

# AGENDA

**BRIMFIELD COMMUNITY UNIT SCHOOL DISTRICT #309  
BRIMFIELD BOARD OF EDUCATION  
REGULAR MEETING - WEDNESDAY OCTOBER 25, 2023 7:00 PM  
BRIMFIELD HIGH SCHOOL - LIBRARY 323 E. CLINTON ST.**

AGENDA ITEMS	CONSENT AGENDA
I. Call to Order	
II. Roll Call	
III. Pledge of Allegiance	
IV. E-Learning Public Hearing	
V. Approve E-Learning Plan	
VI. Recognize Visitors	
VII. Public Comment *visitors wishing to speak must sign in*	
VIII. Approve Minutes - A. September 20, 2023 Regular Meeting and Executive/Closed Session	
IX. School Board Business A. President's Report B. Superintendent's Report C. High School Principal's Report D. Grade School Principal's Report	
X. New Business A. Approve National FFA Convention as Presented B. Approve FY24 School Maintenance Grant as Presented C. Approve BGS Cameras from Heart Technologies as Presented D. Approve First Reading of Updated Board Policies: 1. 5:10 Equal Employment Opportunity and Minority Recruitment 2. 5:20 Workplace Harassment Prohibited 3. 5:230 Maintaining Student Discipline 4. 6:10 Educational Philosophy and Objectives 5. 6:190 Extracurricular and Co-Curricular Activities 6. 6:240 Field Trips and Recreational Class Trips 7. 7:305 Student Athlete Concussions and Head Injuries 8. 7:330 Student Use of Buildings - Equal Access 9. 8:25 Advertising and Distributing Materials in Schools Provided by Non-School Related Entities 10. 8:95 Parental Involvement	

<p>XI. Personnel</p> <ul style="list-style-type: none"> <li>A. Accept Nancy Satterfield Resignation Effective End of 1st Semester</li> <li>B. Approve Kevin Kreiter - BHS Varsity Boys Baseball Coach</li> <li>C. Approve Josh Johnson - BHS Assistant Boys Baseball Coach</li> <li>D. Approve Ryan Wetherill - BGS Special Education Paraprofessional</li> <li>E. Approve Melissa Smith - BGS Full Time Paraprofessional</li> <li>F. Approve Kadie Seneca - BGS 2nd Shift Custodian</li> </ul>	
<p>XII. Adoption of Consent Calendar</p> <p>Action by the Board of Education in Adoption of the Consent Calendar at this point of the agenda means that all items appearing in the agenda which have asterisks are adopted by one single motion, unless a member of the Board of Education requests that any such item be removed from the consent calendar and voted upon separately. Generally, consent calendar items are matters which the Board and the Superintendent consent are routine in nature and should be acted upon in one motion.</p> <ul style="list-style-type: none"> <li>A. Approve Bills for Payment for the Month of October</li> <li>B. Approve Position Statement and Treasurer's Report for September</li> <li>C. Approve High School and Grade School Activity Reports for September</li> <li>D. Approve the Destruction of Executive/Closed Session Audio Recordings Older than 18 months</li> </ul>	<p>***</p> <p>***</p> <p>***</p> <p>***</p>
<p>XIII. Executive Session: <i>The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1)</i></p>	
<p>XIV. Adjourn</p>	



# Illinois State Board of Education

## e-Learning Program Verification Form

According to Section 10-20.56 of the School Code [105 ILCS 5/10-20.56], school districts may, by adopted resolution, utilize "e-learning days" in lieu of emergency days. The number of e-learning days may not exceed the number of emergency days in the approved school calendar. The district's e-learning program must be verified by the regional office of education or intermediate service center for the school district prior implementation. Before adoption, the school board must hold a public hearing for initial proposal or renewal of e-learning program by:

- District Name: Brimfield CUSD #309
- Publication in a newspaper of general circulation in the school district at least 10 days prior to hearing  
Date of Publication: 10/12/23
- Written or electronic notice designed to reach the parents or guardians of all students enrolled in the district  
Date of Notification: 10/6/23
- Written or electronic notice designed to reach any exclusive collective bargaining representatives of school district employees and all those employees not in a collective bargaining unit  
Date of Notification: 10/6/23
- The school board's approval of a district's initial e-learning program and renewal of the e-learning program shall be for a term of 3 years  
Date of Public Hearing: 10/25/23 Date of Board Meeting/Resolution: 10/25/23

Specifically, the regional office of education or intermediate service center for the school district must verify that the e-learning proposal will: 1) ensure access for all students; ensure that the specific needs of all students are met, including special education students and English learners; ensure that all mandates are still met using the e-Learning program adopted; and 2) contain provisions designed to reasonably and practicably accomplish the following:

- Ensure and verify at least 5 clock hours of instruction or school work, as required under Section 10-19.05, for each student participating in an e-learning day
- Ensure access from home or other appropriate remote facility for all students participating, including computers, the Internet, and other forms of electronic communication that must be utilized in the proposed program
- Ensure that non-electronic materials are made available for students participating in the program who do not have access to the required technology or to participating teachers or students who are prevented from accessing the required technology
- Ensure appropriate learning opportunities for students with special needs
- Monitor and verify each student's electronic participation
- Address the extent to which student participation is within the student's control as to the time, pace, and means of learning
- Provide effective notice to students and their parents or guardians of the use of particular days for e-learning
- Provide staff and students with adequate training for e-learning days' participation
- Ensure that all teachers and staff who may be involved in the provisions of e-learning have access to any and all hardware and software that may be required for the program
- Ensure an opportunity for any collective bargaining negotiations with representatives of the school district's employees that would be legally required, and including all classifications of school district employees who are represented by collective bargaining agreements and who would be affected in the event of an e-learning day
- Review and revise the program as implemented to address difficulties confronted
- Ensure that the protocol regarding general expectations and responsibilities of the program is communicated to teachers, staff, and students at least 30 days prior to utilizing an e-learning day

Chad Jones  
Verified by: School Dist. Superintendent (printed)

Chad Jones  
Signature\*

10/25/23  
Date

\_\_\_\_\_  
Verified by: Regional Superintendent (printed)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\*Supporting documentation for any/all items listed may be required by the regional office of education or intermediate service center.



# Brimfield Alternative Learning Day (E-Learning) Guidance

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Brimfield CUSD #309 may implement an Alternative Learning Day, also known as an e-Learning day, in the event school must be cancelled. An Alternative Learning Day (ALD) may be issued in place of an emergency day, as defined by the Illinois State Board of Education. In most cases, an ALD would likely be used in the case of closing school due to poor weather conditions, but could be used for other emergency situations (pandemic outbreak, loss of power, water, or other need to close one or all school buildings).

## Guidance for Staff:

- Exercise caution and patience – do not make this tough on yourself or students.
- An ALD provides a great opportunity to review concepts and address weaknesses where students require additional practice/exposure. ALD days may also be utilized to allow students to catch-up on previously assigned work.
- Keep in mind, not all students will have internet access and will require additional time to make up work once we return to school. Students who do not complete work will receive an “Absence” not a “Zero”.
- Students who need accommodations when school is in session, will likely struggle with assignments during an alternative learning day. Accommodations still apply.
- Utilize platforms you currently have in place (google classroom, school email, etc.). An ALD is not a good time to try to utilize a new platform and/or new technology. Use what you – and your students – are familiar with.

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## Grading – Focus on Learning and “Attendance” :

- The purpose of an ALD is to account for student learning and attendance as the result of an emergency – not to overwhelm students with busy work.
- Students who do not complete work will receive an “Absence” not a “Zero”. This does not mean that assignments should not receive a grade, but focus on learning activities that can be completed at home and not overburdening students.
- Do not attempt to forge ahead with unit plans and new material. Introducing a new concept may be reasonable, but holding students accountable for mastering new concepts while out of the building is unreasonable. Exercise caution and reasonable judgement for student learning activities/outcomes.
- Once we return to school, we will establish “Due Dates” – this will depend on how long we are out. Teachers will need to notify the office for students who do not meet due dates and their attendance will be adjusted accordingly by the office.

### **When In Doubt – Ask!**

Contact your building principal via email, text message, cell-phone throughout the day with any questions/concerns

### Teacher Availability

- 9:00 am – 2:30 pm
- Communicate Via School Email
- Respond to student questions hourly
- Post ALD Activities no later than 9:30 am

### Student Accountability

- Complete assigned tasks
- Complete Make-up work not completed on ALD
- Communicate with Teachers Via School Email

### Acknowledgments

- Students/Staff may have other responsibilities (watching siblings/children, shoveling snow, etc.) that may interrupt ALD activities
- Students/Staff will need breaks throughout the day
- Students/Staff may have unforeseen issues that arise – We will all need to be flexible, problem solve, and show empathy



**Brimfield CUSD #309**  
**#Shape309**  
**Superintendent's Report**  
**10/25/2023**  
**Chad Jones**

E-Learning Plan - The plan and procedures for getting the plan approved are in your packet. Although I am not a big supporter of using E-Learning days, I do believe in having the ultimate flexibility in making changes to the calendar in certain situations if needed. BOE approval of this plan along with having the public hearing are the last steps in getting the plan approved to use for the next three years.

National FFA Convention - This is a formality but a necessary procedure according to BOE policy. The FFA students will again travel to Indianapolis for their annual convention with Mr. Zehr. The information is in your packet.

FY24 School Maintenance Grant- This information is also included in your packet. I wrote the grant application to upgrade exterior and interior doors at BGS. I also included updating the lights with this grant. Notice that it does state round 1 so although we have several other building needs, we didn't want to write all of the facility needs in this grant so we could include those other needs in other potential future grant applications if available. If there is another round this year or next year, we can write those projects in a future school maintenance grant application. If we receive approval, our district would benefit from a \$50,000 contribution from ISBE.

Cameras/Safety - I have included 3 quotes for providing camera surveillance at BGS. We have the funds available to purchase cameras and installation now in Fund 60. This fund is used for Capital Projects and is the fund we use the Peoria County Schools Facility Sales Tax for all building needs. We budget roughly about \$18,000 a month with Peoria County School Facility Sales Tax. The Building and Grounds Committee recommends to approve this action for installation at BGS as soon as possible.

Building and Grounds - We are hoping that the east door at BGS is installed before the weekend. The timeline for the window project has been moved back. We are ahead of schedule for completion by the end of next summer but I know we have an immediate need in some of the jr. high classrooms for replacing the windows. I don't have any

updates from last month on the BGS window project at the time that this packet was created. We do have a Building and Grounds Committee Meeting on Tuesday night with Keach so I will be able to provide a window update Wednesday night. We are adding some shades and safety film at BHS. There will be shades added in some private rooms for staff needing private areas in the library, some shades in the main office new windows, and some safety tinted film added to the newer exterior door at the north side of BGS that goes into the library.

We have added new sound systems to the Commons and Band Room at BHS and we are working to utilize the projector for many purposes in the Commons at BHS. I would like to add black out screens at the Commons at BHS in the near future to provide security but also to use the Commons for other purposes that it was intended to be used when designed.

Jubilee Community Solar Project - The project is progressing with agreement language being reviewed and edited with our attorney and Nexam who Trajectory is passing off the project to as the on the ground managing partner. Once the agreement is ready, we will need board approval to move forward. I hope to have a clean copy to you by Wednesday night. When the finalities are completed, Nexam looks to begin breaking ground in the spring. All residents of Brimfield will have the opportunity to subscribe to the project which is a free subscription that lowers energy costs.

SuperEval - We need to establish goals for my evaluation.

Closed Session - At the time that this packet was created, we will not need to enter an executive session this month unless something comes up in the next few days before our meeting Wednesday night.

5 Year Vision/Mission Plan - Our first meeting with ROE is November 6. Dinner will be provided for all of those volunteering their time.

Board Member Expense Form - I have included in your packet the BOE policy expense sheets that we will use for expenses at the school board convention in Chicago in November.

IAC Convention (11/16-18) - This is your opportunity for growing as school board members. Choose the sessions that you are interested in attending. In my experience, we are all on our own unless you choose to attend with others on the board. There is an app that I suggest you download and I would suggest choosing a couple sessions that occur at the same time just in case sessions get overcrowded. You can build a conference schedule on the app. All sessions are first come first serve when it comes to seating. There are sessions that fill up and there is no place to sit. I will create an itinerary before next month's meeting on various events for you to attend. We will meet and have dinner on Saturday night at a steakhouse in Chicago unless I hear any other recommendations. Any suggestions for restaurants for the board dinner are welcomed. There are a ton of opportunities for networking and one could not attend all of them during the duration of the weekend. I will provide options for you and you can make your own decisions. Reservations have already been made at the Radisson Blu Hotel. For new board members, let me know if you have any questions.

BOE Policies - All of these updates are in your packet. Unless the second reading is waived, we will approve them all next month after this month's review and discussion. I have no recommendations for adjusting any language in any of these BOE policies. I recommend that you approve them all as written in your packet.

April Board Meeting - We need to move the April board meeting up a week to avoid it occurring on Spring Break. It is my recommendation that we move it to April 10. May's BOE meeting is also early in the month.

Repairing/Replacing Technology - I have included the technology agreement for this school year. Notice in red the list of repair costs associated with the devices. I put this in your board packet just for your review and for informational purposes. Kids do kid things, but there is a cost involved with repairing and replacing the equipment.

Personnel - If personnel is approved, all of the open positions have been filled except for two BHS softball assistant coaching positions. We hope to have these coaching positions filled next month.

Information - I included some school report card information and minimum teacher salary information for 2024-25 in your BOE packet. Both Brimfield schools are rated as

exemplary schools this year! All credit goes to the teachers, support staff, and administrative teams.

My goal as your superintendent is to keep you as informed as possible about any educational topics that you need to have some kind of knowledge. Another reason for providing a multitude of resources is to keep you informed of any potential action items that you may need to vote on in the future. If I am overflowing your email inboxes or providing too much information, please let me know.

Summary - The school year is flying by! Before you know it, it will be winter break. Thanks for all of your support! I feel that we have good relationships and good momentum for improving Brimfield CUSD #309.



**\* LAW ALERT \***

**2024-2025 MINIMUM TEACHER SALARY**

The Illinois Commission on Government Forecasting, pursuant to 24-8 and Public Act 103-515, is required to certify and publish the minimum teacher salary for the following school year by September 30, 2023, and by July 20<sup>th</sup> annually thereafter.

The Commission determined that the CPI-U rate was 2.97%, which results in a new minimum teacher salary in the amount of \$41,188 for the 2024-2025 school year.

Practical Tips:

1. If you have a current collective bargaining agreement in place for the 2024-2025 school year, and your starting salary does not meet the \$41,188 minimum salary, you must notify the union that the District is legally obligated to pay the minimum teacher salary, irrespective of the negotiated salary schedule.
2. The District is not legally obligated to pay more than the minimum teacher salary.
3. The Illinois Educational Labor Relations Act, 115 ILCS 5/10(b) states:

The parties to the collective bargaining process shall not effect or implement a provision in a collective bargaining agreement if the implementation of that provision would be in violation of, or inconsistent with, or in conflict with any statute or statutes enacted by the General Assembly of Illinois. The parties to the collective bargaining process may effect or implement a provision in a collective bargaining agreement if the implementation of that provision has the effect of supplementing any provision in any statute or statutes enacted by the General Assembly of Illinois pertaining to wages, hours or other conditions of employment; provided however, no provision in a collective bargaining agreement may be effected or implemented if such provision has the effect of negating, abrogating, replacing, reducing, diminishing, or limiting in any way any employee rights, guarantees or privileges pertaining to wages, hours or other conditions of employment provided in such statutes. Any provision in a collective bargaining agreement which has the effect of negating, abrogating, replacing, reducing, diminishing or limiting in any way any employee rights, guarantees or privileges provided in an Illinois statute or statutes shall be void and unenforceable, but shall not affect the validity, enforceability and implementation of other permissible provisions of the collective bargaining agreement.

4. The District is legally obligated to negotiate with the union only the minimum teacher salary to ensure it complies with state law, but is not obligated to renegotiate the entire salary schedule, is not obligated to negotiate teacher salaries that meet the minimum teacher salary, and is not obligated to negotiate any other provisions in the collective bargaining agreement.

**If you have any questions or need further guidance, please contact our Collinsville Office at (618) 301-4060.**

**SENATE**  
David Koehler  
Co-Chair

Omar Aquino  
Donald DeWitte  
Elgie Sims  
Win Stoller  
Dave Syverson

**EXECUTIVE DIRECTOR**  
Clayton Klenke



**State of Illinois**  
**COMMISSION ON GOVERNMENT**  
**FORECASTING AND ACCOUNTABILITY**  
802 Stratton Ofc. Bldg., Springfield, IL 62706  
217/782-5320 Fax: 217/782-3513  
<http://cgfa.ilga.gov>

**HOUSE**  
C. D. Davidsmeyer  
Co-Chair

Sonya Harper  
Elizabeth Hernandez  
Martin McLaughlin  
Anna Moeller  
Joe Sosnowski

**DEPUTY DIRECTOR**  
Laurie Eby

September 29, 2023

The Honorable J.B. Pritzker  
Governor  
Stratton Office Bldg, 7<sup>th</sup> Fl.  
Springfield, Illinois 62706

Sen. Don Harmon  
Senate President  
309 G State House  
Springfield, IL 62706

Sen. John Curran  
Senate Republican Leader  
108 State House  
Springfield, IL 62706

Rep. Emanuel Chris Welch  
Speaker of the House  
300 State House  
Springfield, IL 62706

Rep. Tony McCombie  
House Republican Leader  
316 State House  
Springfield, IL 62706

Re: Certification of Minimum Salary Rate for the 2024-2025 School Year

Dear Governor and Legislative Leaders,

Pursuant to Public Act 103-515 (HB 300 of the 103<sup>rd</sup> General Assembly), which became effective on August 11, 2023, and which amends Section 24-8 of the School Code (105 ILCS 5/), the Commission on Government Forecasting and Accountability is required to certify and publish, no later than September 30, 2023, the minimum salary rate for teachers who serve on a full-time basis for the 2024-2025 school year. This letter serves as the required certification and will be published on the Commission's website.

Per the act, such rate shall equal the minimum salary rate for the previous school year increased by the percentage equal to the annualized percentage increase, if any, in the Consumer Price Index for All Urban Consumers for all items, published by the United States Department of Labor for the 12-month period ending on June 30 of the school year that ended 12 months prior to the school year in which the adjusted salary is to be in effect.

In order to fulfill this obligation, the Commission's actuary, The Segal Company, reviewed the applicable index and computed the minimum salary rate for full-time teachers that are employed for the 2024-2025 school year. Their calculations and the subsequent minimum salary rate are shown below.

(1) Minimum Salary Rate for the 2023-2024 School Year	\$40,000
(2) Applicable Percentage Increase <sup>1</sup> (not less than 0)	<u>2.97%</u>
<b>(3) Minimum Salary Rate for the 2024-2025 School Year: (1) x [1 + (2)]</b>	<b>\$41,188</b>

Questions regarding this certification may be directed to Clayton Klenke, Executive Director of the Commission on Government Forecasting and Accountability, at 217.782.5322.

Sincerely,



Clayton Klenke  
Executive Director  
Commission on Government Forecasting & Accountability

cc: Members of the Commission on Government Forecasting and Accountability

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<sup>1</sup> Based on annualized percentage increase, if any, in the Consumer Price Index for all items in U.S. city average, all urban consumers, not seasonally adjusted, as published by the U.S. Department of Labor, for the 12-month period ending on June 30 of the school year that ended 12 months prior to the school year in which the adjusted minimum salary rate is to be in effect.



# 2023 ILLINOIS REPORT CARD

## MULTIPLE INDICATORS OF STUDENT SUCCESS



Illinois State Board of Education

A school's annual summative designation describes how well an individual school is meeting the needs of all its students. The designations recognize schools with strong overall performance across a range of academic and student success indicators. Schools with greatest need receive the most support.

### Elementary & Middle Schools



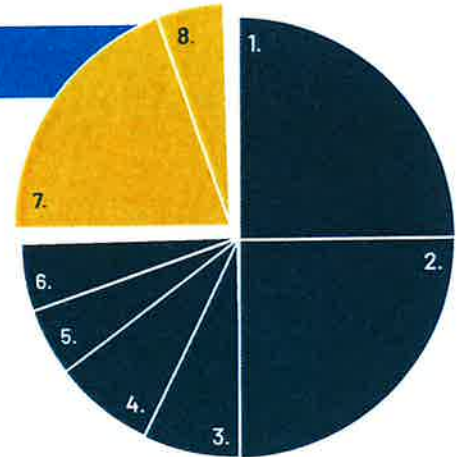
#### Academic Indicators

1. English Language Arts Growth: 25%
2. Math Growth: 25%
3. English Language Arts Proficiency: 7.5%
4. Math Proficiency: 7.5%
5. Science Proficiency: 5%
6. English Learner Progress to Proficiency: 5%



#### School Quality & Student Success Indicators

7. Chronic Absenteeism: 20%
8. Climate Survey: 5%
9. P-2\*
10. 3-8\*
11. Fine Arts\*



### High School



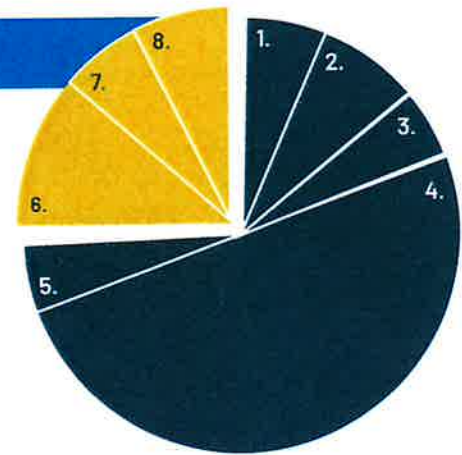
#### Academic Indicators

1. English Language Arts Proficiency: 7.5%
2. Math Proficiency: 7.5%
3. Science Proficiency: 5%
4. Graduation (composite 4-, 5-, and 6-year graduation rate): 50%
5. English Learner Progress to Proficiency: 5%



#### School Quality & Student Success Indicators

6. Chronic Absenteeism: 10%
7. Climate Survey: 6.67%
8. 9th-Graders on Track to Graduate: 8.33%
9. College and Career Readiness\*
10. Fine Arts\*



\*Not yet ready for implementation

# INDICATOR DEFINITIONS AND WEIGHTS

		INDICATOR	DEFINITION	WEIGHT (% OUT OF 100)	
Academic	Visit <a href="https://isbe.net/indicators">isbe.net/indicators</a> for a more detailed definition of each indicator			P-8	9-12
	ELA Growth	Average of individual students' growth percentiles in English language arts (ELA)	Measuring growth against current academic peers and against a 2019 baseline to use whichever best reflects progress	25%	—
	Math Growth	Average of individual students' growth percentiles in math		25%	—
	ELA Proficiency	Percentage of students proficient in ELA	New interim proficiency targets for ELA, math, and science based on state average performance in 2021	7.5%	
	Math Proficiency	Percentage of students proficient in math		7.5%	
	Science Proficiency	Percentage of students proficient in science		5%	
	English Learner (EL) Progress to Proficiency	An EL's progress attaining language proficiency within five years of identification	Students who were EL in SY 2020-21 get one extra year to their timeline	5%	
	Graduation	Four-year graduation rate		—	30%
		Five-year graduation rate		A single scoring formula for all student groups	
		Six-year graduation rate		—	5%
School Quality/Student Success	Chronic Absenteeism	Percentage of students who missed 10% or more of the prior academic year (excused and unexcused absences)	Differentiated scoring bands that incentivize steady or improving rates of chronic absenteeism	20%	10%
	Climate Survey	Percentage of students who participated in the climate survey		5%	6.67%
	9th-Graders on Track	Percentage of ninth-grade students with five full-year course credits (or 10 semester) with no more than one semester F in a core subject		—	8.33%
	Fine Arts	A combination of measures of student participation and teacher qualifications in the fine arts	Implementation delayed until 2025	—	—
	P-2	Measures of attendance, literacy, and participation in enrichment and acceleration		—	
	3-8	A combination of measures of mathematic proficiency, middle school success, and participation in enrichment and acceleration		—	
	College and Career Readiness	Percentage of students meeting academic and career readiness requirements		—	



# 2023 ILLINOIS REPORT CARD

## SCHOOL IMPROVEMENT & ACCOUNTABILITY



Illinois  
State Board of  
Education

## Annual Summative Designations

Schools receive an annual summative designation on the Illinois Report Card. The designation is based on the school's overall data, and the data for each student group, for all of the accountability indicators.

