WHITEPINE JOINT SCHOOL DISTRICT #288
BOARD OF TRUSTEES MEETING
Monday, September 14th, 2026 6:00 p.m.
Deary School
MINUTES

1. Call to Order: Chair, Beverly Clark, called the meeting to order at 6:03 p.m.
   a. Attendance: Marc Manni, Mandy Kirk, Beverly Clark, Brittany Griffin, Sarah Stanton, Amy Caessens, Stephanie Fletcher, various patrons.
   b. Changes to Agenda: Note the typo on 9105 policy in 1st reading should be 9100.
   c. Adopt Agenda* *By unanimous consent, the Agenda was adopted as amended.*

2. Public Comments (Limited to 12 minutes): None

3. Approve Consent Agenda*: *By unanimous consent the Consent Agenda was approved.*
   a. Minutes
   b. Bill Payments
   c. Certified, Classified, and Supplemental Personnel Actions
      - Amended Contracts - due to lane movement
      - Amended Contract - due to career ladder placement
   d. Items to be Disposed - Weight Room Equipment

4. Presentations: Quest Auditor - Dan Coleman FY26 Audit Results: Mr. Dan Coleman joined via Google Meets at 6:40 p.m. to present the FY26 Audit. Quest Auditors gave an unmodified opinion, stated the financial records are in good order, and presented no findings.

5. Information Items
   a. Budget Reports – None until after the audit is approved.
   b. Enrollment Report
   c. Department / Principals' Reports
      - **Athletic Director:**

        Fall sports are off to a GREAT start. Student-athletes are getting dialed back in on their routines, and things are going smoothly!
        MS Volleyball is the only 'fall sport' that hasn't started yet - FIRST PRACTICE is 9/21.
        Have a couple of gymnasium updates: the GBB STATE CHAMPIONSHIP BANNER is up, as well as the Battle of the Fans Banner, and a couple more small updates were successfully made.
        Football field pennant posts are now COVERED and completely safe for competition. We added a 'foam protector' to each of the 23 metal posts surrounding the field!
        We will have our 'robot painter' come back out this year and fancy up our football field for homecoming (9/25) and senior night (10/16).

      - **SPED Director:**

        Special Education:
        Our current caseload is:
        Elementary - 11
        MS - 5
        HS - 4

        Stephanie has submitted the documentation to the state department for the IDEA Part B audit that is currently happening.

        Federal Programs:
        Deary School is currently eligible for Title 1 funding, and the plan is updated and on the website.

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Bovill School is no longer eligible for Title 1 funding, and the plan is still under review by our parent volunteer. We are still completing this since it was started last school year and just need the final review completed. Even though Bovill is not eligible, our funding did not change. This just means that we have to use the funds for Deary and not Bovill. We are also being monitored this year with an abbreviated desk review of our Schoolwide Title Program. The review will take place in December.

- **IT Director:**
  - Working on all trouble tickets with teachers and students.
  - Implementing Parent Square. Still in progress
  - Implementing Supportedschool.com. Still in progress.
  - Senior and Junior Students' second email account for Career Path class. Testing and deployment soon.

- **Transp/Maint. Director:** None

- **Business Manager / District Clerk:**
  - ISBA Convention Nov 4-6 in Boise. Who will be attending? Early Bird Registration opens in September. Same plan as before: Stay at Hampton Inn, Drive the van?
  - LGIP Bus Account - per previous discussions, and new LGIP account is being opened to track the Bus Depreciation Funds separately. This will provide a cleaner tracking of money being allocated to purchase a new bus. It will also be earning its own interest that will go toward a new bus.

- **Elementary Principal:**

Back to School Assemblies

- Both Deary and Bovill Elementaries had back to school assemblies the first week of school. This is, and has been, a good opportunity to recognize and welcome any new students, introduce character traits, and review student expectations.

Amira, Fall IRI

- We will assess with Amira on Sept 10th and 15th. Kindergarten and First grade have Chromebooks rather than iPads now. They have had an opportunity to practice with the Chromebooks prior to the assessment. The state has been proactive in sharing several webinars and other learning opportunities in August. Those continue this month.

Enrollment Notes

- Currently, there are four students in morning preschool and seven students in the afternoon session.
- We have five K-3 students who are new to the district in Bovill, and two new students at Deary Elementary.

Constitution Presentation

- Judy Goodson from the Daughters of the American Revolution will visit the 4th and 5th grades on Tuesday, September 22nd. In addition to the presentation, she will also have literature to share with students.

