

Minutes of the July 17, 2023 Planning/Action Meeting of the Board of School Directors held in the Shippensburg Area Senior High School Library, 201 Eberly Drive, Shippensburg, PA 17257.

1. OPENING

1.a. Call to Order

Mrs. Steph Eberly, Vice President, called the meeting to order at 8:00 p.m.

Executive Session

Mrs. Eberly announced that an Executive Session was held on July 10, 2023 at 6:30 p.m. regarding personnel matters.

1.b. Roll Call

On roll call, the following members were present: Mrs. Steph Eberly, Board Vice President; Mr. Levi Cressler; Dr. Michael Lyman; Mr. Kirk Naugle; Mrs. Becky Wolfinger; and Dr. Nathan Goates, President, attended remotely by telephone. Mr. Charlie Suders; Mr. Jim Bard; and Mr. Fred Scott were absent.

Others present were: Mr. William August, Superintendent; Dr. Troy Stevens, Technology Coordinator; Mr. Randy Bibey, Transportation Coordinator; Mr. Jeremy Eastman, Assistant Director of Student Services; parents, teachers, concerned citizens; and Mrs. Jo Ann Negley, Comptroller.

1.c. Pledge of Allegiance

1.d. President's Charge to the Board

1.e. Moment of Silence

Clarence C. Rebuck ~ November 25, 1932 - June 24, 2023

Attended Shippensburg Area Schools

Nancy Lou Williams ~ August 9, 1980 - June 26, 2023

1998 Graduate

William Crist Coover ~ April 15, 1945 - July 3, 2023

1963 Graduate

(Action)

1.f. Agenda Approval

On a motion of Wolfinger, seconded by Naugle, to approve tonight's agenda.

On voice call, all present voted yes to approve tonight's agenda.

(Information)

2. CITIZENS' COMMENTS REGARDING AGENDA ITEMS

None

3. REPORTS

3.a. Franklin County Career and Technology Center Report - Becky Wolfinger, Charlie Suders; Jim Bard Alternate

Mrs. Wolfinger stated there was nothing to report.

3.b. Board Committee Reports

Mrs. Eberly noted that the only committee that met was the Negotiations Committee and that there was nothing to report.

3.c. Superintendent's Report

3.c.a. Enrollment Report

The enrollment report for February 1, 2023 was presented to the Board as follows:

Kindergarten	237	Fifth Grade	278	Tenth Grade	292
First Grade	284	Sixth Grade	295	Eleventh Grade	296
Second Grade	291	Seventh Grade	282	Twelfth Grade	277
Third Grade	262	Eighth Grade	250	Out of District	21
Fourth Grade	264	Ninth Grade	266	Total Enrollment	3595

3.c.b. Safe Schools Report

Mr. August shared information with the Board that is sent to the state yearly regarding safe schools. The report listed numbers of discipline issued and reportable offenses for general education and special education students in grades 3 through 12.

(Action)

4. CONSENT AGENDA

On a motion of Lyman, seconded by Cressler to approve items 4.a. to 4.p. of the Consent Agenda.

4.a. Approval of Minutes

Recommend approval of the minutes as presented from the June 26, 2023 Planning/Action Board meeting.

4.b. Finance

All financial reports will be on the August 14, 2023 Board agenda for approval.

4.c. Affiliation Agreement

Administration recommends approval of the Affiliation Agreement between Shippensburg Area School District and Millersville University. This agreement will allow for the partnership between the University and the District for both School Counseling Interns and School Nursing Interns.

A copy of the agreement was provided to the Board.

4.d. SchoolPace and SchoolPace Connect Renewal Licenses

Administration recommends approval of the quotes for SchoolPace and SchoolPace Connect for the District Elementary buildings. These are renewal licenses. SchoolPace for all buildings will be paid out of the 23-24 Curriculum Budget (\$22,000). SchoolPace Connect for Grace B. Luhrs will be paid out of the 23-24 Curriculum Budget (\$3,000). SchoolPace Connect for James Burd, Shippensburg Area Intermediate School, and Nancy Grayson will be paid out of 23-24 Title I funds.

A copy of the quotes were provided to the Board.

4.e. Acadience Learning Online

Administration requests the approval of the following renewal of Acadience Learning Online, formerly Acadience Data Management, for K-6 and 7-8 licensing for CST students. The cost will come out of the Curriculum & Instruction budget.