<b>Exemplary</b>	<ul style="list-style-type: none"> <li>• Overall performance in the top 10 percent of all schools</li> <li>• Must have no underperforming student groups at or below the "all students" group of the lowest-performing 5 percent of schools</li> <li>• High schools must have a graduation rate higher than 67 percent</li> </ul>
<b>Commendable</b>	<ul style="list-style-type: none"> <li>• Overall performance not in the top 10 percent of all schools</li> <li>• Must have no underperforming student groups at or below the "all students" group of the lowest-performing 5 percent of schools</li> <li>• High schools must have a graduation rate higher than 67 percent</li> </ul>
<b>Targeted Support</b>	<ul style="list-style-type: none"> <li>• One or more student groups performing at or below the "all students" group of the lowest-performing 5 percent of schools; groups must have at least 20 students in at least five of eight indicators, one of which must be non-academic</li> </ul> <p><b>A Targeted Support designation initiates targeted school improvement status and the school begins a four-year cycle of school improvement.</b></p>
<b>Comprehensive Support</b>	<ul style="list-style-type: none"> <li>• Overall performance in the bottom 5 percent of Title I-eligible schools statewide</li> <li>• All high schools with a graduation rate of 67 percent or below</li> <li>• Schools that have completed a full Targeted Support school improvement cycle, where the performance of one or more of the originally Targeted student groups remains at or below the level of the "all students" group in the lowest-performing 5 percent of Title I-eligible schools at the end of the four-year improvement cycle</li> </ul> <p><b>A Comprehensive Support designation initiates comprehensive school improvement status and the school begins a four-year cycle of school improvement.</b></p>
<b>Intensive Support</b>	<ul style="list-style-type: none"> <li>• A school that has completed a full Comprehensive Support school improvement cycle, but whose performance remains in the lowest-performing 5 percent of Title I-eligible schools statewide or is a high school with a graduation rate of 67 percent or below at the end of the four-year improvement cycle</li> </ul> <p><b>An Intensive Support designation initiates intensive school improvement status and the school begins a four-year cycle of school improvement.</b></p>

**STUDENT GROUPS**

- Demographics**
- American Indian or Alaska Native
  - Asian
  - Black or African American

- Hispanic or Latino
- Native Hawaiian or Other Pacific Islander
- Two or More Races
- White

**Programs**

- Children with disabilities
- Economically disadvantaged students
- English Learners
- Former English Learners

**Brimfield CUSD 309**  
**- Chromebook & Ipad -**  
**Parent/Student Terms of Use Contract**  
**- For 2023-2024 School Year -**

The use and distribution of Chromebooks is to improve student achievement by personalizing learning and increasing students' ownership of their learning. Devices distributed by Brimfield School District are to be used solely for academic purposes that relate directly to school learning. ANY unauthorized use of District owned Chromebooks or Ipads is grounds for the district to require that the equipment be immediately returned and the future use of devices to be denied. The district shall retain sole ownership of the distributed devices are only on a "loan" basis and must be returned at the discretion of the school district or when requested by school personnel.

**Responsibility for the Chromebook**

Students and their parents are responsible for the Chromebook or Ipad issued to them and must adhere to the following:

- Comply with all student handbook and district policies while using the Chromebook/Ipad.
- Handle the device with care and never leave it in an unsecured location.
- Report any problems with, or damage to the Chromebook or Ipad to the Technology Coordinator, Mr. Henson ([jamie.henson@brimfield309.com](mailto:jamie.henson@brimfield309.com)).
- Do not remove or interfere with the serial number and other identification tags.
- Do not remove or change the physical structure of the Chromebook/Ipad, including the keys, screen cover, logos, labels, or protective casing.
- Do not attempt to install or run any operating system on the Chromebook/Ipad other than the operating system that is preinstalled on the device.
- Students must keep their device clean and must not touch the screen with anything (e.g., your finger, pen, pencil, etc.) other than approved computer screen cleaners.
- No food or drink near the device.
- No excessive pressure (i.e. picking the device up by the screen or placing heavy objects on) to any part of the device.
- If the student ceases to be enrolled at Brimfield Community School District 309, the student/parents will return the Chromebook/Ipad in good working order or pay the full replacement cost of the device.
- Loss or theft of the Chromebook/Ipad will result in the student being charged the full replacement cost.
- Failure to turn in a device will result in the student being charged the full replacement cost. The School District will also file a report of stolen property with the local law enforcement. The district also may place a hold on student academic records until the district has been reimbursed for the replacement cost of the Chromebook.
- Do not place stickers or other adhesives onto either the case or Chromebook/Ipad.

**Repairing/Replacing Chromebook/Ipads**

All Chromebooks or Ipads in need of repair must be brought to the District Technology Coordinator, Mr. Henson, as soon as possible.

**The following are repair costs associated with devices:**

- Complete Chromebook Replacement - \$300.00
- Chromebook Screen Replacement - \$60.00
- Chromebook Keyboard/touchpad Replacement - \$35.00
- Chromebook Power Cord Replacement - \$25.00
- Ipad Screen Repair - \$175
- Ipad Charging Cable - \$20
- Complete Ipad Replacement - \$350

**Online Use of Chromebooks/Ipads**

Both Students (as the user) and Parents (as the supervising parent/guardian of the student) take responsibility for the online use of the Chromebook or Ipad. This includes the student taking reasonable precautions to avoid pornographic or inappropriate sites, using good digital citizenship such as being respectful, following copyright laws, representing self with integrity and notifying adults of any suspicious activity or content that the student encounters. It is imperative that parents/guardians properly monitor their child’s use of the internet.

**No Expectation of Privacy**

Students have no expectation of confidentiality or privacy with respect to any usage of a Chromebook or Ipad, regardless of use, other than specifically provided by law. The District may, without prior notice or consent, log, supervise, access, view, monitor, and record use of student device at any time for any reason related to the operation of the District. By using a Chromebook/Ipad, students agree to such access, monitoring, and recording of their use.

By signing this form, the student and their parent/guardian agree to follow and accept all rules and stipulations listed within this document.

Printed Student Name(s) \_\_\_\_\_

Printed Parent/Guardian Name \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_





## **Brimfield High School**

### **#Shape309**

Principal's Report

Submitted by: Marcy Burdette Steele

Date Submitted: 10.18.23

### **Attendance/Punctuality Goals**

As most of you have seen, we have been targeting punctuality and attendance at the high school. Our efforts to focus on being on time to school have paid off so far. We are managing to keep our morning tardies in the single digits (except when the coffee truck is across the street. The world loves their coffee!).

We are also beginning to focus on getting to and maintaining a 95% attendance rate. This is a high goal, but it is attainable. We have done it several times and are typically very close even when not quite at 95% ADA. We are tracking both these goals on our office door. Students are paying attention; they often ask what we got prior to us posting our daily data.

This goal keeps us above the state's chronic absenteeism rate. Per ISBE, *chronic absence means absences that total 10% or more of school days...including absences with and without valid cause (105 ILCS 5/26-18)*. This definition was signed into law on August 18, 2017. Basically, this translates to two missed school days each month - regardless of type of absence. This is a category the state uses to rate and evaluate schools and is made public on the Illinois State School Report Card.

### **Culture**

We are continuing to work on a culture of high expectations, be it academics, attendance, etc. That stated, it is also crucial that we have a culture of positive relationships between students, staff and students, and amongst our colleagues. Therefore, yes we will have systems in place for accountability, but we also plan for opportunities for comradery and fun. Last week we conducted our first grade level competitions for the school year, as well as, games and contests during the lunch hour hosted by the student council. (At the time of this report - we have not had the contests and cannot state which grade level took the lead for the school year.)

Thanks also to Mr. Jones for his improvements to the sound system and microphone system in the high school commons. This is something that has enabled us to play music at strategic times to lighten the moods of our students and staff, without it being

forced into every classroom throughout the building. We are able to use the power of music during arrival and dismissal. It's a nice added touch.

### **IPA Conference**

Thank you to Mr. Jones for allowing Julie, Nicole, and I to attend the IPA conference downtown last week. We were able to hear several inspirational speakers and get ideas from our colleagues across the state. I was particularly interested in a session I attended about school safety and the use of the Standard Response Protocol (SRP) model. I will be investigating this further and the resources at [www.iloveguys.com](http://www.iloveguys.com) to see how it can benefit the systems of BHS and our district.

The Standard Response Protocol (SRP) provides consistent, clear, shared language and actions among all students, staff and first responders for all hazards. It is action based, and allows organizations, first responders, students, and parents to share a specific vocabulary for quick and coordinated action. The SRP is based on five actions: Hold, Secure, Lockdown, Evacuate, and Shelter. These five actions can be used for the endless variety and differences that can occur within any given emergency, thus improving the time for staff to act.

### **PSAT/MNSTQ**

Shoutout to Ms. Ross for familiarizing herself with the new format for all College Board testing. Everything went digital this year so the entire process was new. Testing went smoothly on Wednesday thanks to her preparation. Likewise, Mr. Henson made sure that our gym wifi was updated and could handle numerous students being on their computers all at the same time in the gym. Plus, he set up 60+ computers with the necessary software to run the locked-browser assessment. So, thank you to Mr. Henson and Ms. Ross for ensuring this was a successful feat. We feel comfortable with having the new PSAT and SAT in the Spring.

# **Brimfield Grade School**



Principal's Monthly Report - Submitted By: Julie L. Albritton and Nicole Loser

**Date Submitted:** 10/19/2023

- **Enrollment at BGS**
  - Current Enrollment as of 10/19/23 - 390 (In- House) students PK-8 (-3)
  
- **Student Achievement/Instruction/Curriculum/School Improvements**
  - **Target Time-** BGS is excited for a new way to provide interventions K-8. Interventions are something we have always implemented as part of the MTSS (formally RTI) process. We are now being more intentional about our Target Time (all kids are getting something that targets strengths and areas of growth.) This can be in academics as well as Social Emotional/Behavioral/Study Skills. Each grade level has the same Target Time and we are able to use Paraprofessionals across grade levels to support all kids. Our new Math intervention, Number Worlds, is in motion and providing more intense support for our students who need to close the gap in mathematics.
  - **K-4 ELA Committee-** We have received overviews from 4 programs- Into Reading, Wonders, CKLA-Amplify, and Wit and Wisdom. Based on what we heard, we want to learn more, explore more, visit other buildings, and provide time to discuss and thoroughly look through the materials both hard copies and digital resources for 3 of these. We do not feel like Wonders meets the criteria we are looking for based on our evaluation tool. We will use the remainder of October and November to complete the above items. After that, committee members will complete the feedback forms for each of the 3 and we will see if there are programs that clearly look like we may want to pilot.
  - **Growing Professionally-** Kim Runyon and Lyndsey Forney is part of the ROE Paraprofessional Cadre which meets in person and virtually once a month to help Paraprofessionals learn from one another, discuss topics of relevance, and ask questions related to the school and classroom.
  - Jessica Avery participated in the ROE Math Cadre and this week Jaden Shoff, Amy McKinty, Jane Mason, and Ashley Savage are attending the ELA cadre. Thank you for volunteering to grow professionally!
  - **Thank you to:**
    - Fran Meyers, Amy McKinty, and Griff Inskeep for helping encourage and guide our Cross Country teams to an amazing finish.
    - Jason Sunderland for the time, energy, and organization with all of these athletic events and planning.
    - Jim Camp and Kasyln Gibbs for practicing with and entering 5 chorus students who auditioned and made the ensemble contest
    - BGS PTO for our Popcorn Days, Coffee Trucks, donating \$5 to each child to support class field trips.
    - Peoria Symphony Guild for Peter and the Wolf in our K-2 classrooms
    - Brimfield Fire department for hosting Fire Safety Week
    - Krisitn Wagner for another amazing Book Fair called, "Crack the Case!"
    - All of our Paraprofessionals, Kelly Walker and Heather Rumbold for the countless hours, preparation, and flexibility to provide students with support during our Target Time.
    - Monte Kenny for providing Hall Passes and Lanyards for all classrooms at BGS
    - Everyone who helped in the effort to bring Jordan Toma to our district with his message of positivity and never giving up.
    - Joanna Fox, Jeanie Jones, and Ali Jones for receiving Staff SHAPE Awards this month for being helpful, reffing recess kickball, and making sure we don't fight at recess.
    - Erin Miller who received a SHAPE AWARD Mrs. Miller goes above and beyond with her students every day. She spends time before and after school with her fourth graders to make sure they understand skills and have the confidence they need to improve. She is supportive and kind hearted. Mrs. Miller makes sure the children in her classroom know they are important and loved. Thank you Mrs. Miller for all you do!
  
- **Important Upcoming Dates**
  - 10/22 - Bus Driver Appreciation Week
  - 10/25 - 1:50 Dismissal - SIP Day
  - 10/31 - Fall/Halloween Parties PK-4
  - 11/3 - Family Reading Night (see flier included)
  - 11/8 - 1:50 Dismissal - SIP Day
  - 11/10 - Veteran's Day Celebration - Cookie Social at 1pm in BGS Cafeteria & Assembly at 2pm in the BGS Gym
  - 11/13 - World Kindness Week

- **Athletic Director's Report - Mr. Sunderland**

- Not available at the time this report was submitted. Will be shared at the board meeting.

Brimfield Grade School  
Presents Our  
1st Annual  
**Family Reading Night**  
Friday, November 3rd  
5:00 p.m. - 7:00 p.m.

Brimfield Grade School Gymnasium  
&  
Commons Area

Come hear guest readers  
Book Basket Raffles  
Fun activities

Papa Murphy's Pizza Food Truck

*"Students, feel free to dress as your favorite book character!"*  
Contact Mrs. Wiggan with any questions: wiggan@brimfield.k12.ma.us



Pizza \$3.75 a slice:  
Cheese, Pepperoni, Sausage

Lemon Shake Ups:  
Large - \$5  
Small - \$3

Canned Soda + Bottled Water:  
\$1.25

S'mores Cookie Bars:  
\$2.75



## Attention Local Veterans!

★ BRIMFIELD GRADE SCHOOL WOULD LIKE TO INVITE YOU TO OUR ANNUAL VETERANS DAY CELEBRATION. WE WOULD BE HONORED BY YOUR PRESENCE! ★

**Friday, November 10th, 2023**

**1:00PM - Cookie social in the Brimfield Grade School Cafeteria**  
**2:00 PM - Ceremony to honor our veterans in the BGS Gymnasium**

All guests must bring a drivers license or state I.D. and check in at the Grade School office. Please be aware that you may need to wait in line for the check-in process.  
Thank you for helping ensure the safety of all of our students!

Please share and help us spread the word. We hope to see you there!

## **BGS Athletic Department October Board Report**

Cross Country just wrapped up the season on Saturday October 14<sup>th</sup> as they ran in the IESA State Cross Country Meet at Maxwell Park in Normal. Both the boys and girls teams qualified for state based on their finishes from the sectional meet held at Three Sisters Park in Chillicothe the previous Saturday, the boys placed 2<sup>nd</sup> and the girls placed 1<sup>st</sup> at sectionals. This year the IESA has expanded cross country to a 4 class system, so we ended up moving up to 2A with several other 1A schools and we ended up being one of the smallest 2A schools in the field.

The boys ended up finishing 6<sup>th</sup> overall, just behind Elmwood. The boys also had two all-state runners, runners in the top 25 out of 230 runners. Danny Ellen finished 25<sup>th</sup> and Kia Nelson finished 14<sup>th</sup>.

The girls ended up finishing 1<sup>st</sup> in the state again, even with moving up a class. This is the girls cross country teams 3<sup>rd</sup> state title in a row, 3-Peatiers. The team won with a very impressive low score of 83 points, 23 points in front of 2<sup>nd</sup> place. There were 3 of the girls who made all-state by finishing in the top 25 of the 230 runners. Riley Kelly placed 19<sup>th</sup> overall, Bristol Schmidgall placed 12<sup>th</sup> overall, and Mya Hill placed 9<sup>th</sup> overall. For the student athletes the most exciting part was that they got to ride the fire trucks through Kickapoo and Brimfield when we returned on Saturday, so a special thank you to the Brimfield Fire Department for doing that for our student athletes.

Girls Basketball is over half done with the season already. The girls are off to a good start after the late start are really just getting everyone back to the team fulltime after cross country. The 7<sup>th</sup> grade team is currently 8-1 while the 8<sup>th</sup> grade team is 6-4. Post season will be starting up here in a few weeks and we will be hosting both regionals and sectionals this year.

Boys Basketball got started on Monday October 16<sup>th</sup> with the first practice of the year. We have 16 7<sup>th</sup> graders currently on the rosters and 11 8<sup>th</sup> graders currently on the roster. The boys have been working hard, very hard. A lot of conditioning, defensive drilling, ball handling, and shooting drills. The first game for the boys' game will be on November 2<sup>nd</sup> at home against Midland.

Cheer has started practice as well. They are practicing a couple mornings a week. Cheer numbers are way low this, but we have 6 8<sup>th</sup> graders that are filled with school spirit and ready to go.

Softball and Baseball Fields 50 tons of field mix for the softball field will be delivered on October 30<sup>th</sup> to get the field into original condition and re-domed. After the field mix is spread we will have red top conditioner delivered to finish the field off and reset all the bases, plate, and mound. On October 25<sup>th</sup> Menards will be delivering fencing parts to build the two bullpens for the softball field which will be located behind each dugout and we will be using some of the extra field mix and conditioner for them. Currently we are working on putting together plans for cutting back the infield of the baseball field and moving the irrigation back on the baseball infield. We will also be getting field mix for the whole infield as well as red conditioner for the infield.

Track Sound System our new track sound system has arrived. Zach is going to run conduit and speaker wire along the track shed for the new speakers. We will be installing 3 speakers on the shed, one speaker will be mounted on each end of the track shed and one speaker in the middle of the shed. We have a wireless mic system that has a 400 foot range for announcing from the infield of the track for events.

# FIELDTRIP / BUS REQUEST FORM CUSD#309

A one week notice will be necessary for any in state field trip. A one month notice is necessary for any out of state field trip (must be approved by the School Board). **All request must have a complete student roster that will be attending trip** attached to the bus request and then be turned in to the building principal responsible for supervision of the students involved for approval and then to the School Superintendent for approval. **Attach a copy of permission slip being sent home with students. Buses cannot be ordered by staff.**

Date of Trip November 1-4

Type of Transportation                      Brimfield Bus  
                     **X** BSD Activity Bus  
                     Other                     

Teacher requesting field trip Scott Zehr

Class / Grade                      FFA

Field trip destination(s) National FFA Convention City Indianapolis  
(must list each stop and location)

12 # of Students      1 # Chaperones      3:30 am / pm Departure time from school      12:00 am / pm Arrival time back to school

# of buses needed                      special bus request                     

Yes      Half Day                      Full Day X      Other                     

Substitute needed?                     

Who will chaperones (teachers) be: (If more than 4, please attach a list)

1) Scott Zehr      3)                       
 2)                           4)                     

Educational purpose of the trip and how it fulfills curriculum requirements:  
Students to be able to see opportunities available to them outside of the school environment. Interact with future colleges and career businesses throughout the nation. Students will also tour businesses and see other opportunities that are not found in central Illinois.

- All teacher(s) and/or other staff going on trip have all entered request for absence on Skyward
- Copy of permission slip being sent home with students- Please do NOT send home until approved
- List of all students attending fieldtrip (this can be printed from Skyward)
- Source of funding for this trip Transportation and sub by district. Registration, meals, tours by FFA

Scott Zehr      Date                       
 Signature of teacher requesting fieldtrip

APPROVED <u>X</u> NOT APPROVED <u>                    </u> REASON FOR NOT APPROVED: <u>                    </u> <u>                    </u>	APPROVED <u>                    </u> NOT APPROVED <u>                    </u> REASON FOR NOT APPROVED: <u>                    </u> <u>                    </u>
<u>                    </u> BUILDING PRINCIPAL SIGNATURE <u>10-6-23</u> DATE	<u>                    </u> SUPERINTENDENT SIGNATURE <u>10/6/23</u> DATE

                     Date bus company notified      email / phone                     

**A comformation email will be sent from Michele once the trip has been approved and transportation notified**

# SCHOOL MAINTENANCE PROJECT GRANT

FY 24 Application Cycle - Round 1

## District Certification

Name : Brimfield CUSD 309

RCDT #: 48-072-3090-26

TIN #: 376004273

The submissions made to the Illinois State Board of Education by the applicant and the terms and conditions described in the Grant Application Certifications and Assurances and the Program Specific and Financial Assurances of this application shall constitute the grant agreement between the applicant and the Illinois State Board of Education for the use of the funds to complete the projects described in the "Work Item Listing" section of the School Maintenance Project Grant Application. This grant agreement shall be deemed to be entered into when the application has been approved by the Illinois State Board of Education. This grant agreement constitutes the entirety of the agreement between the parties and supersedes any other agreement or communication, whether written or oral, relating to the award of the grant funds. The person submitting this application on behalf of the applicant certifies and assures the Illinois State Board of Education that he or she has been duly authorized to file this application for and on behalf of the applicant, is the authorized representative of the applicant in connection with this grant agreement, and that he or she is authorized to execute these Certifications and Assurances and Standard Terms of the Grant on behalf of the applicant. Further, the person submitting this application on behalf of the applicant certifies under oath that all information in the grant agreement is true and correct to the best of his or her knowledge, information and belief, that grant funds shall be used only for the purposes described in this agreement, and that the award of this grant is conditioned upon this certification.

The authorized representative of the applicant who will affix his or her signature below certifies that he or she has read, understood and will comply with all of the provisions of the following certifications and assurances.

The person approving these Certifications, Assurances and Standard Terms of the Grant hereby certifies and assures the Illinois State Board of Education that the person submitting the final application on behalf of the applicant (and thereby executing the grant agreement with the Illinois State Board of Education) has the necessary legal authority to do so. (v2.23.2017)

**The person approving this application certifies (1) to the statements contained in the list of certifications, and (2) that the statements herein are true, complete and accurate to the best of his/her knowledge. He/she also provided the required assurances titled "Grant Application Certifications and Assurances, and Standard Terms for the School Maintenance Project Grant" and "Program Specific and Financial Assurances for the School Maintenance Project Grant" (found within the application under "Application Certifications and Assurances") and agrees to comply with any resulting terms if an award is accepted. He/she is aware that any false, fictitious, or fraudulent statements or claims may subject him/her to criminal, civil or administrative penalties. (U.S. Code, Title 18, Section 1001). The list of certification and assurances is included below.**

By submitting this form, I certify to the above and that the local board of education or other school governing authority has authorized the school maintenance project during a duly convened meeting, and has reserved local funds to meet the local match requirement. In addition, the applicant has not obligated funds or begun work on any of the projects listed on this application prior to the submission of this application. Signing below certifies that he or she has read, understood, and will comply with all the provisions of the following:

- Grant Application Certifications and Assurances, and Standard Terms for the School Maintenance Project Grant, and
- Program-Specific and Financial Assurances for the School Maintenance Project Grant.

\_\_\_\_\_  
*Signature of President of Board of Education*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Name of Board President (type or print)*

A copy of this form signed by the President of the Board of Education AND the Taxpayer Identification Number Form MUST be printed, signed, and attached as a PDF under the Application Required Attachments before your application can be approved. No application will be processed without these two signed attachments.

(SMPG Dist. Cert. - Rev. 8/2023)



The applicant shall notify the state superintendent of education if the applicant solicits or intends to solicit for employment any of the Illinois State Board of Education's employees during any part of the application process or during the Term of the Grant Agreement.

The applicant is not barred from entering into this contract by Sections 33E-3 and 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3, 33E-4). Sections 33E-3 and 33E-4 prohibit the receipt of a state contract by a contractor who has been convicted of bid-rigging or bid-rotating.

An applicant who is an individual cannot be in default on an educational loan as provided in 5 ILCS 385/3.

The applicant certifies it does not pay dues or fees on behalf of its employees or agents or subsidize or otherwise reimburse them for payment of their dues or fees to any club that unlawfully discriminates (775 ILCS 25/1).

The applicant certifies that it is (a) current as to the filing and payment of any applicable federal, state, and/or local taxes; and (b) not delinquent in its payment of moneys owed to any federal, state, or local unit of government.

Any applicant not subject to Section 10-21.9 of the School Code certifies that a fingerprint-based criminal history records check through the Illinois State Police and a check of the Statewide Sex Offender Database will be performed for a) all its employees, b) volunteers, and c) all employees of persons or firms holding contracts with the applicant/ grantee who have direct contact with children receiving services under the grant. Such applicant shall not a) employ individuals, b) allow individuals to volunteer, or c) enter into a contract with a person or firm who employs individuals who will have direct contact with children receiving services under the grant if they have been convicted of any offense identified in subsection (c) of Section 10-21.9 of the School Code (105 ILCS 5/10-21.9(c)) or have been found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987 (705 ILCS 405/2-1 et seq.).

The applicant hereby ensures that when purchasing core instructional print materials published after July 19, 2006, all such purchases are made from publishers who comply with the requirements of 105 ILCS 5/28-21. This legislation instructs the publisher to send (at no additional cost) to the National Instructional Materials Access Center electronic files containing the contents of the print instructional materials using the National Instructional Materials Accessibility Standard on or before delivery of the print instructional materials. This does not preclude a grantee school district from purchasing or obtaining accessible materials directly from the publisher.

The applicant certifies that notwithstanding any other provision of the application, proposal, or Grant Agreement, grant funds shall not be used and will not be used to provide religious instruction, conduct worship services, or engage in any form of proselytization.

## **JOINT APPLICATIONS - ADMINISTRATIVE AND/OR FISCAL AGENT**

Applicants/grantees participating in a joint application hereby certify that they are individually and jointly responsible to the Illinois State Board of Education and to the administrative and fiscal agent under the grant. An applicant/ grantee that is a party to the joint application and is a legal entity or a Regional Office of Education may serve as the administrative and/or fiscal agent under the grant.

The entity acting as the fiscal agent certifies that it is responsible to the applicant/grantee or, in the case of a joint application, to each applicant/grantee that is a party to the application; it is the agent designated and responsible for reports and for receiving and administering funds; and it will:

1. Obtain fully executed Grant Application Certifications and Assurances forms from each entity or individual participating in the grant and return the forms to ISBE prior to award of the grant.
2. Maintain separate accounts and ledgers for the project.
3. Provide a proper accounting of all revenue from the Illinois State Board of Education for the project.
4. Properly post all expenditures made on behalf of the project.
5. Be responsible for the accountability, documentation, and cash management of the project; the approval and payment of all expenses, obligations, and contracts; and the hiring of personnel on behalf of the project in accordance with the Grant Agreement.
6. Disburse all funds to joint applicants/grantees based on information (payment schedules) from joint applicants/grantees showing anticipated cash needs in each month of operation. (The composite payment schedule submitted to ISBE should reflect monthly cash needs for the fiscal agent and the joint applicants/grantees.)
7. Require joint applicants/grantees to report expenditures to the fiscal agent based on actual expenditures/ obligation data and documentation. Reports submitted to the Illinois State Board of Education should reflect actual expenditure/obligations for the fiscal agent and the data obtained from the joint applicants/ grantees on actual expenditures/obligations that occur within project beginning and ending dates.

