

**AGENDA
REGULAR MEETING
LIBERTY CENTER BOARD OF EDUCATION
MONDAY, JUNE 24, 2019
7:00 P.M.
BOARD ROOM**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Mr. Benson___ Mr. Carter___ Mr. Spangler___ Mr. Weaver___ Mrs. Zacharias___

4. APPROVE MINUTES

_____made the motion to accept the minutes of the Regular meeting held on May 20, 2019 of the Liberty Center Board of Education. _____ seconded the motion. **(Exhibit A)**

VOTE: Mr. Benson___ Mr. Spangler___ Mr. Weaver___ Mrs. Zacharias___ Mr. Carter___

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting.

5. RECOGNITION OF VISITORS/ PUBLIC PARTICIPATION

0169.1 Public Participation at Board Meetings

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest. The Board applies these procedures to all speakers and does not discriminate based on the identity of the speaker, the content of the speech, or viewpoint of the speaker.

The Board is also committed to conducting its meetings in a productive and efficient manner that assures that the regular agenda of the Board is completed in a reasonable period of time, honors the voluntary nature of the Board's time and using that time efficiently, and allows for a fair and adequate opportunity for input to be considered. Consequently, in order to permit the fair and orderly expression of such comment, the Boars shall provide for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding office of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Attendees must register their intention to participate in the public portion of the meeting upon their arrival at the meeting.

- D. Participants must be recognized by the presiding officer and may be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- E. Each statement made by a participant shall be limited to three (3) minutes duration, unless extended by the presiding officer.
- F. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- G. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- H. Audio or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment, and must agree to abide by the following conditions:
 - 1. No obstructions are created between the Board and the audience.
 - 2. No interviews are conducted in the meeting room while the Board is in session.
 - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session and not disrupt the meeting.
- I. The presiding officer may:
 - 1. prohibit public comments that are frivolous, repetitive, and/or harassing;
 - 2. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, off-topic, obscene, or irrelevant;
 - 3. request any individual to leave the meeting when that person does not observe reasonable decorum or is disruptive to the conduct of the meeting;
 - 4. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 5. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 - 6. waive these rules.
 - 7. with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- J. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes unless extended by a vote of the Board.

R.C. 3313.20

6. CFO/TREASURER'S REPORT/RECOMMENDATIONS

Treasurer's Report-Mrs. Jenell Buenger

Consent Items

- a. Approve the financial reports, including the following: **(Exhibit B)**
 - Monthly Bank Reconciliation
 - FIN SUM
 - Check Register
 - Investment Report
 - Budget vs. Actual
- b. Approve the following donations:
 - KoKo's Candy (Brienne Wymer) Candy bouquets for the staff appreciation breakfast

- c. Renew the property, fleet and liability insurance policies with SORSA (Schools of Ohio Risk Sharing Authority), Frost Insurance Agency, at a total annual premium of \$74,847.00. The policy will be in effect from July 1, 2019 through June 30, 2020. **(Exhibit C)**
- d. Approve the following Cafeteria prices for the 2019-20 school year:

Lunch: Grades K-8	\$3.00 (increase \$0.10)
Lunch: Grades 9-12	\$3.10 (increase \$0.10)
Lunch: PK-12 Reduced	\$0.40 (no change)
Milk: All Grades	\$0.50 (no change)
Lunch: Adult	\$3.50 (no change)
Breakfast: PK-12	\$1.25 (no charge)
Breakfast: PK-12 Reduced	\$0.25 (no change)
Breakfast: Adult	\$1.25 (no change)
- e. Approve the 2019-20 ticket prices for athletic events, which are unchanged from last year, as presented. **(Exhibit D)**
- f. Approve the 2019-20 preschool transportation rate for typical preschool students at \$80.00 per month, which is unchanged from last year.
- g. Approve the Middle School and High School Fee List for the 2019-20 school year as presented. **(Exhibit E)**
- h. Approve the 2019-20 Elementary Fees for grades Kindergarten, 1, 2 and 3 at \$50.00 per student, which is unchanged from last year. Approve grade 4 student fees at \$55.00, which will allow students to keep their recorder used in music class.
- i. Declare transportation to be impractical for one parochial student who attended Lial Catholic School and offer this student payment in lieu of transportation, the rate to be determined by the Ohio Department of Education for school year 2018-19. **(Exhibit F)**
- j. Approve the transfer from the General Fund to the Lunchroom Fund in the amount of \$20,000.00.
- k. Approve the following student activity budgets for the 2019-20 school year: **(Exhibit G)**
 - High School Principal's Fund
 - Vocal Music
 - Baseball Camp Fund
 - Football Camp Fund
 - Liberty Center Cross Country Camp Fund
 - Archery Club
 - Bowling Team
 - High School Cheerleaders Camp Fund
 - LCJH Cheer
 - Art Club
 - Liberty Center FFA
 - Elementary Student Council
 - Liberty Center Middle School Student Council
 - Class of 2020
 - Junior Class

