

Parent Association Board Meeting Minutes
Wednesday September 22, 2021
5:30 pm JP II Conference Room

Attendees: Pam Bourque, Janet Pellegrino, Jennifer Geist, Liz Butler, Dr. Russell, Sharon Patterson, Colleen Caruso
Zoom Attendees: Michelle Goebel

1. Call to order: 5:30 pm
2. Welcome and Opening Prayer - Pam Bourque/Dr. Russell
3. Review of Past Minutes – Liz Butler
 - a. August 26 Meeting Minutes sent out for review. No changes needed.
 - b. Out of Uniform Day September 9 went well.
4. Treasurer’s Report – Pam for Jennifer Geist
 - a. Balance: \$8039.48
 - b. Total Income: \$2780 received from 139 memberships
 - c. Expenses: \$0. No upcoming expenses noted
5. JP II Administration - Dr. Russell
 - a. Discussed strategic plan survey, strategic plan report, financial report
 - b. Discussed 8th Grade Visit Day
 - c. Discussed Fall Feast festival regarding volunteers
 - d. Discussed feedback regarding Jackson Center lunches, Power Hour, House system
 - e. Discussed Gift Catalog
6. PA Committee Reports
 - a. Hospitality Update- Pam for Melanie Sturgis
 - i. September 21 - 8th Grade Visit Day went well. Hospitality provided cookies and drinks donated by volunteers. Parent volunteers were also available to serve/talk with parents.
 - ii. Upcoming: Nov 2 - 7th Grade Visit Day. Will be same as 8th Grade Visit Day - Hospitality to provide cookies and drinks donated by volunteers
 - b. Parent Ambassador-Pam for Kim Murdzek
 - i. Plan to contact interested parents from the 8th Grade visit.
 - c. 25th Anniversary Update-Sharon Patterson
 - i. Oct. 23 - Family Festival/Open House.
 1. Discussed publicizing events.
 2. Added manning volunteer tent to PA task.
 3. Discussed volunteer requests/responsibilities.
 4. Discussed Fun Run. Fun Run flyers created/available to distribute.
 5. Discussed Food Truck - Melanie Sturgis liaison to work with Denise Schovel.
 - ii. Feb 19 - Father Leo Dinner. Sponsorships and dinner sales are going well.
7. Class Liaison Reports
 - a. 9th Grade – Jennifer Marx: N/A
 - b. 10th Grade – Stephanie Good: N/A
 - c. 11th Grade – Colleen Caruso: None
 - d. 12th Grade – Michelle Goebel: Discussed Senior Gift idea

8. PA Calendar (X indicates hospitality needed)

September

1	Picture Day	
6	No School/Labor Day	
9	OOU for Membership	
13	No School/Teacher InService Day	
21	8 th Grade Visit Day	X
22	PA Board Meeting	
26	Sacred Arts Concert 3pm	

October

4-8	Fall Break	
14	PA Board Meeting	
23	25 th Anniversary Feast Day Festival	
25-29	Homecoming Week	

November

2	7 th Grade Visit Day	X
18	PA Board Meeting	
26	Turkey Bowl 12-3 pm	X: Danny in charge. PA asked to provide food

December

5	Christmas Concert	?
15	Faculty Christmas Luncheon 12 pm	X @Library
TBD	PA Board Meeting	

9. New Topics/Question

- a. Next meeting: Thursday, October 14, 2021

10. Meeting Adjourned 7:15 pm