

MINUTES-DRAFT

GOVERNING BOARD MEETING-THATCHER UNIFIED SCHOOL DISTRICT No. 4

Thursday, June 12, 2025 5:30 p.m.

District Administrative Center, 3490 West Main Street, Thatcher, Arizona

Dr. Gary Sorensen, President
Kate McCluskey, Member

Dr. Debbie Chapman, Clerk
Susan Hancock, Member

J. Travis Smith, Member
Matt Petersen, Superintendent

The meeting was called to order by Board President Dr. Gary Sorensen at 5:30 p.m. All board members are present with the exception of Board Member, Kate McCluskey. Pledge of allegiance led by J. Travis Smith.

Approval of the Agenda dated June 12, 2025

Motion by Dr. Debbie Chapman to approve the agenda as submitted.

Second Susan Hancock.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, J. Travis Smith, Dr. Gary Sorensen)

Approval of the Meeting Minutes dated May 8, 2025

Motion by Dr. Debbie Chapman to approve the meeting minutes from May 8, 2025 as submitted.

Second by Susan Hancock.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, J. Travis Smith, Dr. Gary Sorensen)

Summary of Current Events & Activities

Superintendent Petersen advises-

- Current projects
 - TMS football lights
 - TMS activity area
 - THS track-final stages
 - Painting & floor cleaning-district wide
- Leadership Conference in Flagstaff. Administrators attended and goal planning was productive.
- To date, all certified staff positions have been filled within the district.

Call to the Public

N/A

Approval/Ratification of Financial Matters

Motion by J. Travis Smith to approve/ratify payroll and expense vouchers dated (May 9, 2025 thru June 12, 2025).

Second by Susan Hancock.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, J. Travis Smith, Dr. Gary Sorensen)

Approval of Staff Changes (*Contingent on file clearance, as applicable)

Motion by Dr. Debbie Chapman to approve staff changes as submitted.

Classified:

Ricky Beals/Part-Time Bus Driver, Lauren Shipley/JDPS Clerical Aide

THS Summer Clerical Hours: Aubrey Evans, Jenni Bryce

THS Summer Athletic Hours: Natasha Petersen

THS Summer Nursing Staff: Heather Allred, Ashley Smith, Jessica Householder

Clerical-Summer Registration: Renee Layton, Chelsea Estes, Missy Windsor, Kim Rhodes

Transfers:	SY25/26 Rhyanna Mennen/transfer from THS Math Teacher to THS Girls Physical Education-Health, SY25/26 Ashley Smith/transfer as a part-time nurse to full-time nurse
Certified:	SY25/26 Laura Griffith/THS Choir, SY 25/26 Tiffany Worley/TES 3 rd Grade Teacher, Caroline Amoureux/TMS Summer School Teacher, Melinda Terry/THS Summer School Teacher, SY25/26 Keri Yamnik/JDPS K-2 SPED Resource Teacher, SY 25/26 Brandon Udall/THS Math-Geometry Teacher (Long term sub), SY25/26 Daniel Smith/THS Art Teacher, SY25/26 Johnathon Quintana/TES 5 th Grade Teacher
Resignations:	Marcie Lopeman/THS Physical Education/-Health Teacher, Jenna Smouse/JDPS Instructional Aide, Melissa Price/JDPS SPED Teacher, Mathew Leavitt/THS Art Instructor, Charlie Allred/TES ISS Instructional Aide, MacKenzie Gonzalez/JDPS Instructional Aide, Katie Udall/TES 5 th Grade Teacher, Dallas Huish/JDPS Inclusion Aide
Extra-Curricular:	THS Volleyball: Cassidy Wakefield/Freshman Coach, Karli Layton/JV Coach

Second by J. Travis Smith.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, J. Travis Smith, Dr. Gary Sorensen)

Approval of Early Graduation for Eagle Online Academy Student C.M.

Motion by Dr. Debbie Chapman to approve early graduation for Eagle Online Academy student C.M.

Second by Susan Hancock.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, J. Travis Smith, Dr. Gary Sorensen)

Approval of Updated Administrative & Support Staff Salary Schedule for SY25/26

Motion by J. Travis Smith to approve the updated administrative & support staff salary schedule for SY25/26.

