

MINUTES
EPIC Regional Council
February 23, 2023

A regular meeting of the EPIC Regional Council was held on February 23, 2023 at the EPIC Office in Martinsburg, WV and via TEAMS. Guests and Regional Council members present for the business meeting were: Jared Amtower, Heidi Bach-Arvin, Sherry Barnett, Jim Butts, Bondy Gibson, Charles Hedrick, Sonny O'Neil, Mark Osbourn, Jeff Pancione, Kim Poland, Brad Sponaugle, Ron Stephens, Kristen Tuttle, and Damon Wright.

1. The meeting was called to order by Mark Osbourn at 5:00 pm.
2. The Minutes from the January 12, 2023 meeting were approved on a motion by Charles Hedrick, seconded by Sonny O'Neil and passed unanimously.
3. The Budget Journal Entries for January and February 2023 were approved on a motion by Jeff Pancione, seconded by Bondy Gibson and passed unanimously.
4. The Treasurer's Report for January 31, 2023 was approved on a motion by Kristen Tuttle, seconded by Sonny O'Neil and passed unanimously.
5. The Personnel Action for February 2023 was approved on a motion by Jeff Pancione, seconded by Ron Stephens and passed unanimously.
6. The following items were approved for Head Start:
 - a. Covid-19 Mitigation Policy: 1st Motion: Bondy Gibson; 2nd Motion: Sonny O'Neil
 - b. Head Start Eligibility Form: 1st Motion: Kristen Tuttle; 2nd Motion: Bondy Gibson
 - c. Statement of No Income Declaration: 1st Motion: Charles Hedrick; 2nd Motion: Damon Wright
 - d. Selection Criteria Changes: 1st Motion: Sonny O'Neil; 2nd Motion: Charles Hedrick
7. The meeting was adjourned at 5:08 pm and was approved on a motion by Ron Stephens, seconded by Charles Hedrick and passed unanimously.

Mark Osbourn, President

Sheena Vanmeter, Secretary