Class of 2022
Class of 2026
National Honor Society
Girls Basketball Camp Fund
SADD/Stand for the Silent
High School Quiz Team
Liberty Center Middle School Writer's Club
Future Business Leaders of America
High School Student Council
LC Band
Volleyball Camp
Softball Camp
Track and Field Camp
Boys Soccer Camp
Football Mom's Group
Athletic Teams Supporters

1. Approve the FY20 temporary appropriations in the amount of \$14,583,295.67. This includes the general fund and athletic fund, at 75% of the FY19 appropriations, as well as all of the District's other accounts at 100%. **(Exhibit H)**

Move to approve the above consent items:

Moved by: _____ Seconded by: _____

VOTE: Mr. Spangler___ Mr. Weaver___ Mrs. Zacharias___ Mr. Benson___ Mr. Carter___

7. SPECIAL PRESENTATION

Solar Field Project by Jeff Feasby from enTrust Ltd.

8. SUPERINTENDENT'S REPORT/RECOMMENDATIONS

Superintendent's Report – Mr. Richard Peters

Consent Items

- a. Approve the Liberty Center Cross Country Team to attend the XC Team Camp of Champs held in McCutchenville, OH from July 28, 2019 through August 1, 2019. **(Exhibit I)**
- b. Approve the Liberty Center Girls Soccer Team to attend an overnight camp in Ada, OH from July 14-17, 2019. **(Exhibit J)**
- c. Approve the 6th grade students (Class of 2026) and teachers to attend Camp Willson from May 18-20, 2020. **(Exhibit K)**
- d. Approve the Liberty Center Board of Education to advertise and receive bids for the purchase of one transit style bus and to participate and authorize META Solutions (META) to advertise and receive bids on said Board's behalf, as per the specifications submitted for the cooperative purchase of one transit style school bus.
- e. Approve a one year contract with Napoleon Physical Therapy & Sports Medicine at the cost of \$12,500.00 for the 2019-20 school year. **(Exhibit L)**

- f. Approve the following handbooks for the 2019-20 school year: **(Exhibit M)**
 Elementary Student-Parent Handbook
 Middle School Student-Parent Handbook
 High School Student-Parent Handbook
- g. Approve the Educational Agreement with the Northwest Ohio Juvenile Detention, Training & Rehabilitation Center (NWOJDT&RC) beginning July 1, 2019 through June 30, 2019 at a cost of \$44.00 per student per week day for students assigned to the NWOJDT&RC. **(Exhibit N)**

Move to approve the above consent items:

Moved by: _____ Seconded by: _____

VOTE: Mr. Weaver ___ Mrs. Zacharias ___ Mr. Benson ___ Mr. Spangler ___ Mr. Carter ___