Second by Dr. Debbie Chapman.

Discussion by Superintendent Petersen.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, J. Travis Smith, Dr. Gary Sorensen)

Approval of Salary Increase of 5% for Extra-Curricular-SY25/26

Motion by Dr. Gary Sorensen to approve the salary increase of 5% for extra-curricular-SY25/26.

Second by Dr. Debbie Chapman.

Discussion by Superintendent Petersen & Susan Hancock

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, J. Travis Smith, Dr. Gary Sorensen)

Approval of Salary Schedules for SY25/26 (Extra-Curricular Activity Salary Schedule & Extra-Duty Salary Schedule)

Motion by Dr. Debbie Chapman to approve the extra-curricular activity salary schedule & extra-duty salary schedule for SY25/26.

Second by J. Travis Smith.

Discussion by Superintendent Petersen, Susan Hancock, Dr. Gary Sorensen & J. Travis Smith.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, J. Travis Smith, Dr. Gary Sorensen)

Approval of Sole Source Vendors

Motion by Dr. Debbie Chapman to approve the sole source vendor-Tyler Technologies-Visions & Infinite Visions.

Second by J. Travis Smith.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, J. Travis Smith, Dr. Gary Sorensen)

Discussion/Information of ASBA Policy Advisory 809--FIRST READING--

Governing Board to review documentation provided.

Discussion by Superintendent Petersen.

Policy Advisory No. 809	Policy A	District Mission & Belief Statements
Exhibit A-E		Mission Statements & Mottos

Discussion/Information of ASBA Policy Advisories 819-862--FIRST READING--

Governing Board to review documentation provided.

Discussion by Superintendent Petersen.

Policy Advisory No. 819	Policy BA	School Board Operational Goals
Policy Advisory No. 820	Policy BAA	Evaluation of School Board /Board Self Evaluation
Exhibit BAA-E		Evaluation of School Board /Board Self Evaluation
Policy Advisory No. 821	Policy BB	School Board Legal Status
Policy Advisory No. 822	Policy BBA	Board Powers and Responsibilities
NEW Exhibit BBA-E		Board Powers and Responsibilities
Policy Advisory No. 823		DELETED Policy BBAA Board Member Authority and Responsibilities
Policy Advisory No. 824	Policy BBBA	Board Member Qualifications
Policy Advisory No. 825		DELETED Policy BBBB Board Member Oath of Office
		DELETED Exhibit BBBB-E Board Member Oath of Office
Policy Advisory No. 826		DELETED Policy BBBC Board Member Resignation
Policy Advisory No. 827	Policy BBBB	Board Member Removal from Office
Policy Advisory No. 828		DELETED Policy BBBE Unexpired Term Fulfillment
Policy Advisory No. 829	Policy BCA	Board Member Ethics
Policy Advisory No. 830	Policy BCB	Board Member Conflict of Interest
Policy Advisory No. 831	Policy BDA	Board Organizational Meeting
Policy Advisory No. 832		DELETED Policy BDB Board Officers
Policy Advisory No. 833	Policy BDD	Board - Superintendent Relationship
Policy Advisory No. 834	Policy BDE	Board Committees
Policy Advisory No. 835		DELETED Policy BDF Advisory Committees
Policy Advisory No. 836	Policy BDG	School Attorney
Policy Advisory No. 837	Policy BE	School Board Meetings
NEW Exhibit BE-EA		School Board Meetings
NEW Exhibit BE-EB		School Board Meetings
NEW Exhibit BE-EC		School Board Meetings
Policy Advisory No. 838		DELETED Policy BEC Executive Sessions / Open Meetings
		DELETED Exhibit BEC-EA Executive Sessions / Open Meetings
		DELETED Exhibit BEC-EB Executive Sessions / Open Meetings
		DELETED Exhibit BEC-EC Executive Sessions / Open Meetings
		DELETED Exhibit BEC-ED — Executive Sessions / Open Meetings
Policy Advisory No. 839	Policy BED	Meeting Procedures / Bylaws
NEW Regulation BED-R		Meeting Procedures
NEW Exhibit BED-EA		Meeting Procedures
NEW Exhibit BED-EB		Meeting Procedures
Policy Advisory No. 840	Policy BEDA	Notification of Board Meetings
Policy Advisory No. 841	Policy BEDB	Agenda
		DELETED Exhibit BEDB-E Agenda
Policy Advisory No. 842		DELETED Policy BEDBA Agenda Preparation and Dissemination
Policy Advisory No. 843		DELETED Policy BEDC Quorum
Policy Advisory No. 844		DELETED Policy BEDD Rules of Order
Policy Advisory No. 845		DELETED Policy BEDF Voting Method
Policy Advisory No. 846		DELETED Policy BEDG Minutes
		DELETED Regulation BEDG-R
		DELETED Exhibit BEDG-EA Minutes
		DELETED Exhibit BEDG-EB Minutes

