

**New Milford Board of Education
 Facilities Sub-Committee Meeting Minutes
 September 10, 2024
 Sarah Noble Intermediate School Library Media Center**

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 NEW MILFORD, CT
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Present:	Mr. Tom O'Brien, Chairperson Mr. Brian McCauley <i>arrived at 6:54pm</i> Mr. Eric Hansell Mrs. Leslie Sarich
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Absent:	
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Also Present:	Dr. Janet Parlato, Superintendent of Schools Mr. Jeffrey Turner, Technology Director Mr. Matthew Cunningham, Director of Facilities Mr. Anthony Giovannone, Director of Finance Mrs. Teresa Kavanaugh, Director of Human Resources
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1.	Call to Order The New Milford Board of Education Facilities Sub-Committee meeting was called to order at 6:48 pm by Mr. O'Brien, Chairperson.	Call to Order
2.	Public Comment There was none.	Public Comment
3.	Items for Information and Discussion A. NMHS Updates Mr. Cunningham stated 60% of the project is complete. So far 700 clips and over 3500 screws have been added. The project is on schedule to finish November 1st. Mr. O'Brien stated Dean Petrucelli had the same info at the Municipal Building Committee (MBC) meeting and the clips and screws are clearly a systemic problem. Mr. Cunningham agreed and stated Garland would not have wanted to put a warranty on the roof with this many deficiencies. Mr. O'Brien stated Dean Petrucelli stated they found 8 panels actually intact. Mr. Cunningham stated yes, and if 10 in a row are found, they could skip a few panels. They have yet to find 10 in a row. So far only 4-5 panels have had to be replaced. Mr. O'Brien stated it's a good system getting them off and back on, and asked if it has impacted high school operations. Mr. Cunningham stated it has not.	3. Items for Information and Discussion NMHS Updates: A. NMHS Updates

	<p>Mr. Hansell asked who would sign off on the roof. Mr. Cunningham stated Dean Petrucelli, and then Garland would grant the warranty. Once that is complete the district can apply for state reimbursement. Dr. Parlato stated the district cannot apply to the Department of Administrative Services for reimbursement until there is a warranty. Mr. Hansell asked how long once it's done to get the sign offs and warranty. Mr. Cunningham stated, once it is agreed upon and witnessed, it should be considered complete. There is a representative from Garland on site for the project.</p> <p>Mr. O'Brien asked if woodshop was complete. Mr. Cunningham stated it is, but the woodshop teacher is currently out. Dr. Parlato stated they are returning soon.</p> <p>Mr. O'Brien asked about the cupola for the high school. Mr. Cunningham stated it is dependent on approval of funds from the Capital Plan. Mr. O'Brien stated, for the record, that his reading of the roofing project was that the leaks that were happening underneath the cupola should be considered roof leaks, and in his opinion, that part of the roof should have been replaced along with the rest of the roof. It is an unfortunate mistake that was made in the planning by the architect. It is an ornament that sits on top of the roof. Mr. Petrucelli stated it is a caulk issue and the water leaks through the caulk. That should not matter because there are four metal posts that anchor the cupola to the roof and there is a roofing surface underneath. Mr. O'Brien stated it should have been considered part of the roof. Dr. Parlato asked to clarify that the cupola was not part of the original scope of work. Mr. Cunningham stated yes, that is correct.</p> <p>B. Northville Elementary School Roof Mr. Cunningham stated an RFP is out to do a roof study for the Northville Elementary School (NES) roof. The RFP will provide the cost and amount of money to be bonded by the town for roof</p>	<p>B. Northville Elementary School Roof</p>
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	<p>replacement. Mr. Hansell asked if there are solar panels on the NES roof. Mr. Cunningham stated there is not, and the roof is original. Mr. McCauley asked if this roof project is one that has been pushed off. Mr. Cunningham stated this was part of the gray area of joint capital. Mr. O'Brien asked if the line item for the roof is for the study, or for the roof itself. Mr. Cunningham stated it is just for the study. The study is part of the 5 Year Capital Projects for approval. Mr. O'Brien asked if they are looking to do it in the next bonding cycle for the town. Dr. Parlato stated yes, they need the information about the roof to provide to the town by December.</p> <p>C. Security Mr. Cunningham stated they started with numbering windows to help first responders know where they are in proximity to things. Once the funding is secure they will move on to phase 2: camera upgrades at the elementary schools.</p> <p>D. 5 Year Capital Plan Mr. Cunningham stated a priority project is to repair the canopy at Hill and Plain. It is a rubber roofing at its end of life. The plan is to replace it this fall.</p>	<p>C. Security</p> <p>D. 5 Year Capital Plan</p>
4.	<p>Public Comment None</p>	Public Comment
5.	<p>Adjourn <i>Mrs. Sarich moved to adjourn the meeting at 7:00 pm, seconded by Mr. Hansell and passed unanimously.</i></p>	<p>Adjourn <i>Motion made and passed unanimously to adjourn the meeting at 7:00 pm.</i></p>

Respectfully submitted:

Tom O'Brien

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Chairman, Facilities Subcommittee