8. Be accountable for interest income earned on excess cash on hand by all parties to the grant and return applicable interest earned on advances to the Illinois State Board of Education.
9. Make financial records available to outside auditors and Illinois State Board of Education personnel, as requested by the Illinois State Board of Education.
10. Have a recovery process in place with all joint applicants/grantees for collection of any funds to be returned to the Illinois State Board of Education.

## DRUG-FREE WORKPLACE CERTIFICATION

This certification is required by the Drug-Free Workplace Act (30 ILCS 580/1). This Act, effective January 1, 1992, requires that no grantee or contractor shall receive a grant or be considered for the purposes of being awarded a contract for the procurement of any property or services from the state unless that grantee or contractor has certified to the state that the grantee or contractor will provide a drug-free workplace. False certification or violation of the certification may result in sanctions, including, but not limited to, suspension of contract or grant payments, termination of the contract or grant, and debarment of contracting or grant opportunities with the state of Illinois for at least one year but not more than five years.

For the purpose of this certification, "applicant," "grantee," or "contractor" means a corporation, partnership, or other entity with 25 or more employees at the time of issuing the grant, or a department, division, or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the state.

The applicant certifies and agrees that it will provide a drug-free workplace by:

1. Publishing a statement:
  - a. Notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
  - b. Specifying the actions that will be taken against employees for violations of such prohibition.
  - c. Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
    - 1) Abide by the terms of the statement; and
    - 2) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five calendar days after such conviction.
2. Establishing a drug-free awareness program to inform employees about:
  - a. The dangers of drug abuse in the workplace;
  - b. The grantee's or contractor's policy of maintaining a drug-free workplace;
  - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
  - d. The penalties that may be imposed upon an employee for drug violations.
3. Providing a copy of the statement required by subsection (a) to each employee engaged in the performance of the contract or grant and posting the statement in a prominent place in the workplace.
4. Notifying the contracting or granting agency within 10 calendar days after receiving notice under part (2) of paragraph (c) of subsection (1.) above from an employee or otherwise receiving actual notice of such conviction.
5. Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by, any employee who is so convicted, as required by Section 5 of the Drug-Free Workplace Act.
6. Assisting employees in selecting a course of action in the event drug counseling, treatment, and rehabilitation are required and indicating that a trained referral team is in place.
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of the Drug-Free Workplace Act.

The applicant represents and warrants that all of the Certifications and Assurances set forth herein in the application, all attachments, and the Grant Agreement are and shall remain true and correct through the Term of the grant. During the Term of the grant, the award recipient shall provide the Illinois State Board of Education with notice of any change in circumstances affecting the Certifications and Assurances within 10 calendar days of the change. Failure to maintain all Certifications and Assurances or provide the required notice will result in the Illinois State Board of Education withholding future project funding until the award recipient provides documentation evidencing that the award recipient has returned to compliance with this provision, as determined by the Illinois State Board of Education.

***The undersigned affirms, under penalties of perjury, that he or she is authorized to execute the above Certifications and Assurances on behalf of the applicant. Further, the undersigned certifies under oath that all information contained herein is true and correct to the best of his or her knowledge, information, and belief that grant funds shall be used only for the purposes described in this agreement, and that the award of this grant is conditioned upon this certification.***

Save Page

Add Item to Schedule

1. COUNTY CODE <b>072, Peoria</b>	2. DISTRICT CODE/NAME <b>48072309026, Brimfield CUSD 309</b>	3. APPLICATION YEAR/ROUND <b>2024, 1</b>
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Item I.D.	Facility Name	Facility Address	Facility Description	Project Description	Project Location	Priority Code	Category Code	Est. cost	Est. Start Date	Est. Completion Date
<u>Open</u> 1	BRIMFIELD GRADE SCHOOL	216 E Clinton, Brimfield	Building houses students Bright Futures-8th Grade. Enrollment is currently 430 students. This building is approximately 70 years old with various additions added in various intervals.	Interior and Exterior Door replacements at Brimfield Grade School to improve security and maintain regular day to day functioning.	Work will be done in the primary hallway on the west side of BGS. The front and back doors will also be replaced.	D	WIND	\$79,000.00	06/01/2024	08/01/2024
<u>Open</u> 2	BRIMFIELD GRADE SCHOOL	216 E Clinton, Brimfield	Building houses students Bright Futures-8th Grade. Enrollment is currently 430 students. This building is approximately 70 years old.	Remove and replace all lighting to be LED. The lights will be replaced in all classrooms, and hallways.	Primary Hallway, Cafeteria, and Classrooms	D	ELEC	\$37,800.00	06/01/2024	08/01/2024

Total Estimated Project Cost	\$116,800.00
Total Requested Grant Amount	\$50,000.00
Total Reserved Local Funds(District Responsibility):	\$50,000.00
Total Reserved Remaining Funds (District Responsibility):	\$16,800.00



We have prepared a quote for:

**Brimfield School Dist. 309**

**Grade School Camera System**

Quote # PM009500EP Version 2

Prepared by:

| **Paul McCracken**

Engineered by:

| **Paul McCracken**

Camera Solution

Description	Qty
Exacq IP Camera License, Includes 1 Year of Software Updates or 3 Years When Purchased w/exacqVision Server	20
WD PURPLE PRO 12TB SATA 7200RPM	3
Wisenet Q Network Indoor Dome Camera, 2MP @ 30fps, 2.8mm Fixed Focal Lens (113)	1
Wisenet Q Network Outdoor Vandal Dome Camera, 2MP @ 30fps, 2.8mm Fixed Focal Lens (113)	5
Network Vandal Outdoor 2CH IR Dome Camera, (2MP X 2 Sensors) 4MP @ 30fps	8
Powered By WN7, 2MP X 3CH @ 30FPS, Multi Directional Camera	6
In-ceiling flush mount	1
Mount Base	16
Security Camera Wall Mount	14
Wall Mount Arm (White)	2
Corner Mount Adapter Accessory, Use With SBP-300WMW1, White Color, Made Of Aluminum	7
Cap Adapter For The (QND-8080R/6082R, QNV-8010R/20R/30R, QNV-6012R/22R/32R, LNV-6012R/22R/32R, HCF-8010V ), White Color	3
Hanging Mount For PNM-C7083RVD/7082RVD And PNM-C12083RVD/12082RVD	7
Cap Adapter For The PNM-9084QZ, PNM-8082VT, PNM-9022V, PNM-9031RV	6
Commscope Cat 6 Plenum	4
Commscope Cat 6 jack	20
Commscope M101 Type Surface Mount Box, Single Port Ivory	6
Single Channel 10GbE PoE Protector- RJ45 Connection	11
3' Cat6 Snagless Patch Cable - Blue	20
3/4 Inch Gray Liquidtight Flexible Non-metallic Conduit, 100 Foot Coil	2
STRAIGHT LIQUIDTIGHT FITTING 3/4 IN, 10/PK	3

## Camera Solution

Description	Qty
Weatherproof Device Box, While-In-Use, Extra Duty, 1-Gang, 3-Hole, 3/4" Dia, Die-Cast Aluminum, Gray, With Mounting Hardware and Insert	11
Singlegang Die-cast Weatherproof Blank Cover, Includes Weatherproof Gasket And Mounting Screws - Gray	11
Misc. Installation Material	1
Project Management	1

## Switches

Description	Qty
Meraki MS130-24P Cloud Managed 24GE 370W PoE Switch	3
Meraki MS130-24 Enterprise License and Support, 5 Year	3

## Grade School Camera System

Prepared by:

**Heart East Peoria**

Paul McCracken  
 (309) 427-7248  
 pmccracken@heart.net  
 3105 N Main St.  
 East Peoria, IL 61611

Prepared for:

**Brimfield School Dist. 309**

Chad Jones  
 (309) 446-3378  
 chad.jones@brimfield309.com  
 323 East Clinton  
 Box 238  
 Brimfield, IL 61517

Quote Information:

**Quote #: PM009500EP**

Version: 2  
 Delivery Date: 10/11/2023  
 Expiration Date: 11/10/2023

## Quote Summary

Description
Grade School Camera System

Total: **\$48,185.49**

## Payment Schedule

Description	Payments	Interval	Amount
Purchase Price: 50/30/20			
<b>50% Due on Signing</b>	<b>1</b>	<b>One-Time</b>	<b>\$24,092.74</b>
30% on Receipt of Materials	1	One-Time	\$14,455.65
20% on Completion	1	One-Time	\$9,637.10

## Payment Due at Signing

Description	Amount
<b>Purchase Price: 50/30/20: 50% Due on Signing</b>	
<b>Total of 50% Due on Signing Payment</b>	<b>\$24,092.74</b>

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.



Heart East Peoria

Brimfield School Dist. 309

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Name: Chad Jones

Title: Superintendent

Date: \_\_\_\_\_



## Statement of Work

Brimfield School District #309 would like to add a video surveillance solution for their grade school. Heart recently installed an Exacq video surveillance solution for their high school which is located right across the street from the grade school. The schools are connected by district owned fiber and Heart feels it would be best to expand the existing Exacq server to accommodate the additional cameras needed at the grade school. Heart will expand the existing 24TB Exacq server to 36TB to ensure there is enough storage for the video archive to meet the 2 weeks requested. Heart has included all of the parts and labor to expand the Exacq server and install the cameras at designated areas in the grade school.

Heart will expand the existing Exacq server from 24TB to 36TB.

**\*\*Note:** This will require downtime for the existing server and the existing video archival will not be accessible through the software. The existing video footage will remain on the disks and can be accessed in another method. The new video recordings will start once the expanded server is powered back up and online.

Heart will run CAT6 to each of the 20 new camera locations. There will be 11 exterior cameras and 9 interior cameras installed based on the marked up floor plans. These cameras will cover each of the entrances used around the school, cafeteria, gym, and hallways. Heart has included the mounting hardware for 1

Heart will install the camera mount hardware included in the proposal in specific areas to help ensure proper coverage of the areas of interest.

Heart will terminate each new CAT6 cable in the IDF closet that is closest to the camera location. The CAT6 will be terminated in the customer provided patch panels in each of the IDFs and an RJ45 on the camera end of the cable.

Heart will install each of the cameras to ensure proper coverage of the area of interest. Heart will work with the Brimfield SD IT staff to properly adjust the angles of the cameras as needed. Brimfield SD IT staff will provide a point of contact to review and approve the camera views once they have been installed.

Heart has included 3 24-port POE switches in the proposal to accommodate the additional POE ports for the cameras. Heart will configure and install the network switches to be attached to the existing network.

Brimfield SD IT staff will provide POE ports in their existing network switches and complete network configurations as needed to include VLAN and port provisioning.

Labor in this proposal is based on installation occurring during normal business hours.

Deviations to this proposal will not be allowed without a customer signed change order(s).

**Material Escalation Clause:** If, during the performance of this contract, the price of materials increases significantly, through no fault of Heart Technologies, the price of quoted material shall be adjusted accordingly. Where the delivery of the quoted material or product is delayed by either manufacture or distribution supplier, through no fault of Heart Technologies, as a result of the shortage or unavailability of specific products or materials, Heart Technologies shall not be liable for any additional costs or damages associated with such delay(s).

ALL MATERIAL PRICING INCLUDED IN THIS PROPOSAL IS ONLY VALID FOR 30 DAYS.

## Statement of Work

Customer has reviewed and acknowledged statement of work. \_\_\_\_\_

## Standard Terms and Conditions

1. This proposal is in accordance with our understanding of the requirements of the project and from verbal information which we received from the Customer, or its agent, and if written plans and specifications are furnished by Customer, and HEART Technologies, Inc., (from here on referred to as HEART Technologies, Inc.) interpretation of them. HEART Technologies, Inc. assumes no responsibility as to the accuracy of such plans and specifications. It is further understood and agreed that this proposal and contract does not include any labor or materials not specifically mentioned herein. Any additional work not covered herein shall be billed as time and material.
2. Terms and amount of payment shall be those specified herein. If not specified in the proposal, payment shall be 50% down at contract signing, 30% upon receipt of materials, and the remaining 20% due upon completion of this contract where the work is completed within the same month as the billing period. Where work continues beyond a period of 30 days, or is delayed for reasons beyond the control of HEART Technologies, Inc., monthly progress payments shall be paid in an amount equal to the labor and material on a percentage of completion basis of the job covered by this contract. Payment shall be made to HEART Technologies, Inc. by the 10th of the month following the date of any billing. HEART Technologies, Inc. shall not be required to proceed with the installation of the work if the payments applying on same have not been made as specified in the contract. In the event suit is filed by HEART Technologies, Inc. to collect any Moneys due hereunder or to enforce any other provisions of the contract, the Customer agrees to pay all cost, and the attorney's fees incurred. Past Due balances shall be charged finance charges at a rate of 1.5% per month. Customer agrees to pay these charges, if for any reason payments are not received by due date.
3. Alterations or additional work ordered by Customer or his agent shall constitute an addition to this proposal, and shall be charged for on a time and material basis in accordance with the current prices shown in a locally recognized trade pricing standard, in effect at time of billing. If any additions to the contract are ordered, the amount to be paid for the same shall be determined by the Customer and HEART Technologies, Inc. at the time that they are ordered, and if they do not agree upon an amount to be paid, then the Customer shall pay a reasonable price therefor. If the change requested by the Customer shall reduce the amount of labor or material, or both, that HEART Technologies, Inc. shall furnish to the project, then the Customer and HEART Technologies, Inc. shall agree at the time that the change is requested on the amount of credit that shall be given by HEART Technologies, Inc. to the Customer, and if they do not agree upon an amount of credit then the reasonable value of the labor and material shall be credited to the Customer. HEART Technologies, Inc. shall receive written orders for all additional work or changes signed by an authorized person before proceeding with such additions or changes. However, if such written orders are not received this shall not affect the right of HEART Technologies, Inc. to receive payment as outlined above for said labor and materials so furnished. Payments for additions or changes shall be made under the same terms and conditions as are embodied in the original proposal and contract.
4. All prices quoted herein are firm upon acceptance of this proposal, and are subject to correction prior to acceptance. All written proposals are conditioned upon acceptance within time limit specified on the face of this proposal. Verbal quotations are subject to immediate acceptance and terminate the day they are made.
5. It is a condition of this proposal that all materials or devices which are supplied by HEART Technologies, Inc. for installation will be of a type that is approved for the purpose. It is further stipulated that the Customer will assume the same responsibility for any material or equipment not furnished by HEART Technologies, Inc..
6. This proposal including any plans, specifications, drawings or engineering data are furnished by HEART Technologies, Inc. to Customer in trust for determining the scope of the work to be performed and shall remain the property of HEART Technologies, Inc.. They shall be immediately returned to HEART Technologies, Inc. in the event it is not awarded the contract to perform such work. If such plans, specifications or other data are used for the purpose of obtaining other bids or in connection with the installation, the Customer shall pay HEART Technologies, Inc. for all expense in preparing such plans or other data on an engineering fee basis.
7. Unless otherwise provided herein, the amount of any present or future sales or other tax, Federal, State or City, which we now, or hereafter shall be required to pay, either on our own behalf or on behalf of the Customer, or otherwise, with respect to any labor or material covered by this proposal shall be added to the prices quoted herein and paid by the Customer in the same manner and with the same effect as if originally added hereto.
8. If the Customer shall enter into a sale or shall sell all or any part of the premises herein involved, the full amount remaining unpaid on this contract becomes due and payable within 48 hours after date of such sale or agreement of sale at the option of HEART Technologies, Inc.. Title to any of the material sold or installed hereunder by HEART Technologies, Inc. shall remain HEART Technologies, Inc. until all the terms hereof have been complied, with, and in the event such materials are affixed to realty, it is expressly understood and agreed that they shall remain personal property subject to removal by HEART Technologies, Inc. The owner, buyer and Customer hereby waive any and all claims for damage to said realty or buildings caused by the removal of said materials or any part thereof.
9. This proposal is contingent upon approval by the authority having jurisdiction. Should additions or modifications be recommended by the authority having jurisdiction, or should the scope of protection change, this proposal will be adjusted accordingly.
10. We represent that the products listed within this quotation are free from defects in material or workmanship. Any product or part, thereof, which proves to be defective in workmanship or material during a period equal to manufacturer's warranty but not to exceed twelve (12) months from the date of purchase (unless otherwise stated in the proposal) shall be replaced at no charge during normal working hours.
11. Any repairs or modifications of the system as installed by the owner, owner's representative or any third party will void the warranty as stated herein.
12. HEART Technologies, Inc. maintains the capability to service your system using our factory-trained technicians from our nearest service facility on a 24-hour emergency basis.
13. The price has been determined on the basis of straight time and normal work week. No overtime will be worked unless ordered by Customer or his representative. In the event overtime is worked, the overtime premium rates plus HEART Technologies, Inc. regular mark-up for overhead and profit will be paid as an extra.
14. Upon acceptance, it is understood and agreed that this contract cannot be canceled except by mutual consent, and then only after payment to HEART Technologies, Inc. for all labor, material and job costs plus his regular mark-up for overhead and profit.
15. This agreement, and any issues arising in connection with it, shall be governed by, and construed in accordance with, the laws of the State of Illinois.
16. This agreement constitutes the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior proposals and all previous negotiations and agreements, representations and warranties, written or oral.

Authorization to proceed with work or issuance of purchase orders by Customer to HEART Technologies, Inc. accepting any or all parts of this proposal shall be subject to the foregoing conditions.

It is the policy of HEART Technologies, Inc. to provide equal opportunity in employment for all qualified persons and to prohibit discrimination in employment on the basis of race, creed, color, sex, age, national origin, religion, disability or veteran status.



The Connection That Matters Most

Proposal To:

**Brimfield Schools**

For:

**Brimfield K-8 Security Cameras**

October 5, 2023

PT-2619



*The Connection That Matters Most*

Jamie Henson,

The solutions within this proposal have been specifically designed to meet your needs. Should you have any questions, concerns, or to make changes to this proposal please reach out to me at any time. I am confident you will be highly satisfied with your decision to collaborate with Pearl Technology. I look forward to working with you on this project and on many more in the future.

Pat Venditte

pat.venditte@pearltechnology.com

800-500-8005

PT-2619

Brimfield K-8 Security Cameras

October 5, 2023

## CAMERA SYSTEM

### SCOPE

A total of 28 indoor low light cameras, 26 outdoor cameras with IR, and 6 indoor large area cameras with IR will be installed along with three network video recorder/servers. One recording unit per IT closet. These will be high resolution IP cameras powered by PoE from the recording units. Each unit will require one connection to the existing school network. Any computer will be able to view these cameras in a variety of layouts with the Axis software. Users with independent logins are available as well as a portable app for offsite viewing/playback. The cameras will be setup to work on motion based recording. Cameras will be wall mounted.

Cable will be installed above drop tile or through exposed ceiling (similar to existing data cable). New core drills may be required at various locations to accommodate cameras and cable pulls. UPS power is recommended at each IT closet and not included in this quote.

### AUDIOVISUAL






IMAGE	QTY	DESCRIPTION
	28	Axis Communications AXIS M3088-V is an ultra-compact, indoor fixed mini dome with Deep Learning Processing Unit (DLPU). Dust - and IK08 vandal-resistant casing, fixed lens, horizontal/vertical field of view 109°/56°. D/N functionality with automatically removable IR-cut filter. Multiple, individually configurable H.264, H.265 and Motion JPEG streams; max 8MP at 15 fps with WDR. Zipstream for reduced bandwidth and storage. MicroSD memory card slot for local storage. Audio and I/O with optional accessories. Axis Object Analytics, video motion detection and active tampering alarm. AXIS Edge Vault for increased cybersecurity. Powered by IEEE 802.3af/802.3at Type 1 Class 2
	6	Axis Communications High-performance fixed dome camera with Deep Learning Processing Unit (DLPU). Forensic WDR, Lightfinder 2.0 and Optimized IR. Discreet, dust- and IK10 vandal-resistant indoor casing. Varifocal 4.3-8.6 mm P-Iris lens with remote zoom and focus. Multiple, individually configurable streams, H.264/H.265 with Zipstream and Motion JPEG. 8MP 4K stream in 16:9 up to 30fps. AXIS Object Analytics, Video motion detection and tampering alarm. Two-way audio and audio detection. Supervised digital input / digital output for alarm / event handling. MQTT support. Axis Edge Vault for added cyber security. Built in case open switch. MicroSD memory card slot for local storage. Powered by IEEE 802.3af/802.3at Type 1 Class 3. Includes mounting bracket.
	26	Axis Communications High-performance fixed dome camera with Deep Learning Processing Unit (DLPU). Forensic WDR, Lightfinder 2.0 and Optimized IR. Discreet, dust- and IK10 vandal-resistant outdoor casing. Varifocal 3-8 mm P-Iris lens with remote zoom and focus. Multiple, individually configurable streams, H.264/H.265 with Zipstream and Motion JPEG. 8MP 4K stream in 16:9 up to 30fps. AXIS Object Analytics, Video motion detection and tampering alarm. Two-way audio and audio detection. Supervised digital input / digital output for alarm / event handling. MQTT support. Axis Edge Vault for added cyber security. Built in case open switch. MicroSD memory card slot for local storage. Powered by IEEE 802.3af/802.3at Type 1 Class 3. Extended temperature range. Includes mounting bracket and weather shield.
	3	Axis Communications AXIS Camera Station S2224 Appliance is a twenty four channel Client/Server for rack-mounting including an integrated managed PoE switch validated and tested with Axis products. Preloaded with AXIS Camera Station software with preconfigured AXIS Camera Station settings and all other necessary software e.g. Windows 10 IoT. Includes 12 TB storage, Core licenses for 24 devices, 5-year limited hardware warranty on the appliance and hard drives. Supports up to 4k ultra HD.
	16	SmartWire 23-4P UNS SOL CMP C6 Blk Jkt

IMAGE QTY DESCRIPTION

1 Pearl Technology Miscellaneous Parts, Cable, &Various other required...



1 Pearl Technology Engineering, Project Management, Installation, Programming, Commissioning, etc...

EQUIPMENT TOTAL	\$68,705.88
LABOR TOTAL	\$41,261.00
<b>CAMERA SYSTEM TOTAL</b>	<b>\$110,544.01</b>

## Project Schedule and Timeline



Global supply issues and shortages have caused Pearl Technology to expand our estimation from our standard 3-4 weeks to 12-16 weeks to allow for acquisition of equipment. Pearl Technology will complete installation and commissioning once the products have been procured, as quickly as possible without sacrificing the quality of work our clients have come to expect. Substitutions may be needed based on availability to ensure timely installation. All major substitutions will be sent to our clients for approval. Should comparable and available equipment increase the cost significantly a change order to the original contract amount may occur with client approval.

## Warranty



Pearl Technology warrants that all new parts and labor included in installed systems will operate in accordance with this proposal and other documentation provided by Pearl Technology to the client for a period of one-year from the earlier of the date of substantial completion or acceptance of commissioning documentation. This limited warranty specifically excludes all owner furnished and third party manufactured equipment, and all pre-existing field equipment and wiring. The limited warranty also excludes coverage for damage that results from neglect, abuse misuse negligence, or acts of God. While Pearl Technology does not provide a warranty on equipment purchased from third

parties for installation at client sites, Pearl Technology does agree to pass through and assign all manufacturers' warranties to the end client. except as provided herein, Pearl Technology disclaims all express and implied warranties, including without limitation warranties of fitness for particular purpose and of merchantability.

All claims for warranty work must be submitted within the warranty period. To report or schedule warranty work, call Pearl Technology at 800-500-8005 or visit [www.pearltechnology.com](http://www.pearltechnology.com). All warranty and service work shall be provided by certified technicians during normal business hours: Monday through Friday, 8am to 5pm. Warranty work performed outside of these times or as after hour emergency calls is not covered by the limited warranty and may be billable. In the event that Pearl Technology determines that repair or replacement of an item or service under warranty is not feasible, then in lieu of performing such repair or replacement Pearl Technology May in its discretion refund the client the amounts paid relative to the relevant item or service.

Extended Warranties for both equipment and labor are available, including yearly performance and maintenance plans, Silver SLA maintenance is included in the first year. A discount for additional years as well as upgrades to other plans (Gold/Platinum) are available. These plans vary by solution. For pricing contact your account representative.

## Training



Training shall be provided by Pearl Technology team members familiar with the design specifications of your system. Although our systems are designed to be as simple and intuitive as possible, we will work one on one with the lead facility personnel to ensure they fully understand how to operate the systems provided. The system documentation including schematics, manuals, specifications, source code and functional user guides shall be provided at the time of training. In conjunction with training this will prepare your lead employees to use the system as well as train others for years to come.



# Acceptance

## Financial

Payment Schedule  
See Below

	Equipment Total	\$68,705.88
	Labor Total	\$41,261.00
	Freight And Shipping	\$577.13
	<b>Subtotal</b>	<b>\$110,544.01</b>
	<b>Total Tax</b>	<b>\$0.00</b>
	<b>Project Total</b>	<b>\$110,544.01</b>

## Terms

The client hereby agrees to all of the terms set forth in this document (both above and following this signature page). Upon execution of this document pursuant to the terms herein, the client understands that this document becomes a binding and enforceable agreement. This agreement contains the entire agreement between and among the parties relating to the subject matter hereof, and may not be modified except by a written instrument signed by all Parties. This agreement is executed without reliance upon any representation by any party or any representative thereof, except as expressly stated herein. The client warrants and represents that it is full authorized and empowered to enter into and execute this agreement, and that no further authorization, whether individual or corporate, is necessary or required. the individual who signs this agreement represents and warrants that he or she has fully authority to bind the client. I understand that this Proposal, when signed below, constitutes an Addendum to the Master Services Agreement between Pearl Technology and the client, and is subject to the terms and conditions set forth therein, except as expressly modified in this Proposal.