A copy of the quote was provided to the Board.

4.f. High School Exchange Student

Per School Board Policy #239, an exchange student from Italy has met all of the qualifications to attend the Shippensburg Area High School for the spring semester of the 2023-2024 school year. Administration recommends approval of the student attending on January 22 through May 31, 2024.

4.g. Registered Behavior Technician Job Description

Administration recommends approval of the creation of a job description for Registered Behavior Technician. This position will provide behavioral intervention, coaching, and training to students and staff within the District, including general education and special education environments.

Additional information regarding the position was provided to the Board.

4.h. Revised Job Description for Payroll Specialist

Administration recommends approval of the revisions to the Payroll Specialist job description. Changes to the job description include the job title, who the individual reports to, qualifications, and additions/deletions to the list of responsibilities.

A copy of the revised job description was provided to the Board.

4.i. Revised Job Description for Administrative Position

Administration recommends approval to the revisions made to the Director of Curriculum, Instruction & Assessment job description.

A copy of the revised job description was provided to the Board.

Mrs. Wolfinger asked if the changes were based on the new Assistant Superintendent position and Mr. August stated yes.

4.j. Policies for Discussion and Deletion

The following policies are being presented for first read and discussion:

- 210, 210.1, 214, 217, 218, 218.1, 218.2, 219, 220, 221, 223, 224, 226, 251
- 351

- 917, 918

A copy of the policies was provided to the Board.

The following policies are recommended for deletion per PSBA and the District Solicitor:

- 255 - Educational Stability for Children in Foster Care
- 351.1 - Drug and Alcohol Abuse Assistance
- 712 - Emergency Plans
- 713 - Protection of Property
- 713.1 - Video Camera Surveillance
- 715 - Use of Fax Machines

4.k. Food Service Equipment annual Maintenance

Administration recommends approval of the quote with K&D Factory Service Inc. to perform annual maintenance on the District's Food Service equipment. Costs are estimated at \$3,408.00 and will be paid from the Food Service Fund.

A copy of the quote was provided to the Board.

4.l. Penn's Youth Initiative Program

Administration recommends the re-approval of the Penn's Youth Initiative Program for the 2023-24 school year.

Program details were provided to the Board.

4.m. Approval of Boyo Transportation Van Driver

Administration recommends approval of June Holtry as a van driver for Boyo Transportation.

4.n. One Year Renewal with Siemens Industry, Inc.

Administration recommends approval of the one (1) year renewal proposal with Siemens Industry, Inc. for building a/c and heating automated controls at the high school.

A copy of the proposal was provided to the Board.

4.o. Card Reader Installation at James Burd Elementary School

At the December 5, 2022 Board meeting, the Board approved Siemens to install hardware to an existing exterior door at James Burd to make it a swipe access door; however this installation was never provided by Siemens. The District has received a proposal from Triangle Communications to fulfill the original request of Siemens. at a lower cost than the Board approved amount of \$5,536.00 quoted by Siemens; a savings of \$541.00.

Administration recommends approval of the proposal from Triangle Communications.

Quote #2023126 - \$4,995.00 for the installation of one (1) additional card reader

A copy of the proposal was provided to the Board.

4.p. Personnel - Professional and Support

Professional Staff

Administration recommends approval of the following resignations:

1. **Priscilla R. Bateman** – Math Teacher at Shippensburg Area Middle School effective retroactive July 3, 2023
2. **Rachel L. Shank** – Music Teacher at James Burd Elementary School and Grace B. Luhrs Elementary School effective retroactive July 12, 2023

Administration recommends approval of the following FMLA qualifying leave of absence request:

3. **Jocelyn A. Topper** – Math Teacher at Shippensburg Area High School is requesting leave effective tentatively October 11, 2023 and continuing through approximately March 1, 2024

Administration recommends approval of the following transfers:

4. **Jocelyn M. Coy** - Math Interventionist at Shippensburg Area Middle School **TO** Therapeutic Academic Resource Program Teacher at Shippensburg Area Intermediate School, salary remains the same, effective the first in-service day of the 2023-2024 school year (New position board approved June 12, 2023)
5. **Krystle M. McCoy** – Second Grade Teacher at James Burd Elementary School **TO** First Grade Teacher at Nancy Grayson Elementary School, salary remains the same, effective the first in-service day of the 2023-2024 school year (New position board approved June 12, 2023)
6. **Kristy L. Shrader** – Third Grade Teacher at James Burd Elementary School **TO** Second Grade Teacher at James Burd Elementary School, salary remains the same, effective the first in-service day of the 2023-2024 school year (New position board approved June 12, 2023)

Administration recommends approval of the following new appointments:

7. **Rachel E. Dehoff** – Math Teacher at Shippensburg Area Middle School at a salary of \$54,069.00 (Bachelors Step 1) effective the first in-service day of the 2023-2024 school year (Hiring dependent upon successful completion of all required paperwork and clearances) (Priscilla R. Bateman – resignation)

Miss Dehoff received her Bachelors in Mid-Level Education from Shippensburg University May 2023. She completed her student teaching and held a Long-Term Sub position at Big Spring School District.

8. **Jennifer A. Shuman** – Second Grade Teacher at James Burd Elementary School at a salary of \$78,380.00 (Master's 30, Step 10) effective the first in-service day of the 2023-2024 school year (Hiring dependent upon successful completion of all required paperwork and clearances) (Krystle M. McCoy - Transfer)

Mrs. Shuman received her Bachelor's Degree in Elementary Education December 1997 and Master's Degree in Reading June 2003 from Shippensburg University. She has been employed at Chambersburg Area School District as a First Grade Teacher for the past 23 years.

9. **Danielle R. Simchick** – ESL Teacher at Shippensburg Area Elementary Schools at a salary of \$68,844.00 (Master's 60 Step 5) effective the first in-service day of the 2023-2024 school year (Hiring dependent upon successful completion of all required paperwork and clearances) (New position board approved June 12, 2023)

Miss Simchick received her Bachelor's Degree in Spanish Education PK-12 from Indiana University of Pennsylvania May 2014. She received her Master's in Education May 2019 and ESL Teaching Certificate December 2020 from Wilson College. Miss Simchick is currently employed by Chambersburg Area School District as an ESL Teacher.

10. Katelyn O. Woosnam – Emotional Support Teacher at Shippensburg Area Intermediate School at a salary of \$57,129.00 (Bachelors Step 2) effective the first in-service day of the 2023-2024 school year (Hiring dependent upon successful completion of all required paperwork and clearances) (Debra J. Heefner - transfer)

Mrs. Woosnam received her Bachelor's Degree in Early Childhood Education PK-4 and Special Education PK-8 from Shippensburg University in December 2017. She is currently a Middle School Special Education Teacher at Cumberland Valley School District.

Support Staff

Administration recommends approval of the following resignations:

11. Grace E. Bard – Part-Time Noon-Time at Nancy Grayson Elementary School effective retroactive July 13, 2023.

12. Zoe C. Bender – Part-Time Classroom Assistant at James Burd Elementary School effective retroactive July 10, 2023. Requesting to remain as a substitute.

Administration recommends approval of the following transfers:

13. Ashleigh E. Hansen – Part-Time Classroom Assistant at Shippensburg Area High School, working 5.75 hours/day, 182 days/year **TO** Full-Time In-School Suspension Classroom Assistant at Shippensburg Area High School, hourly rate remains the same, working 7.25 hours/day, 186 days/year, effective the first in-service day of the 2023-2024 school year (New position board approved June 12, 2023)

14. Rikki L. Mayberry – Part-Time Noon-Time Aide at Shippensburg Area Intermediate School, working 2 hours/day, 180 days/year **TO** Part-Time Classroom Assistant at James Burd Elementary School, at an hourly rate of \$13.75, working 5.75 hours/day, 182 days/year, effective the first in-service day of the 2023-2024 school year (Zoe C. Bender - resignation)

15. Alicia L. Raia – Part-Time Noon-Time Aide at Shippensburg Area Intermediate School, working 2 hours/day, 180 days/year **TO** Part-Time Transportation Secretary at Shippensburg Area School District, at an hourly rate of \$14.25, working 5 hours/day, 260 days/year, effective approximately August 1, 2023 (New position board approved June 12, 2023)

Administration recommends approval of the following new appointments:

16. Tina L. Connor - Full-Time Registered Behavior Technician at Shippensburg Area Intermediate School, at an hourly rate of \$16.25, working 7.5 hours/day, 186 days/year, effective the first in-service day of the 2023-2024 school year (Hiring dependent upon successful completion of all required paperwork and clearances) (New position board approved June 12, 2023)

17. Kelsey S. Pittman - Part-Time Classroom Assistant at Shippensburg Area Middle School, at an hourly rate of \$13.75, working 5.75 hours/day, 182 days/year, effective the first in-service day of the 2023-2024 school year (Hiring dependent upon successful completion of all required paperwork and clearances) (Yaleidy Valencia - Resignation)

18. Emily S. Rosenberry – Part-Time Classroom Assistant at James Burd Elementary School, at an hourly rate of \$13.75, working 5.75 hours/day, 182 days/year, effective the first in-service day of the 2023-2024 school year (Hiring dependent upon successful completion of all required paperwork and clearances) (Carolyn M. Friend - Resignation)

19. Lawrence J. Seaman – Full-Time Custodian at James Burd Elementary School, at an hourly rate of \$12.25, working 8 hours/day, 260 days/year, effective approximately August 21, 2023 (Hiring dependent upon successful completion of all required paperwork and clearances) (Peggy S. Elsesser - resignation)

20. Trevor L. Smith – Part-Time Classroom Assistant at Shippensburg Area Middle School, at an hourly rate of \$13.75, working 5.75 hours/day, 182 days/year, effective the first in-service day of the 2023-2024 school year (Hiring dependent upon successful completion of all required paperwork and clearances) (Brandon W. Fisher - Resignation)

Administration recommends approval of the following substitute:

21. Aurek J. Pinckney – Custodial

Supplemental Staff

Administration recommends approval of the following resignation:

22. Tyler S. Hoover – Junior High Assistant Football Coach effective retroactive June 27, 2023.

Administration recommends approval of the following new appointments:

23. Jeremy T. Stouffer – Junior High Assistant Football Coach at a supplemental salary of \$2,550.00 effective August 14, 2023 (Tyler S. Hoover – resignation)

24. Carl B. Watson – Junior High Head Football Coach at a supplemental salary of \$3,290.00 effective August 14, 2023 (replacing Christopher D. Yonish- transfer)

Administration recommends approval of the following volunteer coach:

25. Kourtney S. Shoap – High School Field Hockey

A brief discussion occurred between the Board and the Superintendent.

On voice call, all present voted yes to items 4.a. through 4.p.

Mrs. Eberly noted Ms. Rachel Dehoff was in attendance at tonight's meeting.

(Action)

4. CONSENT AGENDA

On a motion of Wolfinger, seconded by Lyman to approve item 4.q.1. of the Consent Agenda

4.q. Personnel - Administration

Administrative Staff

1. Motion to approve **Leslee D. DeLong** as Assistant Superintendent of Shippensburg Area School District with a start date to be determined and such approval as Assistant Superintendent of School conditional upon a contract being approved with all terms and conditions within ninety (90) days of said motion.

On roll call, all present voted yes to item 4.q.1.

Mrs. Eberly announced that Mrs. DeLong was in attendance and invited her to speak. Mrs. DeLong

stated that she is thrilled to be here and thanked everyone for allowing her the opportunity to be a Greyhound. She shared her educational background and responsibilities along with her beliefs in obtaining student success.

(Action)

5. ACTION AGENDA

5.a. 2023-2024 Volunteer Handbook

On a motion of Lyman, seconded by Wolfinger to approve item 5.a. of the Action Agenda

Administration recommends approval of the 2023-2024 Volunteer Handbook.

A copy of the handbook was provided to the Board.

On voice call, all present voted yes to item 5.a.

5.b. PA School-Based Access Agreement 2023-2024

On a motion of Wolfinger, seconded by Lyman to approve item 5.b. of the Action Agenda

Administration recommends approval of the attached Agreement to Participate in the PA School-Based Access Program for the 2023-2024 school year. This agreement allows the District to submit claims and receive federal Medicaid reimbursement for medically necessary services provided to qualified special education students when the services meet the requirements of the State's Medicaid Program and are provided in accordance with the student's IEP.

A copy of the agreement was provided to the Board.