9. SUPERINTENDENT’S PERSONNEL RECOMMENDATIONS

Consent Items

- a. Offer Jessica Keller a one-year probationary contract as a Classroom Teacher (High School English), effective at the beginning of the 2019-20 school year. She will be placed at Bachelor’s 135-149 Step 0 on the Certified Salary Schedule per the LCCTA Negotiated Agreement. All benefits will be per the LCCTA Negotiated Agreement.
- b. Rescind the 2018-19 Elementary Art Show supplemental contract issued to Jill Evans.
- c. Offer Emily Hill the 2018-19 Elementary Art Show supplemental contract. Her salary will be per the LCCTA Negotiated Agreement’s Supplemental Salary Schedule.
- d. Approve Nettie Rose as a High School Guidance Counselor substitute, on an as needed basis, beginning August 1, 2019.
- e. Rescind the 2019-20 Archery Advisor supplemental contracts issued to Brandon Readshaw (33%), Tracy Krueger (33%) and Stephen Doseck (33%).
- f. Rescind the 2019-20 Junior Class Advisor supplemental contract issued to Ashley Braucksiek.
- g. Rescind the 2019-20 District Mentor supplemental contract issued to Kathy Bailey and Carey Pogan.
- h. Rescind the 2019-20 Jr. High Cheer contract issued to Kaitlyn Yungmann.
- i. Offer the following certified individuals each a one-year supplemental contract for the position indicated for the 2019-20 school year. Their salary will be per the LCCTA Negotiated Agreement’s Supplemental Salary Schedule:

Archery Advisor – Nicole Carter (25%), Stephen Doseck (25%), Tracy Krueger (25%) and Brandon Readshaw (25%)
 Junior Class Advisor – Amy Spieth (50%) and Jill Evans (50%)
 National Honor Society – Patrick O’Dwyer
 Elementary Musical – Nick Riley (25%)
 Middle School Quiz Team – Cassie Hartzell
 Pit Band – Nick Riley

Vocal Music Director – Mary Chamberlin
Spanish Club – Alicia Soto
Jr. High Cheer Coach – Kaitlyn Yungmann (50%)

- j. Whereas the Board of Education has offered and advertised the following supplement positions per ORC 3313.53, and received no interested or qualified licensed employees, move to offer the following non-certified individuals each a one year supplemental contract for the position indicated for the 2019-20 school year, with salary as stipulated per the LCCTA Negotiated Agreement:

Assistant Football Coach – Chris Righi
Assistant Football Coach – Nick Miller
Freshman Football Coach – Justin Gillen
Freshman Football Coach – Josh Drain
Jr. High Football Coach – James Whitmire
Head Volleyball Coach – Brandi Lingruen
Assistant Volleyball Coach – Tina Hammontree
Jr. High Volleyball Coach – Sydney Davis
Assistant Cross Country Coach – Ken Barnes
Head Boys Basketball Coach – Greg Badenhop
Head Girls Basketball Coach – Tim Davis
Assistant Girls Basketball Coach – Kaitlin Cordes
Freshman Girls Basketball Coach – Mike Bailey
Head Wrestling Coach – Troy Westhoven
Varsity Football Cheer Coach – Shelley Davis
Varsity Basketball Cheer Coach – Sydney Davis
Freshman/Reserve Cheer Coach – Sue Irving
Jr. High Cheer Coach – Brianna Tammarine (50%)
Head Boys Bowling Coach – Bruce Engler
Head Girls Bowling Coach – Rick Shadday
Head Boys Soccer Coach – Andy Storrer
Assistant Boys Soccer Coach – Ross Evers
Head Girls Soccer Coach – Dave Busick
Assistant Girls Soccer Coach – Chad Ball (50%)
Assistant Girls Soccer Coach – Colleen Roth (50%)
Varsity Wrestlerette Advisor – Linnae Short

- k. Offer the following certified individuals each a one year supplemental contract for the 2019-20 school year for the position indicated, with salary stipulated per the LCCTA Negotiated Agreement:

Jr. High Football Coach – Brian Miller
Head Cross Country Coach – Tim Atkinson
Assistant Football Coach – Paul Amstutz

- l. Approve the following volunteers to the sport indicated for the 2019-20 school year, contingent upon the completion of all necessary paperwork:

Dan Clendenin – Football
Nate Bayer – Football

Sara Lawniczak – Volleyball
Allan Meyer – Cross Country Volunteer
Bob Jones – Girls Basketball
Steve Giesige – Girls Basketball
Kurt Rohrs – Girls Basketball
Angie Sonnenberg – Cheer
Rachel Amstutz – Gymnastics
Tom Shook – Boys Soccer
Brett Green – Golf
Marki Bly - Cheer