## Acceptance

Brimfield Schools

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

Pearl Technology

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

### *Payment Terms*

- All Material, Equipment, and associated labor shall be progress billed throughout the duration of the project. A certificate of insurance, photos, serial numbers, and packing slips for stored equipment at Pearl Technology warehouse facilities shall be provided as required or upon request. Equipment stored on site at client facilities is the responsibility of the client and will be delivered upon request or as required to satisfy these payment terms.
- All amounts due under this agreement will be paid within 30 days from the date of the relevant invoice.
- Any project that includes the use of direct view LED technology, as required by the manufacturer, a minimum down payment equal to 50% of the cost of the video wall is due upon ordering and acceptance of this proposal. The remainder of the product shall be billed prior to shipment.
- Quoted prices are good for a period of seven (7) days from the date of this proposal.
- A tax-exempt certificate must be provided with purchase order if tax exempt. Non-Exempt clients will be charged additional sales tax at current rate. Tax outlined on this proposal is estimated based on current rate. Final applicable sales tax will be added to invoices accordingly.
- Standard shipping and freight charges are included. Expedited shipping or custom requests may result in additional charges.
- Credit card purchases are subject to a 3% transaction fee.
- Any amounts not paid when due are subject to interest in the amount of 1.5% per month until paid in full. In the event that Pearl Technology is required to engage legal assistance to collect any amount due under this agreement, Pearl Technology may also collect its reasonable attorneys' fees and costs incurred relative to collection.

### *Assumptions (unless otherwise noted)*

- Project Schedule as agreed upon by Pearl Technology and the client will establish the milestones, dates, and period of performance.
- All work to be performed during regular business hours (Monday-Friday, 8am-5pm).
- All workspaces will be continuously available as scheduled.
- All workspaces will be unobstructed, clean, and dust free by the dates as defined by the project schedule and deployment plan
- All documentation provided by the client such as CAD drawings or building plans are accurate. This includes but is not limited to plan views, reflected ceiling plans, elevations, conduit risers, electrical, millwork details, specific mounting details, etc.
- All necessary technical infrastructure will be available and functional as required. This includes appropriate IP, server, DNS, gateway, and SPID information for any WAN, LAN, or ISDN connection that is part of the system as well as conduit, cable tray, power, grounding, and HVAC.
- All owner furnished equipment and cabling will be available and functional as defined by the project schedule and deployment plan.
- All electrical and low voltage services will be available and functional as required. This includes but is not limited to AC Power, J boxes, conduit/cable pathways, cable trays, grounding wires or rods, floor boxes, wall boxes, etc.
- All structural supports or blocking as required to safely support AV equipment to walls or ceilings will be provided and in place based on requirements.
- All necessary ceiling trim work, drywall, woodwork, millwork painting, etc., will be in place as required.
- All user furnished sources will be available during system commissioning and training including laptops, computers, satellite/cable feeds, etc.
- Building access through front doors, loading docks, elevators, etc. as required for large equipment and installation load in will be provided.
- Any necessary keys, security badges, clearance, etc. will be provided as needed for the course and duration of each project.
- Parking will be provided within a reasonable distance of each job site.
- All necessary test equipment will be allowed on site with no restrictions.
- Appropriate client representatives will be available during the project and any scheduled training sessions.
- Any changes in the above assumptions must be approved by Pearl Technology and the client following the prescribed change management process and the ramifications clearly communicated.

### *Pearl Technology Responsibilities (unless otherwise noted)*

- Weekly project status reports
- Communicate proposed changes in writing as soon as they arise and follow a change management process expeditiously.
- A complete audiovisual system delivery, installation, and testing as defined within this proposal and functional scope.
- Training provided after completion of system installation.
- Clean up work area at the end of each work day.

#### *Client Responsibilities (unless otherwise noted)*

- Assign a single point of contact authorized to sign off on all project deliverables.
- Communicate proposed changes to any scope, assumptions, or schedule as soon as they arise and follow a change management process expeditiously.
- Help prevent equipment damage from dust or other contaminants during the project.
- Provide relevant architectural changes to the facility to accommodate the integration of equipment supplied by Pearl Technology. This includes rough openings for projection screens, ceiling finish work for projection screens, painting requirements for rear projection rooms, window treatments, lighting control, and lighting changes.
- Identify third-party contractors such as electrical contractors, architects, and other construction personnel and determine the client coordinator.
- Provide clean and secure project area during the installation period. If the space is not clean or secure during installation, Pearl Technology will only deliver equipment that is signed for and the client assumes risk for loss or damage to equipment.
- Ensure all larger screen displays and projectors are turned off after use to prevent image burn. Pearl Technology is not responsible for and will not cover under warranty image burn caused by static images displayed over an extended period.
- Preparation of furniture such as the cutting of holes into table tops for easy mounting of audiovisual boxes by Pearl Technology.
- Additional compensation to Pearl Technology for any preparation work required and not completed prior to installation by Pearl Technology or changes outside of the standard room installation. This includes but is not limited to infrastructure requirements, verified data drops with connectivity, IP coordination, and preparation of furniture. This will be billed on an hourly basis based upon standard regional rates.
- Rooms with challenging acoustics including significant reverberation times or flutter echoes may require testing or acoustical treatment. Cost for absorption or testing is not included in this scope and will be the responsibility of the client.

#### *Project Schedules*

- A project schedule will be provided as needed at the beginning of each projected system deployment and rollout. This schedule includes milestones, design, equipment procurement, programming, on-site work, delivery, and training. This schedule will be based on the assumptions listed above.

#### *General Notes*

- Pearl Technology utilizes non-union labor. Union labor requirements will be the responsibility of the client or billed additionally. Prevailing Wage for on-site work is paid when required.
- Pearl Technology is not a high voltage contractor and as such will undertake no high voltage installation work in the fulfillment of this project.
- Job scope provides proprietary information developed by Pearl Technology for defining this specific project. This information may not be used by the client or other contractors without the written consent of Pearl Technology.
- Completion and warranty engagement are reached when the items listed on this document are substantially completed. This includes testing, commissioning, and training on fully operational and integrated systems. Large multi-room project deployments may require that rooms be brought online in a pre-determined schedule for warranty, service, or maintenance.
- Proposed changes to this document or additional labor charges resulting from changes to scope, assumptions, or schedule are subject to a Change Order according to the prescribed change management process and *may* result in additional charges or credits.
- Control system or programming source code shall be provided by Pearl Technology to the client in an unlocked and editable format.
- All required permits or additional fees are the responsibility of the client and will be billed additionally.
- If any responsibilities or assumptions are not met as required additional charges may apply.

### Audiovisual Support Offerings

Pearl Technology offers a variety of service and maintenance plans to fit any budget and maximize this audiovisual system investment. Our Silver SLA maintenance is included during the first year. Discounts for additional years as well as upgrades to other plans (Gold/Platinum) are available. Examples are outlined here but pricing will be custom tailored to meet each client’s requirements. Plans include but are not limited to:

- Pre-Paid Discounted Service Labor
- Reoccurring System Checkup and Tuning
- Extended Warranties
- Emergency Service Plans

### Example Support Offerings

Pearl Technology is a service provider for all major manufactures in the audiovisual industry. The manufactures specified support requirements are always provided as a portion of our managed services offering. Pearl Technology offers multiple levels of coverage for professional audiovisual systems and is detailed on the supplementary chart below:

- *Silver SLA*– Includes Remote Phone Support, hardware replacement labor (included 1st Year – See Supplementary Service Agreement Upon Order)
- *Gold SLA* – Includes Remote Phone Support, hardware replacement labor, prioritized response times, and preventative maintenance
- *Platinum SLA* – Includes all silver and gold services along with managed services and consumables replacement. The “Worry-Free” support option.

#### Service Level Coverage

Description	Silver	Gold	Platinum
Technical Phone Support (Business Hours within 4 Hours)	X		
Technical Phone Support (Business Hours within 2 hours)		X	
Technical Phone Support (24/7 within 2 hours)			X
On-Site Service Response (48 Business Hours)	X		
On-Site Service Response (36 Business Hours)		X	
Priority On-Site Service Response (24 Business Hours)			X
Advanced Replacement Parts*	X	X	X
Standard Parts Repair/Replacement Labor	X	X	
All Parts Repair/Replacement Labor (Including Consumables)			X
Parts Cost of Repair/Replacement			
On-Site Software/Firmware Updates and Upgrades			X
Remote Troubleshooting and Diagnostics**			X
Semi-Annual Preventative Maintenance		X	X

\*Advanced replacement parts and warranty repair subject to manufacturer policies and programs

\*\*Requires remote VPN access by Pearl to building audiovisual VLA

## Our Story



In 2021, IAS Technology, a leader in audiovisual systems integration since 1993 was acquired by Pearl Technology. Pearl Technology serves as the comprehensive IT and av solutions provider for your business. We serve a wide variety of markets including corporate enterprise, higher education, medical simulation, command and control centers, conference and training rooms, house of worship, tour guide and any other facility with audiovisual systems. Although our central Illinois headquarters gives us the advantage to have a quick response time to regional clients,

Pearl Technology provides *worldwide* conferencing and system solutions with our strategic APEX global partners. Pearl Technology will standardize solutions and the user experience locally to ensure quality while managing and implementing integrated solutions across the country and throughout the world. The Pearl Technology has a team of certified design and installation professionals who follow all AVIXA International Standards, and we have been designated as an Audiovisual and Integrated Experience Association APEX (Audiovisual Provider of Excellence) company.

## Our Passion



Pearl Technology provides a unique experience to our clients. One that focuses primarily on client satisfaction. We understand that finding an audiovisual solution for complex problems can be a daunting task. Our goal is to develop world class solutions using quality equipment, professional installation, and intuitive system operation.

At Pearl Technology, our mission is simple: make technology an asset for your business or organization and not a problem. We strive to make technology integrate seamlessly with your business to help you spend more time on your business. Pearl Technology has worked directly with a wide variety of clients small and large including several Fortune 100's.

Our desire at is to provide a friendly, fair, creative, rewarding, and profitable work environment for our team. This includes not only quality of life and benefits, but a continued investment in the education and training of each team member. Our belief is that our team of skilled professionals is our most important asset and what makes Pearl Technology successful.

## Industry & Certification



Pearl Technology supports and seeks to elevate the audiovisual industry worldwide. For this reason, we are heavily involved with Audiovisual and Integrated Experience Association (AVIXA) including all standards, education, and certification. We follow all industry standards as detailed in the following websites:

[www.avixa.org](http://www.avixa.org)  
[www.aqav.org](http://www.aqav.org)  
[www.nasca.org](http://www.nasca.org)





Pearl Technology will meet one on one to understand our client's challenges, needs and desires. This is the most important part of the process as it will help us to determine the nature of the AV system, infrastructure, budget, and the impact of AV related expenses on the building. Once a solution has been designed our team will deliver a clear and understandable proposal. Our goal is to create cost conscious solutions for each one of our clients. Each system we create will enhance the user experience and minimize setup or down time. Pearl Technology will be your audiovisual partner providing audiovisual sales and services.



## Design

Our team of design engineers hold and maintain a variety of manufacturer and industry certifications including AVIXA CTS-D. Special attention is taken to ensure the system and components meet our clients' needs and budget while maintaining quality and ease of operation.



## Staging

Our staging technicians will build each system in shop prior to installation onsite. This process allows for full system testing and to ensure it meets design specifications. This will minimize on-site installation time, reducing the amount of room down time and cost.



## Installation

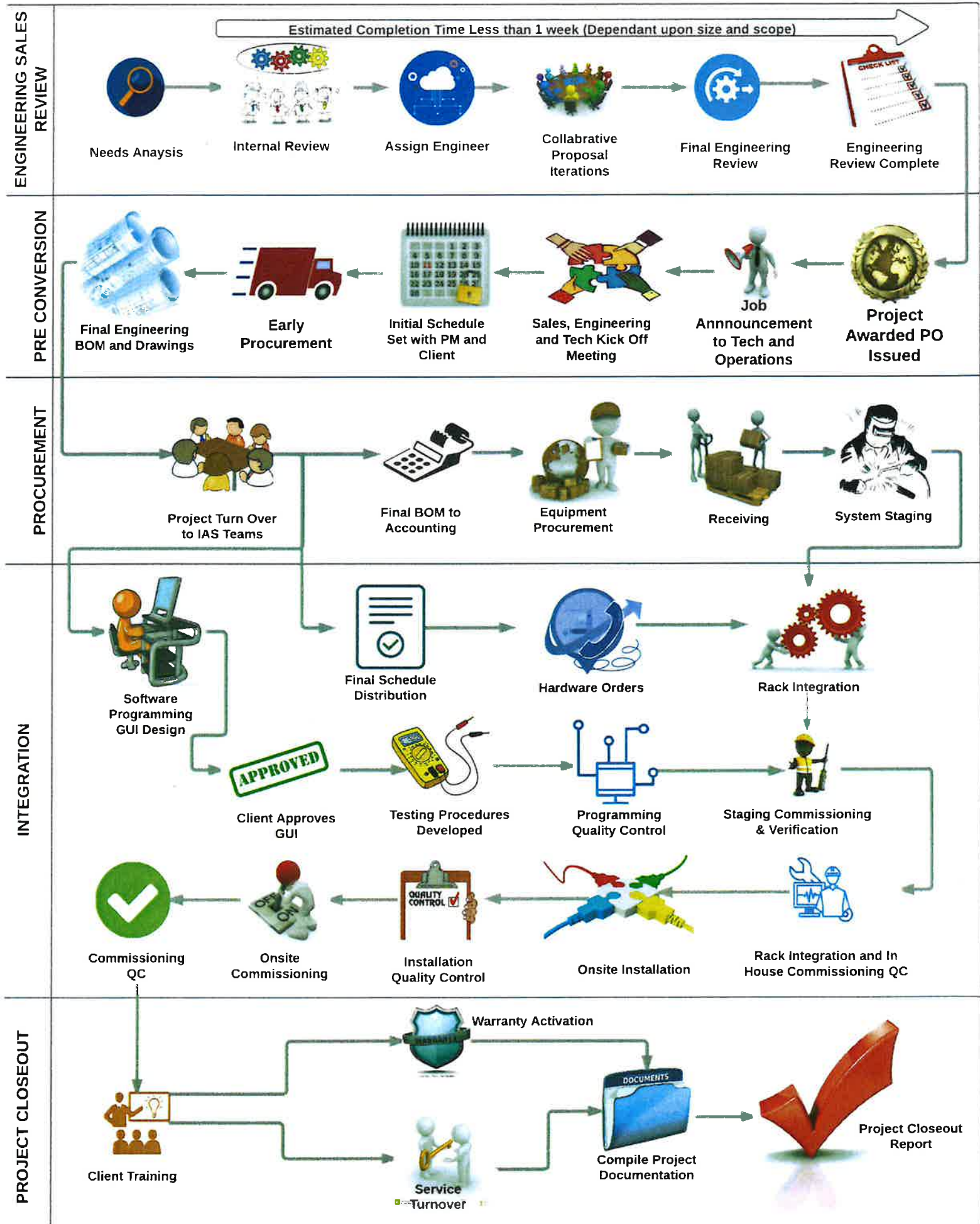
Our entire professional installation team holds all the top manufacturer and industry certifications including the AVIXA CTS-I. Our technicians pay special attention to detail and ensure a system is installed and operating to the design team and client's specifications.

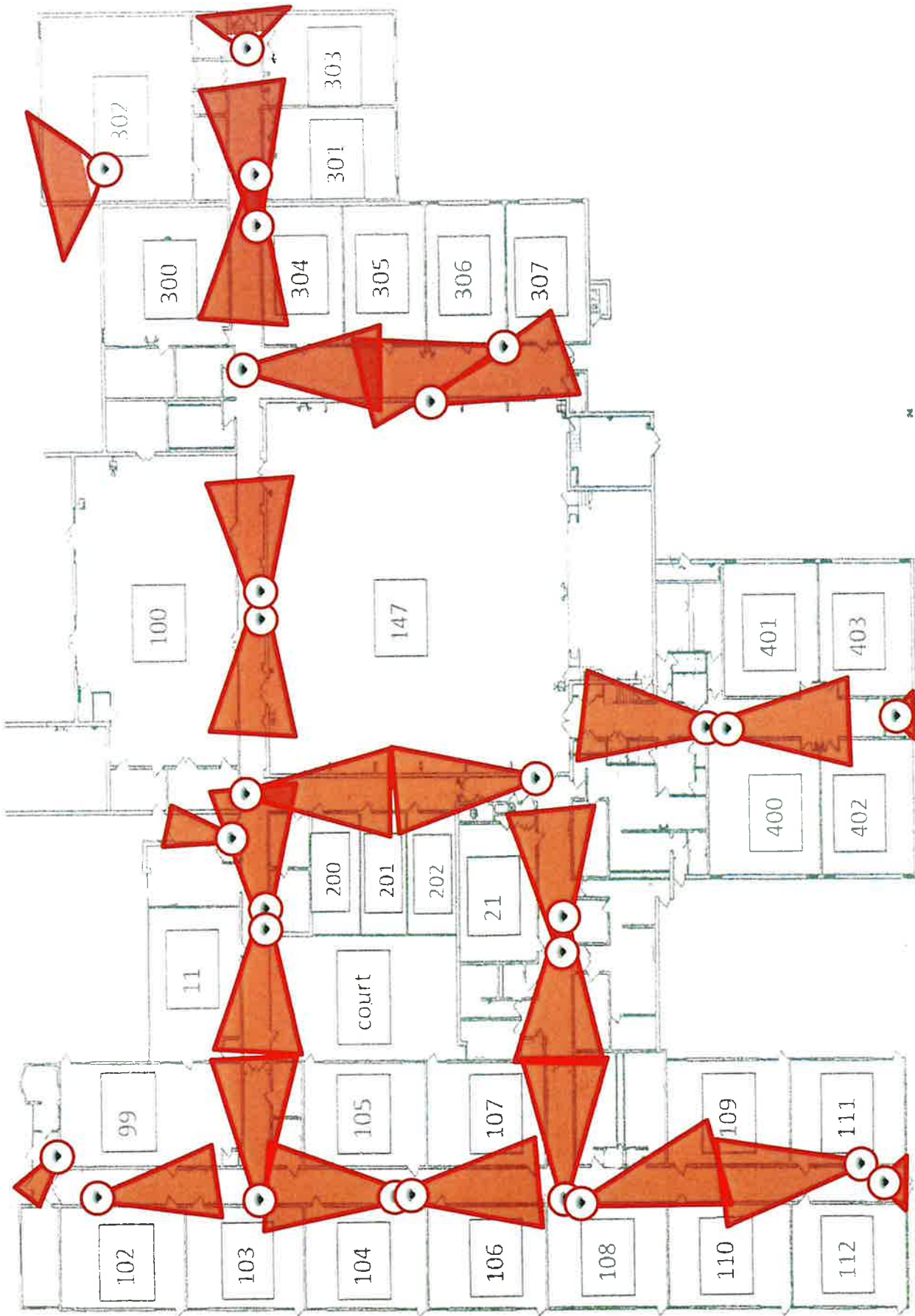


## Commissioning

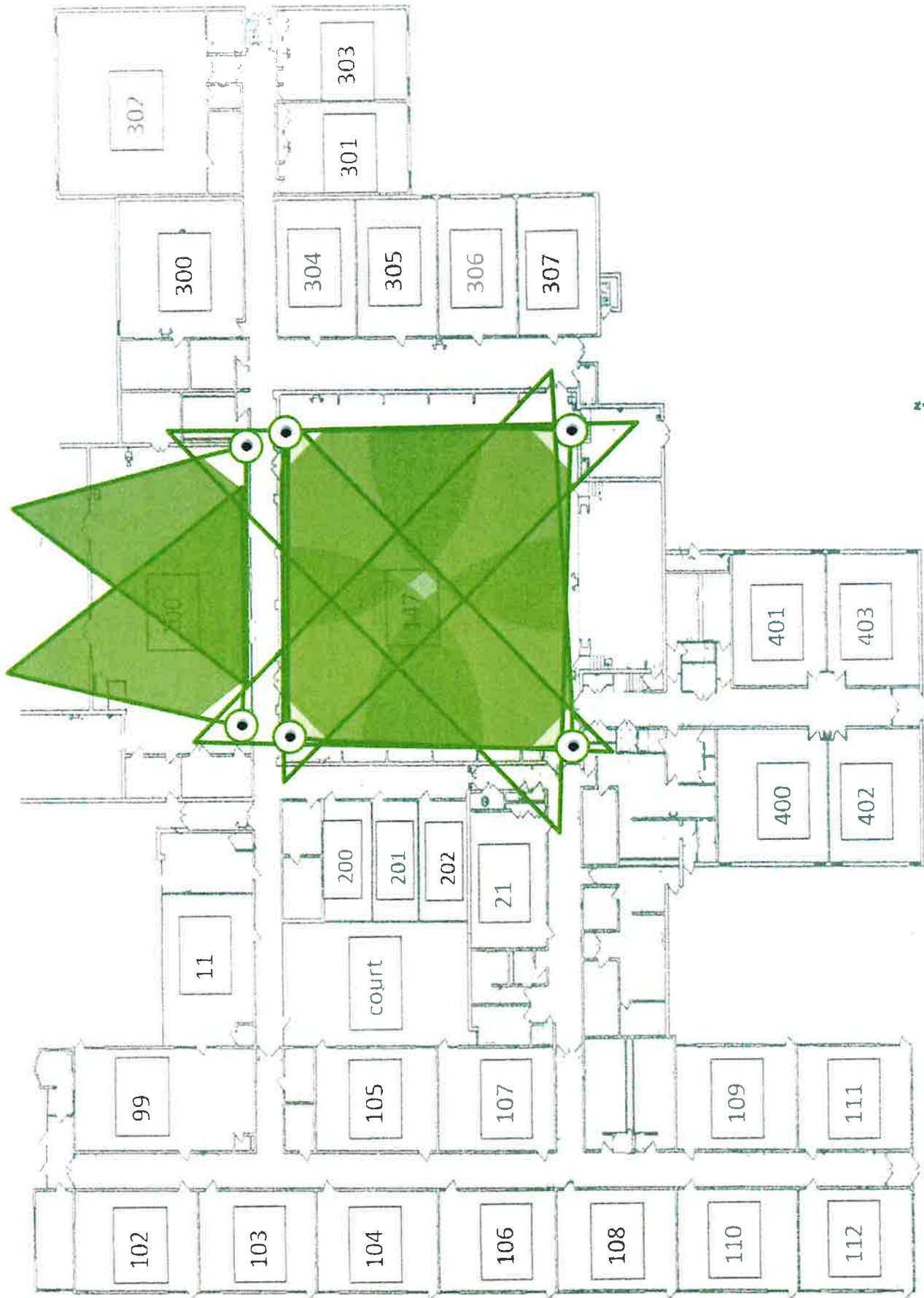
The commissioning process will allow Pearl Technology to perform a complete system analysis utilizing yearly calibrated audiovisual testing equipment. This will objectively confirm the system is operating as intended and designed. By testing all audio, video and control connections and parameters we can ensure a quality result. This result is then printed in document form and given to our clients. Pearl Technology follows systems performance and verification standards set forth by the Audiovisual and Integrated Experience Association (AVIXA) as well as the Association for Quality in AV Technology (AQAV). Our commissioning technicians are CQT and CTS-I certified.