On voice call, all present voted yes to item 5.b.

5.c. Phonics Instruction Materials

On a motion of Wolfinger, seconded by Cressler to approve item 5.c. of the Action Agenda

Administration recommends approval to purchase materials from the University of Florida Literacy Institute (UFLI) to supplement phonics instruction in grades K-3. ESSER II funds will be utilized for the purchase of these materials.

A copy of the agreement was provided to the Board.

On voice call, all present voted yes to item 5.c.

5.d. Old Athletic Uniforms

On a motion of Naugle, seconded by Wolfinger to approve item 5.d. of the Action Agenda

Administration recommends approval to sell old athletic uniforms that are no longer used by the District at the annual Community Night on August 18th. Any funds raised from the sale will go into the athletic account and be used to help offset the cost of new uniforms purchased in the future.

Mrs. Wolfinger asked which sports uniforms would be sold and Mr. August responded primarily football.

On voice call, all present voted yes to item 5.d.

5.e. Memorandum of Understanding - Addition of 3 New Coaching Positions/Supplemental Salaries

On a motion of Lyman, seconded by Wolfinger to approve item 5.e. of the Action Agenda

Administration recommends approval of the Memorandum of Understanding (MOU) between the District and the Shippensburg Area Education Association to modify Appendix B-1 of the CBA for the addition of three (3) new coaching positions/salaries beginning with the 2023-2024 school year.

A copy of the MOU was provided to the Board.

On voice call, all present voted yes to item 5.e.

5.f. Generator Preventative Maintenance Proposal Renewal

On a motion of Naugle, seconded by Wolfinger to approve item 5.f. of the Action Agenda

Administration recommends approval of the one (1) year renewal proposal with G.R. Sponaugle for preventative maintenance on all generators in the District. The cost of \$2,526.00 will come out of the Maintenance Budget.

A copy of the proposal was provided to the Board.

On voice call, all present voted yes to item 5.f.

5.g. Resolution to File Multimodal Transportation Fund Grant Request

On a motion of Wolfinger, seconded by Lyman to approve item 5.g. of the Action Agenda

Administration recommends approval for SiteLogiq to apply for a Multimodal Transportation Fund Grant on behalf of Shippensburg Area School District and designate Cristy Lentz, Business Administrator, and/or William August, Superintendent, to execute all documents and agreements between the Shippensburg School District and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant. Grant funds would be used for the anticipated redesign of the Middle School parent loop.

A copy of the Resolution was provided to the Board.

On voice call, all present voted yes to item 5.g.

5.h. Hillis-Carnes Construction Material Inspection Cost

On a motion of Naugle, seconded by Lyman to approve item 5.h. of the Action Agenda

Administration recommends amending the existing purchase order for the special inspections/testing related to the Shippensburg Area Middle School project for Hillis-Carnes Engineering Associates from \$17,500.00 to \$ 28,000.25 based on all the services provided and unit costs contained in their original proposal. No further testing for the project is required.

On voice call, all present voted yes to item 5.h.

5.i. Contracted Rates for Boyo Transportation

On a motion of Wolfinger, seconded by Naugle to approve item 5.i. of the Action Agenda

Administration recommends approval of the following contracted rates for Boyo Transportation for the 2023-2024 school year:

Item	2023-2024
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Van	\$235.00 Min.
Bus	\$365.00 Min.
Mid-day (up to 1.5 hrs.)	\$75.00
After-School Program	\$100.00
Under 25 min. trip	\$80.00
Co-Op/Activity	\$90.00
Field Trip	\$2.25/mile, \$20.00/per hour

On voice call, all present voted yes to item 5.h.

5.j. Sunday Use of Facilities Request

On a motion of Wolfinger, seconded by Cressler to approve item 5.j. of the Action Agenda

The Shippensburg Area Senior High School Soccer Coach has requested use of Shippensburg Area Senior High School soccer field on Sunday, July 30, 2023, to hold a SASHS soccer tri-scrimmage (as they have in past years). The Principal has approved this date, however, any Sunday use of District facilities must be approved by the School Board pursuant to Board Policy #707.

Administration recommends approval of this request.

On voice call, all present voted yes to item 5.j.

