



**Grand Canyon Unified School
January 11, 2017**

**6:00PM Swearing in of New Board members
Regular Board Meeting to Immediately Follow**

Minutes

Members of the Governing Board may attend either in person or by telephone conference call.

All items on the agenda may be discussed, considered or decided at this meeting.

Swearing in of the New Board Members

Board members were sworn in one by one by Mr. Craig Sanderson, Tusayan Mayor. The members sworn in were Mr. Pete Shearer, Ms. Jennifer Allen and Mr. Kevin Hartigan. There was applause by the audience and a picture taken by the Grand Canyon Williams News Reporter.

Regular Board Meeting

Call to Order

Members Present: Mr. Kevin Hartigan President; Mr. Brian Donehoo, Clerk President; Ms. Jennifer Allen, Member; Ms. SuZan Pearce, Member; Mr. Pete Shearer, Member. Motion to Start meeting made by Mr. Hartigan. Seconded by Mr. Donehoo. Motion Passed 6:16PM 5-0.

Pledge of Allegiance

The pledge was recited.

Approval of Agenda

Mr. Hartigan made a motion to Approve the Agenda . Seconded by Ms. Pearce. Motion passed 6:19PM 5-0.

Call to the Community

None

Organization of the Board

- A. Election of Board president for 2017
 - a. Nomination of Board President Motion to Nominate Mr. Hartigan as board President by Ms. Pearce seconded by Mr. Shearer
 - b. Roll Call Vote: Mr. Donehoo Yes, Mr. Shearer Yes, Mr. Pearce Yes, Mr. Allen Yes, motion passed 4-0 Mr. Hartigan abstained.
- B. Election of Clerk for 2017
 - a. Nomination of Clerk Mr. Hartigan Nominated Mr. Donehoo as Board Clerk. Seconded by Pete Shearer
 - b. Roll Call Vote: Mr. Shearer Yes, Ms. Pearce Yes, Ms. Allen Yes, Mr. Hartigan Yes, motion passed 4-0 Mr. Donehoo abstained.
- C. Conflict of Interest Letter
 - a. Policy ([BCB-E](#))

Presentation / Correspondence/ Discussion

None

Consent Agenda

Mr. Hartigan made a motion to Approve the Consent Agenda. Seconded by Ms. Pearce. Motion passed 6:23PM 5-0.

A. Approval of Governing Board Meeting Minutes:(BEDG, BEDG-R)

December 7, 2016, Regular Meeting Minutes

Approval of Special Board Meeting Minutes:(BEDG, BEDG-R)

December 15, 2016 Special Board Meeting Minutes

B. Payroll Vouchers

FY 16-17 # [13](#) \$127,556.94 FY 16-17 # [14](#) \$162,270.92

FY 16-17 # [15](#) \$115,855.66

C. Expense Vouchers

FY 16-17 # [9010](#) \$91,091.98

D. Approval of Travel:

Ms. Lori Rommel, Curriculum Training Phoenix January 8-12, 2017

Dr. Karen Lehman, Evaluator Training Phoenix January 11-12, 2017

Ms. Cyndi Moreno, Evaluator Training Phoenix January 11-12, 2017

Ms. Rita Linneman, Class Trip to [Phoenix Science Center](#) January 19, 2017

E. Approval to Sign [Statement of Assurance](#) - Teacher Evaluation System Status

Mr. Hartigan made a motion to reconsider the consent agenda motion that was previously approved. Seconded by Ms. Allen. Motion passed 8:17PM 5-0.

Mr. Hartigan made a motion to pull Governing Board Minutes Dec 7th and Dec 15th in order to rewrite the minutes correctly. Seconded by Ms. Pearce. Motion passed 8:18PM 5-0.

Motion to approve the consent agenda with item A being removed while B, C, D, E remained intact was made by Mr. Hartigan. Seconded by Ms. Pearce. Motion passed 8:23PM 5-0.

Mr. Hartigan made a motion to ask legal counsel with help in self reporting to Attorney General's office. Mr. Shearer Amended motion to ask legal to instruct administration about correct documentation of executive minutes. Ms. Pearce rescinded Second, Mr. Donehoo seconded the motion. Motion passed 8:25PM 5-0.

Old Business

A. Approval to Award a 3 year Financial Audit Services Contract to Hafen, Buckner, Everett & Graff, PC

Dr. Bria spoke to the board about the process used to search for auditing candidates and the selection process used to identify the Audit firm.

Board stated they noticed the hard work involved in the selection and thanked the superintendent and the committee.

Questions were asked if this contract is set at 3 years or could it be renegotiated after a year or two. Legal counsel spoke to the matter and explained that it was a 3 year contract.

Mr. Hartigan made a motion to Award a 3 year Financial Audit Services Contract to Hafen, Buckner, Everett & Graff, PC. Seconded by Ms. SuZan Pearce. Motion passed 6:29PM 5-0.

Dr. Bria reminded the Board the Auditor General's office must now approve the contract.

B. Discussion Regarding Possible Reassignment (Item tabled December 2016 Regular Board Meeting)

Mr. Hartigan made a motion to enter executive session A.R.S Section 38-431.03(A)(1). Seconded by Mr. Donehoo. Motion passed 6:31PM 5-0.

The Board may vote to enter into executive session pursuant to A.R.S Section 38-431.03(A)(1).

Discussion or consideration of employment assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

The Board resumed regular session.

