

Huntingdon Special School District

Instructional Standards Complaint Form

4.101.2

Fill out the below and submit the completed form to the office of the building principal.

Name: _____ Date(s) of Incident(s): _____

Address: _____

Home Phone Number: _____ Best time to call: _____

Cell Phone Number: _____ Best time to call: _____

Name of person(s) that the complaint is lodged against:

1. _____

2. _____

3. _____

Description of Complaint: _____

*Attach a signed statement giving complete account of the specifics of the complaint.

Signature of Parent/Guardian

Date

Internal Use Only:

Complaint filed by: Telephone Written Document Personal Visit

Date Written Complaint Received: _____

Comments: _____