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- **Secondary Principal:**

September 11, 2026: Activities developed by the ASB leaders

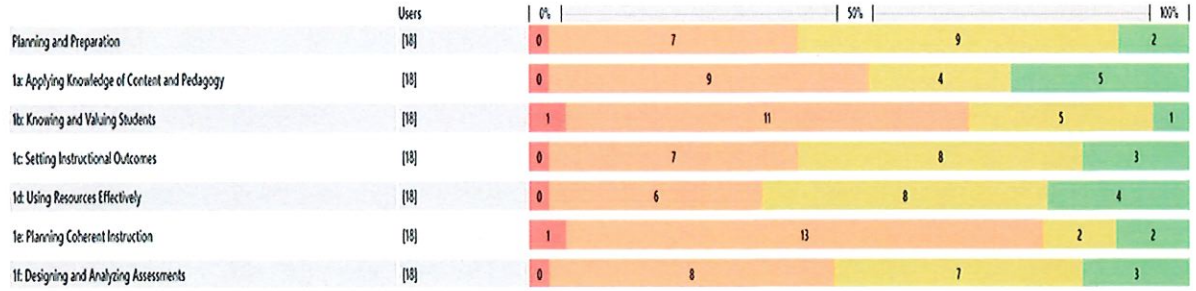
- Special Announcements and Initiatives provided during the bulletin each day will encourage Random Acts of Kindness
- Student Council is creating kindness pins to distribute to students throughout the day.
- The Football Game has been designated as "First Responder's Night". The student council will use funds from their account to sponsor free admission for first responders attending the game. A special script has been prepared for the announcer for the evening, which will include a moment of silence to honor those lost and impacted by the event of September 11, 2001.
- Students are also painting signs and encouraging a dress theme for "America" for September 11.

Homecoming events will commence the week of September 21, 2026. There are dress-up days, hall signs, cake decorating, a car push, gym activities, float designs, a parade, a lip sync, and a pep assembly. It will be a fun-filled week with the following Varsity athletic competitions:

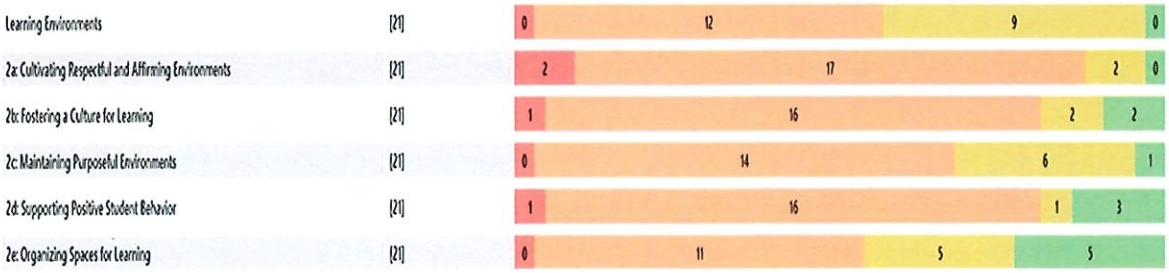
- September 24th - Volleyball vs. Timberline at 7pm
- September 25th - Football vs. Lewis County at 7 pm,
- September 26th - HS Cross Country at the Nike Bob Firman Invitational in Spokane

Our rollout of 2gno.me has gone well. Most of the teachers (18 for Domain 1/21 for Domain 2) have completed the self-assessments for the first two domains. Here is a heatmap of the data in the first two domains:

Domain 1: Planning and Preparation



Domain 2: Learning Environments



The teachers will be starting on their Individualized Professional Learning Plan during the next Professional Development Day (9/16) with the help of their Teaching Teammates. After that, they will have a pre-observation form to complete that will focus on the dates that they would like to begin their observations.

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d. Superintendent's Report
   - Parent Square is in its initial implementation phase. Conversations have been taking place this week, and PowerSchool and Parent Square are beginning to "talk" to one another. Selected staff are working through the initial training before we release it to the teachers. This phase takes approximately five weeks.

     Teachers will be able to start practicing with the tool on September 16. We will officially provide background to parents during school conferences on October 7 and 8 (secondary) and October 28 and 29th. The system should be fully functional by the beginning of November.

   - We will be giving the Idaho Youth Well-being Survey to our 6-12 grade students on November 2. This is an Idaho-specific initiative that is supported by the Idaho Department of Education in partnership with Communities for Youth. From the survey of our 6-12th grade students, we will be provided with local data that can help us better understand student well-being and risk factors, as well as develop the protective measures and supports that may be beneficial. The survey is designed for students in grades 6-12 and has age-appropriate questions related to mental health, lifestyle, and general well-being. It is entirely anonymous. The only identifiers that we will get are the aggregate data from the student collective. There will not be any individual student data provided by the answers or by the data analysis.

     Parent or guardian consent is required for this survey. We will try several different avenues, from paper copies to using social media and Parent Square, to provide the means for parents/guardians to provide consent. Students are allowed to skip questions. The district maintains ownership of the data and reports. This survey is free of charge and should cause minimal disruption to instructional time. We will provide the survey on November 2 in conjunction with the students' RTI surveys.