Mr. Hartigan made a motion to reassign Ms. Beckerleg as .5 Accounts Payable and .5 as the Assistant Business Manager. Seconded by Ms. Pearce. Mr. Hartigan asked if there was any discussion. After brief discussion the Board asked for Legal advice to address issues as to whether action can be taken relating to possible reassignment. Mr Hartigan stated that this was allowable under the top of the Agenda which states "The Governing Board reserves the right to move into Executive Session for discussion and consideration of employment, assignment, promotion, demotion, salaries etc and/or legal advice with its attorneys for any item listed on the agenda, in person or telephonically, pursuant to A.R.S. 38-431.03(A)(3)".

Mr. Hartigan made a motion to enter executive session to address issues as to whether action can be taken relating to possible reassignment per agenda language. (A) (3) Seconded by Ms. Allen. Motion passed 7:44PM 5-0.

Dr. Bria chose not to attend.

The Board resumed regular session at 7:56PM.

Mr. Hartigan made a motion to take a 5 minute break. Seconded by Ms. Pearce. Motion passed 8:00PM 5-0.

The Board resumed regular session at 8:05PM

Mr. Hartigan made a motion to table the action. Seconded by Ms. Pearce. Motion passed 8:15PM 5-0

Mr. Hartigan requested that Administration correctly re-post item A and schedule a Special Board meeting for Monday January 16, 2017 at 6:00PM at the District Office Board Room. The Board discussed this issue and agreed upon the date. All Board Members with the exception of Mr. Shearer stated they could attend. Mr. Shearer indicated that he would be out of town.

New Business

None

Reports

Business Manager Report -

Ms. Brenda Martinez presented the Consolidated Board Report. Ms. Martinez answered Board questions.

Administrator Reports : Board Questions directed to:



Principal Report presented by Mr. Tom Rowland. Mr. Rowland notified the Board of the work being done with Mr. Eric Duthie to develop a Co-op with Grand Canyon University.

SPED Report - Dr. Bria spoke on behalf of Karen Lehman who is attending conference in Phoenix.

T Report - Mr. Derrick Tutt

Maintenance & Operations Report- Mr. Ivan Landry

Food Services Report- Ms. Barb Shields

Superintendent Report - Dr. Shonny Bria

- Superintendent Dr. Bria presented to the Board her initiative to hire a .5 aide position to oversee the volunteer program at the Grand Canyon School District. Dr. Bria fielded questions from the Board about details.
- Dr. Bria addressed how the increase of minimum wage has had little effect on the district.
- Dr. Bria stated that Diana Gilsinger has begun working on updating school board policies. She will be bridging ASBA policies with the district's new website.
- Dr. Bria reported that the Tusayan sports complex progress has been bogged down with the weather. Board asked questions about budgeting, and more details about the specifics of the project. Mr. Shearer requested a meeting with the committee about current plans.
- Dr. Bria presented the Balance sheets for Students Activities and Auxiliary starting from July 1, 2016 that were developed by Mr. Dan Tobin Accounts Specialist.
- Mr. Eric Duthie gave a short presentation on a new project being spearheaded by the Grand Canyon University and the Grand Canyon High School. Mr. Rowland stated that the District will have at least one GCU student teacher next year.
- Mr. Matt Yost talked further about the work done to the Grand Canyon website to update the Governing Board Agendas and Minutes. Mr. Yost and Mr. Tutt explained to the Board the plan to take all archived Board Agendas and Minutes off of the outside server and then to upload the documents on the current website. Mr. Yost informed the Board that the current minutes are on the website.

Executive Session Regarding Superintendent Evaluation (policy CBI)

Mr. Kevin Hartigan made motion to enter into Executive Session for Superintendent Evaluation pursuant to A.R.S. Section 38-431.03 (A) (1) for the purpose of: (1) discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. Seconded by Brian Donehoo. Motion passed 9:17PM 5-0.

The Board resumed regular session at 9:50PM.

Dr. Bria thanked the Board for providing her with an evaluation. She requested that the Board consider adjusting her contract in order to include the 5% salary increase given to all other District employees for the FY2016-2017.

Mr. Hartigan made motion to enter executive session (A) (3) Regarding Superintendent Evaluation. Seconded by Mr. Donehoo. Motion passed 9:57PM 5-0.

Dr. Bria was not invited to attend.

The Board resumed regular session at 10:12PM. A short discussion pursued regarding AZ statute.

Motion made by Mr. Hartigan to enter executive session (A) (1) Regarding Superintendent Evaluation. Seconded by Mr. Donehoo. Motion passed 10:12PM 5-0.

The Board resumed regular session at 10:50PM. A discussion focused on the April dates taken from statute.

Motion made by Mr. Hartigan to enter executive session (A) (3) Regarding Superintendent Evaluation. Seconded by Ms. Pearce. Motion passed 11:09PM 5-0.

Dr. Bria was not invited to attend.

The Board resumed regular session at 11:23PM.

The Board invited Dr. Bria to enter executive session.

Motion made by Mr. Hartigan to enter executive session (A) (3) Regarding Superintendent Evaluation. Seconded by Ms. Pearce. Motion passed 11:24PM 5-0.

Dr. Bria was in attendance.

The Board resumed regular session at 11:29PM.

The Board thanked Dr. Bria for the work she has done for the District. They focused on reduced teacher and staff turnover, budget growth including grant management, and overall improved moral.

XV. POSSIBLE ACTION REGARDING SUPERINTENDENT EVALUATION

No action was taken

Motion made by Mr. Hartigan to Adjourn. Seconded by Ms. Pearce. Motion passed 12:03PM 5-0.

Respectfully submitted by, Matthew Yost Date 2/8/17
Matthew Yost

Kevin Hartigan
Kevin Hartigan, President

Brian Donehoo
Brian Donehoo, Clerk

Suzan Pearce
SuZan Pearce, Member

Jennifer Allen
Jennifer Allen, Member

Pete Shearer
Pete Shearer, Member

