

Online Registration Directions:

Step 1: Access your **Parent Portal Infinite Campus Account**

*If you do not have a Parent Portal Account, please click this [link](#) for directions.

Step 2: Under the **Shortcuts**, Choose **Online Registration Update**

The screenshot shows the top navigation bar with a notification bell and a user profile icon. Below the navigation bar, there are three main sections: 'Announcements', 'Inbox', and 'Quick Links'. The 'Announcements' section shows 'No announcements.'. The 'Inbox' section shows 'No messages available.'. The 'Quick Links' section lists 'Coffee County', 'Coffee High School', 'Eastside Elementary', 'Wiregrass Regional College & Career Academy', and 'SLDS Portal'. Below these sections is the 'Shortcuts' section, which contains three buttons: 'Contact List', 'Next Year Course Request', and 'Online Registration Update'. The 'Online Registration Update' button is circled in red. To the right of the 'Shortcuts' section, there is a 'My Cart' section showing '0 Items in Cart' for '\$0.00' and a 'My Accounts' section.

Step 3: Choose **Existing Student Registration**

< More | Online Registration

The screenshot shows the 'Existing Student Registration' section, which is circled in red. Below this section is a table with three columns: 'NAME', 'STATUS', and 'ACTION'. The table contains two rows of data:

NAME	STATUS	ACTION
2025-2026 Address Changes	NOT STARTED	Start
Census Verification 25-26	REQUIRED	Start

Below the table, there is a 'New Student Registration' section, which is not circled. It contains a table with three columns: 'NAME', 'STATUS', and 'ACTION'. The table contains one row of data:

NAME	STATUS	ACTION
Kindergarten through 12th Grade Student Registration for 2025-26		Start

Step 4: Start with 2025 Address Changes. Click Start

< More | Online Registration

Existing Student Registration

NAME	STATUS	ACTION
2025-2026 Address Changes	NOT STARTED	Start
Census Verification 25-26	REQUIRED	Start

New Student Registration

NAME	STATUS	ACTION
Kindergarten through 12th Grade Student Registration for 2025-26		Start

Step 5: You will see all of your children in system. Click Begin Registration.

< Online Registration | Existing Student Registration

This editor is to update data for students that are currently enrolled in the district. You may add new students that are registering for the selected year later in the process.

If you only want to register new students for the selected year at this time, please use the link above to go back to the main Online Registration page and select New Student Registration.

STUDENT NAME	GRADE	INCLUDED IN NEW APP?	REASON (IF NOT INCLUDED)	ONLINE REGISTRATION SUBMITTED?
██████████	05	Yes	Included	No
██████████	10	Yes	Included	No

[Begin Registration](#)

*When you are finished, your status should change to complete:

< More | Online Registration

Existing Student Registration

NAME	STATUS	ACTION
2025-2026 Address Changes	COMPLETE	Start Another
Census Verification 25-26	COMPLETE	Start Another

New Student Registration

NAME	STATUS	ACTION
Kindergarten through 12th Grade Student Registration for 2025-26	IN PROGRESS	Continue

* If you are completing registration from a phone, here is where you will find **Step 2**. From there, **all steps are the same**.