# INTEGRATION PROCESS









# Proposal



**Seico, Inc**  
132 Court St  
Pekin, IL 61554

**Proposal Date:** 10/10/2023  
**Proposal #:** 39089  
**Project:**

**Bill To:**  
Brimfield Grade School  
216 E Clinton Street  
Brimfield, IL 61517

Ship To
Brimfield Grade School 216 E Clinton Street Brimfield, IL 61517

Description	Est. Hours/Qty.
<p>Scope of work:</p> <ul style="list-style-type: none"><li>-Seico to install NVR in data closet 1</li><li>-Seico to install POE switch in data closet 3 by gym and stage</li><li>-Seico to pull wire for all camera locations.</li><li>-Seico to run conduit as needed for exterior cameras.</li><li>-Seico to drill through walls as needed to mount cameras.</li><li>-Some cameras will be corner mounted as according to the drawing for exterior cameras.</li><li>-Seico to provide UPS for server.</li></ul> <p>-Exterior Cameras to install:</p> <ul style="list-style-type: none"><li>-6 Domes</li><li>-3 Duos</li><li>-3 3 Imagers</li></ul> <p>Interior Cameras to Install:</p> <ul style="list-style-type: none"><li>-7 Domes</li><li>-6 Duos</li></ul> <p>Total Cameras</p> <ul style="list-style-type: none"><li>-13 Domes</li><li>-9 Duos</li><li>-3 3 Imagers</li><li>-Total 25 cameras to be installed.</li></ul> <p>-See drawings for Camera locations.</p> <ul style="list-style-type: none"><li>-Seico to program cameras.</li><li>-Seico to sight cameras.</li></ul>	

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**Total**

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SIGNATURE



**Seico, Inc**  
 132 Court St  
 Pekin, IL 61554

# Proposal

**Proposal Date:** 10/10/2023  
**Proposal #:** 39089  
**Project:**

**Bill To:**  
 Brimfield Grade School  
 216 E Clinton Street  
 Brimfield, IL 61517

Ship To
Brimfield Grade School 216 E Clinton Street Brimfield, IL 61517

Description	Est. Hours/Qty.
-Seico to train customer on client software and Setup Mobile App	1
IP 4U recorder with 4 IP cameras licenses (64 max). exacqVision Professional client, server, web/mobile software pre-installed with 3 years software upgrades and hardware warranty. Win7 or Linux 14.04 on SSD. HDMI, DVI-I, DisplayPort (2 max simultaneous), Dual GB NICs, DVD-RW. Keyboard and mouse included.	21
PROFESSIONAL IP Camera license, per camera. Includes 1 year of software updates, or 3 years when purchased with an exacqVision server. NEED MAC ADDRESS	1
22" LED MONITOR W/ VGA HDMI	2
Tripp Lite SMART1500LCD SmartPro LCD 120V 1500VA 900W Line-Interactive UPS, AVR, 2U Rack/tower, LCD, USB, DB9 Serial, 8 Outlets	3
ICC IC107BP241 24-Port Flush-Mount Blank Patch Panel, HD Style, 1U RMS	3
ICC CAT6 RJ45 Keystone Jack, HD Style, 25-Pack, Black	26
C2G CAT6 Snagless Unshielded (UTP) Ethernet Network Patch Cable, 2' (0.6m), Black	1
TRENDnet 18-Port Gigabit PoE+ Smart Surveillance Switch	2
TrendNet 1000BASE-T RJ-45 Copper SFP Module	3
Hanwha P-Series 2MP 3-Channel Multi-Directional Camera, 3-6mm Varifocal Lenses, White	6
Hanwha Corner Mount Adapter for SBP Wall Mount, White	6
Wall Mount (White)	4
Hanwha Mounting Cap for Select PNM Series Cameras, White	9
Hanwha 6MP 2-Sensor Outdoor Multidirectional Vandal Rated IR WDR IP Dome Camera, 3.4-6.8mm Lens	2
Hanwha Hanging Mount, White	9
Mount Base	13
Hanwha 4MP WDR IR Dome IP Camera, 3.3-10.3mm Motorized Varifocal Lens	13
Hanwha Back Box Wisenet A Series Cameras	

**Total**

SIGNATURE



**Seico, Inc**  
 132 Court St  
 Pekin, IL 61554

# Proposal

**Proposal Date:** 10/10/2023

**Proposal #:** 39089

**Project:**

**Bill To:**

Brimfield Grade School  
 216 E Clinton Street  
 Brimfield, IL 61517

Ship To
Brimfield Grade School 216 E Clinton Street Brimfield, IL 61517

Description	Est. Hours/Qty.
CAT6 PVC-BLACK JACKET (CUT 500')	10
Misc. Hardware/Materials	1
Installation labor	208

SEICO will wire, mount, terminate, program, test, and train on all new equipment.  
 Customer to Provide: 120VAC where needed.  
 Any nonfunctioning hardware that is reused will be dealt with on a time and material basis.  
 Warranties: All manufacturers' warranties apply to equipment. Installation is warranted for ninety days after completion.  
 Terms: A fifty percent deposit is required to initiate order.  
 The remaining balance will be due upon completion of the job.  
 Overdue invoices will be subject to a 1.5% interest rate per month and any collection fees (including reasonable attorney's fees).  
 Payment to SEICO, Inc. is not dependent on payment terms from a general contractor or end user.  
 Excludes tax, shipping, patch/paintwork, permits, fees, etc.  
 Work to be performed during normal business hours.  
 Quote valid for 30 days.

<b>Total</b>	<b>\$68,393.69</b>
--------------	--------------------

SIGNATURE \_\_\_\_\_



## General Personnel

### **5:10 Equal Employment Opportunity and Minority Recruitment**

The School District shall provide equal employment opportunities to all persons regardless of their race; color; creed; religion; national origin; sex; sexual orientation; age; ancestry; marital status; arrest record; military status; order of protection status; unfavorable military discharge; citizenship status provided the individual is authorized to work in the United States; work authorization status; use of lawful products while not at work; being a victim of domestic violence, sexual violence, gender violence, or any other crime of violence; genetic information; physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation; pregnancy, childbirth, or related medical conditions; credit history, unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; conviction record, unless authorized by law; or other legally protected categories. No one will be penalized solely for his or her status as a registered qualifying patient or a registered designated caregiver for purposes of the Compassionate Use of Medical Cannabis Program Act, 410 ILCS 130/.

Persons who believe they have not received equal employment opportunities should report their claims to the Nondiscrimination Coordinator and/or a Complaint Manager for the Uniform Grievance Procedure. These individuals are listed below. No employee or applicant will be discriminated or retaliated against because he or she: (1) requested, attempted to request, used, or attempted to use a reasonable accommodation as allowed by the Illinois Human Rights Act, or (2) initiated a complaint, was a witness, supplied information, or otherwise participated in an investigation or proceeding involving an alleged violation of this policy or State or federal laws, rules or regulations, provided the employee or applicant did not make a knowingly false accusation nor provide knowingly false information.

#### Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator for personnel who shall be responsible for coordinating the District's nondiscrimination efforts. The Nondiscrimination Coordinator may be the Superintendent or a Complaint Manager for the Uniform Grievance Procedure. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers.

**Nondiscrimination Coordinator:**

Chad Jones, Superintendent  
323 E Clinton St Brimfield, IL 61517  
chad.jones@brimfield309.com  
(309) 446-3378

**Complaint Managers:**

Julie Albritton, Grade School Principal  
216 E Clinton St Brimfield, IL 61517  
julie.albritton@brimfield309.com  
(309) 446-3366

Marcy Steele, High School Principal  
323 E Clinton St Brimfield, IL 61517  
marcy.steele@brimfield309.com  
(309) 446-3349

The Superintendent shall also use reasonable measures to inform staff members and applicants that the District is an equal opportunity employer, such as, by posting required notices and including this policy in the appropriate handbooks.

Minority Recruitment

The District will attempt to recruit and hire minority employees. The implementation of this policy may include advertising openings in minority publications, participating in minority job fairs, and recruiting at colleges and universities with significant minority enrollments. This policy, however, does not require or permit the District to give preferential treatment or special rights based on a protected status without evidence of past discrimination.

LEGAL REF.:

8 U.S.C. §1324a et seq., Immigration Reform and Control Act.

20 U.S.C. §1681 et seq., Title IX of the Education Amendments of 1972; 34 C.F.R. Part 106.

29 U.S.C. §206(d), Equal Pay Act.

29 U.S.C. §621 et seq., Age Discrimination in Employment Act.

29 U.S.C. §701 et seq., Rehabilitation Act of 1973.

38 U.S.C. §4301 et seq., Uniformed Services Employment and Reemployment Rights Act (1994).

42 U.S.C. §1981 et seq., Civil Rights Act of 1991.

42 U.S.C. §2000e et seq., Title VII of the Civil Rights Act of 1964,; 29 C.F.R. Part 1601.

42 U.S.C. §2000ff et seq., Genetic Information Nondiscrimination Act of 2008.

42 U.S.C. §2000d et seq., Title VI of the Civil Rights Act of 1964.

42 U.S.C. §2000e(k), Pregnancy Discrimination Act.

42 U.S.C. §12111 et seq., Americans with Disabilities Act, Title I.

Ill. Constitution, Art. I, §§17, 18, and 19.

105 ILCS 5/10-20.7, 5/10-20.7a, 5/10-21.1, 5/10-22.4, 5/10-23.5, 5/22-19, 5/24-4, 5/24-4.1, and 5/24-7.

410 ILCS 130/40, Compassionate Use of Medical Cannabis Program Act.

410 ILCS 513/25, Genetic Information Privacy Act.

740 ILCS 174/, Ill. Whistleblower Act.

775 ILCS 5/1-103, 5/2-101, 5/2-102, 5/2-103, 5/2-103.1, 5/2-104(D) and 5/6-101, Ill. Human Rights Act.

775 ILCS 35/, Religious Freedom Restoration Act.

820 ILCS 55/10, Right to Privacy in the Workplace Act.

820 ILCS 70/, Employee Credit Privacy Act.

820 ILCS 75/, Job Opportunities for Qualified Applicants Act.

820 ILCS 112/, Ill. Equal Pay Act of 2003.

820 ILCS 180/30, Victims' Economic Security and Safety Act.

820 ILCS 260/, Nursing Mothers in the Workplace Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:40 (Communicable and Chronic Infectious Disease), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 5:70 (Religious Holidays), 5:180 (Temporary Illness or Temporary Incapacity), 5:200 (Terms and Conditions of Employment and Dismissal), 5:250 (Leaves of Absence), 5:270 (Employment, At-Will, Compensation, and Assignment), 5:300 (Schedules and Employment Year), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 8:70 (Accommodating Individuals with Disabilities)



Adopted: November 15, 2023

**Brimfield CUSD 309**

## General Personnel

### **5:20 Workplace Harassment Prohibited**

The School District expects the workplace environment to be productive, respectful, and free of unlawful discrimination, including harassment. District employees shall not engage in harassment or abusive conduct on the basis of an individual's actual or perceived race, color, religion, national origin, ancestry, sex, sexual orientation, age, citizenship status, work authorization status, disability, pregnancy, marital status, order of protection status, military status, or unfavorable discharge from military service, nor shall they engage in harassment or abusive conduct on the basis of an individual's other protected status identified in Board policy 5:10, *Equal Employment Opportunity and Minority Recruitment*. Harassment of students, including, but not limited to, sexual harassment, is prohibited by Board policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Sexual Harassment Grievance Procedure*; 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; and 7:185, *Teen Dating Violence Prohibited*.

The District will take remedial and corrective action to address unlawful workplace harassment, including sexual harassment.

### Sexual Harassment Prohibited

The District shall provide a workplace environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. The District provides annual sexual harassment prevention training in accordance with State law.

District employees shall not make unwelcome sexual advances or request sexual favors or engage in any unwelcome conduct of a sexual nature when: (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or (3) such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment. Sexual harassment prohibited by this policy includes, but is not limited to, verbal, physical, or other conduct. The terms intimidating, hostile, or offensive include, but are not limited to, conduct that has the effect of humiliation, embarrassment, or discomfort. Sexual harassment will be evaluated in light of all the circumstances.

### Making a Report or Complaint

Employees and *nonemployees* (persons who are not otherwise employees and are directly performing services for the District pursuant to a contract with the District, including contractors, and consultants) are encouraged to promptly report information regarding violations of this policy. Individuals may choose to report to a person of the

individual's same gender. Every effort should be made to file such reports or complaints as soon as possible, while facts are known and potential witnesses are available.

Aggrieved individuals, if they feel comfortable doing so, should directly inform the person engaging in the harassing conduct or communication that such conduct or communication is offensive and must stop.

#### Whom to Contact with a Report or Complaint

An employee should report claims of harassment, including making a confidential report, to any of the following: his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager. An employee may also report claims using Board policy 2:260, *Uniform Grievance Procedure*. If a claim is reported using Board policy 2:260, then the Complaint Manager shall process and review the claim according to that policy, in addition to any response required by this policy.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

#### **Nondiscrimination Coordinator:**

Chad Jones, Superintendent  
323 E Clinton St., Brimfield, IL 61517  
chad.jones@brimfield309.com  
(309) 446-3378

#### **Complaint Managers:**

Julie Albritton, Grade School Principal  
216 E Clinton St., Brimfield, IL 61517  
julie.albritton@brimfield309.com  
(309) 446-3366

Marcy Steele, High School Principal  
323 E Clinton St., Brimfield, IL 61517  
marcy.steele@brimfield309.com  
(309) 446-3349

#### Investigation Process

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. Any employee who fails to promptly forward a report or complaint may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain a workplace

environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging sexual harassment that, if true, would implicate Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.), the Nondiscrimination Coordinator or designee shall consider whether action under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, should be initiated.

For any other alleged workplace harassment that does not require action under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under policy 2:260, *Uniform Grievance Procedure*, and/or 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, should be initiated, regardless of whether a written report or complaint is filed.

#### Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in 720 ILCS 5/11-9.1A(b), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, or policy 2:260, *Uniform Grievance Procedure*.

#### Enforcement

A violation of this policy by an employee may result in discipline, up to and including discharge. A violation of this policy by a third party will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any person making a knowingly false accusation regarding harassment will likewise be subject to disciplinary action, which for an employee may be up to and including discharge.

#### Retaliation Prohibited

An employee's employment, compensation, or work assignment shall not be adversely affected by complaining or providing information about harassment. Retaliation against employees for bringing complaints or providing information about harassment is prohibited (see Board policy 2:260, *Uniform Grievance Procedure*), and depending upon the law governing the complaint, whistleblower protection may be available under the State Officials and Employees Ethics Act (5 ILCS 430/), the Whistleblower Act (740 ILCS 174/), and the Ill. Human Rights Act (775 ILCS 5/).

An employee should report allegations of retaliation to his/her immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

Employees who retaliate against others for reporting or complaining of violations of this policy or for participating in the reporting or complaint process will be subject to disciplinary action, up to and including discharge.

#### Recourse to State and Federal Fair Employment Practice Agencies

The District encourages all employees who have information regarding violations of this policy to report the information pursuant to this policy. The following government agencies are available to assist employees: the Ill. Dept. of Human Rights and the U. S. Equal Employment Opportunity Commission.

The Superintendent shall also use reasonable measures to inform staff members, applicants, and nonemployees of this policy, which shall include posting on the District website and/or making this policy available in the District's administrative office, and including this policy in the appropriate handbooks.

#### LEGAL REF.:

42 U.S.C. §2000e et seq., Title VII of the Civil Rights Act of 1964; 29 C.F.R. §1604.11.

20 U.S.C. §1681 et seq., Title IX of the Education Amendments of 1972; 34 C.F.R. Part 106.

5 ILCS 430/70-5(a), State Officials and Employees Ethics Act.

775 ILCS 5/2-101(E) and (E-1), 5/2-102(A), (A-10), (D-5), 5/2-102(E-5), 5/2-109, 5/5-102, and 5/5-102.2, Ill. Human Rights Act.

56 Ill. Admin.Code Parts 2500, 2510, 5210, and 5220.

Vance v. Ball State Univ., 570 U.S. 421 (2013).

Crawford v. Metro. Gov't of Nashville & Davidson Cnty., 555 U.S. 271 (2009).

Jackson v. Birmingham Bd. of Educ., 544 U.S. 167 (2005).

Oncale v. Sundowner Offshore Servs., 523 U.S. 75 (1998).

Burlington Indus. v. Ellerth, 524 U.S. 742 (1998).

Faragher v. City of Boca Raton, 524 U.S. 775 (1998).

Harris v. Forklift Systems, 510 U.S. 17 (1993).

Franklin v. Gwinnett Co. Public Schools, 503 U.S. 60 (1992).

Meritor Savings Bank v. Vinson, 477 U.S. 57 (1986).

Porter v. Erie Foods Int, Inc., 576 F.3d 629 (7th Cir. 2009).

Williams v. Waste Mgmt., 361 F.3d 1021 (7th Cir. 2004).

Berry v. Delta Airlines, 260 F.3d 803 (7th Cir. 2001).

Sangamon Cnty. Sheriff's Dept. v. Ill. Human Rights Com'n, 233 Ill.2d 125 (Ill. 2009).

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:60 (Purchases and Contracts), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7:20 (Harassment of Students Prohibited), 8:30 (Visitors to and Conduct on School Property)

Adopted: November 15, 2023

**Brimfield CUSD 309**

**Professional Personnel**

**5:230 Maintaining Student Discipline**

**Please refer to the applicable collective bargaining agreement(s).**

LEGAL REF.:

105 ILCS 5/24-24.

23 Ill.Admin.Code §1.280.

CROSS REF.: 2:150 (Committees), 7:190 (Student Behavior), 7:230 (Misconduct by Students with Disabilities)

Adopted: November 15, 2023

**Brimfield CUSD 309**

## General Personnel

### **5:60 Expenses**

The Board regulates the reimbursement of all travel, meal, and lodging expenses by resolution. Money shall not be advanced or reimbursed, or purchase orders issued for: (1) the expenses of any person except the employee, (2) anyone's personal expenses, or (3) entertainment expenses. Entertainment includes, but is not limited to, shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless the entertainment is ancillary to the purpose of the program or event. The District is not responsible for losses due to an employee's own negligence, losses due to normal wear, or losses due to theft, unless the theft was a result of the District's negligence. Employees must submit the appropriate itemized, signed, standardized form(s) to support any requests for expense advancements, reimbursements, or purchase orders that show the following:

1. The amount of the estimated or actual expense, with attached receipts for actual incurred expenses.
2. The name and title of the employee who is requesting the expense advancement or reimbursement. Receipts from group functions must include the names, offices, and job titles of all participants.
3. The date(s) of the official business on which the expense advancement, reimbursement, or purchase order will be or was expended.
4. The nature of the official business conducted when the expense advancement, reimbursement, or purchase order will be or was expended.

### Advancements

The Superintendent may advance expenses to teachers and other licensed employees for the anticipated actual and necessary expenses to be incurred while attending meetings that are related to their duties and will contribute to their professional development, provided they fall below the maximum allowed in the Board's expense regulations.

Expense advancement requests must be submitted to the Superintendent or designee on the District's standardized estimated expense approval form for employees. After spending expense advancements, employees must use the District's standardized expense reimbursement form and submit to the Superintendent: (a) the itemized, signed advancement voucher that was issued, and (b) the amount of actual expenses by attaching receipts. Any portion of an expense advancement not used must be returned to the District. Expense advancements and vouchers shall be presented to the Board in its regular bill process.



## Reimbursements and Purchase Orders

Expense reimbursements and purchase orders may be issued by the Superintendent or designee to employees, along with other expenses necessary for the performance of their duties, provided the expenses fall below the maximum allowed in the Board's expense regulations.

Expense reimbursements and purchase order approvals are not guaranteed and, when possible, employees should seek pre-approval of expenses by providing an estimation of expenses on the District's standardized estimated expense approval form for employees, except in situations when the expense is diminutive. When pre-approval is not sought, employees must seek reimbursement on the District's standardized expense reimbursement form for employees. Expense reimbursements and purchase orders shall be presented to the Board in its regular bill process.

## Use of Credit and Procurement Cards

Credit and procurement card usage is governed by policy 4:55, *Use of Credit and Procurement Cards*.

## Exceeding the Maximum Allowable Expense Amount(s)

All requests for expense advancements, reimbursements, and purchase orders exceeding the maximum allowed in the Board's expense regulations may only be approved when:

1. The Board's resolution to regulate expenses allows for such approval;
2. An emergency or other extraordinary circumstance exists; and
3. The request is approved by a roll call vote at an open Board meeting.

## Registration

When possible, registration fees will be paid by the District in advance.

## Travel

The least expensive method of travel will be used, provided that no hardship will be caused to the employee. Employees will be reimbursed for:

1. Air travel at the coach or economy class commercial airline rate. First class or business class air travel will be reimbursed only if emergency circumstances warrant. The emergency circumstances must be explained on the expense form and Board approval of the additional expense is required. Fees for the first checked bag will be reimbursed. Copies of airline tickets and baggage receipts must be attached to the expense form.

2. Rail or bus travel at actual cost. Rail or bus travel costs may not exceed the cost of coach airfare. Copies of tickets must be attached to the expense form to substantiate amounts.
3. Use of personal automobiles at the standard mileage rate approved by the Internal Revenue Service for income tax purposes. The reimbursement may not exceed the cost of coach airfare. Mileage for use of personal automobiles in trips to and from transportation terminals will also be reimbursed. Toll charges and parking costs will be reimbursed.
4. Automobile rental costs when the vehicle's use is warranted. The circumstances for such use must be explained on the expense form.
5. Taxis, airport limousines, ride sharing services, or other local transportation costs.

### Meals

Meals charged to the District will be reimbursed for breakfast, for lunch, and for dinner per day. Tips are included with meal charges. Expense forms must explain the meal charges incurred. Alcoholic beverages will not be reimbursed.

### Lodging

Employees should request conference rate or mid-fare room accommodations. A single room rate will be reimbursed. Employees should pay personal expenses at checkout. If that is impossible, deductions for the charges should be made on the expense form.

### Miscellaneous Expenses

Employees may seek reimbursement for other expenses incurred while attending a meeting sponsored by organizations described herein by fully describing the expenses on the expense form, attaching receipts.

### Additional Requirements for Travel Expenses Charged to Federal and State Grants

All grant-related travel expenses must be pre-approved by the Superintendent or designee.

Expenses for travel, including expenses for transportation, lodging, meals, and related items incurred by employees and charged to a federal grant or State grant governed by the Grant Accountability and Transparency Act (30 ILCS 708/) must also meet the following requirements:

1. The participation of the employee is necessary to the award, and the costs are specifically related to the award.
2. Expenses must be permissible under the terms and conditions of the award.
3. Expenses must be reasonable and consistent with this policy.

4. The Board does not reimburse actual expenses or pay a per diem allowance unless the employee is on official travel status for more than 12 hours. However, employees remain eligible for mileage reimbursement (minus regular commuting mileage/costs) and other transportation expenses if on travel status less than 12 hours.
5. Expenses may be charged based on an actual cost basis or on a per diem basis in lieu of actual costs incurred; however, only one method may be applied per trip.
6. Commercial airfare costs in excess of the least expensive coach or economy class are prohibited except when such accommodations would: (1) require circuitous routing; (2) require travel during unreasonable hours; (3) excessively prolong travel; (4) result in additional costs that would offset transportation savings; or (5) offer accommodations not reasonably adequate for the traveler's medical needs. Qualifying circumstances must be explained on the expense form, and Board approval of the additional expense is required.
7. Per diem rates and actual reimbursement amounts for mileage, meals, and lodging may not exceed the rates established by the Governor's Travel Control Board or federal travel regulations, whichever is less. These limits do not apply when: (1) an employee stays in the lowest-priced room available at or near a hotel where a conference or seminar is located or in accommodations arranged by the conference/seminar organization, or (2) lodging at or below the established rate is unavailable. In those cases, the employee will be reimbursed for actual lodging expenses with prior approval, but in no case will the reimbursement exceed 300% of the applicable maximum per diem rate. If a conference fee includes a meal, the meal or per diem allowance will be reduced by the actual value of the meal or the applicable meal allowance, whichever is less.
8. Employees must use the least expensive compact car available when using a rental car for travel, unless an exception is approved. The Board does not reimburse employees for collision damage waiver or theft insurance.
9. The Board will reimburse travel expenses not chargeable to an award from other District funds consistent with this policy.

LEGAL REF.: 2 C.F.R. §200.474.

30 ILCS 708/130, Grant Accountability and Transparency Act.

50 ILCS 150/, Local Government Travel Expense Control Act.

105 ILCS 5/10-22.32.

820 ILCS 115/9.5, Ill. Wage Payment and Collection Act.

CROSS REF.: 2:125 (Board Member Compensation; Expenses), 2:240 (Board Policy Development), 4:50 (Payment Procedures), 4:55 (Use of Credit and Procurement Cards)

ADOPTED: November 15, 2023

**Brimfield CUSD 309**

## 2:125-E1 Exhibit - Board Member Expense Reimbursement Form

Submit to the Superintendent, who will include this request in the monthly list of bills presented to the Board of Education. Please print and attach receipts for all expenditures. **Use of this form is required by 2:125-E3, Resolution to Regulate Expense Reimbursements.** Please print.

Name: \_\_\_\_\_ Title/Office: \_\_\_\_\_

Travel Destination: \_\_\_\_\_ Purpose: \_\_\_\_\_

Departure Date: \_\_\_\_\_ Return Date: \_\_\_\_\_

**Receipts attached** Request Date: \_\_\_\_\_

**Estimated expenses attached** (Completed 2:125-E2, Board Member Estimated Expense Approval Form)(pre-approval is required for federal and State grants).

**Approved expense advancement (voucher) attached, if applicable\*** (Completed 2:125-E2, Board Member Estimated Expense Approval Form.)

<b>Actual Expense Report</b>										
<p>*Board members will be reimbursed for actual and necessary expenses that exceed the amount advanced, but must refund any expense advancement that exceeds the actual and necessary expenses incurred. 105 ILCS 5/10-22.32. For federal and State grants, board members will be reimbursed for actual and necessary expenses that exceed estimated expenses as permitted by Board policy 2:125, <i>Board Member Compensation; Expenses.</i></p>										
Auto Travel Allowance: _____ per mile										
Date	Auto Mileage		Transp. Expenses	Lodging	Meals or Per Diem			Other		Daily Total
	Miles	Cost			Bkfst	Lunch	Dinner	Item	Cost	
<b>Subtotal</b>										
<b>Advances</b>										
<b>TOTAL</b> (a negative amount indicates refund due from Board member)										
									\$	

\_\_\_\_\_  
Submitting Board Member's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent Signature

\_\_\_\_\_  
Date

Board Action:  Approved       Denied

Approved in Part    Exceeds Maximum Allowable Amount

Grant Funding Source (if applicable):

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DATED: June 17, 2020

**Brimfield CUSD 309**

# 5:60-E1 Exhibit - Employee Expense Reimbursement Form

Submit to the Superintendent. **Use of this form is required by 2:125-E3, Resolution to Regulate Expense Reimbursements.** Please print and attach receipts for all expenditures.

Name: \_\_\_\_\_ Title/Office: \_\_\_\_\_

Destination: \_\_\_\_\_ Purpose: \_\_\_\_\_

Departure Date: \_\_\_\_\_ Return Date: \_\_\_\_\_

**Receipts attached** Request Date: \_\_\_\_\_

**Estimated expenses attached** (Completed 5:60-E2, Employee Estimated Expense Approval Form)(pre-approval is required for federal and state grants).

**Approved expense advancement (voucher) attached, if applicable\*** (Completed 5:60-E2, Employee Estimated Expense Approval Form.)