(Information)

6. DISCUSSION AGENDA

6.a. 2023-2024 Handbooks

Administration will recommend approval at the August 14, 2023 Board meeting of the following handbooks:

- Shippensburg Area Virtual Education (SAVE)*
- Field Trip Manual*
- GBLUES - Addendum to the District's Elementary Handbook
- Student Athlete Handbook

A copy of the handbooks was provided to the Board.

6.b. Addendum B to Letter of Agreement for Title I Nonpublic School Services - Lincoln Intermediate Unit

Administration requests approval of Addendum B, utilizing the Lincoln Intermediate Unit for Non-public Title I services as mandated by Federal Law. This addendum is a renewal of services approved during the 2022-2023 school year.

A copy of the Addendum was provided to the Board.

6.c. Agreement with New Story for Special Education Services

New Story School operates a private licensed school in New Cumberland, PA. New Story provides educational services to children with special education requirements. The proposed agreements are for 3 students for the 2023-2024 school year. The program provided by New Story is based on a 4-rate pricing model (low, medium, high and extra-high).

Autistic Support Rates:

- 2 students at \$309 per day (medium level of intensity)
- 1 student at \$417 per day (high level of intensity)

Administration recommends approval of the agreements.

6.d. The Vista School - Extended School year Educational Services Addendum

During the 2022-2023 school year, two students attending The Vista School require Extended School Year (ESY) services. The services extend from July 6, 2023 to August 10, 2023. The cost of the ESY term per student is \$9,203.46.

Administration recommends approval of the addendums with The Vista School for ESY services.

6.e. Renewal of I-Ready Math and Reading

Administration requests approval for the renewal of I-Ready Math and Reading at a cost of \$81,547.76 and will be paid for out of Title I funding for the 2023-2024 school year.

A copy of the quote was provided to the Board.

A brief discussion occurred between the Board and the Superintendent.

6.f. Final Placement Contract for High School Facility Dog

Administration recommends approving the final placement contract for Meadow, yellow Labrador retriever facility dog at the Senior High School. Meadow has passed her compliance test and has received her new Facility Dog Vest.

A copy of the contract was provided to the Board.

Mr. August stated that through his experience, the facility dog has a huge impact with students and makes a difference every day.

6.g. Agreement Between Pennsylvania Principals Association and SASD for Interim Principal Services

Administration recommends approval of the agreement between PA Principals Association and the District for Interim Principal services needed for Nancy Grayson Elementary School at a daily rate of \$327.00 plus administrative fee (8.5%) of \$27.80 for the total cost to the District - \$354.80/daily.

A copy of the agreement was provided to the Board.

A brief discussion occurred between the Board and the Superintendent.

6.h. Disposal of Obsolete Textbooks

Administration requests approval for the sale, donation, or disposal of outdated Ready Math books (K-5). The renewed contract for Ready Math contains an updated version that does not align with the extra books we have remaining from the previous version of Ready Math.

6.i. Johnson Controls Service Agreement

Administration recommends the approval to continue a three (3) year service agreement with Johnson Controls to provide factory authorized service, inspections, safety checks, winterization and start-up. This service agreement will protect our substantial investment for the York Chillers installed at Shippensburg Area Middle School. The cost will come out of the 2023-24 Facilities/Maintenance budget.

The 3 year agreement cost without connection is as follows:

Year 1 - July 1, 2023 - June 30, 2024 = \$6,257.00

Year 2 - July 1, 2024 - June 30, 2025 = \$6,695.00

Year 3 - July 1, 2025 - June 30, 2026 = \$7,164.00

A copy of the agreement was provided to the Board.

6.j. Proposed Revisions to SASHS Cheer Booster Club Constitution and Bylaws

Administration recommends approval of the proposed revisions to the SASHS Cheer Booster Club Constitution and Bylaws.

A copy of the revised vision was provided to the Board.

6.k. Purchase of Communication Device/Licenses to Assist with the Registration Process

Administration is requesting the approval for the purchase of ILA Pro for \$2,199 for device and 3-year license to be utilized for Central Office registration as a pilot for communication with non-native speakers. The cost for this device will come from the 2023-2024 ESL Budget to support the pilot for enhancing district communications with newly enrolled families.

Additional information regarding the device was provided to the Board.

