

# YEARBOOK

Mrs. Nivens

## ABSENCES:

It is your responsibility to check Google Classroom if you are absent.

I will post all notes, videos, and assignments on Google Classroom. No excuses. You will receive 2 extra days to catch up for excused absences. No extra time is given for school related absences.

## CLASS RULES:

1. Come to class prepared and ready to learn every day!
2. Show respect to yourself, classmates, teacher, and this room.
3. NO PHONES! Phones are a distraction (and you know it), please keep them put away.
4. Have fun and learn from your mistakes!

## GRADES:

Grading Policy: 50% for Daily Work, 50% for Tests. There will be a minimum of 12 daily grades and 2 test grades every six weeks.

Late Work Policy: Late work will not be accepted. The majority of your assignments for this class will be project-based and done in class. Most assignments will be assigned on Monday and due by the end of class on Friday.

## DISCIPLINE:

Most issues will go through all of the following steps. Teacher's discretion will apply. A serious issue in the classroom could immediately escalate to step 3.

- 1st - Student and teacher discussion of issues
- 2nd - Discipline is given by the teacher (classroom detention, seat change, etc.) and communication of student issues with parents;
- 3rd - Office referral

## SIGNATURES

Guardian: \_\_\_\_\_ Student: \_\_\_\_\_