<b>Actual Expense Report</b>										
*Employees will be reimbursed for actual and necessary expenses that exceed the amount advanced, but must refund any expense advancement that exceeds the actual and necessary expenses incurred. 105 ILCS 5/10-22.32. For federal and State grants, employees will be reimbursed for actual and necessary expenses that exceed estimated expenses as permitted by Board policy 5:60, Expenses.										
Auto Travel Allowance: _____ per mile										
Date	Auto Mileage		Transp. Expenses	Lodging	Meals or Per Diem			Other		Daily Total
	Miles	Cost			Bkfst	Lunch	Dinner	Item	Cost	
<b>Subtotal</b>										
<b>Advances</b>									-	
<b>TOTAL</b> (A negative amount indicates refund due from employee.)									\$	

Superintendent or Designee:  **Approved**  **Denied**

(below maximum allowable amount)  **Approved in Part**

**Grant Funding Source** (if applicable):

\_\_\_\_\_  
Superintendent or Designee Signature                      Date

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Board Action** (*exceeds maximum allowable amount*):  **Approved**  **Denied**

**Approved in Part**

**Grant Funding Source** (if applicable):

\_\_\_\_\_  
Employee Signature    Date

DATED: June 17, 2020

**Brimfield CUSD 309**



## INSTRUCTION

### **6:10 Educational Philosophy and Objectives**

The District's educational program will seek to provide an opportunity for each student to develop to his or her maximum potential. The objectives for the educational program are to:

1. Foster students' self-discovery, self-awareness, and self-discipline.
2. Develop students' awareness of and appreciation for cultural diversity.
3. Stimulate students' intellectual curiosity and growth.
4. Provide students with fundamental career concepts and skills.
5. Help students develop sensitivity to the needs and values of others and a respect for individual and group differences.
6. Help each student strive for excellence and instill a desire to reach the limit of his or her potential.
7. Encourage students to become lifelong learners.
8. Provide an educational climate and culture free of bias concerning the protected classifications identified in policy 7:10, *Equal Educational Opportunities*.

In order for the Board to monitor whether the educational program is attaining these objectives and to be knowledgeable of current and future resource needs, the Superintendent shall prepare an annual report that includes:

1. A review and evaluation of the present curriculum.
2. A projection of curriculum and resource needs.
3. An evaluation of, and plan to eliminate, any bias in the curriculum or instructional materials and methods concerning the classifications referred to in item 8, above.
4. Any plan for new or revised instructional program implementation.
5. A review of present and future facility needs.

CROSS REF: 1:30 (School District Philosophy), 3:10 (Goals and Objectives), 6:15 (School Accountability), 7:10 (Equal Educational Opportunities)

Adopted: November 15, 2023

## INSTRUCTION

### **6:190 Extracurricular and Co-Curricular Activities**

The Superintendent must approve an activity in order for it to be considered a District-sponsored extracurricular or co-curricular activity, using the following criteria:

1. The activity will contribute to the leadership abilities, social well-being, self-realization, good citizenship, or general growth of student-participants.
2. Fees assessed students are reasonable and do not exceed the actual cost of operation.
3. The District has sufficient financial resources for the activity.
4. Requests from students.
5. The activity will be supervised by a school-approved sponsor.

Non-school sponsored student groups are governed by Board of Education policy, 7:330, *Student Use of Buildings - Equal Access*.

#### Academic Criteria for Participation

For students in kindergarten through 8th grade, selection of members or participants is at the discretion of the teachers, sponsors, or coaches, provided that the selection criteria conform to the District's policies. Students must satisfy all academic standards and must comply with the activity's rules and the student conduct code.

For high school students, selection of members or participants is at the discretion of the teachers, sponsors, or coaches, provided that the selection criteria conform to the District's policies. Participation in co-curricular activities is dependent upon course selection and successful progress in those courses. In order to be eligible to participate in any school-sponsored or school-supported athletic or extracurricular activity, a student must be passing all classes. A student that is failing one or more class will be ineligible for one week. That grade must return to passing before the student is reinstated.

#### LEGAL REF.:

105 ILCS 5/10-20.30 and 5/24-24.

CROSS REF.: 4:170 (Safety), 7:10 (Equal Educational Opportunities), 7:40 (Nonpublic School Students, Including Parochial and Home-Schooled Students), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:300 (Extracurricular Athletics), 7:330 (Student Use of Buildings - Equal Access), 8:20 (Community Use of School Facilities)

Adopted: November 15, 2023

**Brimfield CUSD 309**

## INSTRUCTION

### **6:240 Field Trips and Recreational Class Trips**

Field trips are permissible when the experiences are a part of the school curriculum and/or contribute to the District's educational objectives.

All field trips must have the Superintendent or designee's prior approval, except that field trips beyond a 200-mile radius of the school or extending overnight must have the prior approval of the Board of Education. The Superintendent or designee shall analyze the following factors to determine whether to approve a field trip: educational value, student safety, parent concerns, heightened security alerts, and liability concerns. On all field trips, a bus fee set by the Superintendent or designee may be charged to help defray the transportation costs.

Parents/guardians of students: (1) shall be given the opportunity to consent to their child's participation in any field trip, and (2) are responsible for all entrance fees, food, lodging, or other costs, except that the District will pay such costs for students who qualify for a fee waiver under Board policy 4:140, *Waiver of Student Fees*. All non-participating students shall be provided an alternative experience. Any field trip may be cancelled without notice due to an unforeseen event or condition.

Privately arranged trips, including those led by District staff members, shall not be represented as or construed to be sponsored by the District or school. The District does not provide liability protection for privately arranged trips and is not responsible for any damages arising from them.

#### Recreational Class Trips

Recreational class trips are permissible provided they do not interfere with the District's educational goals. The provisions in this policy concerning field trips are also applicable to recreational class trips, except those regarding educational value.

#### LEGAL REF.:

105 ILCS 5/29-3.1.

CROSS REF.: 4:140 (Waiver of Student Fees), 6:10 (Educational Philosophy and Objectives), 7:10 (Equal Educational Opportunities), 7:270 (Administering Medicines to Students)

Adopted: November 15, 2023

**Brimfield CUSD 309**

## STUDENTS

### **7:305 Student Athlete Concussions and Head Injuries**

The Superintendent or designee shall develop and implement a program to manage concussions and head injuries suffered by students. The program shall:

1. Fully implement the Youth Sports Concussion Safety Act (YSCSA), that provides, without limitation, each of the following:
  - a. The Board must appoint or approve member(s) of a Concussion Oversight Team for the District.
  - b. The Concussion Oversight Team shall establish each of the following based on peer-reviewed scientific evidence consistent with guidelines from the Centers for Disease Control and Prevention:
    - i. A return-to-play protocol governing a student's return to interscholastic athletics practice or competition following a force of impact believed to have caused a concussion. The Superintendent or designee shall supervise an athletic trainer or other person responsible for compliance with the return-to-play protocol.
    - ii. A return-to-learn protocol governing a student's return to the classroom following a force of impact believed to have caused a concussion. The Superintendent or designee shall supervise the person responsible for compliance with the return-to-learn protocol.
  - c. Each student and the student's parent/guardian shall be required to sign a concussion information receipt form each school year before participating in an interscholastic athletic activity.
  - d. A student shall be removed from an interscholastic athletic practice or competition immediately if any of the following individuals believes that the student sustained a concussion during the practice and/or competition: a coach, a physician, a game official, an athletic trainer, the student's parent/guardian, the student, or any other person deemed appropriate under the return-to-play protocol.
  - e. A student who was removed from interscholastic athletic practice or competition shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the return-to-play and return-to-learn protocols developed by the Concussion Oversight Team. An athletic team coach or assistant coach may not authorize a student's return-to-play or return-to-learn.
  - f. The following individuals must complete concussion training as specified in the YSCSA: all coaches or assistant coaches (whether volunteer or a district employee) of interscholastic athletic activities; nurses, licensed healthcare professionals or non-licensed healthcare professionals who serve on the Concussion Oversight Team (whether or not they serve on a volunteer basis); athletic trainers; game officials of interscholastic athletic activities; and physicians who serve on the Concussion Oversight Team.

- g. The Board shall approve school-specific emergency action plans for interscholastic athletic activities to address the serious injuries and acute medical conditions in which a student's condition may deteriorate rapidly.
2. Comply with the concussion protocols, policies, and by-laws of the Illinois High School Association (IHSA), including its *Protocol for Implementation of NFHS Sports Playing Rules for Concussions*, which includes its *Return to Play (RTP) Policy*. These specifically require that:
    - a. A student athlete who exhibits signs, symptoms, or behaviors consistent with a concussion in a practice or game shall be removed from participation or competition at that time.
    - b. A student athlete who has been removed from an interscholastic contest for a possible concussion or head injury may not return to that contest unless cleared to do so by a physician licensed to practice medicine in all its branches in Illinois or a certified athletic trainer.
    - c. If not cleared to return to that contest, a student athlete may not return to play or practice until the student athlete has provided his or her school with written clearance from a physician licensed to practice medicine in all its branches in Illinois, advanced practice registered nurse, physician assistant or a certified athletic trainer working in conjunction with a physician licensed to practice medicine in all its branches in Illinois.
  3. Require that all high school coaching personnel, including the head and assistant coaches, and athletic directors obtain online concussion certification by completing online concussion awareness training in accordance with 105 ILCS 25/1.15.
  4. Require all student athletes to view the IHSA video about concussions.
  5. Inform student athletes and their parent(s)/guardian(s) about this policy in the *Agreement to Participate* or other written instrument that a student athlete and his or her parent/guardian must sign before the student is allowed to participate in a practice or interscholastic competition.
  6. Provide coaches and student athletes and their parent(s)/guardian(s) with educational materials from the IHSA regarding the nature and risk of concussions and head injuries, including the risks inherent in continuing to play after a concussion or head injury.
  7. Include a requirement for staff members to notify the parent/guardian of a student who exhibits symptoms consistent with that of a concussion.
  8. Include a requirement for staff members to distribute the Ill. Dept. of Public Health concussion brochure to any student or the parent/guardian of a student who may have sustained a concussion, regardless of whether or not the concussion occurred while the student was participating in an interscholastic athletic activity, if available.
  9. Include a requirement for certified athletic trainers to complete and submit a monthly report to the IHSA on student-athletes who have sustained a concussion

during: 1) a school-sponsored activity overseen by the athletic trainer; or 2) a school-sponsored event of which the athletic director is made aware.

LEGAL REF.:

105 ILCS 5/22-80.

105 ILCS 25/1.15, Interscholastic Athletic Organization Act.

20 ILCS 2310/2310-307, Civil Administrative Code of Illinois.

CROSS REF.: 4:170 (Safety), 5:100 (Staff Development Program), 7:300 (Extracurricular Athletics)

Adopted: November 15, 2023

**Brimfield CUSD 309**



## STUDENTS

### **7:330 Student Use of Buildings - Equal Access**

Student groups or clubs that are not school sponsored are granted free use of school premises for a meeting or series of meetings under the following conditions:

1. The meeting is held during those non-instructional times identified by the Superintendent or designee for non-curricular student groups, clubs, or organizations to meet. *Non-instructional time* means time set aside by the school before actual classroom instruction begins or after actual classroom instruction ends. *Non-curricular student groups* are those student groups, clubs, or organizations that do not directly relate to the curriculum.
2. All non-curriculum related student groups that are not District sponsored receive substantially the same treatment.
3. The meeting is student-initiated, meaning that the request is made by a student.
4. Attendance at the meeting is voluntary.
5. The school will not sponsor the meeting.
6. School employees are present at religious meetings only in a non-participatory capacity.
7. The meeting and/or any activities during the meeting do not materially or substantially interfere with the orderly conduct of educational activities.
8. Non-school persons do not direct, conduct, control, or regularly attend the meetings.
9. The school retains its authority to maintain order and discipline.
10. A school staff member or other responsible adult is present in a supervisory capacity.
11. The Superintendent or designee approves the meeting or series of meetings.

The Superintendent or designee shall develop administrative procedures to implement this policy.

#### LEGAL REF.:

20 U.S.C. §4071 et seq., Equal Access Act.

Bd. of Ed. of Westside Community Sch. Dist. v. Mergens, 496 U.S. 226 (1990).

Gernetzke v. Kenosha Unified Sch. Dist. No. 1, 274 F.3d 464 (7th Cir. 2001), *cert. denied*, 535 U.S. 1017.

CROSS REF.: 7:10 (Equal Educational Opportunities), 8:20 (Community Use of School Facilities)

Adopted: November 15, 2023

**Brimfield CUSD 309**

## COMMUNITY RELATIONS

### **8:25 Advertising and Distributing Materials in Schools Provided by Non-School Related Entities**

No material or literature shall be posted or distributed that would: (1) disrupt the educational process, (2) violate the rights or invade the privacy of others, (3) infringe on a trademark or copyright, or (4) be defamatory, obscene, vulgar, or indecent. No material, literature, or advertisement shall be posted or distributed without advance approval as described in this policy.

#### Community, Educational, Charitable, or Recreational Organizations

Community, educational, charitable, recreational, or similar groups may, under procedures established by the Superintendent, advertise events pertinent to students' interests or involvement. All advertisements must (1) be student-oriented, (2) prominently display the sponsoring organization's name, and (3) be approved in advance by the Superintendent or designee. The District reserves the right to decide where and when any advertisement or flyer is distributed, displayed, or posted.

#### Commercial Companies and Political Candidates or Parties

Commercial companies and political candidates or organizations are prohibited from advertising in schools, on the school grounds, or on school or District websites.

#### LEGAL REF.:

Lamb's Chapel v. Center Moriches Union Free Sch. Dist., 508 U.S. 384 (1993).

Berger v. Rensselaer Central Sch. Corp., 982 F.2d 1160 (7th Cir. 1993), *cert. denied*, 113 S.Ct. 2344 (1993).

Sherman v. Community Consolidated Sch. Dist. 21, 8 F.3d 1160 (7th Cir. 1993), *cert. denied*, 8 F.3d 1160 (1994).

Hedges v. Wauconda Community Unit Sch. Dist. No. 118, 9 F.3d 1295 (7th Cir. 1993).

Victory Through Jesus Sports Ministry v. Lee's Summit R-7 Sch. Dist., 640 F.3d 329 (8th Cir. 2011), *cert. denied*, 565 U.S. 1036 (2011).

DiLoreto v. Downey Unified Sch. Dist., 196 F.3d 958 (9th Cir. 1999).

CROSS REF.: 7:325 (Student Fundraising Activities), 7:330 (Student Use of Buildings - Equal Access)

Adopted: November 15, 2023

**Brimfield CUSD 309**

## COMMUNITY RELATIONS

### **8:95 Parental Involvement**

In order to assure collaborative relationships between students' families and the District, and to enable parents/guardians to become active partners in their children's education, the Superintendent shall:

1. Keep parents/guardians thoroughly informed about their child's school and education.
2. Encourage parents/guardians to be involved in their child's school and education.
3. Establish effective two-way communication between parents/guardians and the District.
4. Seek input from parents/guardians on significant school-related issues.
5. Inform parents/guardians on how they can assist their children's learning.

The Superintendent shall periodically report to the Board of Education on the implementation of this policy.

CROSS REF.: 6:170 (Title I Programs), 6:250 (Community Resource Persons and Volunteers), 8:10 (Connection with the Community), 8:90 (Parent Organizations and Booster Clubs)

Adopted: November 15, 2023

**Brimfield CUSD 309**

# Invoice Listing

BRIMFIELD CUSD 309

Full Name	Description	Invoice Date	Net Amount
ALPHA BAKING COMANY	GS FOOD SERVICE SUPPLIES -	09/21/2023	53.80
	<i>GS FOOD SERVICE SUPPLIES -</i>		<i>53.80</i>
	<i>10 E 2562 4101 01 000 000000</i>		
ALPHA BAKING COMANY	GS FOOD SERVICE	09/25/2023	123.25
	<i>GS FOOD SERVICE</i>		<i>123.25</i>
	<i>10 E 2562 4101 01 000 000000</i>		
ALPHA BAKING COMANY	GS FOOD SERVICE BREAD	10/16/2023	53.80
	<i>GS FOOD SERVICE BREAD</i>		<i>53.80</i>
	<i>10 E 2562 4101 01 000 000000</i>		
ALPHA BAKING COMANY	HS FOOD SERVICE - BREAD	10/16/2023	62.75
	<i>HS FOOD SERVICE - BREAD</i>		<i>62.75</i>
	<i>10 E 2562 4101 01 000 000000</i>		
<b>ALPHA BAKING COMANY</b>			<b>293.60</b>
ANTHEM SPORTS LLC	GS ATHLETICS	07/12/2023	291.75
	<i>GS ATHLETICS</i>		<i>291.75</i>
	<i>10 E 1500 4900 01 000 000000</i>		
<b>ANTHEM SPORTS LLC</b>			<b>291.75</b>
BLICK ART MATERIALS	HS ART SUPPLIES/MATERIALS PO 3-	10/06/2023	51.66
	<i>HS ART SUPPLIES/MATERIALS PO 3-</i>		<i>51.66</i>
	<i>10 E 1103 4103 01 000 000000</i>		
<b>BLICK ART MATERIALS</b>			<b>51.66</b>
BRIMFIELD HARDWARE	BHS - DRILLS FOR TAPPING	09/07/2023	9.98
	<i>BHS - DRILLS FOR TAPPING</i>		<i>9.98</i>
	<i>20 E 2542 4103 01 000 000000</i>		
BRIMFIELD HARDWARE	BGS STRAINER WASHERS PO 6-24-	09/11/2023	4.49
	<i>BGS STRAINER WASHERS PO 6-24-</i>		<i>4.49</i>
	<i>20 E 2542 4109 01 000 000000</i>		
BRIMFIELD HARDWARE	BGS BACKFLUSH PUMP FOR HVAC	09/11/2023	138.47
	<i>BGS BACKFLUSH PUMP FOR HVAC</i>		<i>138.47</i>
	<i>20 E 2542 4109 01 000 000000</i>		

# Invoice Listing

BRIMFIELD CUSD 309

Full Name	Description	Invoice Date	Net Amount
BRIMFIELD HARDWARE	BGS PLUMBING	09/14/2023	93.96
	<i>BGS PLUMBING</i>		<i>93.96</i>
	<i>20 E 2542 4109 01 000 000000</i>		
	<i>20 E 2542 4103 01 000 000000</i>		
BRIMFIELD HARDWARE	BGS PLUMBING SUPPLIES - WRENCH	09/15/2023	14.99
	<i>BGS PLUMBING SUPPLIES - WRENCH</i>		<i>14.99</i>
	<i>20 E 2542 4900 01 000 000000</i>		
BRIMFIELD HARDWARE	MOUNTING SUPPLIES FOR KNOX	09/12/2023	67.43
	<i>MOUNTING SUPPLIES FOR KNOX</i>		<i>67.43</i>
	<i>20 E 2542 4103 01 000 000000</i>		
	<i>20 E 2542 4109 01 000 000000</i>		
	<i>20 E 2542 4900 01 000 000000</i>		
BRIMFIELD HARDWARE	TOILET AUGER PO 6-24-095	09/26/2023	19.99
	<i>TOILET AUGER PO 6-24-095</i>		<i>19.99</i>
	<i>20 E 2542 4109 01 000 000000</i>		
BRIMFIELD HARDWARE	BATTERIES PO 6-24-096	09/27/2023	41.97
	<i>BATTERIES PO 6-24-096</i>		<i>41.97</i>
	<i>20 E 2542 4103 01 000 000000</i>		
BRIMFIELD HARDWARE	BGS PLUMBING PARTS PO 6-24-094	09/25/2023	182.94
	<i>BGS PLUMBING PARTS PO 6-24-094</i>		<i>182.94</i>
	<i>20 E 2542 4109 01 000 000000</i>		
	<i>20 E 2542 4103 01 000 000000</i>		
BRIMFIELD HARDWARE	BGS SUPPLIES - AUGER/LED BULBS	10/12/2023	101.96
	<i>BGS SUPPLIES - AUGER/LED BULBS</i>		<i>101.96</i>
	<i>20 E 2542 4900 01 000 000000</i>		
	<i>20 E 2542 4102 00 000 000000</i>		
BRIMFIELD HARDWARE	BGS ELECTRICAL SUPPLIES PO 6-24-	10/11/2023	155.42
	<i>BGS ELECTRICAL SUPPLIES PO 6-24-</i>		<i>155.42</i>
	<i>20 E 2542 4102 01 000 000000</i>		

# Invoice Listing

BRIMFIELD CUSD 309

Full Name	Description	Invoice Date	Net Amount
BRIMFIELD HARDWARE	BGS ELECTRICAL SUPPLIES PO 6-24-	10/10/2023	105.94
	<i>BGS ELECTRICAL SUPPLIES PO 6-24-</i>		<i>105.94</i>
	<i>20 E 2542 4102 01 000 000000</i>		
BRIMFIELD HARDWARE	TRANSPORTATION SPRAY PAINT	06/20/2023	35.96
	<i>TRANSPORTATION SPRAY PAINT</i>		<i>35.96</i>
	<i>40 E 2550 4101 00 000 000000</i>		
BRIMFIELD HARDWARE	DRIVER'S ED CAR REMOTE BATTERY	10/02/2023	5.99
	<i>DRIVER'S ED CAR REMOTE BATTERY</i>		<i>5.99</i>
	<i>10 E 1700 4900 01 000 000000</i>		
BRIMFIELD HARDWARE	TRANSPORTATION ELECTRIC	09/21/2023	20.98
	<i>TRANSPORTATION ELECTRIC</i>		<i>20.98</i>
	<i>40 E 2550 4101 00 000 000000</i>		
BRIMFIELD HARDWARE	TRANSPORTATION	09/14/2023	3.49
	<i>TRANSPORTATION</i>		<i>3.49</i>
	<i>40 E 2550 4101 00 000 000000</i>		
<b>BRIMFIELD HARDWARE</b>			<b>1,003.96</b>
CINTAS	TRANSPORTATION RAGS/UNIFORMS	09/19/2023	65.57
	<i>TRANSPORTATION RAGS/UNIFORMS</i>		<i>65.57</i>
	<i>40 E 2550 3900 00 000 000000</i>		
CINTAS	TRANSPORTATION RAGS/UNIFORMS	09/26/2023	65.57
	<i>TRANSPORTATION RAGS/UNIFORMS</i>		<i>65.57</i>
	<i>40 E 2550 3900 00 000 000000</i>		
CINTAS	TRANSPORTATION RAGS/UNIFORMS	10/03/2023	65.57
	<i>TRANSPORTATION RAGS/UNIFORMS</i>		<i>65.57</i>
	<i>40 E 2550 3900 00 000 000000</i>		
CINTAS	TRANSPORTATION RAGS/UNIFORMS	10/10/2023	65.57
	<i>TRANSPORTATION RAGS/UNIFORMS</i>		<i>65.57</i>
	<i>40 E 2550 3900 00 000 000000</i>		
CINTAS	TRANSPORTATION RAGS/UNIFORMS	10/17/2023	65.57
	<i>TRANSPORTATION RAGS/UNIFORMS</i>		<i>65.57</i>



# Invoice Listing

BRIMFIELD CUSD 309

Full Name	Description	Invoice Date	Net Amount
	<i>40 E 2550 3900 00 000 000000</i>		
<b>CINTAS</b>			<b>327.85</b>
COKERS REPAIR INC	BHS WALK IN COOLER REPAIRS PO	09/21/2023	6,403.91
	<i>BHS WALK IN COOLER REPAIRS PO</i>		6,403.91
	<i>20 E 2542 3230 01 000 000000</i>		
<b>COKERS REPAIR INC</b>			<b>6,403.91</b>
CONSTELLATION	FUEL MONTLY BILLING	09/21/2023	348.27
	<i>GS FUEL MONTLY BILLING</i>		151.47
	<i>HS FUEL MONTLY BILLING</i>		196.80
	<i>20 E 2542 4651 01 000 000000</i>		
	<i>20 E 2542 4652 01 000 000000</i>		
<b>CONSTELLATION</b>			<b>348.27</b>
D. JOSEPH	TRACK BUILDING DOOR PAINTING	08/17/2023	3,617.00
	<i>TRACK BUILDING DOOR PAINTING</i>		3,617.00
	<i>20 E 2542 3230 01 000 000000</i>		
D. JOSEPH	BGS ENTRY #4 SECURITY	09/26/2023	12,621.00
	<i>BGS ENTRY #4 SECURITY</i>		12,621.00
	<i>20 E 2542 3230 01 000 000000</i>		
<b>D. JOSEPH</b>			<b>16,238.00</b>
DIGITAL COPY	COPY MACHING MONTHLY BILLING	10/02/2023	2,191.73
	<i>GS COPY MACHING MONTHLY</i>		1,073.17
	<i>HS COPY MACHING MONTHLY</i>		677.83
	<i>GS COPY MACHING MONTHLY</i>		314.94
	<i>HS COPY MACHING MONTHLY</i>		125.79
	<i>10 E 1101 3250 25 000 000000</i>		
	<i>10 E 1103 3250 25 000 000000</i>		
	<i>10 E 1101 3250 01 000 000000</i>		
	<i>10 E 1103 3250 01 000 000000</i>		
<b>DIGITAL COPY SYSTEMS,</b>			<b>2,191.73</b>
EDMENTUM	HS ONLINE COURSES	09/27/2023	3,400.00
	<i>HS ONLINE COURSES</i>		3,400.00
	<i>10 E 1911 6700 01 000 000000</i>		

