

Bitterroot Valley Education Cooperative Management Board

Tuesday, June 23, 2026

10:00 AM-Cooperative Office

<https://us02web.zoom.us/j/89691287012?pwd=jmhPQ3rFUPQv8hDXyQcNI05ucbzWvy.1>

Meeting ID: 896 9128 7012

Passcode: 658692

AGENDA

1. Call to Order

2. Consent Agenda:

- A. Minutes
- B. Warrants
- C. Resignation-None
- D. New Hires-None
- E. Next Meeting: July 28, 2026

3. Public Comment-

4. Correspondence/Communication-none

5. Board Action-none

6. Information and Discussion

- A. Cooperative Wide Digital Assessment Library (DALs)
- B. August Special Education Training
- C. Potential Dates/Topics for Dr. Garfinkle Training

7. Adjourn

06/05/26
09:38:16

BITTERROOT VALLEY SPECIAL ED COOP
Claim Approval List
For the Accounting Period: 6/26

Page: 1 of 2
Report ID: AP100

* ... Over spent expenditure

Claim Warrant	Vendor #/Name	Amount	Acct/Source/					
Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj	
12426	101394 KIRK L. CREWS, M.D.	639.00						
CSCT Medical Director 25-26								
1	06/01/26 Medical Director Jun 2026	639.00*		115 8 160-2144		330	3	
12427	101582 PACIFIC SOURCE ADMINISTRATORS	50.00						
Health Insurance Cobra Administration								
1	48214 06/01/26 Health Insurance Cobra Adminis	50.00*		115 12 456-2500		260	777	
12429	360 STEVENSVILLE UNITED METHODIST	100.00						
All Staff Meeting May 21, 2026								
1	05/21/26 All Staff Meeting 05/21/26	100.00*		115 12 456-2500		581	777	
12430	101560 JIM CHISHOLM	780.00						
Spring cleanup of beds and sprinkler repairs								
1	05/19/26 Spring Clean up of landscape b	780.00		115 12 456-2600		440	777	
12432	100884 Criminal Records Section	90.00						
Fingerprint checks School Psych Interns and PS Teacher								
1	48214 06/02/26 Fingerpring checks	90.00*		115 12 456-2500		545	777	
12433	101347 BMO FINANCIAL GROUP	6,893.46						
PCard transactions May 2026 035976								
83	Speech Supplies	35.18*		115 3 456-2150		610	777	
91	Speech Protocols/Tests	1,458.85*		115 3 456-2150		610	777	
92	Victor Ele CSCT Supplies	4.29		115 45 160-2144		610	3	
93	Staff Appreciation - Visa cara	743.71*		115 12 456-2316		610	777	
100	offsiite storage BVEC	75.00*		115 12 456-2600		451	777	
135	Zoom Subscription	35.25*		115 8 160-2144		650	3	
160	Staples Copy Paper	48.99		115 12 456-2500		610	777	
161	Toner Cartridge- LP Victor Ele	49.99*		115 45 160-2144		610	777	
162	Town of Stevi Water/Sewage	68.50*		115 12 456-2600		421	777	
165	Town of Stevi Water/Sewage	68.49*		115 1 456-2600		421	777	
166	NW Energy gas/electric	96.07		115 12 456-2600		412	777	
168	NW Energy gas/electric	96.06*		115 1 456-2600		412	777	
169	PS Cleaning	385.00*		115 1 456-2600		430	777	
170	Office cleaning	110.00		115 12 456-2600		430	777	
184	Spectrum Internet	240.00*		115 12 456-2500		531	777	
185	Office Supplies	203.91*		115 12 456-2150		610	777	
186	Ashley snnacks for Victor	9.99		115 46 160-2144		610	3	
187	Ashley - book for resource lib	31.94*		115 18 160-2144		610	3	
188	Amazon Web Svcs-Big Sistah	258.82*		115 8 160-2144		535	3	
198	Ashley Therapeutic supplies	42.98*		115 18 160-2144		610	3	

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199	Adobe for AG	16.04*		115 18 160-2144		650	3	
210	Preschool Supplies	59.88*		115 1 457-1000		610	797	
211	School Psych Protocols	2,579.00*		115 2 456-2140		610	777	
213	OTPT KM License renewal	115.00*		115 4 456-2160		810	777	
214	Snacks and water for office	60.52		115 12 456-2500		610	777	
# of Claims 6		Total: 8,552.46	# of Vendors 6					