6.l. American Reading Company - Proposal for New Classroom Library

Administration recommends approval to purchase an American Reading Company classroom libraries for the new 2nd Grade classroom at James Burd Elementary School. The cost of the materials are \$1,750.00 will be paid out of the 23-24 Curriculum Budget.

A copy of the proposal was provided to the Board.

6.m. MOU with Shippensburg University - Ship Start Dual Enrollment Program

Administration recommends approving the attached Memorandum of Understanding with Shippensburg University in regard to the Dual Enrollment Ship Start program. The program offers students who meet the admissions criteria a reduced tuition rate for high school students.

A copy of the MOU was provided to the Board.

6.n. Agreement for Continued Consulting Services

Administration recommends retroactive approval of the agreement to retain Alison Huber as a consultant and special education compliance monitor/advisor to perform consulting services, specifically in the area of special education as needed, at a rate of \$75.00 per hour with costs not to exceed \$6,623.75 for services provided from June 15, 2023 through July 30, 2023.

A copy of the agreement was provided to the Board.

Mr. August stated that due to the transition between the special education directors - with Lauren Zima being out of the District and Bethany Bridges leaving, the District needed more services from Ms. Huber. He also shared that this is a cost savings to the District versus what would have been paid out for Mrs. Bridges.

6.o. Proposal with Cengage Learning

Administration recommends approval for the renewal of Cengage Inside digital resources to assist our ESL teachers in providing supplemental supports to our English Learners. The \$1,750.00 cost will be paid out of the 23-24 Curriculum Budget.

A copy of the proposal was provided to the Board.

6.p. Memorandum of Agreement Between SASD and SAEA Regarding Long-Term Substitutes

Administration recommends approval of a Memorandum of Agreement (MOA) with the Shippensburg Area Education Association to modify the current 30 consecutive day provision in order to attract long-term substitutes to work for the District. If approved, long-term substitutes will be hired as a District employee beginning on day 1 of their long-term substitute position and will receive the prevailing daily substitute rate for days 0-20 and move to Bachelors Step 1 of the salary schedule with limited benefits beginning on day 21.

A copy of the MOA was provided to the Board.

A brief discussion occurred between the Board and the Superintendent.

6.q. 2023-2024 Agreement for Consulting Services

Administration recommends approval of the agreement to retain Alison Huber as a Consultant to provide advice and assistance to the District relating to special education applied behavior analysis and Autistic support classrooms, special education departmental compliance, 504 coordination and document compliance, as needed, from August 1, 2023 through June 30, 2024 at a rate of \$75.00 per hour with annual costs not to exceed \$55,000.00.

A copy of the agreement was provided to the Board.

6.r. James Burd Elementary School and Intermediate School Sinkhole Evaluation

Administration recommends approval of K&W Engineers to provide consulting services regarding the sinkholes at James Burd Elementary School and the Shippensburg Intermediate School.

Additional information regarding the scope of work was provided to the Board.

6.s. Creation of a STAR Teacher at SASHS

Administration recommends the Board approve the creation of a full-time STAR Teacher at Shippensburg Area Senior High School. This position is the result of proposed budget reallocations.

A discussion occurred between the Board and the Administration, each expressing their excitement for the program to be a continuation of the program at the Intermediate School and Middle School. Mrs. Wolfinger also asked if Lauren Zima, Director of Student Services or Jeremy Eastman, Assistant Director of Student Services could present the effectiveness of the STAR program to the Board at a later meeting.

6.t. Creation of a STAR Classroom Assistant at SASHS

Administration recommends the Board approve the creation of a full-time STAR Classroom Assistant at Shippensburg Area Senior High School. This position is the result of proposed budget reallocations.

A brief discussion occurred between the Board and the Administration regarding the qualifications and training for this position.

7. CITIZENS COMMENTS REGARDING NON-AGENDA ITEMS

None

8. BOARD COMMENTS

Dr. Lyman stated there were a number of good news items on the agenda, including a new Assistant Superintendent position and a dog at the high school, and progress being made which makes him happy.

Dr. Goates thanked Dr. Stevens for making his call into the meeting successful. He also welcomed Mrs. DeLong to the District and is excited to have her start. He shared that he hopes to have her contract on the next agenda.

Mr. Cressler stated that the STAR position is good news but inquired how the District is doing filling other open positions. Mr. August shared that because some of the special education positions were filled with internal candidates, that it created a domino effect however the dominos are now all filled.