# Invoice Listing

BRIMFIELD CUSD 309

Full Name	Description	Invoice Date	Net Amount
<b>EDMENTUM</b>			<b>3,400.00</b>
ELMWOOD CUSD 322	CO-OP BILLING DIFFERENCE 22-23	10/16/2023	12,447.68
	<i>CO-OP BILLING DIFFERENCE 22-23</i>		<i>12,447.68</i>
	<i>10 E 1500 6400 01 000 000000</i>		
<b>ELMWOOD CUSD 322</b>			<b>12,447.68</b>
GERMAN-BLISS	TRANSPORTATION BUS INSPECTION	09/08/2023	78.00
	<i>TRANSPORTATION BUS INSPECTION</i>		<i>78.00</i>
	<i>80 E 2310 3100 01 000 000000</i>		
GERMAN-BLISS	TRANSPORTATION BUS INSPECTION	09/20/2023	157.00
	<i>TRANSPORTATION BUS INSPECTION</i>		<i>157.00</i>
	<i>80 E 2310 3100 01 000 000000</i>		
<b>GERMAN-BLISS</b>			<b>235.00</b>
GETZ IND CLEANING,	BHS KITCHEN HOOD INSPECTION PO	10/11/2023	135.95
	<i>BHS KITCHEN HOOD INSPECTION PO</i>		<i>135.95</i>
	<i>80 E 2310 3100 01 000 000000</i>		
GETZ IND CLEANING,	BGS KITCHEN HOOD INSPECTIONS	10/11/2023	135.95
	<i>BGS KITCHEN HOOD INSPECTIONS</i>		<i>135.95</i>
	<i>80 E 2310 3100 01 000 000000</i>		
<b>GETZ IND CLEANING, INC</b>			<b>271.90</b>
HEART TECHNOLOGIES,	HS ADDL CAMERAS PO 8-24-007	09/21/2023	5,798.92
	<i>HS ADDL CAMERAS PO 8-24-007</i>		<i>5,798.92</i>
	<i>60 E 2535 3230 01 000 000000</i>		
HEART TECHNOLOGIES,	MONTHLY MANAGED INTERNET	10/04/2023	1,377.00
	<i>MONTHLY MANAGED INTERNET</i>		<i>1,377.00</i>
	<i>10 E 1101 4900 25 000 000000</i>		
	<i>10 E 1103 4900 25 000 000000</i>		
HEART TECHNOLOGIES,	MANAGED BACKUPS-3YRS MONTHLY	10/04/2023	480.00
	<i>MANAGED BACKUPS-3YRS MONTHLY</i>		<i>480.00</i>
	<i>10 E 2220 3900 01 000 000000</i>		
<b>HEART TECHNOLOGIES,</b>			<b>7,655.92</b>

# Invoice Listing

BRIMFIELD CUSD 309

Full Name	Description	Invoice Date	Net Amount
HEINZ BROS. TRUCKING	TRANSPORTATION BUILDING	09/22/2023	3,490.47
	<i>TRANSPORTATION BUILDING</i>		<i>3,000.00</i>
	<i>TRANSPORTATION BUILDING</i>		<i>262.91</i>
	<i>TRANSPORTATION BUILDING</i>		<i>178.00</i>
	<i>TRANSPORTATION BUILDING</i>		<i>49.56</i>
	<i>40 E 2550 3251 00 000 000000</i>		
	<i>40 E 4190 3000 00 000 000000</i>		
	<i>40 E 2542 4665 00 000 000000</i>		
	<i>40 E 2542 3705 00 000 000000</i>		
<b>HEINZ BROS. TRUCKING</b>			<b>3,490.47</b>
HOPE	SPECIAL EDUCATION TUITION -20	09/30/2023	10,154.40
	<i>SPECIAL EDUCATION TUITION</i>		<i>10,154.40</i>
	<i>10 E 1912 6700 01 000 000000</i>		
<b>HOPE</b>			<b>10,154.40</b>
HOTSY EQUIPMENT CO	TRANSPORTATION PRESSURE	10/11/2023	4,500.00
	<i>TRANSPORTATION PRESSURE</i>		<i>4,500.00</i>
	<i>40 E 2550 4900 00 000 000000</i>		
<b>HOTSY EQUIPMENT CO</b>			<b>4,500.00</b>
ILLINOIS CENTRAL	ICC COLLEGE COURSES/DUAL	10/02/2023	10,817.10
	<i>ICC COLLEGE COURSES/DUAL</i>		<i>10,817.10</i>
	<i>10 E 1911 6700 01 000 000000</i>		
<b>ILLINOIS CENTRAL</b>			<b>10,817.10</b>
JAMES UNLAND & CO	RENEWAL OF TREASURER BOND PO	10/16/2023	1,500.00
	<i>RENEWAL OF TREASURER BOND PO</i>		<i>1,500.00</i>
	<i>10 E 2525 6400 01 000 000000</i>		
<b>JAMES UNLAND &amp; CO INC</b>			<b>1,500.00</b>
KAIZEN ACADEMY	RESIDENTIAL SERVICES MONTHLY	10/02/2023	17,400.00
	<i>RESIDENTIAL SERVICES MONTHLY</i>		<i>17,400.00</i>
	<i>10 E 1912 6700 01 000 000000</i>		
<b>KAIZEN ACADEMY</b>			<b>17,400.00</b>
KEACH	BHS 10YR SURVEY WORK DONE	08/31/2023	2,015.00
	<i>BHS 10YR SURVEY WORK DONE</i>		<i>2,015.00</i>

# Invoice Listing

BRIMFIELD CUSD 309

Full Name	Description	Invoice Date	Net Amount
	<i>60 E 2535 3230 01 000 000000</i>		
KEACH	HLS AMENDMENTS WORK DONE	08/31/2023	292.50
	<i>HLS AMENDMENTS WORK DONE</i>		292.50
	<i>60 E 2535 3230 01 000 000000</i>		
KEACH	BGS ROOF REPLACEMENT 2022-	08/31/2023	325.00
	<i>BGS ROOF REPLACEMENT 2022-</i>		325.00
	<i>60 E 2535 3230 01 000 000000</i>		
<b>KEACH ARCHITECTURAL</b>			<b>2,632.50</b>
KELLY GLASS, INC.	BGS DOOR REPAIRS PO 6-24-088	09/29/2023	2,678.00
	<i>BGS DOOR REPAIRS PO 6-24-088</i>		2,678.00
	<i>20 E 2542 3230 01 000 000000</i>		
<b>KELLY GLASS, INC.</b>			<b>2,678.00</b>
KESLER SCIENCE	GS CLASSROOM PRO MEMBERSHIP	07/13/2023	998.00
	<i>GS CLASSROOM PRO MEMBERSHIP</i>		998.00
	<i>10 E 1101 4200 01 000 000000</i>		
<b>KESLER SCIENCE</b>			<b>998.00</b>
KIDDER MUSIC	HS MUSIC CLASSROOM	09/27/2023	169.00
	<i>HS MUSIC CLASSROOM</i>		169.00
	<i>10 E 1103 4102 01 000 000000</i>		
KIDDER MUSIC	HS MUSIC CLASSROOM	09/29/2023	17.50
	<i>HS MUSIC CLASSROOM</i>		17.50
	<i>10 E 1103 4102 01 000 000000</i>		
KIDDER MUSIC	HS MUSIC CLASSROOM	09/22/2023	87.50
	<i>HS MUSIC CLASSROOM</i>		87.50
	<i>10 E 1103 4102 01 000 000000</i>		
KIDDER MUSIC	HS MUSIC CLASSROOM	09/22/2023	100.00
	<i>HS MUSIC CLASSROOM</i>		100.00
	<i>10 E 1103 4102 01 000 000000</i>		
KIDDER MUSIC	HS MUSIC CLASSROOM	09/22/2023	120.00
	<i>HS MUSIC CLASSROOM</i>		120.00
	<i>10 E 1103 4102 01 000 000000</i>		

# Invoice Listing

BRIMFIELD CUSD 309

Full Name	Description	Invoice Date	Net Amount
<b>KIDDER MUSIC</b>			<b>494.00</b>
KOHL WHOLESale	GS FOOD SERVICE	09/13/2023	1,514.54
	<i>GS FOOD SERVICE</i>		1,167.23
	<i>GS FOOD SERVICE</i>		57.91
	<i>GS FOOD SERVICE</i>		289.40
	<i>10 E 2562 4101 01 000 000000</i>		
	<i>10 E 2562 4900 01 000 000000</i>		
	<i>10 E 2562 4101 06 000 000000</i>		
KOHL WHOLESale	HS FOOD SERVICE	09/20/2023	2,690.73
	<i>HS FOOD SERVICE</i>		1,873.23
	<i>HS FOOD SERVICE</i>		395.56
	<i>HS FOOD SERVICE</i>		421.94
	<i>10 E 2562 4101 01 000 000000</i>		
	<i>10 E 2562 4106 01 000 000000</i>		
	<i>10 E 2562 4101 06 000 000000</i>		
KOHL WHOLESale	GS FOOD SERVICE	09/20/2023	2,547.29
	<i>GS FOOD SERVICE</i>		1,597.43
	<i>GS FOOD SERVICE</i>		59.42
	<i>GS FOOD SERVICE</i>		890.44
	<i>10 E 2562 4101 01 000 000000</i>		
	<i>10 E 2562 4900 01 000 000000</i>		
	<i>10 E 2562 4101 06 000 000000</i>		
KOHL WHOLESale	HS FOOD SERVICE	09/27/2023	3,271.10
	<i>HS FOOD SERVICE</i>		2,234.04
	<i>HS FOOD SERVICE</i>		307.85
	<i>HS FOOD SERVICE</i>		23.30
	<i>HS FOOD SERVICE</i>		69.58
	<i>HS FOOD SERVICE</i>		636.33
	<i>10 E 2562 4101 01 000 000000</i>		
	<i>10 E 2562 4106 01 000 000000</i>		
	<i>10 E 2562 4900 01 000 000000</i>		

# Invoice Listing

BRIMFIELD CUSD 309

Full Name	Description	Invoice Date	Net Amount
	10 E 2562 4901 01 000 000000		
	10 E 2562 4101 06 000 000000		
KOHL WHOLESale	GS FOOD SERVICE	09/27/2023	2,625.66
	GS FOOD SERVICE		2,123.42
	GS FOOD SERVICE		61.50
	GS FOOD SERVICE		440.74
	10 E 2562 4101 01 000 000000		
	10 E 2562 4900 01 000 000000		
	10 E 2562 4101 06 000 000000		
KOHL WHOLESale	HS FOOD SERVICE	10/02/2023	66.84
	HS FOOD SERVICE		66.84
	10 E 2562 4101 01 000 000000		
KOHL WHOLESale	GS FOOD SERVICE	10/04/2023	2,622.72
	GS FOOD SERVICE		1,974.03
	GS FOOD SERVICE		30.90
	GS FOOD SERVICE		93.38
	GS FOOD SERVICE		24.83
	GS FOOD SERVICE		499.58
	10 E 2562 4101 01 000 000000		
	10 E 2562 4106 01 000 000000		
	10 E 2562 4900 01 000 000000		
	10 E 2562 4901 01 000 000000		
	10 E 2562 4101 06 000 000000		
KOHL WHOLESale	HS FOOD SERVICE	10/04/2023	3,066.07
	HS FOOD SERVICE		2,279.20
	HS FOOD SERVICE		275.30
	HS FOOD SERVICE		92.09
	HS FOOD SERVICE		33.80
	HS FOOD SERVICE		385.68
	10 E 2562 4101 01 000 000000		

# Invoice Listing

BRIMFIELD CUSD 309

Full Name	Description	Invoice Date	Net Amount
	10 E 2562 4106 01 000 000000		
	10 E 2562 4900 01 000 000000		
	10 E 2562 4901 01 000 000000		
	10 E 2562 4101 06 000 000000		
KOHL WHOLESale	HS FOOD SERVICE	10/11/2023	3,061.16
	HS FOOD SERVICE		2,444.15
	HS FOOD SERVICE		320.95
	HS FOOD SERVICE		36.13
	HS FOOD SERVICE		259.93
	10 E 2562 4101 01 000 000000		
	10 E 2562 4106 01 000 000000		
	10 E 2562 4900 01 000 000000		
	10 E 2562 4101 06 000 000000		
KOHL WHOLESale	GS FOOD SERVICE	10/11/2023	2,253.78
	GS FOOD SERVICE		1,679.44
	GS FOOD SERVICE		136.31
	GS FOOD SERVICE		438.03
	10 E 2562 4101 01 000 000000		
	10 E 2562 4900 01 000 000000		
	10 E 2562 4101 06 000 000000		
KOHL WHOLESale	HS FOOD SERVICE	10/18/2023	1,448.73
	HS FOOD SERVICE		974.46
	HS FOOD SERVICE		251.40
	HS FOOD SERVICE		222.87
	10 E 2562 4101 01 000 000000		
	10 E 2562 4106 01 000 000000		
	10 E 2562 4101 06 000 000000		
KOHL WHOLESale	GS FOOD SERVICE	10/18/2023	2,591.02
	GS FOOD SERVICE		2,157.80
	GS FOOD SERVICE		204.02

# Invoice Listing

BRIMFIELD CUSD 309

Full Name	Description	Invoice Date	Net Amount
	<i>GS FOOD SERVICE</i>		172.24
	<i>GS FOOD SERVICE</i>		49.71
	<i>GS FOOD SERVICE</i>		7.25
	<i>10 E 2562 4101 01 000 000000</i>		
	<i>10 E 2562 4102 01 000 000000</i>		
	<i>10 E 2562 4104 01 000 000000</i>		
	<i>10 E 2562 4106 01 000 000000</i>		
	<i>10 E 2562 4101 06 000 000000</i>		
<b>KOHL WHOLESALE</b>			<b>27,759.64</b>
KREILING ROOFING	BHS ROOF REPAIRS FOR LEAKS IN	10/11/2023	1,022.61
	<i>BHS ROOF REPAIRS FOR LEAKS IN</i>		1,022.61
	<i>20 E 2542 3230 01 000 000000</i>		
<b>KREILING ROOFING</b>			<b>1,022.61</b>
LAMPE PUBLICATIONS	LEGAL ADVERTISEMENTS IN PAPER	10/12/2023	26.25
	<i>LEGAL ADVERTISEMENTS IN PAPER</i>		26.25
	<i>10 E 2310 3500 01 000 000000</i>		
<b>LAMPE PUBLICATIONS</b>			<b>26.25</b>
LOZIER OIL COMPANY	TRANSPORTATION FUEL BILLING	09/08/2023	1,873.39
	<i>TRANSPORTATION FUEL BILLING</i>		1,873.39
	<i>40 E 2550 4640 01 000 000000</i>		
LOZIER OIL COMPANY	TRANSPORTATION FUEL MONTHLY	09/15/2023	1,184.73
	<i>TRANSPORTATION FUEL MONTHLY</i>		1,184.73
	<i>40 E 2550 4640 01 000 000000</i>		
LOZIER OIL COMPANY	TRANSPORTATION MONTHLY FUEL	09/22/2023	2,228.15
	<i>TRANSPORTATION MONTHLY FUEL</i>		2,228.15
	<i>40 E 2550 4640 01 000 000000</i>		
LOZIER OIL COMPANY	TRANSPORTATION MONTHLY FUEL	09/28/2023	1,449.70
	<i>TRANSPORTATION MONTHLY FUEL</i>		1,449.70
	<i>40 E 2550 4640 01 000 000000</i>		
LOZIER OIL COMPANY	TRANSPORTATION FUEL/DEF	10/12/2023	195.00
	<i>TRANSPORTATION FUEL/DEF</i>		195.00



# Invoice Listing

BRIMFIELD CUSD 309

Full Name	Description	Invoice Date	Net Amount
	<i>40 E 2550 4640 01 000 000000</i>		
LOZIER OIL COMPANY	TRANSPORTATION FUEL MONTHLY	10/11/2023	960.92
	<i>TRANSPORTATION FUEL MONTHLY</i>		960.92
	<i>40 E 2550 4640 01 000 000000</i>		
LOZIER OIL COMPANY	TRANSPORTATION FUEL MONTHLY	10/06/2023	1,166.70
	<i>TRANSPORTATION FUEL MONTHLY</i>		1,166.70
	<i>40 E 2550 4640 01 000 000000</i>		
<b>LOZIER OIL COMPANY</b>			<b>9,058.59</b>
MECHANICAL SERVICE	BGS - CU-6 CONDENSER COIL	10/06/2023	6,995.79
	<i>BGS - CU-6 CONDENSER COIL</i>		6,995.79
	<i>20 E 2542 3230 01 000 000000</i>		
<b>MECHANICAL SERVICE</b>			<b>6,995.79</b>
MIDCENTURY	ATHLETIC COMPLEX INTERNET	10/01/2023	81.95
	<i>ATHLETIC COMPLEX INTERNET</i>		81.95
	<i>20 E 2542 3404 01 000 000000</i>		
MIDCENTURY	INTERNET MONTHLY BILLING PO 0-	10/01/2023	609.75
	<i>INTERNET MONTHLY BILLING PO 0-</i>		609.75
	<i>20 E 2542 3404 01 000 000000</i>		
<b>MIDCENTURY</b>			<b>691.70</b>
MIDWEST TRANSIT	TRANSPORTATION BUS	10/10/2023	102.20
	<i>TRANSPORTATION BUS</i>		102.20
	<i>40 E 2550 4101 00 000 000000</i>		
<b>MIDWEST TRANSIT</b>			<b>102.20</b>
MILLER HALL AND	LEGAL FEES MONTHLY BILLING PO	10/06/2023	1,815.00
	<i>LEGAL FEES MONTHLY BILLING PO</i>		1,815.00
	<i>80 E 2310 3000 01 000 000000</i>		
<b>MILLER HALL AND</b>			<b>1,815.00</b>
MONK, RICHARD OR	MILEAGE REIMBURSEMENT	10/01/2023	4,604.65
	<i>MILEAGE REIMBURSEMENT</i>		4,604.65
	<i>10 E 1912 6700 01 000 000000</i>		
<b>MONK, RICHARD OR</b>			<b>4,604.65</b>

# Invoice Listing

BRIMFIELD CUSD 309

Full Name	Description	Invoice Date	Net Amount
NET2PHONE INC	MONTHLY PHONE SERVICE	10/01/2023	1,203.02
	<i>GS PHONE SERVICE MONTHLY</i>		554.25
	<i>HS PHONE SERVICE MONTHLY</i>		435.25
	<i>DISTRICT OFFICE PHONE SERVICE</i>		152.24
	<i>FAX PHONE SERVICE MONTHLY</i>		61.28
	<i>20 E 2542 3401 01 000 000000</i>		
	<i>20 E 2542 3402 01 000 000000</i>		
	<i>20 E 2542 3403 01 000 000000</i>		
	<i>20 E 2542 3405 01 000 000000</i>		
<b>NET2PHONE INC</b>			<b>1,203.02</b>
NEXTERA ENERGY	GARAGE ELECTRICITY MONTHLY	09/11/2023	28.54
	<i>GARAGE ELECTRICITY MONTHLY</i>		28.54
	<i>20 E 2542 4662 01 000 000000</i>		
NEXTERA ENERGY	HS ELECTRICITY MONTHLY BILLING	09/11/2023	6,850.70
	<i>HS ELECTRICITY MONTHLY BILLING</i>		6,850.70
	<i>20 E 2542 4662 01 000 000000</i>		
NEXTERA ENERGY	HS ELECTRICITY MONTHLY BILLING	09/11/2023	14.06
	<i>HS ELECTRICITY MONTHLY BILLING</i>		14.06
	<i>20 E 2542 4662 01 000 000000</i>		
NEXTERA ENERGY	BASEBALL FIELD ELECTRICITY	09/11/2023	31.82
	<i>BASEBALL FIELD ELECTRICITY</i>		31.82
	<i>20 E 2542 4664 01 000 000000</i>		
NEXTERA ENERGY	GS ELECTRICITY MONTHLY BILLING	09/11/2023	27.87
	<i>GS ELECTRICITY MONTHLY BILLING</i>		27.87
	<i>20 E 2542 4661 01 000 000000</i>		
NEXTERA ENERGY	TRACK CONCESSION ELECTRICITY	09/11/2023	167.58
	<i>TRACK CONCESSION ELECTRICITY</i>		167.58
	<i>20 E 2542 4663 01 000 000000</i>		
NEXTERA ENERGY	GS ELECTRICITY MONTHLY BILLING	09/11/2023	3,024.98
	<i>GS ELECTRICITY MONTHLY BILLING</i>		3,024.98

# Invoice Listing

BRIMFIELD CUSD 309

Full Name	Description	Invoice Date	Net Amount
	<i>20 E 2542 4661 01 000 000000</i>		
<b>NEXTERA ENERGY</b>			<b>10,145.55</b>
ROTO ROOTER	TRACK MENS RESTROOM CLOG PO	10/03/2023	155.00
	<i>TRACK MENS RESTROOM CLOG PO</i>		155.00
	<i>20 E 2542 3230 01 000 000000</i>		
<b>ROTO ROOTER</b>			<b>155.00</b>
ROYAL PUBLISHING	GS CROSS COUNTRY STATE AD PO	10/11/2023	255.00
	<i>GS CROSS COUNTRY STATE AD PO</i>		255.00
	<i>10 E 1500 3900 01 000 000000</i>		
<b>ROYAL PUBLISHING</b>			<b>255.00</b>
S & S BUILDERS	BGS - B1 EXTERIOR MASTER - 10	09/27/2023	105.70
	<i>BGS - B1 EXTERIOR MASTER - 10</i>		105.70
	<i>20 E 2542 4900 01 000 000000</i>		
S & S BUILDERS	BGS KEYS AND LOCKS PO 6-24-093	09/20/2023	2,562.09
	<i>BGS KEYS AND LOCKS PO 6-24-093</i>		2,562.09
	<i>20 E 2542 4900 01 000 000000</i>		
S & S BUILDERS	BGS KEYS PO 6-24-107	10/11/2023	301.92
	<i>BGS KEYS PO 6-24-107</i>		301.92
	<i>20 E 2542 4900 01 000 000000</i>		
<b>S &amp; S BUILDERS</b>			<b>2,969.71</b>
SOUTH SIDE CONTROL	BGS HOT WATER RECIRCULATION	09/30/2023	8.73
	<i>BGS HOT WATER RECIRCULATION</i>		8.73
	<i>20 E 2542 4900 01 000 000000</i>		
<b>SOUTH SIDE CONTROL</b>			<b>8.73</b>
SPECIAL EDUC OF	SPECIAL EDUCATION MONTHLY	10/05/2023	32,505.00
	<i>SPECIAL EDUCATION MONTHLY</i>		32,505.00
	<i>10 E 4190 3001 01 000 000000</i>		
	<i>10 E 4190 3001 44 000 000000</i>		
	<i>51 E 4120 2130 01 000 000000</i>		
SPECIAL EDUC OF	SPECIAL EDUCATION SUMMER	10/18/2023	2,274.34
	<i>SPECIAL EDUCATION SUMMER</i>		2,274.34

# Invoice Listing

BRIMFIELD CUSD 309

Full Name	Description	Invoice Date	Net Amount
<i>10 E 4190 3001 01 000 000000</i>			
<b>SPECIAL EDUC OF</b>			<b>34,779.34</b>
STAN BYERLY SOUND	VOCAL MICROPHONE -2 @ HS PO 0-	10/12/2023	1,826.99
	<i>VOCAL MICROPHONE -2 @ HS PO 0-</i>		<i>1,826.99</i>
<i>10 E 1103 4900 01 000 000000</i>			
STAN BYERLY SOUND	HS UPDATE MEDIA PLAYER AND	09/29/2023	854.00
	<i>HS UPDATE MEDIA PLAYER AND</i>		<i>854.00</i>
<i>10 E 1103 3900 01 000 000000</i>			
STAN BYERLY SOUND	HS UPDATE MEDIA PLAYER AND	10/12/2023	261.80
	<i>HS UPDATE MEDIA PLAYER AND</i>		<i>261.80</i>
<i>10 E 1103 3900 01 000 000000</i>			
STAN BYERLY SOUND	GS REPAIRS TO GYM SOUND	09/29/2023	385.00
	<i>GS REPAIRS TO GYM SOUND</i>		<i>385.00</i>
<i>10 E 1101 3900 01 000 000000</i>			
<b>STAN BYERLY SOUND</b>			<b>3,327.79</b>
SUNRISE SUPPLY	HS FOOD SERVICE DETERGENT PO	10/02/2023	161.03
	<i>HS FOOD SERVICE DETERGENT PO</i>		<i>161.03</i>
<i>10 E 2562 4901 01 000 000000</i>			
SUNRISE SUPPLY	GS FOOD SERVICE DETERGENT PO	10/02/2023	74.44
	<i>GS FOOD SERVICE DETERGENT PO</i>		<i>74.44</i>
<i>10 E 2562 4901 01 000 000000</i>			
<b>SUNRISE SUPPLY</b>			<b>235.47</b>
THE HOME DEPOT PRO	GS CLEANING SUPPLIES/MATERIALS	09/15/2023	182.49
	<i>GS CLEANING SUPPLIES/MATERIALS</i>		<i>182.49</i>
<i>20 E 2542 4106 01 000 000000</i>			
THE HOME DEPOT PRO	GS CLEANING SUPPLIES/MATERIALS	09/15/2023	390.96
	<i>GS CLEANING SUPPLIES/MATERIALS</i>		<i>390.96</i>
<i>20 E 2542 4106 01 000 000000</i>			
THE HOME DEPOT PRO	GS CLEANINIG SUPPLIES/MATERIALS	09/27/2023	300.50
	<i>GS CLEANINIG SUPPLIES/MATERIALS</i>		<i>300.50</i>
<i>20 E 2542 4106 01 000 000000</i>			