Policy Advisory No. 847 Exhibit BEDH-E Policy Advisory No. 848	Policy BEDH	Public Participation at Board Meetings Public Participation at Board DELETED Policy BEDI News Media Services at Board Meetings
Policy Advisory No. 849 Policy Advisory No. 850	Policy BGB	Policy Adoption <i>NEW</i> Regulation BGB-R – Policy Adoption DELETED Policy BGC Policy Revision and Review DELETED Regulation BGC-R Policy Revision and Review
Policy Advisory No. 851 Policy Advisory No. 852 Regulation BGE-R	Policy BGD Policy BGE	Board Review of Regulations Policy Communication / Feedback Policy Communication / Feedback
Policy Advisory No. 853 Policy Advisory No. 854 Policy Advisory No. 855	Policy BHC	DELETED Policy BGF Suspension / Repeal of Policy Board Communications with Staff Members DELETED Policy BHD Board Communications with the Public
Policy Advisory No. 856 Policy Advisory No. 857	Policy BIA	New Board Member Orientation/Handbook DELETED Policy BIB Board Member Development Opportunities DELETED Regulation BIB-R Board Member Development Opportunities
Policy Advisory No. 858 <i>NEW</i> Regulation BIBA-R	Policy BIBA	Board Member Conferences, Conventions, and Workshops Board Member Conferences, Conventions, and Workshops
Policy Advisory No. 859 Policy Advisory No. 860 Policy Advisory No. 861	Policy BIE Policy BJ Policy BK	Board Member Insurance/Liability School Board Legislative Program School Board Memberships
Policy Advisory No. 862		DELETED Policy BKA Liaison with School Boards Associations

Approval of the Evaluation of Superintendent for Awarding of Performance Pay

(Pursuant to A.R.S. 38-431-03(A)(1) to discuss or consider the employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of Superintendent)

Motion by Dr. Debbie Chapman to adjourn into executive session.

Second by J. Travis Smith.

Dismissed into executive session at 6:03 p.m.

EXECUTIVE SESSION

Motion by Dr. Debbie Chapman to reconvene regular session at 7:06 p.m.

Second by Susan Hancock.

Motion by Dr. Debbie Chapman to award performance pay to Superintendent Petersen.

Second by Susan Hancock.

Voted, passed, unanimous.

(Ayes: Dr. Debbie Chapman, Susan Hancock, J. Travis Smith, Dr. Gary Sorensen)

UPCOMING EVENTS/CALENDAR REVIEW/FUTURE AGENDA ITEMS

End of year board meeting: June 26, 2025 @ 7:00 a.m.
District Administrative Center
3490 West Main Street
Thatcher, Arizona 85552

Next regularly scheduled board meeting: July 10, 2025 @ 5:30 p.m.
District Administrative Center
3490 West Main Street
Thatcher, Arizona 85552

25/26 School Year Begins: August 13, 2025

ADJOURNMENT

There being no further business to discuss, motion by J. Travis Smith to adjourn at 7:07 p.m.

Second by Dr. Debbie Chapman.

Voted, passed, unanimous.

Dr. Gary Sorensen, President

Dr. Debbie Chapman, Clerk