- m. Approve Patricia Hyland as a substitute School Psychologist, at the rate of \$80.00 per hour with no benefits, on an as needed basis beginning June 25, 2019 through June 30, 2020. She will serve students in the K-12 building.
- n. Ratify the approval of Kody Kessler as a chaperone for the Washington D.C. field trip pending completion of all necessary paperwork.
- o. Grant the following individuals extended days contracts for the 2019-20 school year as listed:
 - Nick Riley – 20 days
 - Pam Righi – 9 days
 - Shelley Ahleman – 19 days
 - Ashley Braucksieck – 10 days
 - Brandon Readshaw – 35 days
 - Katherine Bell – 35 days
- p. Offer the following teachers employment for the Elementary Jump Start Program, contingent upon enrollment of students, from July 29, 2019 through August 9, 2019 at the rate of \$27.50 per hour, for four hours per day:
 - Jan Dishop
 - Liz Halleck
 - Kaitlyn Yungmann
 - Brittany Edwards
 - Stephanie Echler
- q. Approve stipends to the following Liberty Center classroom teachers who served as mentor teachers to students during the spring of 2019. These funds will be received from Bowling Green State University.
 - Nick Riley
 - Nicole Carter/Traci Chapman
 - Amy Spieth
 - Jerry Oberhaus/Jody Morris
- r. Ratify the following certified individual to serve on the Building Leadership Committee (BLT) for the 2018-19 school year and receive a \$300.00 stipend, per the LCCTA Negotiated Agreement:
 - Jerry Oberhaus

- s. Offer Tim Reed, a non-certified individual, a one year contract as the Concession Manager for the 2019-20 school year at the hourly rate of \$9.00, for a maximum of 450 hours per school year, plus mileage, as submitted by timecard and signed by the Athletic Director.
- t. Approve the athletic ticket takers pay per the schedule presented, as well as approve the Athletic Director to hire event help as needed. **(Exhibit O)**

Move to approve the above consent items:

Moved by: _____ Seconded by: _____

VOTE: Mrs. Zacharias ___ Mr. Benson ___ Mr. Spangler ___ Mr. Weaver ___ Mr. Carter ___

10. SUPERINTENDENT’S PERSONNEL RECOMMENDATIONS

Upon the recommendation of the Superintendent, the motion was made by _____ and seconded by _____ to offer Chris Zacharias, a certified individual, a one year supplemental contract for the positions indicated below for the 2019-20 school year. His salary will be per the LCCTA Negotiated Agreement.

- Head Golf Coach
- Assistant Girls Basketball Coach

VOTE: Mr. Benson ___ Mr. Spangler ___ Mr. Weaver ___ Mrs. Zacharias ___ Mr. Carter ___

11. SUPERINTENDENT’S PERSONNEL RECOMMENDATIONS

Upon the recommendation of the Superintendent, the motion was made by _____ and seconded by _____ to approve the following volunteers for the 2019-20 school year, contingent upon the completion of all necessary paperwork:

- Todd Spangler – Football
- Liz Spangler – Cheer

VOTE: Mr. Spangler ___ Mr. Weaver ___ Mrs. Zacharias ___ Mr. Benson ___ Mr. Carter ___

12. SUPERINTENDENT’S PERSONNEL RECOMMENDATION

Upon the recommendation of the Superintendent, the motion was made by _____ and seconded by _____ to offer Brad Howe a one year supplemental contract as a Jr. High Football Coach for the 2019-20 school year. His salary will be per the LCCTA Negotiated Agreement.

VOTE: Mr. Weaver ___ Mrs. Zacharias ___ Mr. Benson ___ Mr. Spangler ___ Mr. Carter ___

13. SUPERINTENDENT’S PERSONNEL RECOMMENDATION

Upon the recommendation of the Superintendent, the motion was made by _____ and seconded by _____ to offer Stephanie Sharpe a one year supplemental contract as a Freshman Volleyball Coach for the 2019-20 school year. Her salary will be per the LCCTA Negotiated Agreement.