# Invoice Listing

BRIMFIELD CUSD 309

Full Name	Description	Invoice Date	Net Amount
THE HOME DEPOT PRO	GS CLEANING SUPPLIES/MATERIALS	09/27/2023	242.36
	<i>GS CLEANING SUPPLIES/MATERIALS</i>		242.36
	<i>20 E 2542 4106 01 000 000000</i>		
THE HOME DEPOT PRO	GS CLEANING SUPPLIES/MATERIALS	10/04/2023	459.08
	<i>GS CLEANING SUPPLIES/MATERIALS</i>		459.08
	<i>20 E 2542 4106 01 000 000000</i>		
THE HOME DEPOT PRO	GS CLEANING SUPPLIES/MATERIALS	10/04/2023	9.48
	<i>GS CLEANING SUPPLIES/MATERIALS</i>		9.48
	<i>20 E 2542 4106 01 000 000000</i>		
THE HOME DEPOT PRO	GS CLEANING SUPPLIES/MATERIALS	10/11/2023	325.80
	<i>GS CLEANING SUPPLIES/MATERIALS</i>		325.80
	<i>20 E 2542 4106 01 000 000000</i>		
THE HOME DEPOT PRO	GS CLEANING SUPPLIES/MATERIALS	10/11/2023	56.74
	<i>GS CLEANING SUPPLIES/MATERIALS</i>		56.74
	<i>20 E 2542 4106 01 000 000000</i>		
THE HOME DEPOT PRO	GS CLEANING SUPPLIES/MATERIALS	10/11/2023	400.07
	<i>GS CLEANING SUPPLIES/MATERIALS</i>		400.07
	<i>20 E 2542 4106 01 000 000000</i>		
THE HOME DEPOT PRO	HS CLEANING SUPPLIES/MATERIALS	10/13/2023	105.22
	<i>HS CLEANING SUPPLIES/MATERIALS</i>		105.22
	<i>20 E 2542 4107 01 000 000000</i>		
THE HOME DEPOT PRO	HS CLEANING SUPPLIES/MATERIALS	10/17/2023	62.28
	<i>HS CLEANING SUPPLIES/MATERIALS</i>		62.28
	<i>20 E 2542 4107 01 000 000000</i>		
THE HOME DEPOT PRO	HS CLEANING SUPPLIES/MATERIALS	10/16/2023	1,172.94
	<i>HS CLEANING SUPPLIES/MATERIALS</i>		1,172.94
	<i>20 E 2542 4107 01 000 000000</i>		
THE HOME DEPOT PRO	GS CLEANING SUPPLIES/MATERIALS	10/18/2023	453.64
	<i>GS CLEANING SUPPLIES/MATERIALS</i>		453.64
	<i>20 E 2542 4106 01 000 000000</i>		

## Invoice Listing

BRIMFIELD CUSD 309

Full Name	Description	Invoice Date	Net Amount
THE HOME DEPOT PRO	GS CLEANING SUPPLIES/MATERIALS	10/12/2023	41.15
	<i>GS CLEANING SUPPLIES/MATERIALS</i>		<i>41.15</i>
	<i>20 E 2542 4106 01 000 000000</i>		
<b>THE HOME DEPOT PRO</b>			<b>4,202.71</b>
THE PAVILION	STUDENT HOSPITAL SERVICES -	10/05/2023	330.00
	<i>STUDENT HOSPITAL SERVICES -</i>		<i>330.00</i>
	<i>10 E 1101 3900 01 000 000000</i>		
<b>THE PAVILION</b>			<b>330.00</b>
VILLAGE OF BRIMFIELD	HS WATER/SEWER MONTHLY	10/01/2023	299.14
	<i>HS WATER/SEWER MONTHLY</i>		<i>299.14</i>
	<i>20 E 2542 3702 01 000 000000</i>		
VILLAGE OF BRIMFIELD	GS WATER/SEWER MONTHLY	10/01/2023	521.71
	<i>GS WATER/SEWER MONTHLY</i>		<i>521.71</i>
	<i>20 E 2542 3701 01 000 000000</i>		
VILLAGE OF BRIMFIELD	BALL DIAMONDS WATER/SEWER	10/01/2023	870.24
	<i>BALL DIAMONDS WATER/SEWER</i>		<i>870.24</i>
	<i>20 E 2542 3703 01 000 000000</i>		
VILLAGE OF BRIMFIELD	TRACK BUILDING WATER/SEWER	10/01/2023	83.25
	<i>TRACK BUILDING WATER/SEWER</i>		<i>83.25</i>
	<i>20 E 2542 3704 01 000 000000</i>		
<b>VILLAGE OF BRIMFIELD</b>			<b>1,774.34</b>
WARNER MECHANICAL	BGS - PULLED 2 TOILETS, REPLACED	09/28/2023	443.50
	<i>BGS - PULLED 2 TOILETS, REPLACED</i>		<i>443.50</i>
	<i>20 E 2542 3230 01 000 000000</i>		
<b>WARNER MECHANICAL</b>			<b>443.50</b>
WENGER	HS BAND/CHOIR CHAIR MOVE &	09/28/2023	573.48
	<i>HS BAND/CHOIR CHAIR MOVE &amp;</i>		<i>573.48</i>
	<i>10 E 1103 4106 01 000 000000</i>		
<b>WENGER CORPORATION</b>			<b>573.48</b>

# Invoice Listing

BRIMFIELD CUSD 309

<u>Full Name</u>	<u>Description</u>	<u>Invoice Date</u>	<u>Net Amount</u>
Total Number of Batch Invoices:		127	\$218,305.77
Total Number of Open Invoices:		0	\$0.00
Total Number of History Invoices:		0	\$0.00
Total Number of Update in Progress Batch Invoices:		0	\$0.00
Total Number of Update in Progress Batch Reversal Invoices:		0	\$0.00
Total Number of Reversal History Invoices:		0	\$0.00
Total Number of Deleted History Invoices:		0	\$0.00
Total Number of Batch Reversal Invoices:		0	\$0.00
<u>Total Invoices:</u>		<u>127</u>	<u>218,305.77</u>

POSITION STATEMENT

SEPTEMBER 2023											
FUND	ED	OBM	B&I	TSP	IMRF	SOC SEC	CAP PROJ	W/C	TORT	F/P	TOTALS
HARRIS BANK											
PREV BALANCE	3,218,722.77	231,872.80	875,944.95	81,517.51	120,610.73	53,864.74	804,263.97	344,374.59	447,552.07	342,519.78	6,521,243.91
LEVY - SP. ED	97,836.94										
LEVY - LEASE	19,539.63										
LEVY	976,522.38	395,825.65	195,380.71	78,183.94	26,558.43	29,558.66	0.00	19,539.63	96,064.16	19,539.63	1,954,549.76
REVENUES	269,921.97	311,138.91	200,955.90	15,454.39	510.96	9,204.43	22,615.11	510.96	510.96	510.96	831,334.55
CDs MATURED											0.00
<b>TOTAL REVENUE</b>	<b>1,363,820.92</b>	<b>706,964.56</b>	<b>396,336.61</b>	<b>93,638.33</b>	<b>27,069.39</b>	<b>38,763.09</b>	<b>22,615.11</b>	<b>20,050.59</b>	<b>96,575.12</b>	<b>20,050.59</b>	<b>2,785,884.31</b>
EXPENSES	836,008.52	605,140.45	154,575.00	49,472.16	10,072.50	15,387.91	26,694.27	0.00	8,518.50	0.00	1,705,869.31
CD'S PURCHASED											0.00
<b>TOTAL EXPENSES</b>	<b>836,008.52</b>	<b>605,140.45</b>	<b>154,575.00</b>	<b>49,472.16</b>	<b>10,072.50</b>	<b>15,387.91</b>	<b>26,694.27</b>	<b>0.00</b>	<b>8,518.50</b>	<b>0.00</b>	<b>1,705,869.31</b>
HARRIS BANK BAL	3,746,535.17	333,696.91	1,117,706.56	125,683.68	137,607.62	77,239.92	800,184.81	364,425.18	535,608.69	362,570.37	7,601,258.91
INVESTED	638,800.00	291,700.00	0.00	0.00	0.00	0.00	0.00	298,400.00	0.00	0.00	1,228,900.00
IMPREST FUNDS	5,500.00										
F&M BK BAL	99,253.75	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	99,253.75
F&M BK BAL-CAFÉ	54,250.94	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	54,250.94
<b>FUND BALANCE</b>	<b>4,544,339.86</b>	<b>625,396.91</b>	<b>1,117,706.56</b>	<b>125,683.68</b>	<b>137,607.62</b>	<b>77,239.92</b>	<b>800,184.81</b>	<b>662,825.18</b>	<b>535,608.69</b>	<b>362,570.37</b>	<b>8,989,163.60</b>



TREASURER'S REPORT			
September 2023	HARRIS BANK	F&M BANK	F&M BANK-CAFÉ
<b>BEGINNING BALANCE</b>	<b>6,596,248.04</b>	<b>87,837.37</b>	<b>32,650.67</b>
O/S EXPENSES - August	(75,004.13)	(805.00)	(48.45)
<b>BEG. ACCT. BALANCE</b>	<b>6,521,243.91</b>	<b>87,032.37</b>	<b>32,602.22</b>
REVENUES	2,370,672.97	12,219.84	22,136.60
ADJUSTMENTS	384,329.22		
INTEREST	30,882.12	1.54	1.02
<b>TOTAL REVENUE</b>	<b>2,785,884.31</b>	<b>12,221.38</b>	<b>22,137.62</b>
EXPENSES	1,235,147.01	355.00	386.50
O/S EXPENSES - August	(75,004.13)	(805.00)	(48.45)
O/S EXPENSES - SEPT	161,397.21	450.00	150.85
ADJUSTMENTS	384,329.22		
<b>TOTAL EXPENSES</b>	<b>1,705,869.31</b>	<b>0.00</b>	<b>488.90</b>
END ACCT. BAL.	7,762,656.12	99,703.75	54,401.79
O/S EXPENSES - SEPT	(161,397.21)	(450.00)	(150.85)
<b>CASH BALANCE</b>	<b>7,601,258.91</b>	<b>99,253.75</b>	<b>54,250.94</b>

**Brimfield Activity Accounts  
Reconciliation Summary  
checking, Period Ending 09/30/2023**

	Sep 30, 23
Beginning Balance	96,874.33
Cleared Transactions	
Checks and Payments - 15 items	-15,480.38
Deposits and Credits - 11 items	4,124.01
Total Cleared Transactions	-11,356.37
Cleared Balance	<u>85,517.96</u>
Uncleared Transactions	
Checks and Payments - 22 items	-3,659.61
Deposits and Credits - 1 item	309.84
Total Uncleared Transactions	-3,349.77
Register Balance as of 09/30/2023	<u>82,168.19</u>
Ending Balance	82,168.19

**Brimfield Activity Accounts**  
**Reconciliation Detail**  
 checking, Period Ending 09/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						96,874.33
<b>Cleared Transactions</b>						
<b>Checks and Payments - 15 items</b>						
Check	02/10/2023	15162	Isaac Burwell	X	-18.56	-18.56
Check	05/31/2023	15261	Drew Kieser	X	-75.00	-93.56
Check	06/02/2023	15268	Emily Cook	X	-180.00	-273.56
Check	08/22/2023	15324	Brimfield High School	X	-50.00	-323.56
Check	08/25/2023	15325	BSN Sports	X	-6,418.93	-6,742.49
Check	08/29/2023	15326	Pepsi Beverages C...	X	-1,174.79	-7,917.28
Check	08/31/2023	15328	Varsity Spirit Fashion	X	-2,166.35	-10,083.63
Check	09/06/2023	15333	Illini Golf	X	-1,303.00	-11,386.63
Check	09/06/2023	15331	Kidder Music	X	-278.15	-11,664.78
Check	09/11/2023	15334	Camille's	X	-513.00	-12,177.78
Check	09/13/2023	15335	Kristin Spears	X	-51.99	-12,229.77
Check	09/18/2023	15336	BSN Sports	X	-1,595.36	-13,825.13
Check	09/20/2023	15340	Lost Art Design and...	X	-1,559.25	-15,384.38
Check	09/20/2023	15337	Fox Creek Fabricati...	X	-48.00	-15,432.38
Check	09/20/2023	15339	IAVAT	X	-48.00	-15,480.38
<b>Total Checks and Payments</b>					-15,480.38	-15,480.38
<b>Deposits and Credits - 11 items</b>						
Deposit	09/06/2023			X	660.00	660.00
Deposit	09/06/2023			X	819.00	1,479.00
Deposit	09/06/2023			X	895.00	2,374.00
Deposit	09/11/2023			X	40.00	2,414.00
Deposit	09/19/2023			X	100.00	2,514.00
Deposit	09/19/2023			X	211.00	2,725.00
Deposit	09/19/2023			X	250.00	2,975.00
Deposit	09/19/2023			X	340.00	3,315.00
Deposit	09/19/2023			X	800.00	4,115.00
Deposit	09/26/2023			X	6.80	4,121.80
Deposit	09/29/2023			X	2.21	4,124.01
<b>Total Deposits and Credits</b>					4,124.01	4,124.01
<b>Total Cleared Transactions</b>					-11,356.37	-11,356.37
<b>Cleared Balance</b>					-11,356.37	85,517.96
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 22 items</b>						
General Journal	07/01/2016	09			-8.38	-8.38
Check	03/11/2020	14618	Marissa Bonomo		-50.00	-58.38
Check	03/11/2020	14623	Debbie Lowman		-50.00	-108.38
Check	02/26/2021	14752	Tony Cosimini		-15.00	-123.38
Check	04/11/2022	14977	Section 5 FFA		-50.00	-173.38
Check	08/10/2022	15062	JusPrint		-285.00	-458.38
Check	10/28/2022	15105	Jennifer Cox		-19.95	-478.33
Check	02/22/2023	15171	SHOW-ME 2022 T...		-360.00	-838.33
Check	02/23/2023	15174	Emily Lowman		-75.00	-913.33
Check	06/02/2023	15273	Amber Taylor		-180.00	-1,093.33
Check	06/02/2023	15272	Amanda Oeth		-100.00	-1,193.33
Check	06/07/2023	15307	Amy Schierer		-180.00	-1,373.33
Check	08/17/2023	15322	Angela Zehr		-190.00	-1,563.33
Check	08/29/2023	15327	Torq Fitness & Perf...		-300.00	-1,863.33
Check	08/31/2023	15330	F & M Bank		-132.48	-1,995.81
Check	09/05/2023	15329	Mallorie Menold		-36.54	-2,032.35
Check	09/06/2023	15332	Section 5 IAVAT		-225.00	-2,257.35
Check	09/20/2023	15338	Kelsey Hostert		-73.95	-2,331.30
Check	09/25/2023	15341	Section 5 FFA		-65.00	-2,396.30
Check	09/26/2023	15343	Aloha Chicago Ente...		-600.00	-2,996.30
Check	09/26/2023	15342	Kelsey Hostert		-113.31	-3,109.61
Check	09/27/2023	15344	Soangetha Country ...		-550.00	-3,659.61
<b>Total Checks and Payments</b>					-3,659.61	-3,659.61

**Brimfield Activity Accounts**  
**Reconciliation Detail**  
checking, Period Ending 09/30/2023

Type	Date	Num	Name	Clr	Amount	Balance
<b>Deposits and Credits - 1 item</b>						
Deposit	09/06/2023				309.84	309.84
Total Deposits and Credits					309.84	309.84
Total Uncleared Transactions					-3,349.77	-3,349.77
Register Balance as of 09/30/2023					-14,706.14	82,168.19
<b>Ending Balance</b>					<b>-14,706.14</b>	<b>82,168.19</b>

## Brimfield Grade School Balance Sheet Detail As of September 30, 2023

Type	Date	Num	Name	Amount	Balance
<b>ASSETS</b>					-668,428.45
<b>Current Assets</b>					-668,428.45
<b>Checking/Savings</b>					-668,428.45
<b>Activity Fund</b>					23,635.56
<b>AD Incidental</b>					395.83
Deposit	09/21/2023			420.00	815.83
Check	09/21/2023	3219	Event Pro Photogra...	-420.00	395.83
Total AD Incidental				0.00	395.83
<b>Athletic Department Concessions</b>					7,482.00
Check	09/13/2023	3217	Menards	-3,049.92	4,432.08
Check	09/13/2023	3218	Pepsi Cola	-1,088.32	3,343.76
Check	09/27/2023	3221	Amazon	-128.97	3,214.79
Check	09/27/2023	3222	F & M Bank	-473.50	2,741.29
Total Athletic Department Concessions				-4,740.71	2,741.29
<b>Baseball</b>					0.00
Deposit	08/07/2023			6,545.72	6,545.72
Total Baseball				6,545.72	6,545.72
<b>Biddy Soccer</b>					73.17
Total Biddy Soccer					73.17
<b>Cheerleading</b>					751.15
Total Cheerleading					751.15
<b>Chorus</b>					1,080.00
Total Chorus					1,080.00
<b>Cross Country</b>					149.39
Deposit	09/19/2023			1,230.00	1,379.39
Total Cross Country				1,230.00	1,379.39
<b>Field Trips</b>					0.41
Check	09/07/2023	3215	Katie Gorham	-75.00	-74.59
Check	09/07/2023	3216	Angie Sneeringer	-75.00	-149.59
Deposit	09/08/2023			532.00	382.41
Check	09/08/2023	3214	Tanner's Orchard	-382.00	0.41
Deposit	09/27/2023			410.00	410.41
Deposit	09/27/2023			2,000.00	2,410.41
Check	09/27/2023	3220	McDonalds	-430.00	1,980.41
Total Field Trips				1,980.00	1,980.41
<b>Girls Jr. High Basketball</b>					278.78
Total Girls Jr. High Basketball					278.78
<b>Library Fund</b>					1,932.58
Total Library Fund					1,932.58
<b>Motivational Fund</b>					2,627.99
Deposit	07/31/2023			0.60	2,628.59
Deposit	08/28/2023			246.78	2,875.37
Deposit	08/31/2023			0.74	2,876.11
Deposit	09/19/2023			6.95	2,883.06
Total Motivational Fund				255.07	2,883.06
<b>One Classroom at a Time - Sneer</b>					22.30
Total One Classroom at a Time - Sneer					22.30
<b>Physical Education</b>					152.48
Total Physical Education					152.48
<b>Relief Fund</b>					1,877.35
Check	08/28/2023	3213	Julie Albritton	-115.48	1,761.87
Deposit	09/19/2023			100.00	1,861.87
Total Relief Fund				-15.48	1,861.87

**Brimfield Grade School  
 Balance Sheet Detail  
 As of September 30, 2023**

Type	Date	Num	Name	Amount	Balance
<b>Scholastic Bowl</b>					16.05
Total Scholastic Bowl					16.05
<b>School Nurse</b>					151.48
Total School Nurse					151.48
<b>Science-Jr. High</b>					120.01
Total Science-Jr. High					120.01
<b>Science Camp-Elementary</b>					3,272.53
Total Science Camp-Elementary					3,272.53
<b>Sensory Room</b>					188.57
Total Sensory Room					188.57
<b>Softball</b>					300.09
Total Softball					300.09
<b>Speech</b>					386.04
Total Speech					386.04
<b>Student Council</b>					416.55
Total Student Council					416.55
<b>Volleyball</b>					154.66
Total Volleyball					154.66
<b>Yearbook</b>					1,749.10
Total Yearbook					1,749.10
<b>Activity Fund - Other</b>					57.05
Total Activity Fund - Other					57.05
<b>Total Activity Fund</b>				5,254.60	28,890.16
<b>Deposit</b>					-692,064.01
Deposit	07/31/2023		Deposit	-0.60	-692,064.61
Deposit	08/07/2023		Deposit	-6,545.72	-698,610.33
Deposit	08/28/2023		Deposit	-246.78	-698,857.11
Deposit	08/31/2023		Deposit	-0.74	-698,857.85
Deposit	09/08/2023		Deposit	-532.00	-699,389.85
Deposit	09/19/2023		Deposit	-1,230.00	-700,619.85
Deposit	09/19/2023		Deposit	-6.95	-700,626.80
Deposit	09/19/2023		Deposit	-100.00	-700,726.80
Deposit	09/21/2023		Deposit	-420.00	-701,146.80
Deposit	09/27/2023		Deposit	-410.00	-701,556.80
Deposit	09/27/2023		Deposit	-2,000.00	-703,556.80
Check	09/27/2023	3220	McDonalds	430.00	-703,126.80
<b>Total Deposit</b>				-11,062.79	-703,126.80
<b>Total Checking/Savings</b>				-5,808.19	-674,236.64
<b>Total Current Assets</b>				-5,808.19	-674,236.64
<b>TOTAL ASSETS</b>				<b>-5,808.19</b>	<b>-674,236.64</b>
<b>LIABILITIES &amp; EQUITY</b>					-668,428.45
<b>Equity</b>					-668,428.45
<b>Opening Bal Equity</b>					7,947.14
Total Opening Bal Equity					7,947.14
<b>Retained Earnings</b>					-657,397.45
Total Retained Earnings					-657,397.45

1:55 PM  
09/29/23  
Accrual Basis

**Brimfield Grade School**  
**Balance Sheet Detail**  
As of September 30, 2023

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Amount</u>	<u>Balance</u>
Net Income					-18,978.14
Total Net Income				-5,808.19	-24,786.33
Total Equity				-5,808.19	-674,236.64
<b>TOTAL LIABILITIES &amp; EQUITY</b>				<b>-5,808.19</b>	<b>-674,236.64</b>

# Brimfield Grade School

## Custom Transaction Detail Report

### September 2023

Type	Date	Num	Name	Memo	Account	Class	Amount	Balance
<b>Activity Fund</b>								
<b>AD Incidental</b>								
Deposit	09/21/2023			Deposit	AD Incidental		420.00	420.00
Check	09/21/2023	3219	Event Pro Photog...	AD Incidental - G...	AD Incidental		-420.00	0.00
Total AD Incidental							0.00	0.00
<b>Athletic Department Concessions</b>								
Check	09/13/2023	3217	Menards	AD Concessions:...	Athletic Depart...		-3,049.92	-3,049.92
Check	09/13/2023	3218	Pepsi Cola	AD Concessions:...	Athletic Depart...		-1,088.32	-4,138.24
Check	09/27/2023	3221	Amazon	AD Concessions ...	Athletic Depart...		-128.97	-4,267.21
Check	09/27/2023	3222	F & M Bank	AD Concessions ...	Athletic Depart...		-473.50	-4,740.71
Total Athletic Department Concessions							-4,740.71	-4,740.71
<b>Cross Country</b>								
Deposit	09/19/2023			Deposit	Cross Country		1,230.00	1,230.00
Total Cross Country							1,230.00	1,230.00
<b>Field Trips</b>								
Check	09/07/2023	3215	Katie Gorham	Field Trip - reimb...	Field Trips		-75.00	-75.00
Check	09/07/2023	3216	Angie Sneeringer	Field Trip reimbu...	Field Trips		-75.00	-150.00
Deposit	09/08/2023			Deposit	Field Trips		532.00	382.00
Check	09/08/2023	3214	Tanner's Orchard	Field Trip - Balan...	Field Trips		-382.00	0.00
Deposit	09/27/2023			Deposit	Field Trips		410.00	410.00
Deposit	09/27/2023			Deposit	Field Trips		2,000.00	2,410.00
Check	09/27/2023	3220	McDonalds	Field Trip - McDo...	Field Trips		-430.00	1,980.00
Total Field Trips							1,980.00	1,980.00
<b>Motivational Fund</b>								
Deposit	09/19/2023			Deposit	Motivational Fund		6.95	6.95
Total Motivational Fund							6.95	6.95
<b>Relief Fund</b>								
Deposit	09/19/2023			Deposit	Relief Fund		100.00	100.00
Total Relief Fund							100.00	100.00
Total Activity Fund							-1,423.76	-1,423.76
<b>Deposit</b>								
Deposit	09/08/2023		Deposit	dep#1251 Field ...	Deposit	Field Tri...	-532.00	-532.00
Deposit	09/19/2023		Deposit	dep#1252 Cross ...	Deposit	Cross C...	-1,230.00	-1,762.00
Deposit	09/19/2023		Deposit	dep#1253 Motiva...	Deposit	Motivation	-6.95	-1,768.95
Deposit	09/19/2023		Deposit	dep#1254 Relief ...	Deposit	Relief F...	-100.00	-1,868.95
Deposit	09/21/2023		Deposit	dep#1255 AD Inc...	Deposit	AD Incid...	-420.00	-2,288.95
Deposit	09/27/2023		Deposit	dep#1256 Field ...	Deposit	Field Tri...	-410.00	-2,698.95
Deposit	09/27/2023		Deposit	dep#1257 Field ...	Deposit	Field Tri...	-2,000.00	-4,698.95
Check	09/27/2023	3220	McDonalds	Field Trip - McDo...	Deposit	Field Tri...	430.00	-4,268.95
Total Deposit							-4,268.95	-4,268.95
<b>Earned Revenues</b>								
Check	09/07/2023	3215	Katie Gorham	Field Trip - reimb...	Earned Revenues	Field Tri...	75.00	75.00
Check	09/07/2023	3216	Angie Sneeringer	Field Trip reimbu...	Earned Revenues	Field Tri...	75.00	150.00
Check	09/21/2023	3219	Event Pro Photog...	AD Incidental GS...	Earned Revenues	AD Incid...	420.00	570.00
Total Earned Revenues							570.00	570.00
<b>Expense Account</b>								
Check	09/08/2023	3214	Tanner's Orchard	Field Trip - Balan...	Expense Account	Field Tri...	382.00	382.00
Check	09/13/2023	3217	Menards	AD Concessions:...	Expense Account	athletic ...	3,049.92	3,431.92
Check	09/13/2023	3218	Pepsi Cola	AD Concessions:...	Expense Account	athletic ...	1,088.32	4,520.24
Check	09/27/2023	3221	Amazon	AD Concessions ...	Expense Account	athletic ...	128.97	4,649.21
Check	09/27/2023	3222	F & M Bank	AD Concessions ...	Expense Account	athletic ...	473.50	5,122.71
Total Expense Account							5,122.71	5,122.71
<b>TOTAL</b>							<b>0.00</b>	<b>0.00</b>