

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
May 14, 2024
7:00 p.m. Library**

***I. CALL TO ORDER – OPENING STATEMENT**

This meeting is called to order at 7:05 p.m. with the following opening statement read by Mr. Reaves:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided to Hunterdon County Democrat and Hunterdon Review. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.

***II. THE PLEDGE OF ALLEGIANCE**

***III. ROLL CALL**

Mr. Christopher Keiser - President	Present
Mr. Michael Reaves - Vice President	Present
Dr. Rebecca Kipp-Newbold	Present
Ms. Rita Lemley	Present
Mr. Netz Sacro	Arrived 7:20

Also present:

Dr. Michele Cone, Superintendent	Present
Mr. Matthew Herzer, Board Secretary	Present

***IV. PUBLIC COMMENT**

AT THIS TIME, COMMENT IS INVITED ON RESOLUTIONS ON TONIGHT’S AGENDA ONLY. PLEASE STATE ALL OF YOUR COMMENTS IN SUCCESSION TO THE BOARD DURING YOUR SPEAKING TURN. BE AWARE THAT YOU MAY NOT RECEIVE AN IMMEDIATE RESPONSE TO YOUR COMMENT. ALL COMMENTS WILL BE ACKNOWLEDGED BY THE BOARD AND IF APPLICABLE, WILL BE ANSWERED DURING THE BOARD COMMENT SECTION OF THE MEETING. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

Mrs. Smith asked what services the Hunterdon County ESC provide.

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***V. APPROVAL OF MINUTES**

Motion by Ms. Lemley and seconded by Mr. Reaves to approve the April 24, 2024 regular and executive session minutes.

Motion approved on all call vote

***VI. WRITTEN COMMUNICATION**

1. Letter from the Hunterdon County Department of Education approving the contract for the School Business Administrator.

***VII. SUPERINTENDENT'S REPORT**

- Suspension Report - (1) ½ Day OSS
(SID 9443074681)
- HIB Report-0
- HIB Grade Report -78 (Out of possible 78)
- Enrollment 83
- Thanks to the PTA for the food and gifts for the teachers for teacher appreciation week
- Graduation Dates:
 - Pre K and Kindergarten on 6/14/2024
 - 8th Grade on 6/19/2024
- Last day of school is 6/20/2024

***VIII. BOARD COMMITTEE REPORTS**

Curriculum & Instruction Committee: The committee discussed the Equity Plan and summer curriculum.

Policy & Legislation Committee: The committee met and discussed the policies up for a second reading.

Finance, Facilities, & Transportation Committee: The shared services agreements for shared teachers were discussed.

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Personnel Committee: The committee went over staff renewals and summer held.

Negotiations Committee: None.

***IX. CONSENT AGENDA**

Matters listed within the consent agenda have been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

Motion made by Dr. Kipp-Newbold and seconded by Mrs. Lemley to discuss the Consent Agenda.

Motion approved on unanimous roll call vote.

Motion made by Mr. Reaves and seconded by Mr. Keiser to approve the Consent Agenda.

Motion approved on unanimous roll call vote.

Finance/Facilities/Transportation/Personnel/Curriculum and Instruction/Policy

Finance:

1. Motion to approve the bills list dated April 25, 2025 through May 14, 2024 in the amount of \$136,971.55
2. Motion to accept, certify and file the Treasurer's and Board Secretary report for March 2024 and note that sufficient funds are available to meet the district's financial obligations and that no major account has been over-expended in accordance with N.J.A.C 6A:23A:16.20.
3. Motion to approve the transfers for March 2024.
4. Motion to approve a shared Child Study Team service agreement with Tewksbury Township School District for the 2024-2025 school year.
5. Motion to approve a shared World Language teacher agreement with High Bridge School for the 2024-2025 school year.

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6. Motion to approve a shared World Language teacher agreement with Hampton Public School for the 2024-2025 school year.
7. Motion to approve Shared Services Agreement with HCESC for Paraprofessional services for the 24-25 school year.
8. Motion to approve Hunterdon County ESC to provide Public School Services as needed for the 2024-2025 school year per the 2024-2025 rate sheet.
9. Motion to approve Hunterdon County ESC to provide Technology Support Services for the 2024-2025 school year.

Transportation:

Facilities:

1. Motion to approve documentation of mandated Security/Fire/Emergency and Evacuation Drills

Date of Drill	Type of Drill
April 29, 2024	Security
May 9, 2024	Fire

2. Motion to approve the district’s summer hours as follows for administration and administrative staff 8:00 am - 1:00 pm, 4 days per week Monday -Thursday, closed Fridays beginning June 24, 2024 through August 16, 2024.

