



RAMAH NAVAJO SCHOOL BOARD, INC.
NAVAJO PREFERENCE EMPLOYER

JOB VACANCY

Wednesday, July 31, 2024

POSITION	PROGRAM/ DEPARTMENT	CLOSING DATE
Elementary Teacher	Education Services/Pine Hill School	Open Until Filled
Special Education Educational Assistant	Education Services/Pine Hill School	Open Until Filled
Educational Assistant(s)	Education Services/Pine Hill School	Open Until Filled
Substitute Teacher	Education Services/Pine Hill School	Open Until Filled
Gifted and Talented Teacher (K-12)	Education Services/Pine Hill School	Closing Date: 08/13/24
Vocational Technical Teacher	Education Services/Pine Hill School	Open Until Filled
Graphics Arts – Vocational	Education Services/Pine Hill School	Open Until Filled
Agriculture Vocational Teacher	Education Services/Pine Hill School	Closing Date: 08/13/24
Administrative Assistant (Middle/High School)	Education Services/Pine Hill School	Closing Date: 08/09/24
Head Start Teacher	Education Services/Head Start	Open Until Filled
Bus Driver/Custodian	Education Services/Head Start	Closing Date: 08/06/24
Home Living Assistant (Male)	Education Services/Dormitory	Closing Date: 08/13/24
Clinic Administrator	Health & Human Services/PHHC	Open Until Filled
Administrative Assistant	Administration/Human Resources	Closing Date: 08/13/24
Administrative Assistant (IN HOUSE)	Administrative Services/Finance	Closing Date: 08/09/24
Emergency Medical Technician – Intermediate (2 Positions)	Health & Human Services/PHHC	Open Until Filled
Emergency Medical Technician – Basic	Health & Human Services/PHHC	Open Until Filled
Girls Varsity Basketball Assistant	Education/Athletics	Closing Date: 08/13/24
High School Boys Basketball Assistant Coach	Education/Athletics	Closing Date: 08/13/24
Middle School Track & Field Assistant Coach	Education/Athletics	Closing Date: 08/13/24
Middle School Cross Country Assistant Coach	Education/Athletics	Closing Date: 08/13/24

Applicants must successfully complete & pass a pre-employment criminal background check, character investigation, & drug screening

Applicants are REQUIRED to file an application for EACH advertised position.

HOW TO APPLY: Submit the following required documents to: Ramah Navajo School Board, Inc. (RNSB, Inc), Human Resource Dept., PO Box 10, Pine Hill, New Mexico 87357

Website: <https://www.rnsb.k12.nm.us/humanresources>

- 1.) RNSB, Inc. Employment Application (Employment Application MUST be filled out COMPLETELY)
- 2.) Required documents: Official Transcripts, Copies of High School Diploma/GED or College Diploma, Certificates, License, etc.
 - a. Resume's are optional which SHALL NOT be accepted in lieu of an RNSB, Inc. Employment Application.
 - b. Credits for education SHALL NOT be granted WITHOUT verification.
- 3.) Application and all accompanying documents MUST be received by the closing date of the job vacancy announcement. Application submitted AFTER the closing date SHALL NOT be considered. Application SHALL NOT be duplicated or returned. Incomplete application SHALL NOT be considered.