

REGULAR BOARD MEETING January 8, 2024 (Monday, January 8, 2024)

Generated by Natasha Kotowicz on Monday, February 12, 2024

Opening

Procedural:Call to Order @7pm

In Attendance: Nikki Peterson-Chair; Sally Roller-Vice Chair; Mark Jones-Clerk; Jordan Johnson-Director; Jeff Steer-Director, Darby Boe Treasurer, Ashley Reinier- Director.

Procedural:Pledge of Allegiance was spoken.

Action: Reorganization of School Board

CHAIR:

Motion by Johnson second by Roller to nominate Nikki Peterson for the Office of Chair.MC

VICE CHAIR:

Motion by Steer second by Jones to close nomination; to nominate Sally Roller for the Office of Vice Chair. MC

CLERK:

Motion by Boe second by- chair closed nominations to nominate Mark Jones for the Office of Clerk. MC

TREASURER:

Motion by Roller second by-Jones move to close nominations; to nominate Darby Boe for the Office of Treasurer. MC

Board SALARIES:

Motion by Boe second by Steer to set School Board Salaries at \$75.00/meeting; (Chair) \$100.00/meeting. MC

Depository:

Motion by Boe second by Roller to designate the Official Depository as Bremer Bank of Warren MN.MC

Newspaper:

Motion by Peterson second by Roller to designate the Official Newspaper as Warren Sheaf.MC

Regular Meeting Day:

Motion by Reinier second by Boe to designate the Official Meeting Day as 2nd Monday of the month. MC

Regular Meeting Time:

Motion by Jones second by Steer to designate the Regular Meeting Time as 7pm.MC

Meeting Place:

Motion by Jones second by Boe to designate the Regular Meeting Place as High School Multipurpose Room.MC

Mileage Rate:

Motion by Peterson second by Reinier to designate the Official Mileage Rate as \$.67/mi..MC

Board Committees:

Motion by Jones second by Steer to approve the 2024 Committee Assignments as established. MC

Work Session Meetings:

Motion by Boe second by Reinier to approve the Work Session calendar as established. MC

WAO SCHOOL BOARD COMMITTEE ASSIGNMENTS (2024)

#= quarterly meetings

* = monthly meetings

Community Education #	Reinier	Jones	
Curriculum #	Steer	Peterson	Johnson
Designated Board Reps. & MSHSL (activities)	Peterson	Steer	alt. Roller
Education Foundation	Roller	Johnson	
Facilities*	Johnson	Jones	
Financial*	Peterson	Boe	
Building Steering Committee	Peterson	Jones	
Negotiations	Peterson	Boe	Steer
Policy/Handbooks*	Roller	Reinier	Jones
Quality Education Team QET *	Peterson	Reinier	
Technology #	Reinier	Jones	

WAO School Board #2176

WORK SESSIONS MEETING NOTICE/POSTING

Name of School Board: Warren/Alvarado/Oslo

Additional Dates & Times:	Monday,	February 5	@ 7:00pm
	Monday,	March 4	@ 7:00pm
	Monday,	May 6	@ 7:00pm
	Monday,	June 3	@ 7:00pm
	Monday,	August 5	@ 7:00pm
	Monday,	October 7	@ 7:00pm
	Monday,	November 4	@ 7:00pm
	Monday,	December 2	@ 7:00pm

Location: WAO High School multi-purpose room

Purpose (s) of the meeting:

For Board Memebers and Administration to meet periodically to provide information and Discuss WAO Strategic Planning, Committee work, and updates to the Building Project.
 The agenda will be set and posted with discussion items & pressing actions items.
 A maximum time of 2 hours in length will be followed.

Discussion:Open Forum no one spoke.

