

**Sterling Board of Education**  
**Minutes of the Regular Meeting**  
**December 17, 2025**  
**Community Room - 6:00pm**  
**“EXCELLENCE WITH KINDNESS”**

**I. Call to Order**

The meeting was called to order by Courtney Langlois, Board Chair at 6:03pm

Present at the meeting were: Jennifer Mossner (Vice Chair), Victoria Robinson-Lewis (Treasurer), Catherine Malo (Board Member) John Brady (Board Member)

Also present at the meeting were: Theodore Friend (Superintendent), Heather Nickerson (Principal), Laura Smith (Clinical Supervisor), Dr. Kristen Lanzillo (Director of Student Services), Sara Howley (Business Manager), Christine Chandler (Board Clerk)

**II. Pledge of Allegiance**

**III. Public Comment**

No members of the public signed up to speak.

**IV. Reports and Communications**

A. **Correspondence** - Introductory letters were sent to the Board from the three candidates interested in filling the vacancy on the Board.

B. **Consent Agenda**

1. Minutes of Meeting November 19, 2025
2. Superintendent’s Report  
T. Friend made the Board aware that we would not be using the Building Maintenance Insurance Policy for the new boiler expansion tank. There is a \$10,000 deductible and the total cost is \$12,066. If we submitted the claim it would cause the insurance cost to increase. It’s not feasible to file with the insurance at this time.
3. Special Education Director’s Report
4. Principal’s Report
5. Clinical Supervisor’s Report
6. Monthly Check Register

- A motion was made by J. Mossner and seconded by J. Brady to approve the Consent Agenda as presented.
  - Vote: All in favor
  - Outcome: Motion passed

**C. Budget and Expense Report**

S. Howley reviewed her Financial/Budget Discussions report. Noting that she is watching to see what insurance increases will be.

- A motion was made by V. Robinson-Lewis and seconded by J. Brady to approve the Budget and Expense Report as presented.
  - Vote: All in favor
  - Outcome: Motion passed

**D. Plainfield Board of Education Liaison**

C. Langlois wasn't able to attend but was able to highlight some things from the meeting.

- Stacey Kelleher has been appointed as the Principal of Plainfield High School. The administration is currently seeking an Assistant Principal to fill the resulting vacancy and anticipates naming a candidate after winter break.
- The Plainfield Valley Panthers defeated Griswold in their Thanksgiving Day game.
- The district's wrestling team is competing in a match tonight in Putnam.
- The upcoming school production was announced as *Mamma Mia!*

J. Brady reported a follow-up inquiry from Counselor Matt Turpin regarding the establishment of a Certified Nursing Assistant (CNA) program. C. Langlois added that the district is currently focused on expanding its Manufacturing Program.

**E. Personnel - Resignation/Retirement**

No resignations or retirements were submitted.

**V. Unfinished Business**

None

**VI. New Business**

**A. Appointment of Board Vacancy**

- A motion was made by J. Mossner and seconded by J. Brady to enter into Executive Session for the purpose of interviewing Board candidates: Benjamin Johnson, Courtney Moreland, and Jennifer Goodwin to fill the Board vacancy.
  - Vote: All in favor
  - Outcome: Motion passed
  - The Board entered into Executive Session at 6:16pm
  - The Board exited Executive Session at 6:36pm

- A vote was taken to fill the vacancy on the Board.  
Election Results: Votes were counted and verified by C. Chandler and S. Howley.
  - Benjamin Johnston: 5 votes
  - Courtney Moreland: 0 votes
  - Jennifer Goodwin: 0 votes
  - Decision: Benjamin Johnston was appointed to fill the vacant seat on the Board.

**VII. Committee Updates**

- A. Policy - A meeting will be scheduled for January.
- B. Budget - The committee met today to review the Draft Budget for FY27.
- C. Negotiations - No report

**VIII. Recommendations, Questions and/or Comments**

None

**IX. Public Comment**

No members of the public signed up to speak.

**X. Executive Session**

Refer to Section VI-A for details

**XI. Adjournment**

- A motion was made by C. Malo and seconded by V. Robinson-Lewis to adjourn the meeting.
  - Vote: All in favor
  - Outcome: Motion passed
  - Meeting adjourned at: 6:41pm