

JPAC MEETING NOTES

Tuesday, November 11, 2025, 6:30pm

- In Attendance: Jennifer Veitengruber, Jefferson Admin Christine Brillhart, Jefferson teacher
Katie Condon, JPAC President Emily Brown, parent
Sarah Hamilton, JPAC Vice-President
Leslie Dean, JPAC Treasurer
Leslie Hamel, JPAC Secretary
- Principal's Report:
- Tuesday November 18, new date for 8th grade CSC parent presentation
 - Tuesday November 25, Legacy Center Survey during 2nd hour, all students
 - Wednesday November 26 is a Half Day, dismissal 11:05am
 - Wednesday November 26, 6th grade OK2SAY presentation during 2nd hour
 - Student Attendance is improving: Administration using targeted interventions
 - Jefferson Jumpstart is helping to lower the number of E's students are receiving in classes. Students are working in groups with members of administration and staff mentors - so far, the number of E's has halved.
 - Attendance awards have started, along with PAWS awards each week.
 - Jennifer Veitengruber to complete a Request for Funds so we can purchase \$5 gift cards for PAWS awards and Attendance Awards.
- Teacher's Report:
- Teachers are required to remove any/all above-cabinet storage in classrooms due to fire code. This is causing major space and storage issues for teachers, especially science teachers. Science lab upper-cabinets are currently too shallow/small for materials.
 - Parent-Teacher Conference idea: Create space where parents can learn about getting connected to ParentVue and Canvas so that they can better monitor student's grades. Some parents mentioned they are unsure how to monitor grades from home. Also consider space at conferences for all the counseling services and transportation information that families can access, somewhere in the building (library?).
- President's Report:
1. Meeting date next month has been moved to Dec. 2, 6:30pm, Pizza Sam's. (Conflict with JMS orchestra concert on 12/9).
 2. **Concessions:** Leslie Dean will look into setting up a Zeffy account for us so that we can accept non-cash payments at Jefferson home games. Lisa Chappell will help coordinate volunteers for concessions during Winter 1 athletics (7th/8th Volleyball, possibly wrestling and swimming events at Dow HS). Sarah Hamilton will connect with DPAC regarding selling concessions at DHS for Jefferson home events (such as

swimming or wrestling). We have a table in the gym. Katie Condon will purchase concessions snack items to be sold.

3. **Incoming 6th grade Parent Meeting:** We need to confirm date (Wednesday, January 28, 5:30pm?). **Incoming 6th grade school tour:** Confirm date: (Thursday May 7, 4-6:30pm?). Confirm dates with Shannon.

4. **Cookie Day:** Wednesday December 10. 7am - 1pm. Katie & Sarah H will coordinate SignUp genius. We need square to-go containers that are large enough for teachers.

5. **Cash Drive:** Leslie Dean will chair the cash drive. Thank you, Leslie! Discussion determining advertised dates. Dates will be Monday February 2 - February 13, 2026 (with possibility of extending 1 week as needed). Prizes to be awarded Friday February 27. Leslie Dean to look into the possibility of using Zeffy account for Cash Drive. Last year PledgeStar was used, but interested in avoiding fees if possible.

6. **Ski Day:** Monday February 23, 10am - 5pm, Caberfae Ski resort, Cadillac, MI. Cost per student will be \$25, which includes lift tickets and ski rentals. Additional \$5 for beginning ski lessons. Last year the cost was much higher due to President's Day date (\$52/per student). Discussion regarding using Zeffy account (vs. Stripe account last year, with fee.) Start sharing date with Jefferson families in newsletter and website.

7. **Spring Book Fair:** New book fair dates are now Monday March 9 - Thursday March 12 (no school March 13). Discussion regarding slow/down-time for volunteers during the day. More ELA classes need to come down, or potentially condense book fair to 3 days to avoid so much down time.

Treasurer's Report: Updated Budget Report was presented and approved.

Other Business: 1. **Webpage:** Email Sarah Wolfe updates for website including new December meeting date; Cookie walk date & SignUp link; correct Incoming 6th grade meeting dates; updated spring Book Fair dates; Ski day date and info; Cash Drive dates and info; November meeting notes

2. Purchase Dial-A-Ride bus vouchers for school administration to use as needed, \$50.

Meeting Adjourned. Minutes submitted, Leslie Hamel JPAC Secretary, 11/11/25.

NEXT MEETING DATE: **Tuesday December 2, 2025 6:30pm @ Pizza Sam's downtown Midland.**