

BOARD OF TRUSTEES MEETING  
Tuesday, December 12, 2023 - 6:00 p.m.  
Deary School  
MINUTES

- 1) Call to Order: Chair, Beverly Clark, called the meeting to order at 6:00 p.m.
  - a) Attendance: Beverly Clark, Mandy Kirk, Marc Manni, Shawna Winter, Brittany Griffin, Josh Hardy, Stephanie Fletcher, Carl Stanton, Emma Keller, and various patrons
  - b) Changes to Agenda: None
  - c) Adopt Agenda\*: *By unanimous consent the Agenda is approved.*
  
- 2) Approve Consent Agenda\*: *By unanimous consent the Consent Agenda is approved.*
  - a) Minutes
  - b) Bill Payments
  - c) Certified, Classified, and Supplemental Personnel Actions
  - d) Items to be Disposed
  
- 3) Public Comments (Limited to 12 minutes): None
  
- 4) Presentations
  - a) Metal / Wood Shop Students: Emma Keller present the leather engraving she has been working on. She is using the Laser Engraver to work with leather products. She has created several designs and is offering them for sale to the community. She created a flyer with a QR code the links to an order form and is responsible for managing it. Carl Stanton presented several metal projects of other students. He shared that all the students are very thankful for all of the upgrades to the shop. He shared the project of an airplane that he has up-scaled from a model airplane, the math that went into that, and then the welding and plasma cam work that is going into this project.
  
- 5) Discussion Items
  - a) Possible Date Change to Jan. Board Meeting: The January board meeting is rescheduled to January 10, 2023 in Deary at 6:00 p.m.
  - b) Facility Use Request by Latah County *GOP*: The general consensus of the board is to allow the use of the facility for the NE Latah County area caucus on March 2, 2024.
  
- 6) Information Items
  - a) Budget Reports
  - b) Enrollment Report
  - c) Department / Principals' Reports
    - **Athletic Director** -
      - Basketball season in full swing! Some up-coming home dates before/during Christmas break: December 15th Boys and Girls vs SJB, December 18th Girls Varsity only vs Troy, December 21st Boys vs Potlatch.
      - Gym updates: Flag is fantastic, and I have heard nothing but good things from our community in regards to our flag. New sound system is installed, and sounds fantastic. Finally updated after 20 years. Gym is looking wonderful, we are blessed with one of the best facilities around. (my opinion we have the best gym in the district)
      - In search of a new Head HS Volleyball Coach.

- **IT Director** -
  - The Grant was approved for the security cameras and the doors.
  - Sound system for the gym is installed and completed by today
  - First Step needing the approval to install the new antenna on the roof.
  
- **Transp/Maint. Director** -
  - New Hire for Asst. Maintenance/Grounds/Custodial
    - Two weeks ago we interviewed and offered a position to Mr. Tom Moore. He will be filling the role of an assistant maintenance, grounds, and custodial position.
  
- **Elementary Principal** -
  - Field Trip for 3rd -5th
    - The 3<sup>rd</sup> – 5<sup>th</sup> graders attended a performance of the Nutcracker by Ballet Victoria (BC) at the University of Idaho on December 1<sup>st</sup>. Our students then went to the HIRC for lunch and an art project with *Art Uncorked* from Lewiston. Students painted snowmen on canvas.
  - Food Drive
    - All Deary and Bovill classes contributed to the food drive sponsored by the Deary HS Student Council.
  - Stop the Bleed Kits
    - The Crisis Team received eight *Stop the Bleed Kits* through a materials grant from the Bureau of EMS & Preparedness, Division of Public Health. We received training on the use of these kits and they will be placed in selected, strategic rooms/spaces in both school buildings.
  
- **Secondary Principal** -
  - Meeting with Blake Manley
    - I had the opportunity to sit and talk with Mr. Manley last week regarding the possible introduction of a Forestry program into our CTE courses. He is willing to come give a brief presentation at our January Board meeting on how such a program could work at Deary HS.
  - Arc Max Plasma Table
    - In January, we will be sending a few students to Bend, OR to pick up the new plasma cutter table. They will receive training on operating the unit so that they can return and instruct other students on this. Mr. Majors, Mr. Stokes, and Mrs. Fletcher will be accompanying the students as well.
  
- d) Superintendent's Report
  - Strategic Planning
    - For the January (or February) board meeting I will be giving an update on our strategic plan as you requested. I am keeping the month fluid at the moment in case something else takes precedent.

7) Action Items\*

- a) Approve purchase of Arc Max PlasmaCam: *Shawna Winter moved to approve the purchase of the Arc Max Plasma Table as presented. Mandy Kirk seconded, motion carried.*
- b) Approve purchase of Safety Saw: *Brittany Griffin moved to approve the purchase of the Safety Saw from Coeur d' Alene Power Tool as presented. Shawna Winter seconded, motion carried.*
- c) Approve Sections 1 - 3 of the WJSD Job Descriptions: *Mandy Kirk moved to approve sections 1-3 (Administrative, Instructional/Paraprofessional, and Pupil Service Positions) of the Job Descriptions as edited. Marc Manni seconded, motion carried.*

8) Policy Items:

- a) 1<sup>st</sup> Readings: 3010P - Open Enrollment Procedures – Tabled waiting for more direction from the state.
- b) 2nd Readings:
  - 3545 - Student Questioning and Arrests – Tabled until WEA has provided input.
  - 5250 - Certificated Staff Grievances – *Brittany Griffin moved to approve the changes to policy 3545 as edited. Marc Manni seconded, motion carried.*

9) Other Business:

- Mr. Hardy invited the board to the Day on the Hill in Boise, ID February 18 – 20<sup>th</sup>. We will be visiting with legislators about current school issues. No board members are able to attend.
- Mr. Hardy, Brittany Griffin, and Marc Manni attended Senior Meal Site to visit with patrons and watch the Elementary students perform their Christmas music.

10) Adjourn: *By unanimous consent the meeting was adjourned at 7:13 p.m.*



Chair, Beverly Clark



Clerk, Stephanie Fletcher