3. Motion to approve the use of the Califon School Facilities:

Sponsor of Event	Event
Califon 8th Grade	Lock In

*adhering to COVID related restrictions. **Based on Custodial availability

Personnel:

1. Motion to approve the following tenured certificated personnel for the 2024-2025 school year:

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Name	FTE	Level	Step	Compensation
Blondina, Bryce	1	MA	11	\$70,030.00
DeMarco, Alison	1	MA+30	20	\$83,955.00
Heyduke, Marie	1	MA	14	\$73,020.00
Hoitsma, Kyle	1	BA	13	\$68,550.00
Kooger, Lisa	1	BA	20	\$79,830.00
Medea, MaryJane	1	BA	12	\$68,550.00
Mitzak, Kelly	1	BA	12	\$68,550.00
Montesion, Lori	1	BA+45	20	\$81,705.00
O'Brien, Tracey	1	BA	11	\$67,155.00
Sullivan, Christine	.2	MA+30	18	\$15,912.00

2. Motion to approve the following non-tenured certificated personnel for the 2024-2025 school year:

Name	FTE	Level	Step	Compensation
Baker, Kelly	.6	MA	4	\$37,728.00
Bruton, Michael	1	BA+45	12	\$71,425.00
Denkovic, Tracy	1	BA	11	\$67,155.00
Downey, Tristan	1	BA	2	\$58,505.00
Morano, Michele	1	MA	7	\$64,730.00
Swimmer, Amanda	1	MA+15	5	\$65,130.00

3. Motion to approve a horizontal guide move from MA to MA +15 for Amanda Swimmer for the 24-25 school year.

4. Motion to approve the following non certificated personnel for the 2024-2025 school year:

Name	Position	Compensation
Susan French-Gonzalez	Executive Secretary to the Chief School Administrator and Student Data Manager	\$58,000.00

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Edwardo Belenguer	Head Custodian	\$57,400.00
Joani Iselin	FTE PK Aide/RBT	\$20.65/Hour
Paula Hatch	Treasurer of School Monies	\$2,062.00

5. Motion to approve the Business Administrator contract effective July 1, 2024 – June 30, 2025 as approved by the Interim County Superintendent.
6. Motion to approve the following Substitute Staff for the 2024-2025 school year at the rate of \$100 per day.

Diana Abrue	Lily French-Gonzalez	Mary Scott
Kelly Baker	Grace Medea	Anne Simpson
Carol Clark	Judith Salisbury	Christine Sullivan
Celia Turello		

7. Motion to approve Nike Brandner as Substitute Nurse for the 2024-2025 school year at the rate of \$130.00 per day.
8. Motion to approve the following stipend positions for the 2024-2025 school year:

Position	Compensation
Yearbook Coordinator	\$600
8th Grade Advisor (2)	\$500 per staff member
8th Grade Graduation Coordinator	\$250.00
Teacher in Charge	\$80/day (as needed)
Student Council Coordinator	\$500
Webmaster	\$2,000
District Media Coordinators (2)	\$500 per staff member
Art Club Advisor	\$250
Drama Club Advisor	\$800
Dance Chaperones (4 dances)	\$50 per staff member
Drama Chaperones	\$40 per staff member

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Concert Chaperones (3 concerts)	\$40 per staff member
TREP\$ Advisor (2)	\$500 per staff member
Soccer Coach (2)	\$1,500 per staff member
Boys Basketball Coach (2)	\$ 2300 per staff member
Girls Basketball Coach (2)	\$ 2300 per staff member

9. Motion to approve the following “Mandated” stipend positions for the 2024-2025 school year:

Position	Compensation
HIB Coordinator	No Compensation
HIB Specialist	\$1,000
Safety Specialist	No Compensation

10. Motion to approve the following employees for the “Mandated” stipend positions for the 2024-2025 school year:

Position	Faculty Member	Compensation
HIB Coordinator	Dr. Michele Cone	No Compensation
Safety Specialist	Dr. Michele Cone	No Compensation

11. Motion to approve the following staff for stipend positions for the 2023-2024 school year:

Name	Position Club/Activity	Compensation
Tristan Downey	8th Grade Overnight Lock-In	\$200.00
Amanda Swimmer	8th Grade Overnight Lock-In	\$200.00

12. Motion to approve the following staff to summer hours:

Name	Purpose	Compensation
Kelly Baker	Library System Set Up - Book Scanning	\$40.00 up to 60 hours

13. Motion to remove Michele Morano from the chaperone list for the DC trip and replace with Tristan Downey at the CEA contracted rate.