Approval of Minutes

Action, Minutes: Approval of Minutes Regular Meeting December 18, 2023
 Recommended Action: Motion by:Jones Second by:Steer to approve the minutes of the Regular Meeting December 18, 2023. MC

Approval of Agenda

Action:Approval of Agenda
 Recommended Action: Motion by: Steer Second by: Johnson to approve the agenda as presented or amended to include the following:MC

- 1.Move Donlar 9.1 Contract up to 4.2
- 2.Move Audit 9.2 up to 4.3
- 3.Add 9.6 closed meeting for Negotiations

Approval of Finances

Action:Approval of Finances
 Recommended Action: Motion by:Reinier Second by: Boe to approve payment of the Bremer Credit Card in the amount of \$12,397.52; bills in the amount of \$205,457.25, checks #75722-75842; wires in the amount of \$419,451.65; payroll in the amount of \$342,587.84; and student activity report. MC

Enrollment

Information,Reports: 2023/24 Student Enrollment K-6 302: 7-12 277; total 529

Reports

Reports:High School Principal Report Ben Miska

- Monday, 1.8.2024 Staffing
1. High School Staffing Needs for 23/24 school year & beyond
 - a. Math Teacher-Currently 112 jobs posted on EdPost, 5 other area schools posting
 - b. Full Time Paraprofessional- Increased Needs
 - c. Head Golf Coach
 - d. FCCLA Co-Advisor
 - e. Assistant Musical Director

- Events/Meetings
1. Met with RCC Staffing Solutions viaZoom
 2. Met with Crystal Sugar Reps from Crookston to discuss potential opportunities for graduates

- Great Things at WAO High School the Past Month
1. National Honor Society Inductions- Audrey Bienek, Reegan Mortimer, Macey Novacek, Chandler Stroble, Kadence Wimpfheimer, Ava Oberg, Isabel Jones, Ashley Bishop, Brodie Wurtzel, Austin Baird, Caden Benson, Kaden Pierce
 2. Spelling Bee today

- Upcoming
1. Meeting with State Representative John Burkel Tuesday, January 9
 2. Tech Committee Meeting Tuesday, January 9 at 3:20 in MPR
 3. End of Quarter 2 Friday, January 12
 4. Teacher Inservice Monday, January 15
 5. Steering Committee Meeting Tuesday ,January 16 at Noon in District Office
 6. WBWF/Curriculum Meeting Wednesday, January 17 at 3:20 in MPR
 7. SnowFestWeekJanuary22-26
 8. Ben at MASSP Winter Conference January 24-26
 9. Butte rBraid sales start Thursday, February 8 for 6th grade
 - 10.Mid Quarter 3 Friday, February 9
 - 11.Parent Teacher Conferences Tuesday, February 13 from 3:30-7:30PM

Reports:Elementary Principal Report Kelsey Johnson
 January 8th, 2024 School Board Meeting- ELEMENTARY PRINCIPAL'S REPORT
 What's Happening at WAO Elementary

- WAO Staff Holiday Gathering
 - A big thank you to Kelsey Deschene!
 - Thank you to the Warren American Legion for hosting the event
 - Great job to the Elementary Staff for becoming the 2023/2024 district reverse trivia champions- the trophy will be available for viewing in the elementary office soon!
- 2024 WAO SpellingBee-January 8th
 - 1st Place- Bryton Jadeke (7th Grade)
 - 2nd Place-Silas Johnson (7th Grade)

- o 3rd Place- Levi Potucek (8th Grade)
- o Bryton Jadeke moves onto the regional spelling bee in TRF on Feb.7th.The winner of the regional bee moves onto the national spelling bee in Maryland in late May! Best of luck to Bryton!
- o Thank you to the teaching staff, maintenance, tech, and WAO Ed. Foundation for their work and support to make the event possible.