06/18/26

12:22:55

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Line #	Invoice #/Inv Date/Description	Line Amount	PO #	Fund Org	Prog-Func	Obj	Proj
12423	134 FLORENCE-CARLTON SCHOOL	3,673.53					
	Match Reimbursement jUNE 2026						
1	06/01/26 Match Reimbursement 6/26	3,673.53		115 8 160-2144		800	3
12424	404 VICTOR PUBLIC SCHOOLS	2,200.24					
	Match Reimbursement jUNE 2026						
1	06/01/26 Match Reimbursement 6/26	2,200.24		115 8 160-2144		800	3
12425	101398 MAJESTIC BUS SERVICE, INC	5,992.74					
	ROUTE TRANSPORTATION COSTS Jun 2026						
1	10992 06/01/26 PS Transportation Jun 26	5,828.71*		110 1 280-2700		513	
2	Fuel Surcharge	164.03*		110 1 280-2700		513	
12434	101537 ROCK CREEK TELETHERAPY	3,604.84					
	PT Services May and June 2026						
	OT Services May and June 2026						
1	2515 06/01/26 OT PT Services May 2026	2,846.44*		115 4 280-2160		320	20
2	2546 07/01/26 OT PT Services June 2026	758.40*		115 4 280-2160		320	20
12435	193 KAREN GIDEON	268.24					
	Mileage Reimbursement Jan-Jun 2026						
1	2515 06/04/26 Mileage Reim Jann-Jun 2026	268.24*		115 3 456-2150		581	777
12436	101080 Kim Mutchler	117.11					
	Mileage Reimbursement Mar-Jun 2026						
1	2515 03/13/26 Mileage Reim Mar-Jun 2026	117.11*		115 4 456-2160		581	777
12437	101588 GRANITE TECHNOLOGY SOLUTIONS	3,584.60					
	Office Preschool Phones						
	Monthly IT Managed Services						
	New laptop for KiW Business Manager						
	Remote service JR Business Manager printer						
1	51475 05/30/26 monthly phone office/PS	187.19*		115 12 456-2500		531	777
2	51475 05/30/26 monthly IT management	1,163.40*		115 12 456-2500		300	777
3	51546 06/09/26 new laptop KW/set p	1,927.76*		115 12 456-2500		660	777
4	51360 06/16/26 service JR printer	306.25*		115 12 456-2500		300	777

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12438	101603 THE SOUNDROOM EXPERTS	577.50						
	Audiometer Calibrations							
1	001646 06/12/26 Audiometer Calibrations	577.50*		115 2	456-2150	300	777	
12439	101604 JENNIFER KERSTETTER	25.00						
	Reimburse for fingerprint cost JK preschool							
1	06/01/26 reimburse fingerpring cots	25.00*		115 12	456-2500	545	777	
# of Claims		9	Total:	20,043.80	# of Vendors	9		

BITTERROOT VALLEY EDUCATION COOPERATIVE MANAGEMENT BOARD

Tuesday, May 26, 2026
10:00 AM – Cooperative Office

MINUTES - FINAL

1. **Call to Order** – Mr. Stiegler called the meeting to order at 10:06 AM. Board members present: Mr. Stiegler, Mr. Fiske, Ms. Weems, Mr. Konen. Mr. Biesiot via Zoom. BVEC admin present: Ms. Rammell, Ms. Gillespie via Zoom. Staff present: Cami Hildebrand. Board Clerk: Jill Reynolds.
2. **Staff Representative** - Cami Hildebrand, School Psychologist/Florence-CPI Instructor. Ms. Hildebrand talked about the difficult transition from a five-day work week to a four-day work week. Things are better now, but it was difficult. Key learning was to space out evaluations to accommodate the four-day work week.
3. **Consent Agenda** – Motion from Mr. Fiske to approve the consent agenda. Mr. Konen seconded the motion. Motion carries 5-0.
 - A. Minutes
 - B. Warrants
 - C. Resignations-
 - a. Heather Berry, BVEC Preschool teacher, resignation letter attached.
 - D. New Hires-None
 - E. Next Meeting: June 23, 2026, at 10:00 AM in the BVEC conference room. Ms. Rammell may need a Special Meeting the week of June 1, 2026, for Board approval of a new preschool teacher. This meeting will be via Zoom on June 2, 2026, at 10:00 AM.
4. **Public Comment** – None.
5. **Correspondence/Communications** – None
6. **Board Action**
 - A. **2026-2027 Administrative/Office Staff Contract Renewals** – Ms. Rammell proposed administrative salary increases to be the same 2.5% (1.75% base + step) average agreed to in the collective bargaining agreement for other staff. Mr. Fiske made a motion to approve the administrative salary increases as proposed. Mr. Konen seconded the motion. Motion carried 5-0.
 - B. **Cooperative-Wide Behavioral Support Training / Consultation Plan** - Ms. Rammell spoke to the discussions at the last meeting regarding cooperative-wide training. She recommended contracting with Dr. Ann Garfinkle to train staff on how we provide service to students with very complex needs. Dr. Garfinkle teaches a proactive approach that can be used to avoid major events. Cost would be \$2000 that covers the training, mileage, per diems, etc. Mr. Konen spoke about his work with Dr. Garfinkle when he worked in Corvallis and how Corvallis still uses these methods today. Mr. Konen made a motion to approve contracting with Dr. Garfinkle as proposed. Mr. Fiske seconded the motion. Motion carried 5-0.

BITTERROOT VALLEY EDUCATION COOPERATIVE MANAGEMENT BOARD

Special Board Meeting

Tuesday, June 2, 2026
10:00 AM

Minutes – Final

- 1. Call to Order** – Mr. Stiegler called the meeting to order at 10:10 AM. Board members in attendance: Mr. Stiegler, Mr. Fiske, Mr. Konen. Mr. Biesiot joined Zoom. Board members not in attendance: Ms. Weems. BVEC admin staff in attendance: Ms. Rammell, Ms. Waggener. No staff attendance. Board Clerk: Jill Reynolds.
- 2. Public Comment** – None.
- 3. Correspondence** – None.
- 4. Board Action**
 - A. New Hire** Jennifer Kerstetter, BVEC Preschool Teacher 2026-2027
Mr. Fiske made a motion to approve hiring Ms. Kerstetter as presented. Mr. Konen seconded the motion. Motion carried 4-0.
- 6. Adjourn** – Mr. Stiegler adjourned the meeting at 10:12 AM.

BOARD CHAIR SIGNATURE

DATE

BOARD CLERK SIGNATURE

DATE