

Dr. Rebecca Farley
Director of Schools

Mr. Chris King
Board Chairman



Cumberland County Board of Education
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CCBOE Technology Usage Agreement

Procedure for Cumberland County Schools Technology* Use

- 1. Equipment is inventoried to the CCBOE employee.**
- 2. The employee MUST sign the Usage Agreement Document.**
- 3. Once signed the document is filed by the School Inventory Clerk.**
- 4. The document is valid for 1 school year and MUST be signed every year.**
- 5. A copy should be given to the CCBOE employee.**

*** Technology refers to Laptop, Ipad, Chromebook, Panel**

"Striving for Excellence Together"

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CCBOE Technology Usage Agreement

School: _____

Technology Signed Out (Please list individual items and inventory numbers):

I, _____, am signing out a piece of technology that belongs to
CCBOE Personnel Name

the Cumberland County School System. I understand:

- **I am fully responsible for this piece of equipment while it is in my possession.**
- **If the equipment is damaged (dropped, cracked, broken, stolen, liquid damaged, etc.), I will be financially responsible for the repairs.**

CCBOE Personnel Signature

School Inventory Designee

Date

Date

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