

IC School Registration Checklist 2026-27

Kindergarten - 7th grade Families

_____ **Register for the 2026-27 school year in Digital Academy.** Log in to your Digital Academy account if you have a current student or complete forms at <https://auth.digitalacademy.org/Curricula/Form/ICC26-27Enrollment> if you are a family new to IC.

_____ **Pay the registration fee - \$25 per student if paid by February 20, 2026, or \$50 per student after February 20, 2026.** This can be paid online through Digital Academy or be sent into school via cash or check. (All credit card payments in DA are charged a 3% convenience fee and ACH payments are charged \$1.00)

_____ **All families should apply for archdiocesan tuition assistance by applying for grant & aid at FACTS.** <https://online.factsmgt.com/signin/3XMJD> The archdiocesan tuition assistance will come from the Catholic Education Foundation. Grants will be at a maximum of \$1000 and are available for preschool AND K-7 families up to 750% of the Federal Poverty level. The application needs to be in **verified** status by **February 28, 2026**. (Please allow at least 10 days for the verification process.) ***This includes families already receiving Ed Choice or Ed Choice Expansion Scholarships and Jon Peterson Scholarships.*** This same application will be used to determine additional financial aid from IC School, if needed. There is a \$35 fee for the application.

Use the worksheet included here to gather needed information, and be prepared to upload your 2024 federal tax forms and 2025 W-2s.

_____ **Families who are active parish members in the St. Isidore the Farmer Family of Parishes should complete the St. Isidore Scholarship form and return it to the school.** This scholarship is good for \$750 per K-7 student.

_____ **K-7 families should apply for or renew their Ed Choice, Ed Choice Expansion, or Jon Peterson Scholarships.** This window opens around February 1, and we encourage families to complete this process as soon as possible. You will need to do the following steps:

1. **Complete a request or renewal form**, which the school will provide when available. Return the completed form to the school.
2. **Supply a copy of an updated utility bill (less than 90 days old)** to use as a proof of address – be sure that it shows a “service delivered at” address. **It must be the whole bill, not just a stub.**
3. **For new Ed Choice Expansion applications, anyone qualifying for “low income status” (200% FPL or lower), or anyone whose income may have dropped to fit a higher level of scholarship, complete the income verification online at ODEW* (directions will be given.) Be prepared to upload your 2025 federal or state tax forms.** Families who are above 200% poverty level are not required to do the income verification process again (unless it will help them get a better scholarship)!

*ODEW = Ohio Department of Education and Workforce, formerly Ohio Department of Education

See Other Side for required documents, and information about kindergarten screening.

_____ **If you have a K-7 student new to IC School, we will need to collect certain documents.** These can be scanned and sent to icenrollment@icschool-celina.org, mailed to IC School, 200 W. Wayne Street, dropped off at the office or in the drop box outside the office, or brought with you to kindergarten screening:

- Birth certificate (certified, from the health department)
- Baptism certificate, if baptized
- Immunization record
- Any custody-related information that is applicable
- Records from your child's previous school, if older than K (we can provide a request form for you to sign that we will send to the school.)

_____ **If you will have a kindergarten student in 2026-27, please mark the date of Wednesday, March 11, on your calendar for kindergarten screening.** Once your registration is received, we will send a link for you to sign up for an appointment time of your preference. You and your will need to be here approximately one hour to complete the screening process. (Please allow 1 and ½ hours to be safe.)