

**/MINUTES**  
**ADA BOARD OF EDUCATION – MAY 8, 2017**

The Board of Independent School District Number 19, of Pontotoc County, State of Oklahoma met in regular session at the office of the Board of Education, 324 West 20<sup>th</sup>, Ada, Oklahoma in said school district on the 8<sup>th</sup> day of May 2017, at 6:30 p.m.

**PRESENT:** Dr. Todd Boone, President; Ms. Keri C. Norris, Vice-President; Mr. Russ Gurley, Clerk; Mr. Doug Haney, Member; Mr. Kyle Sturt, Member

**ABSENT:** None

**STAFF ATTENDING:** Mr. Mike Anderson, Superintendent; Mr. Bryan Harwell, Executive Director; Mrs. Paula Kedy, Executive Director; Mrs. Lisa Fulton, Director of Curriculum; Mrs. Tatum Sallee, Indian Education Director; Mrs. Kelly Howry, Minutes Clerk

**GUESTS:** Washington Academic Bowl Team: Annabelle Peters, Jessica Bolin, C. J. Dodson, Kale Fuller, Ben Foster, Paige Maloy, and Jill Brown, sponsor; Essay Contest Winners: Olivia Ballard, Tanner Gilliam, Ava Bolin, and Christy Guan; Parents/Guardians: Sarah and Shannon Peters, Brandon and Stacey Bolin, Christian Dodson, Angie Foster, Clyde Leach, Brett Maloy, Stephen Mabry, Nash Ballard; Latchkey representative Chuck Cohn; James Armenta, SFE; Eric Swanson, Ada News; Local EAA Chapter 1005 Representatives: Bill Bailey and Don Childers; Essay Contest Coordinator: Amy Elliott

Notice of this regular meeting of the Board of Education was given to the County Clerk of Pontotoc County, Oklahoma prior to December 15<sup>th</sup> of the last calendar year, the date, time, and place of this regular meeting was filed in the office of the County Clerk of Pontotoc County, Oklahoma.

Public notice of the meeting, with an agenda, was posted in prominent view at the Board of Education building in said school district at least twenty-four (24) hours prior to this meeting excluding Saturday, Sunday, and legal holidays all in compliance with the Oklahoma Open Meeting Act.

The meeting was called to order by Dr. Todd Boone, President, at 6:30 p.m.

Mr. Mike Anderson, Superintendent, introduced the Washington Academic Bowl Team and sponsor, Jill Brown. The students told of their competitions and awards won throughout this school year.

Mr. Mike Anderson, Superintendent, introduced the winners of “The Sky is Not the Limit” essay contest: Those present included: AHS first place winner Tanner Gilliam, AJH first place winner Olivia Ballard and Willard first place winner Ava Bolin and second place winner Christy Guan. EAA Chapter 1005 Representatives Bill Bailey and Don Childers presented the winners with drones and will be able to take airplane rides with the local chapter representatives. Other winners not present were: AHS second place winner Jersey Gregory and AJH second place winner Landon Swopes.

Mr. Chuck Cohn, Latchkey representative, was then introduced by Mr. Mike Anderson. Mr. Cohn discussed with the board the Latchkey qualities and how they could serve the afterschool program for Ada City Schools.

A motion was made by Mr. Kyle Stuart to approve the minutes of the April 10th, 2017, meeting with a change on page 2 regarding second on motion of encumbrance orders. Said motion was made by Mr. Doug Haney was then seconded by Mr. Kyle Stuart. The minutes were corrected and reprinted and attached hereto. The motion was seconded by Ms. Keri C. Norris, and passed with Boone, Norris, Gurley, Haney and Stuart voting yes.

A motion was made by Mr. Doug Haney to approve encumbrance orders as follows:

- a. General Fund: P.O. #731-773; #51524-51527
- b. Building Fund: P.O. #217-230
- c. Gifts Fund: P.O. #119-126
- d. Activity Fund: P.O. #575-605
- e. Athletic Fund: P.O. #516-558

The motion was seconded by Mr. Russ Gurley and passed with Boone, Norris, Gurley, Haney and Stuart voting yes.

The Board members reviewed the Management and Investment Reports.

Mr. Mike Anderson, Superintendent, advised there was new business. Mrs. Karen Price submitted her resignation on Friday afternoon, May 8, 2017, after the posting of the agenda. The motion to accept this resignation was made by Ms. Keri C. Norris and seconded by Mr. Doug Haney. The motion passed with Boone, Norris, Gurley, Haney and Stuart voting yes.

Mr. Mike Anderson, Superintendent, then gave his monthly report. Items discussed were the bond projects and estimated completion dates; school finance and budget updates; graduation procedures; strategic plan update; STEM programming; policy information on ACS Policy DAA-P, *Grievance Procedures for Filing, Processing, and Resolving Complaints Alleging Discrimination*; Policy COC, *Meal Charge Policy*, *Child Nutrition Program Procurement Policy* and the 2017-2018 contract with Southwest Foodservice Excellence.

A motion was made to approve revisions to the Ada City Schools Policy DAA-P, *Grievance Procedures for Filing, Processing, and Resolving Complaints Alleging Discrimination*, by Mr. Doug Haney. The motion was seconded by Mr. Kyle Stuart and passed with Boone, Norris, Gurley, Haney and Stuart voting yes. A copy of said policy is attached hereto and made a part of these minutes.

A motion was made to approve revisions to Ada City Schools Policy COC, *Meal Charge Policy*, by Mr. Doug Haney. The motion was seconded by Mr. Russ Gurley and passed with Boone, Norris, Gurley, Haney and Stuart voting yes. A copy of said policy is attached hereto and made a part of these minutes.

