacation time for this trip.

*Mary Steady seconded the motion. **Board unanimously approved.***

Mary Steady made a motion to adjourn, David Fuller seconded.

Meeting was adjourned 9:21AM