

## SEASIDE SCHOOL DISTRICT 10

### Regular Meeting of the Board of Directors - Minutes

Tuesday, November 21, 2023, 5:00 pm

2600 Spruce Drive, Suite 200, Secondary School Library and virtual via ZOOM

#### PRESENT:

Board Members: In-Person: Brian Taylor, Chris Corder, Brian Owen, Michelle Hawken, and Kevin LaCoste (\*arriving at 5:18 pm). Via Zoom: Sondra Gomez.

Student Rep: None

Administration: In-Person: Superintendent Susan Penrod, Business Manager Toni Vandershule.

Staff: In Person: Technology Support Specialists Greg Dotson and Kyle Duffy, Executive Assistant Leslie Garvin.

Others: In Person: Jeff Roberts, Juli Wozniak, Jeremy Catt, MaryEllen Kiffe, Barb Knop

Zoom: Rebecca Norden-Bright, Becky Seybold, Brian Hardebeck, Jessica Smith, Nissa Roberts

#### 1. **CALL TO ORDER** – 5:00 pm

Chair Brian Taylor called the Regular Meeting of the Board to order. A quorum of the Board was present.

#### 2. **PLEDGE OF ALLEGIANCE**

#### 3. **AGENDA REVIEW**

Superintendent Penrod requested to add an item to Action Items – a request for disposal of District property.

Michelle Hawken **MOVED, SECONDED** by Brian Owen, to amend the agenda for the addition of the disposal of District property item to Action Items.

#### **The MOTION CARRIED (5-0)**

#### 4. **CORRESPONDENCE**

Executive Assistant Leslie Garvin noted that Board members were forwarded an email correspondence from Emily McIntire, regarding Essential Skills.

#### 5. **DELEGATIONS AND GUESTS**

Chair Taylor welcomed MaryEllen Kiffe and Barb Knop, representing the Cannon Beach Academy.

#### 6. **CONSENT AGENDA**

*Consent agenda items are distributed to Board members in advance for study, and enacted with a single motion.*

Brian Owen **MOVED, SECONDED** by Michelle Hawken, to approve the Consent Agenda, as presented.

**The MOTION CARRIED (5-0)**

**Consent Agenda Items:**

- A. Approve the Minutes of the October 17, 2023 Regular Meeting of the Board - Exhibit A
- B. Approve the Minutes of the October 30, 2023 Special Meeting of the Board - Exhibit B
- C. Check Listing - Exhibit C
- D. Employment
  - 1. Seaside Middle School/Grade Team Leaders - Exhibit D
    - a. Erin Thompson – Grade 6
    - b. Angie Bice – Grade 7
    - c. Karma Herd – Grade 8
  - 2. Seaside High School/Coaches - Exhibit E
    - a. Nikita 'Nick' Smith – Boys Basketball – Assistant Coach
    - b. Gavin Rich – Boys Basketball – Assistant Coach
    - c. Hailee Wawro – Girls Basketball – Assistant Coach
    - d. Frank Januik – Girls Basketball – Assistant Coach
    - e. Mike Magnuson – Wrestling – Assistant Coach
    - f. Volunteer Coaches:
      - a. Nick Nelson – Boys Basketball
      - b. Whitney Brown – Cheer
      - c. Curtis Cooley – Wrestling
      - d. Nathaneal Ward – Wrestling

7. **PUBLIC COMMENT**

None

8. **ACTION ITEMS**

- A. OSBA Board of Directors/Position 14/Greg Kintz - Exhibit F

Brian Owen **MOVED, SECONDED** by Michelle Hawken, to vote for Greg Kintz for the OSBA Board of Directors/Position 14

**The MOTION CARRIED (5-0)**

- B. OSBA Legislative Policy Committee/Position 14/Sondra Gomez - Exhibit G

Chris Corder **MOVED, SECONDED** by Brian Owen, to vote for Sondra Gomez for the OSBA Legislative Policy Committee/Position 14

**The MOTION CARRIED (5-0)**

Board members thanked Gomez for her willingness to continue to serve in this important role.

- C. OSBA Resolution #1 – Creates the Oregon Rural School Board Members Caucus - Exhibit H

Superintendent Penrod explained that each time OSBA moves forward with the addition of a new caucus, it needs to be voted on. This resolution would add a rural school caucus.

Brian Owen **MOVED, SECONDED** by Michelle Hawken, to vote yes for OSBA Resolution #1, to create the Oregon Rural School Board Members Caucus.

**The MOTION CARRIED (5-0)**

- D. OSBA Resolution #2 – Adopts the proposed amendments to the OSBA Bylaws - Exhibit I

Brian Owen **MOVED, SECONDED** by Michelle Hawken, to vote yes for OSBA Resolution #2, to adopt the proposed amendments to the OSBA Bylaws.