- Welcome MN Representative John Burkel toWAO-January9th-MESPA&MASSP's "Principal foraDay"2024Event
- o Facilities Tour
- o Meet & Greet Students & Staff
- o 4th Grade Q&A
- o High School Government ClassQ&A
- o Round Table Discussion-Positives/Challengers/Legislative Priorities Staffing

- Seeking the following positions for the23/24 school year:
- o Subs-Teachers & Paraprofessionals

Upcoming Dates of Importance

- January 8th-12th- Fastbridge Screening Window
- Tuesday ,January 9th- District Technology Meeting @3:20PM
- Friday, January 12th- End of Quarter 2
- Friday, January 12th- Kelsey in Bemidji MESPA Northern Division Meeting
- Monday, January 15th- Staff Inservice
- Wednesday, January 17th- Kelsey in TRF for Team Works Training
- Wednesday, January 17th- WBWF Meeting @3:20 PM
- Friday, January 19th- Elementary Q2 Recognition Assembly
- February 7th-9th- Kelsey at MESPA Winter Conference
- Monday, February 12th- WAO School Board Meeting @7:00 PM
- Tuesday, February 13th- Parent/Teacher Conferences

Reports:Superintendent Report Kirk Thorstenson
Superintendent Board Report January8,2024

Finance & Facilities

- Facilities Maintenance bonds/Ehlers
 - bond rating process again for this issue- end of January
 - Wed,February21@7:00pm-(special meeting) sell bonds & School Board approve sale
 - Ehlers will set up separate investment account
 - deposit of funds scheduled for March14
- Strategic Plan
 - district QET updated- summer & fall
 - at building leadership (QET) for review
 - February regular meeting approval
- Representative John Burkel @WAO-Tues. Jan.8
 - 8:00am-tour of buildings
 - 10:00am- round table discussion
 - all are invited to attend
- Sally & Kirk- MSBA Leadership Conference- Thurs. and Fri.
 - Ehlers presentation(Aaron,Shelby,Kirk) "Hot Topics in Bond Referendum Elections"

Reports:Board Committees

Board committees will report on their most recent and upcoming activities.

Negotiations - Peterson reported; gave update.

Community Education -

Curriculum -

Technology -

Education Foundation - Johnson they will meet on Jan 17

Facilities - Jones reported; gave update.

Financial -Peterson reported; gave update.

Policy -

Quality Education Team **QET** -

STEERING-

Reports:Activities Report

From the Activity Director's Desk 1/9/2024

On Monday Dec. 11 the high school hosted the Elementary Christmas Concert in the Auditorium and on Dec. 12 the high school band and choir held a Christmas Concert. Wow! It was an impressive two nights highlighting the talent of our students. We are fortunate to have dedicated and talented music directors at WAO. A huge round of applause goes out to Miss Nybo, Miss Fridstrom and Miss Becks.

The boys and girls varsity basketball teams each played in a 4 team tournament over Christmas break. The feedback from the coaches was that it was a very positive experience that went without any issues.

Student section behavior at games has been addressed again. We encourage our student body to attend games and cheer. We are working on solutions for creating a positive environment for the Ponies as well as our opponents. I would welcome input from the admin team and school board about behavior expectations and consequences.

One act play is practicing in full swing - we are excited to see the performance and how they do at the competition on Saturday January 27.

On January 3rd the Knights of Columbus held the annual free throw contest for all students grades 3 - 9. Thank you KOC for finding volunteers and hosting the competition. We have 2 students participating in wrestling through the Thief River Falls co-operative.

This is a big month for FCCLA as they have there star-event competition in Ada on January 24. FFA also has two state qualifying events this month on the 10th and 24th.

Respectfully submitted, Tony Gullikson

Policy Reading

Information:First Reading of WAO District Policies

First Reading of District Policies:

[506.24.01 - Student Discipline](#)

[601.24.01 - School District Curriculum and Instructional Goals](#)

[604.24.01 - Instructional Curriculum](#)

[613.24.01 - Graduation Requirements](#)

Information:Second Reading of WAO District Policies

Second Reading of District Policies:

709.24.01 - Student Transportation Safety Policy

Action:Adoption of WAO District Policies

Recommended Action: Motion by:Jones Second by:Roller to accept the following policies: MC

Adoption of District Policies:

425.24.01 - Staff Development and Mentoring

513.24.01 - Student Promotion, Retention, and Program Design

516.5.24.01 - Overdose Medication

534.24.01 - School Meals

Mark Jones would like the Overdose Medication Policy to go back for review, but will approve in this round.