VOTE: Mrs. Zacharias ___ Mr. Benson ___ Mr. Spangler ___ Mr. Weaver ___ Mr. Carter ___

14. SUPERINTENDENT’S PERSONNEL RECOMMENDATION

Upon the recommendation of the Superintendent, the motion was made by _____ and seconded by _____ to approve Tiffany Benson as a Girls Basketball volunteer for the 2019-20 school year, contingent upon the completion of all necessary paperwork.

VOTE: Mr. Benson ___ Mr. Spangler ___ Mr. Weaver ___ Mrs. Zacharias ___ Mr. Carter ___

15. SUPERINTENDENT’S PERSONNEL RECOMMENDATION

Upon the recommendation of the Superintendent, the motion was made by _____ and seconded by _____ to approve Tom Mohler as a Girls Basketball volunteer for the 2019-20 school year, contingent upon the completion of all necessary paperwork.

VOTE: Mr. Spangler ___ Mr. Weaver ___ Mrs. Zacharias ___ Mr. Benson ___ Mr. Carter ___

16. RESOLUTION FOR REDUCTION IN FORCE

The motion was made by _____ and seconded by _____ that the Board approve a resolution implementing a reduction in force due to a decrease in the District’s enrollment and financial conditions affecting the District. **(Exhibit P)**

VOTE: Mr. Weaver ___ Mrs. Zacharias ___ Mr. Benson ___ Mr. Spangler ___ Mr. Carter ___

17. ELEMENTARY ENGLISH LANGUAGE ARTS CURRICULUM

Upon the recommendation of the Superintendent, the motion was made by _____ and seconded by _____ that the Board approve the purchase of the elementary English language arts textbooks series and online access from American Reading Company, grades K-4, at a cost of \$90,000.00.

VOTE: Mrs. Zacharias ___ Mr. Benson ___ Mr. Spangler ___ Mr. Weaver ___ Mr. Carter ___

18. ADDENDUM TO SUPERINTENDENT’S EMPLOYMENT CONTRACT

The motion was made by _____ and seconded by _____ that the Board approve an Addendum to the Superintendent’s Employment Contract in accordance with Board Policy. **(Exhibit Q)**

VOTE: Mr. Benson ___ Mr. Spangler ___ Mr. Weaver ___ Mrs. Zacharias ___ Mr. Carter ___

19. ADDENDUM TO TREASURER’S EMPLOYMENT CONTRACT

The motion was made by _____ and seconded by _____ that the Board approve an Addendum to the Treasurer’s Employment Contract in accordance with Board Policy. **(Exhibit R)**

VOTE: Mr. Spangler ___ Mr. Weaver ___ Mrs. Zacharias ___ Mr. Benson ___ Mr. Carter ___

20. NWOESC MENTOR PROGRAM

Upon the recommendation of the Superintendent, the motion was made by _____ and seconded by _____ to approve the Nwoesc Mentor Program Agreement for the 2019-20 school year. **(Exhibit S)**

VOTE: Mr. Weaver ___ Mrs. Zacharias ___ Mr. Benson ___ Mr. Spangler ___ Mr. Carter ___

21. OLD BUSINESS

22. NEW BUSINESS

The next board meeting is July 22, 2019 at 7:00 p.m.

23. BOARD MEMBERS’ COMMITTEE REPORTS

24. EXECUTIVE SESSION

The motion was made by _____ and seconded by _____ that the Board enter Executive Session at _____ p.m. for the purpose of:

- a. Consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.
- b. Consideration of the purchase of property for public purposes, or sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest

VOTE: Mrs. Zacharias___ Mr. Benson___ Mr. Spangler___ Mr. Weaver___ Mr. Carter___

The board returned from Executive Session at _____ p.m.

25. ADJOURNMENT

_____ made the motion and _____ seconded the motion to adjourn the June 24, 2019 regular meeting of the Liberty Center Local Board of Education at _____ p.m.

VOTE: Mr. Benson___ Mr. Spangler___ Mr. Weaver___ Mrs. Zacharias___ Mr. Carter___