**The MOTION CARRIED (5-0)**

- E. Disposal of District Property (addition)

Superintendent Penrod explained that technology has a shelf life. She noted that the IT department has used whatever parts they can from the Chromebooks being requested for disposal and that they no longer have value. She explained that these devices were replaced during Covid, that this does not represent a shortage, and that items will be recycled.

Michelle Hawken **MOVED, SECONDED** by Chris Corder, to approve disposal of 436 Chromebooks, 178 access points, and 8 network switches.

**The MOTION CARRIED (5-0)**

*\* Board Member Kevin LaCoste arrives (5:18 pm)*

9. **REPORTS AND DISCUSSION**

A. **Student Investment Account (SIA) Annual Report**

Superintendent Penrod shared an SIA slide presentation (attached).

At the conclusion of the report Member Kevin LaCoste asked about slide #1 and if there is a certain grade level focus. Superintendent Penrod explained that these positions are across all grade levels. She noted that the funding for these is from the Corporate Activity tax, so it is stable. LaCoste asked what the budget for this is. Penrod answered that it is about 2.5 million.

LaCoste also asked about the issue of space. Penrod explained that one of the things the Board has prioritized is working on a master plan for the property.

B. **Softball Report**

Project Manager Brian Hardebeck shared a slide (attached) and reviewed it with the Board.

LaCoste shared his concern about how to ensure that the contractor does not fail with the move of the building. Hardebeck explained that we are currently in the interim process and assured LaCoste that the eventual contractor will be bonded.

C. **Budget Committee Vacancies**

1. Board Policy DBEA – Exhibit J
2. Budget Committee Applications – Exhibit K

Superintendent Penrod reviewed Board policy and noted that it will be important for the Board to decide today on the procedure for making a decision so that Budget Committee members can be appointed in December (as per Board policy).

Chair Taylor suggested that he would like each Board member to choose two applicants. Members agreed and it was decided that the Superintendent will email members next week with a mechanism for each member to “vote” for their top choices. Then, at the December meeting the top two choices will be appointed.

**D. Superintendent Advisory Committees Report(s)**

Superintendent Penrod noted that there has been a great start to the monthly meetings with committees and that starting in December, the committees will begin reporting out to the Board. She said that for today, she would like Board members to take this time to share out about the Annual OSBA Convention.

Members Hawken, Owen, and Taylor, along with Business Manager Toni Vandershule shared about their experiences at the convention, including community engagement, foundations, keynote speaker, engaging with School Board members from other districts, student representation, staff salary structure, Board roles, and our district’s Wellness presentation.

Chair Taylor spoke about the Board learning more about beginning a foundation. Kevin LaCoste pledged \$10,000 to a Seaside School District foundation when it is created.

**E. Superintendent Report**

Penrod shared her highlights from the OSBA Convention including, foundations, and negotiations. She gave a shout out to the Wellness presenters – Jenn Gooch, Catherine Zacher, Wendy Crozier, and Toni Vandershule.

Penrod projected and reviewed the new Safety & Emergency Preparedness web page. She noted that messaging has gone out to all families about this new webpage. She thanked Sande Brown for heading up this work, as well as Leslie Garvin for her work on the website.

**F. Admin Reports**

Juli Wozniak – reported on the PTO Fall Festival, student of the month, Elks Hoop Shoot, Kid Governor, food drive, and food boxes for families.

Jeff Roberts – reported on math adoption, food cart permitting, Homecoming, senior research papers, and a shout out to the new secondary library assistant, Justin Dickau who is doing a great job engaging with kids. Superintendent Penrod noted that Justin, along with elementary library assistants Maureen Ogilvie and Laura Stewart attended a library conference together last month.

**G. SEA/OSEA Reports**

SEA – Becky Seybold reported on a membership get together at Times Theater, assembling a bargaining team, and working on a tentative bargaining schedule. Superintendent Penrod noted that she has a December 5<sup>th</sup> meeting scheduled with Brian Taylor, to meet with the SEA team.

OSEA – None.

H. **ASB Student Representative Report**

Aidet Olvera Nolazco was not present, but provided a report that Superintendent shared about: winter week, ASB goals, and a food drive.

I. **Cannon Beach Academy Annual Report** – Exhibit L

Cannon Beach Academy (CBA) Director MaryEllen Kiffe reviewed the CBA Annual Report document (Exhibit L).

Chair Taylor asked if CBA has students from other communities. Kiffe reported that they have students from Warrenton, south to Manzanita. Chair Taylor thanked MaryEllen, as well as CBA Board member Barb Knop for being present.

10. **GOOD OF THE ORDER**

11. **ADJOURN REGULAR SESSION** – 6:18 pm

12. **NEXT MEETING OF THE BOARD OF DIRECTORS**

- Thursday, December 14, 2023 – Regular Meeting of the Board

Leslie Garvin  
Executive Assistant