Roll Call Vote-

Johnson- Aye

Steer-Aye

Jones-Aye

Peterson-Aye

Roller-Aye

Reinier-Aye

Boe-Aye

MC

Personnel

Action:Hire - Janelle Porter - School Nurse

Recommended Action: Motion by: Boe Second by: Johnson to hire Janelle Porter as full-time district School Nurse at an hourly rate of \$30.00/hr. MC

District Business

Action:WAO/Donlar Contract

Recommended Action: Motion by:Jones Second by:Roller to approve the C132 Contract / Agreement between the Owner (WAO) and Construction Manager (Donlar Construction Company). MC

Action:FY23 Audit Presentation

Recommended Action: Motion by:Johnson Second by: Reinier to approve the FY23 Audit Report. MC

Action: Renewal of MSDLAF investment

Recommended Action: Motion by:Boe Second by:Johnson to approve and invest \$500,000 with American Federal Bank, at a rate of 5.25% for a 6 month term; invest \$500,000 with Frandsen Bank & Trust, at a rate of 5.25% for a 6month term; and place the remaining balance in the MM at Bremer. MC

Action:023-2025 Support Personnel Handbook

Recommended Action: Motion by:Johnson Second by:Jones to approve the Support Personnel Handbook and salaries for 2023-24 and 2024-25 school years. MC

Action:2023-2025 Principal's Master Contract

Recommended Action: Motion by: Roller Second By: Reinier to approve the Principal's Master Contract for the 2023-24 and 2024-25 school years. Base salary increase of 3% in year 1 (23-24), and 2.5% in year 2 (24-25). Motion passed. Roll Call Vote Boe-aye Reinier- aye Roller-aye Peterson-aye Jones-aye Steer-aye Johnson-nay

Action, Procedural: Close meeting for negotiations

Recommended Action: motion by: Boe second by: Steer to close meeting at 8:51pm. MC motion by:Roller second by:Steer to open meeting 9:09pm. MC

Important Dates

Information: Communication & Events

January

8 - 5-8 gr. Spelling Bee @ 1:00 p.m.

School Board mtg. @ 7:00 p.m.

9 - Pony Booster Club mtg. @ 7:00 a.m.

GBB & BBB at Sacred Heart

10 - Knowledge Bowl at UMC

11 - GBB at RLCC

MSBA Conference

12 - End of 2nd quarter

BBB vs. RLC @ WAO

MSBA Conference

15 - No School - Teacher Inservice Day

GBB vs. RLF @ WAO

16 - Steering Committee mtg. @ 12:00 p.m.

Knowledge Bowl at TRF

GBB at Fisher-Climax in Climax

BBB vs. Fisher-Climax @ WAO

17 - Facilities Committee mtg. @ 7:00 a.m.

WAO Ed. Foundation mtg. @ 5:30 p.m.

18 - GBB at EGF

19 - BBB vs. Clearbrook-Gonvick @ WAO

22 - GBB vs. Northern Freeze @ WAO

23 - Knowledge Bowl at TRF

BBB vs. Goodridge-Grygla @ WAO

24 - District QET @ 3:20 p.m.

25 - Policy Committee mtg. @ 7:00 a.m.

GBB at Goodridge-Grygla in Goodridge

26 - BBB vs. Fertile Beltrami @ WAO

27 - One-Act Play Subsection at Crookston

29 - GBB at KCC

BBB vs. Roseau @ WAO

31 - Knowledge Bowl at UMC

Adjourn

Action: Adjourn. Next Regular Meeting will be February 12 @ 7:00 p.m. in the H.S. Multipurpose room. Next Special Meeting will be February 21 @ 7:00 p.m. in the H.S. Multipurpose room.

Recommended Action: motion by: Johnson second by: Steer to adjourn at 9:10pm. MC