

Notice of Intent to Award Bid

DATE POSTED: May 5, 2023

FROM: Mandy C. Hall, Chief Financial Officer *mch*

SUBJECT: Class Rings, Announcements, and Cap & Gown Services Bid Results

Proposals for Class Rings, Announcements, and Cap & Gown services were received from two (2) companies by the proposal due date of 5/1/2023 at 4:00 pm in response to an RFP (Request for Proposals). The companies were:

1. **Jostens**
2. Herff Jones

Following discussions with the top proposers, the evaluation committee deemed the top ranked proposer to be Jostens and the bid will be awarded to the company with the contract to start on or around July 1, 2023.