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14. Motion to approve the following summer custodians, pending background checks, from June 24-August 16, 2024:

Name	Compensation
Rory French-Gonzalez	\$15.13 up 20-25 hours per week
Henry Cooper	\$15.13 up 20-25 hours per week
Tristan Downey	\$20.00 per diem as needed

15. Motion to approve Robert Guardigli as Teacher of Spanish for the 24-25 school year at Step 3 BA+30 Salary \$61,505.00 FTE pending background check.

Curriculum and Instruction

1. Motion to approve the submission of the proposed Comprehensive Equity Plan for a period of three years: 2024-2025, 2025-2026, 2026-2027.
2. Motion to approve the submission, by the Chief School Administrator, of the Statement of Assurance for the proposed Comprehensive Equity Plan for a period of three years: 2024-2025, 2025-2026, 2026-2027.
3. Motion to approve Califon Fire Company Fire Truck ride for Kindergarten class.
4. Motion to approve the following graduate course tuition request:

Name	Institution	Dates	Compensation
Amanda Swimmer	Rowan University Global Learning & Partnerships - LDTC-18525: Advanced Assessment Techniques	Completion 7/1/24	\$1176.35
Amanda Swimmer	Rowan University Global Learning & Partnerships - LDTC 18650: Clinical & Field Experience In Learning Disabilities	Completion 8/26/24	\$1273.36

5. Motion to approve the Health Report for April 2024.
6. Motion to approve the following field trip:

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Destination	Cost	Class
Walking Trip to Califon Fire Dept & Post Office	\$0	Preschool & Grade 8

7. Motion to approve summer curriculum writing hours for ELA and Math revisions as per NJDOE for up to 10 hours per staff at the contracted rate.

Policy

1. Motion to approve Califon Public School District first reading for the following policies and regulations:

2. Motion to approve Califon Public School District second reading for the following policies and regulations:

- P 5750 Equitable Educational Opportunity (M) *Revised*
- P 5841 Secret Societies *Revised*
- P 5842 Equal Access of Student Organizations *Revised*
- P&R 7610 Vandalism *Revised*
- P 9323 Notification of Juvenile Offender Case Disposition *Revised*
- P&R 2423 Bilingual Education (M) *Revised*
- P&R 2431.4 Prevention & Treatment of SPorts-Related Concussions and Head Injury (M) *Revised*

***X. OLD BUSINESS**

None.

***XI. NEW BUSINESS**

None.

***XII. PUBLIC COMMENT (all school-related topics; 3 min. /person)**

AT THIS TIME, COMMENT IS INVITED ON ALL SCHOOL-RELATED TOPICS. PLEASE STATE ALL OF YOUR COMMENTS IN SUCCESSION TO THE BOARD DURING YOUR SPEAKING TURN. BE AWARE THAT YOU MAY NOT RECEIVE AN IMMEDIATE RESPONSE TO YOUR COMMENT. ALL COMMENTS WILL BE ACKNOWLEDGED BY THE BOARD AND IF APPLICABLE, WILL BE ANSWERED DURING THE BOARD COMMENT SECTION

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OF THE MEETING. PLEASE RESPECT THE 3 MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #0167 AND BOARD MEETING PUBLIC COMMENT GUIDELINES POSTED ON THE SCHOOL WEBSITE SO THAT BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

Mrs. Smith commended the school on moving the school library to an electronic checkout system.

XIII. BOARD COMMENT

None.

***XIV. BOARD TRAINING**

Chief School Administrator Evaluation Training

***XV. EXECUTIVE SESSION**

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R. S.10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances, and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated litigation/Contract negotiation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty

NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 7:19 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session.

Motion made by Mr. Keiser and seconded by Mr. Reaves to enter Executive Session.

Motion approved with full board consent via all call vote.

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***XVI. RECONVENE**

Motion made by Mr. Keiser and seconded by Mr. Reaves to end the executive session at 8:24 pm and reconvene the public session with full board consent via all call vote.

***XVII. ADJOURNMENT**

Motion made by Mr. Reaves and seconded by Mr. Keiser to adjourn the meeting at 8:25 pm.

Motion approved on a unanimous all call vote.

Respectfully submitted

Matthew Herzer
Board Secretary