



## **Promotion & Retention Policy**

The following criteria must be met in order to be promoted to the next grade:

### **Elementary School**

- Students must have no more than 10 unexcused absences for the school year
- Must pass the Reading/English Language Arts state assessment in grades 3 and 5\*
- Must pass the Math state assessment in grade 5\*
- Must pass the Reading course for the year (must have a final grade of at least P or 70%) in grades Kindergarten-5
- Must pass the English Language Arts course for the year (must have a final grade of at least P or 70%) in grades Kindergarten-5
- Must pass the Math course for the year (must have a final grade of at least P or 70%) in grades Kindergarten-5
- Academic promotion requirements for students with disabilities will be determined by the IEP Committee based on IEP goals

### **Middle School**

- Students must have no more than 10 unexcused absences for the school year
- Must pass the Reading/English Language Arts state assessment in grade 8\*
- Must pass the Math state assessment in grade 8\*
- Must pass the English Language Arts course for the year (must have a final grade of at least 70%) in grades 6-8
- Must pass the Math course for the year (must have a final grade of at least 70%) in grades 6-8
- Must pass the Science course for the year (must have a final grade of at least 70%) in grades 6-8
- Must pass the Social Studies course for the year (must have a final grade of at least 70%) in grades 6-8
- Academic promotion requirements for students with disabilities will be determined by the IEP Committee based on IEP goals

### **High School**

- Students must have no more than the equivalent of 10 unexcused absences for the school year
- To enter 10th Grade: Students must have earned 5 Carnegie Units
- To enter 11th Grade: Students must have earned 11 Carnegie Units
- To enter 12th Grade: Students must have earned 17 Carnegie Units
- To Graduate: Students must have earned 24 Carnegie Units in the Required Areas
  - Students with significant cognitive disabilities may graduate with a Georgia Alternate Diploma with 23 units of instruction in the required areas, along with other requirements outlined in the Georgia Alternate Diploma Policy

*\*Passing performance levels for the current state assessment, Georgia Milestones Assessment System, are: 2-Developing Learner, 3-Proficient Learner and 4-Distinguished Learner.*

Any student not meeting the criteria listed above will be retained. Parents or teachers wishing to appeal a retention should do so in writing to the Executive Director within ten (10) calendar days of notification of the retention. The Executive Director will convene a retention review committee consisting of no less than a parent, teacher, and administrator to determine if retention is in the best interest of the student. If the committee determines retention is not in the best interest of the student, the student will be placed in the next grade. The committee must agree on the outcome. If the committee cannot agree, the Executive Director will have ultimate discretion for final placement. The determination of the retention review committee or Executive Director is final.

**Approved 09/21/2021**