A motion was made to approve the revisions to the *2017-2018 Child Nutrition Program Procurement Plan* by Mr. Kyle Stuart. The motion was seconded by Ms. Keri C. Norris and passed with Boone, Norris, Gurley, Haney and Stuart voting yes. A copy of said plan is attached hereto and made a part of these minutes.

A motion was made Ms. Keri C. Norris to approve the 2017-2018 Southwest Food Service Excellence, Inc. contract. The motion was seconded by Mr. Doug Haney and passed with Boone, Norris, Gurley, Haney and Stuart voting yes. A copy of said contract is attached hereto and made a part of these minutes.

A motion was made by Mr. Doug Haney to hire Johnston and Bryant, CPA's Auditing Firm for the 2016-2017 School Year Audit. The motion was seconded by Mr. Russ Gurley and passed with Boone, Norris, Gurley, Haney and Stuart voting yes. A copy of said contract is attached hereto and made a part of these minutes. \

A motion was made by Ms. Keri C. Norris to approve the Resolution for Schools and Libraries Universal Services (E-Rate) for 2017-2018. This resolution authorizes filing of the Form 471 application for funding year 2017-18 and the payment of the applicant's share upon approve of funding and receipt of services. The motion was seconded by Mr. Russ Gurley and passed with Boone, Norris, Gurley, Haney and Stuart voting yes. Said resolution is attached hereto and made a part of these minutes.

Agenda Items 16 – 19 were tabled as the employee those items addressed resigned. A motion was made by Mr. Russ Gurley to table said items. The motion was seconded by Mr. Kyle Stuart and passed with Boone, Norris, Gurley and Haney voting yes.

The Continuing Ed Credits status of each board member was reviewed. A copy of those credits are attached hereto and made a part of these minutes.

A motion was made by Mr. Kyle Stuart to approve the Application for Temporary Appropriations for the 2017-2018 school year as shown below:

	<u>ESTIMATE OF NEEDS</u>	<u>REQUESTED APPROPRIATIONS</u>
General Fund	<u>\$ 18,000,000.00</u>	<u>\$ 18,000,000.00</u>
Building Fund	<u>\$ 1,300,000.00</u>	<u>\$ 1,300,000.00</u>
Building Bond	<u>\$ 1,330,000.00</u>	<u>\$ 1,330,000.00</u>
Child Nutrition Program	<u>\$ 900,000.00</u>	<u>\$ 900,000.00</u>
Special Education Co-op	<u>\$ 0.00</u>	<u>\$ 0.00</u>



Ms. Keri C. Norris made the motion to convene to executive session at 7:45 p.m. to discuss hiring adjunct teachers and coaches; rehiring certified staff on continuing contracts as listed in Attachment C; rehiring certified teachers on temporary contracts as listed in Attachment D; hiring four (4) certified teachers listed in Attachment E; accepting resignations of those listed in Attachment F; and accepting retirements of those listed in Attachment G. The motion was seconded by Mr. Doug Haney and passed with Boone, Norris, Gurley, Haney and Stuart voting yes.

Dr. Boone acknowledged the return to open session at 8:32 p.m.

**STATEMENT OF EXECUTIVE SESSION:**

Present: Dr. Todd Boone, President; Ms. Keri C. Norris, Vice-President; Mr. Russ Gurley, Clerk; Mr. Doug Haney, Member; Mr. Kyle Stuart, Member; Mr. Mike Anderson, Superintendent; Mr. Bryan Harwell, Executive Director; Mrs. Paula Kedy, Executive Director, and Mrs. Kelly Howry, Minutes Clerk

Clerk: Mr. President, what issues were discussed in Executive Session?

President: The items that were discussed were as follows: hiring adjunct teachers and coaches; rehiring certified staff on continuing contracts as listed in Attachment C; rehiring certified teachers on temporary contracts as listed in Attachment D; hiring four (4) certified teachers listed in Attachment E; accepting resignations of those listed in Attachment F; and accepting retirements of those listed in Attachment G. 25 O.S. SECTION 307(B)(1)

Clerk: Were any votes taken in Executive Session?

President: No.

Clerk: Were any other topics or issues discussed while in Executive Session?

President: No.

Ms. Keri C. Norris made the motion to hire the certified staff on continuing contracts as listed on Attachment C which is attached hereto and made a part of these minutes. Mr. Russ Gurley seconded the motion and passed with Boone, Norris, Gurley, Haney and Stuart voting yes.

Ms. Keri C. Norris made the motion to hire certified staff on temporary contracts as listed in Attachment D which is attached hereto and made a part of these minutes. Mr. Russ Gurley seconded the motion and passed with Boone, Norris, Gurley, Haney and Stuart voting yes.

Ms. Keri C. Norris made the motion to hire four (4) certified teachers as listed in Attachment E which is attached hereto and made a part of these minutes. Mr. Russ Gurley seconded the motion and passed with Boone, Norris, Gurley, Haney and Stuart voting yes.

Ms. Keri C. Norris made the motion to accept the resignations as listed in Attachment F which is attached hereto and made a part of these minutes. Mr. Russ Gurley seconded the motion and passed with Boone, Norris, Gurley, Haney and Stuart voting yes.

Ms. Keri C. Norris made the motion to accept the retirements as listed in Attachment G which is attached hereto and made a part of these minutes. Mr. Russ Gurley seconded the motion and passed with Boone, Norris, Gurley, Haney and Stuart voting yes.

There being no further business a motion was made by Mr. Doug Haney to adjourn at 8:35 p.m. The motion was seconded by Mr. Russ Gurley and passed with Boone, Norris, Gurley, Haney and Stuart voting yes.

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Kelly Howry, Minutes Clerk

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Dr. Todd Boone, President