Mr. Cressler inquired if the District had a new name for the new building. Mr. August shared that the new building will be the Administration Building and the current building will be the Operations Building.

Mr. Cressler requested an update on the work done by the Vo-Tech students at the new Administration Building. Mr. August responded that the work is progressing quickly with electricity being completed. Mr. August stated that he hopes to be in for the start of school however, they may need to move in stages. Moving over a break may be a good idea and he is confident that everyone will be there by November 2023.

Mr. Cressler stated that the Shippensburg Fair runs from July 24-29 and everyone should come out and support the Booster Club stands.

Mr. Cressler noted that there are several fundraisers coming up - one is the Greyhound Football Golf Outing on August 11th and on October 7th is the 6th annual Greyhound Foundation Golf Tournament.

Mrs. Wolfinger welcomed Mrs. DeLong and shared with the Board that what resonated with her during Mrs. DeLong's interview was that "positivity is a choice" and Mrs. Wolfinger believes that is what type of leadership she will bring to the District. Mrs. Wolfinger shared that on August 18th, Community Night will be held from 5-8 p.m. on the high school track.

Mrs. Eberly welcomed Mrs. DeLong and stated that during the interview Mrs. Eberly enjoyed the comment, "everyone is a genius" and the positivity that she brings to the District is just what we needed.

Mrs. Eberly also stated that she is very excited about the STAR Program at the Intermediate School, Middle School and now the High School because it's such an excellent program.

INFORMATION

9.a. Date Saver

July 19: Policy Committee Meeting, 11-12:30 in the Conference Room at the Administration Building

July 19: Transportation Committee Meeting, 4:15 p.m. in the Conference Room at the Administration Building

July 20: Facilities Committee Meeting, 4:00 p.m. in the Conference Room at the Administration Building

August 14: Committee of the Whole Meeting/School Board Meeting

August 23: Athletics Committee Meeting, 9-10 a.m. in the Conference Room at the Administration

Building

August 28: Committee of the Whole Meeting/School Board Meeting

August 31: Transportation Committee Meeting, 4-5 p.m. in the Conference Room at the Administration Building

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**August 14 & 15:** New Teacher Induction

**August 21 & 22:** District In-Service

**August 24:** First Day of School for Students  
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District-Wide Open House Schedule for the New School Year

Grace B. Luhrs University Elementary School

- **Back to School Night - August 21st:** Kindergarten, 5:30-6:30 p.m.
- **Back to School Night - August 22nd:** Grades 1-5, 5:30-6:30 p.m.

James Burd Elementary School

- **Open House - Monday, August 21st:** Kindergarten & 2nd Grade, 4:30-6:00 p.m.
- **Open House - Tuesday, August 22nd:** 1st & 3rd Grades, 4:30-6:00 p.m.

Nancy Grayson Elementary School

- **Open House - Monday, August 21st:** Kindergarten & 3rd Grade, 4:30-6 p.m.
- **Open House - August 22nd:** 1st & 2nd Grades, 4:30-6 p.m.

Intermediate School

- **August 22nd:** 4th & 5th Grades, 5-7 p.m.

Middle School

- **6th Grade & New Student Orientation – Thursday, August 17th**
 - 3 different times for families to sign up to attend: 10 a.m., 2 p.m. and 5 p.m.
 - During this time, Chromebooks will be dispersed and technology dept. on hand to help
 - In the auditorium, a message from April, Steph, and Jeremy and then a brief tour of the building
- **6th- 8th Grade Open House – Tuesday, August 22nd**

Due to parking constraints, MS & HS will stagger their schedule

- 8th grade, 6-6:30 p.m.
- 7th grade, 6:40-7:10 p.m.
- 6th grade, 7:20-8 p.m.

Families with multiple children can deviate from the scheduled times above.

Senior High School

- **8th & 9th Grade Orientation - Tuesday, August 8th and Wednesday, August 9th**
 - 7-9 a.m. and 3-7 p.m. both days
- **Open House - Monday, August 21st (all grades)**
 - 5-7 p.m.

10. ADJOURNMENT

On motion of Wolfinger, seconded by Lyman to adjourn at 8:46 p.m.



Cristy Lentz, Board Secretary