

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES**

**July 21, 2021
7:00 p.m. Library**

I. CALL TO ORDER – OPENING STATEMENT

This meeting was called to order at 7:00 p.m. with the following opening statement read by Mr. Keiser:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat, the Hunterdon Review and The Express Times. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

II. THE PLEDGE OF ALLEGIANCE

All who were in attendance pledged the flag.

III. ROLL CALL

Mr. Christopher Keiser - President	Present
Mr. Michael Reaves - Vice President	Present
Ms. Rebecca Kipp-Newbold	Present
Ms. Rita Lemley	Present
Mr. Netz Sacro	Present - arrived at 7:11 pm

Also present

Dr. Michele Cone, Superintendent	Present
Ms. Cheryl Zarra, Board Secretary	Present

***IV. PUBLIC COMMENT (resolutions only; time limits: 3 min. /person)**

AT THIS TIME, COMMENT IS INVITED ON RESOLUTIONS ON TONIGHT’S AGENDA ONLY. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

- Cathay Smith - asked about the Security Grant and Extraordinary Aid
 - Mr. Keiser provided an explanation of the grant.
 - Ms. Zarra provided an explanation about the extraordinary aid.

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***V. APPROVAL OF MINUTES**

1. Motion by Mr. Reaves and Seconded by Ms. Kipp-Newbold to approve the following minutes:
 - June 16, 2021 Regular and Executive Session

Motion approved on unanimous roll call vote.

VI. WRITTEN COMMUNICATIONS

None

VII. CHIEF SCHOOL ADMINISTRATOR'S REPORT

Dr. Cone shared the following updates:

- Enrollment is 83 with seven returning tuition students, one new tuition student and eight new resident students.
- Updates
 - The Building is being deep cleaned.
 - Technology is getting ready
 - Curriculum writing is underway
 - New student orientation will take place the week of August 23rd
- School Goals on the agenda are from the Strategic Plan
- CSA Goals align with making sure the school goals are realized.

- Mr. Reaves asked about a notation on the website to parents on what to expect for the new school year.
 - Dr. Cone noted that communication will go out to families.
- Mr. Keiser inquired about the PTA Board.
 - Ms. Lemley noted that the PTA Board is settled.

VIII. BOARD COMMITTEE REPORTS

Curriculum & Instruction Committee: Met and discussed updates to curriculum, Start Strong state assessment and new student orientation.

Policy & Legislation Committee: Met and discussed the policies on the agenda which all contained minor revisions.

Finance, Facilities, & Transportation Committee: Met and discussed the grants and unbudgeted extraordinary aid as well as a transportation agreement that are on the agenda.

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Personnel Committee: Met and discussed new hires, resignations, an extended leave, movement of staff members, stipend roles and a blended class with approval from the County.

Negotiations Committee: N/A

Long Range Planning, Shared Services: N/A

IX. CONSENT AGENDA

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Motion made by Mr. Reaves and Seconded by Ms. Lemley to discuss the Consent Agenda.

Motion approved with a unanimous roll call vote.

- Mr. Reaves asked about the movement of staff.
 - Dr. Cone explained the staff moves.

Motion made by Mr. Keiser and Seconded by Ms. Kipp-Newbold to approve the consent agenda.

Motion approved on unanimous roll call vote.

Finance/Facilities/Transportation/Personnel/Curriculum and Instruction/Policy

Finance:

1. Motion to approve the bill list dated June 30, 2021 in the amount of \$104,836.21 and the bill list dated July 21, 2021 in the amount of \$132,826.82.
2. Motion to approve and file the Treasurer's and Board Secretary report for June 2021 and note that sufficient funds are available to meet the district's financial obligation and that no major account has been over-expended in accordance with N.J.A.C. 6A:23A:16.20.
3. Motion to approve the transfers for June 2021.
4. Motion to approve the submission of the 2021-2022 IDEA and ESEA grant

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applications.

5. Motion to accept the accept the IDEA grant award in the following amounts:

Basic: \$30,462
Preschool: \$ 1,874

6. Motion to accept the ESEA grant award in the following amount:

Title II-A: \$ 1,779

7. Motion to accept School Security Grant award #20E00122 in the amount of \$12,988.

8. Motion to accept the 2020/2021 unbudgeted Extraordinary Aid in the amount of \$2,616 and to authorize the School Business Administrator to increase the 2021/2022 budget appropriations in the amount of \$2,616 to be used for technology purchases in accordance with N.J.A.C. 6A:23A-13.3.

