



SALEM
HIGH SCHOOL

CTE Code of Conduct

Ensuring Safety, Respect, and
Professionalism



<https://shs.salem.k12.va.us/cteshowcase>

Purpose of the Code

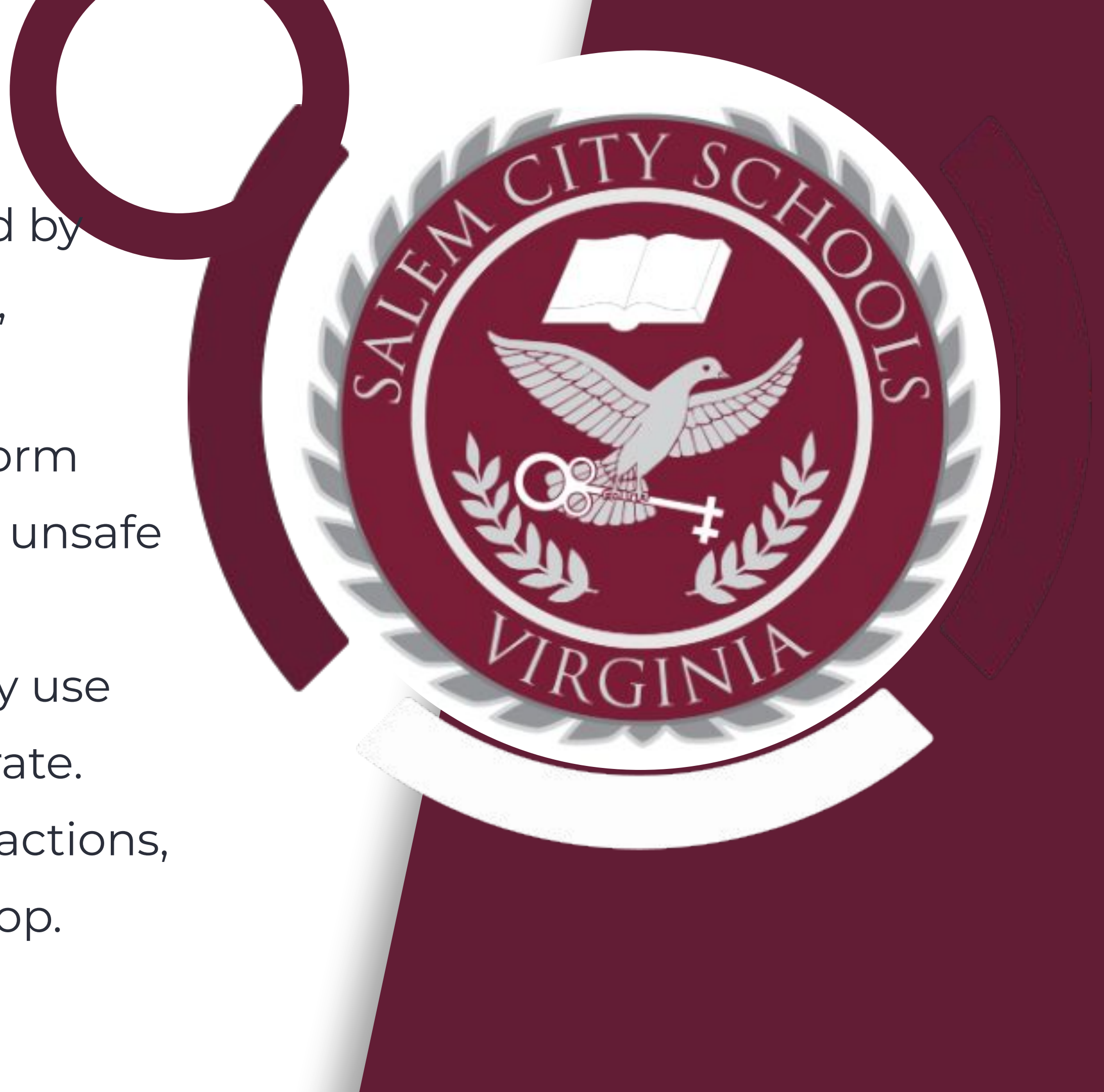
- To create a safe and respectful learning environment.
- To prepare students for real-world workplace expectations.
- To protect equipment, tools, and each other.
- Who it applies to: All students in Grades 9-12 enrolled in trade and industry classes that require a shop component.

General Expectations

1. Follow all shop rules and instructor directions at all times.
2. Arrive prepared, on time, and ready to learn.
3. Treat instructors, peers, and equipment with respect.
4. Maintain a positive and professional attitude.

Safety Rules

1. Wear Proper Safety Gear Required by Class: Safety glasses, gloves, aprons, closed-toed shoes, etc.
2. Report Hazards Immediately: Inform instructors of spills, broken tools, or unsafe conditions.
3. Use Equipment Responsibly: Only use tools you have been trained to operate.
4. Stay Focused: No horseplay, distractions, or use of personal devices in the shop.





Respect For The Workspace

- Clean your workspace after every task
- Return tools and materials to their designated locations.
- Do not misuse or damage equipment.
- Conserve resources like welding rods, paint, and fuel.

Professional Behavior

- Use appropriate language at all times.
- Show respect to everyone, regardless of skill level.
- Handle conflicts calmly and maturely.
- Be open to feedback and willing to improve.



Consequences for Misconduct

1. Verbal Warning
2. Written Documentation
3. Parental Contact
4. Loss of Shop Privileges
(temporary or permanent)



Commitment to Excellence

- By following this code, you are taking the first steps toward a successful career in skilled trades.



Thank You!

Together, we can make our trade and industry classes a safe, productive, and enjoyable place to learn and grow!