6. Discussion / Action* Items
   a. Approve Job Description Updates: *Sarah Stanton moved to approve the updated Job Descriptions as presented. Mandy Kirk seconded, motion carried.*

Mandy Kirk left the room for b. & c. action items.

   b. Approve HS GBB Assistant Coach - K. Kirk: *Marc Manni moved to approve the hiring of Kenadie Kirk as the HS GBB Assistant Coach. Sarah Stanton seconded, motion carried.*
   c. Approve Amended Contract for J. Kirk: *Brittany Griffin moved to approve the amended contract for Jalen Kirk. Sarah Stanton seconded, motion carried.*
   d. Approve Idaho School Benefit Trust Shortfall Payment: *Sarah Stanton moved to approve paying Idaho School Benefit Trust insurance shortfall in monthly payments over 36 months. Brittany Griffin seconded, motion carried.*
   e. Consideration of Proclamation Recognizing Constitution Week: *Sarah Stanton moved to approve the WJSD proclamation recognizing September 17-23 as Constitution Week. Marc Manni seconded, motion carried.*
   f. Approve FY26 Audit: *Mandy Kirk moved to approve the FY26 District Financial Audit. Brittany Griffin seconded, motion carried.*

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7. Policy Items:
   a. 1st Readings: 1110: Elections; 1315: District Planning/Charter School Planning; 1525: Board Meeting News Coverage; 1645: Board Development Opportunities; 2125: K-3 Reading Intervention; 2200: School Year, Calendar, and Instructional Hours (District version only); 2303: Required Elementary Instruction Offerings; 2395: Idaho Digital Learning Academy Classes; 2445: District-Provided Virtual Instruction: Attendance Tracking and Other Requirements; 2520: Selection, Adoption, Use, and Removal of Curricular Materials; 2530: Learning Materials Review & Reconsideration; 2530F: Learning Materials Review & Reconsideration - Request for Review & Reconsideration of Learning Materials; 2605: Advancement Requirements (6 through 9); 2610: Advancement Requirements (9 through 12); 2700P: High School Graduation Requirements - Publication of Graduation Requirements; 2710: High School Graduation Requirements—Specialty Diplomas; 3010: Enrollment Opportunities (Charter version only; 3510: Student Health/Physical Screenings/Examinations; 4130: Public Access to District Website; 4175: Required Annual Notices; 4420: Visits to District Property by Sex Offenders; 5100F4: Disclosure of Past Resignations, Investigations, and Disciplinary Action; 5105: Certificated Personnel Employment; 5280: Professional Standards Commission (PSC) Code of Ethics; 5325: Employee Use of Social Media Sites, Including Personal Sites; 5325-P(1): Employee Use of Social Media Sites, Including Personal Sites - Recommended Practices for Use of Social Media Sites, Including Personal Sites 5330: Employee Electronic Mail and Online Services Usage; 5740: Reduction in Force; 8705: Generative Artificial Intelligence; 9105: Use and Disposal of School Property: *Sarah Stanton moved to move the following policies to 2nd reading: 1110, 1315, 1525, 1645, 2125, 2200, 2303, 2395, 2520, 2530, 2530F, 2605, 2610, 2700P, 2710, 3010, 3510, 4130, 4175, 4420, 5100F4, 5105, 5280, 5330, 5740, 8705, 9100. Mandy Kirk seconded, motion carried.*

   b. 2nd Readings: 1303 Policies and Procedures to Review Annually, 5100 Hiring Process and Criteria, 5100 - P Procedures for Obtaining personnel Records for Applicants, 5100F1 Authorization for Release, 5210 Work Day, 5265 Employee Responsibilities Regarding Student Harassment, Intimidation, and Bullying, 5295 Professional Employee Representation for Purposes of Negotiations, 5296 Limits of Teacher Union Activities, 5335 Employee Use of Electronic Communications Devices, 5500 Personnel Files, 5500P Procedures from Releasing Personnel Records to Hiring School Districts, 5900 Prohibition on Staff Support of Social Transitions: *Sarah Stanton moved to approve the following policies: 5100, 5100P1, 5100F1, 5210, 5260, 5265, 5295, 5296, 5296P1, 5335, 5335F, 5335FA1, 5335FA2, 5360, 5500, 5500P, 5900. Brittany Griffin seconded, motion carried.*

   Recess: 8:25 – 8:28 p.m.

8. Executive Session: Idaho Code 74-206 (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or a student.
   Mandy Kirk moved to enter Executive Session under I.C. 74-206 (b). Sarah Stanton seconded. Roll Call Vote: Marc Manni – Aye, Mandy Kirk – Aye, Beverly Clark – Aye, Brittany Griffin – Aye, Sarah Stanton – Aye.
   IN: 8:29 p.m.
   OUT: 8:42 p.m.
9. Other Business: None

10. Adjourn: *By unanimous consent, the meeting was adjourned at 8:42 p.m.*

Bev Clark

Chair, Beverly Clark

Stephanie Fletcher

Clerk, Stephanie Fletcher