Facilities:

Transportation:

1. Motion to approve entering into a contract with the Delaware Valley Regional High School Board of Education - 2021-22 Joint Transportation Agreement, various field and athletic trips, \$244 per hr for the first 3 hours, \$74 per hr each additional hr., billed in ¼ hr increments. Plus tolls and parking.

Personnel:

1. Motion to accept with regret the resignation of Jessica Ryan-Firko, Elementary Teacher, effective August 29, 2021.
2. Motion to approve Tracy Denkovic for the position of Elementary Teacher at Step 8, BA at \$ 59,942 effective August 30, 2021.
3. Motion to accept with regret the resignation of Edward Belenguer, Evening Custodian, effective June 30, 2021.
4. Motion to approve the requested extension of unpaid family leave for Kristen Charleston, Media teacher, through the 2021-2021 school year.

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5. Motion to approve the following stipend positions for the 2021-2022 school year:

Position	Compensation
Yearbook Coordinator	\$900
8th Grade Advisor (2)	\$500 per staff member
Teacher in Charge	\$80/day
Student Council Coordinator	\$500

6. Motion to approved the following employees for Stipend Positions:

Staff Member	Position	Compensation
Alison DeMarco	District Media Coordinator	\$500
Amanda DiDonato	District Media Coordinator	\$500
Susan French-Gonzalez	Webmaster	\$2000
Linda Patterson	HIB Specialist	\$1000

Curriculum:

1. Motion to approved the Califon School goals and CSA goals for the 2021-2022 school year:

Califon School Goals

Goal 1: To foster ongoing community engagement by developing events, activities and partnerships that expand student learning opportunities.

Goal 2: To expand & share with parents personalized student learning to target success in which students work with their teachers to create goals utilizing measurable data sources, ongoing progress monitoring and evaluation of success.

Goal 3: To to continue to support a school wide Social and Emotional Learning (SEL) initiative which allows students to better understand and manage emotions, set and achieve positive goals, feel and show empathy for others, establish and maintain positive relationships, and make responsible decisions, thus creating a more conducive learning environment producing well rounded knowledgeable students both academically and emotionally.

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Califon Chief School Administrator Goals

Goal 1: The Chief School Administrator will develop school committees to plan and implement community events, activities and partnerships with the Califon community.

Goal 2: The Chief School Administrator will develop and implement ongoing PD for the development and monitoring of individualized student learning goals in all subjects. The CSA will share the process and success of the development of student learning goals with parents and the larger community through a variety of means.

Goal 3: The Chief School Administrator will develop and implement a plan to continue to support SEL activities and supports for students in grades PreK - 8.

Policy:

1. Motion to approve Califon Public School District first reading for the following policies and regulations:.

- P 0131 Bylaws, Policies, and Regulations Revised
- P 3134 Assignment of Extra Duties Revised
- P & R 3142 Nonrenewal of Non Tenured Teaching Staff Member Revised
- P & R 4146 Nonrenewal of Non Tenured Support Staff Member Revised
- P & R 3221 Evaluation of Teachers (M) Revised
- P & R 3222 Evaluation of Teacher Staff Members, Excluding Teachers and Administrators (M) Revised
- P & R 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) Revised
- P & R 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M) Revised
- P & R 6471 School District Travel (M) Revised

2. Move that the Board of Education suspend Bylaw 0131 that requires two readings to adopt a Bylaw or Policy and abolish P1649 Federal Families First Coronavirus (COVID-19) Response Act (FFCRA) (M) with one reading to be in compliance with the December 31, 2020 expiration of the federal law.

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X. OLD BUSINESS - None

XI. NEW BUSINESS - None

XII. PUBLIC COMMENT (all school-related topics; time limits: 3 min. /person)

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- Cathay Smith - asked for clarification on enrollment and the blended class.
 - Dr. Cone explained the enrollment numbers. She explained that a blended class is not new but new in recent years to Califon. Parents of those in the blended class are positive about the experience.
 - Ms. Kipp Newbold shared that it was done in Califon many years ago and is currently happening in other districts.

XIII. EXECUTIVE SESSION - None

XIV. ADJOURNMENT

Motion made by Mr. Reaves, seconded by Ms. Kipp-Newbold to adjourn the meeting at 7:58 pm with full board consent via roll call vote.

Respectfully submitted



Cheryl Zarra
Board Secretary