

**DRAFT – Unofficial Until Approved**  
**Meeting Minutes 4/28/2016**

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a Study Session Board meeting on April 28, 2016 in the Board Room, at the Tanque Verde Unified School District Administrative Office, 2300 N. Tanque Verde Loop Rd., Tucson, Arizona 85749. The meeting was called to order at 7:03 p.m.

**1. ROLL CALL**

Board Members present:

Dr. Peter Livingston, President (called in late)

Ms. Susan Fry, Board Member

Mr. Carlos Ruiz, Board Clerk

Mr. Jeffrey Neff, Board Member

Mr. Steven Auslander, Board Member

Grace Gerbing, Student Board Member

Administrative Staff:

Ms. Kimberly C. Sharp, Superintendent

Mr. Adam Hamm, Business Manager

**2. APPROVAL OF AGENDA**

**MOTION:** Mr. Auslander made a motion to approve the agenda. Ms. Susan Fry seconded; the motion carried unanimously.

**3. CALL TO THE PUBLIC**

The Governing Board did not hold a call to the public during this session.

**4. CONSENT AGENDA**

*Please see the attached.*

**MOTION:** Mr. Neff made a motion to approve the Consent Agenda. Mr. Auslander seconded; the motion carried unanimously.

**5. INFORMATION AND DISCUSSION ITEMS**

A. Volunteer Recognition – Ms. Kimberly Sharp and Governing Board

The following volunteers helped make the 2015-16 school year a success. The Governing Board, Superintendent Sharp, Community Liaison Ms. Claire Place, TVHS Principal Mr. A.J. Malis and ACES Principal Ms. Sherri Rosalik extend their heartfelt thanks and appreciation. Those who were able to attend the meeting received a small token of appreciation; hand- made paper weights donated by the Adult Community program artisans. The meeting paused for a few minutes so all could enjoy cake and celebrate with our volunteers.

Tanque Verde Elementary:

Anne Velosa

Jennifer McDowell

Desi Leotaud

Stephanie Koessler

Keri Grammond

Erica Reid

Leah Simmers

Agua Caliente Elementary:

Lindsey Kowalski

Nici Bersbach

Krista Lange

Lori Caballero

Elizabeth Spilotro

Christina Negrete

Stacie White

Andrea Johnson  
Erin Smiley  
Paige Calloway  
Lori Hollywood  
Kristen Taylor  
Simonette Mildebrandt  
Clara Coryell  
Valerie Pinkerton  
Jim Drexler  
Greg Gaines

Emily Nye  
Dawn Head  
Greg Head  
Jennifer Fest  
Cindi Randolph  
Brent LaFoley  
Diana LaFoley  
Chris Cilano

Tanque Verde High:

Tiffany Brock  
Lottie Gaxiola  
Kris Grimshaw  
Laurie Kassman  
Jeff Mayer  
Jeff Mayer

District Office:

Rocky Ferrell  
Lance Clyde  
Fred Killion  
Phil Kruis  
Todd Clodfelter  
Dennis Watson

Tanque Verde Foundation:

Elizabeth Spilotro  
Ross Pearson  
Melody Leavitt  
Todd Kowalski  
Vieri Tenuta  
Emily Mann  
Jim Drexler

B. AzMERIT Update – Mr. Tony Blackwell

Mr. Blackwell addressed the Governing Board to discuss the AzMERIT testing issues we experienced on Tuesday, April 5. Mr. Blackwell said we learned a lot from April 5, adding testing has continued throughout the district without issue.

On April 5, we had approximately 400 students trying to log in at or around the same time – creating long delays. On Tuesday, network traffic is typically heavy as updates are taking place. When he was alerted about the problems, he began making adjustments to try and remedy the situation. Unfortunately a backlog was created as things stacked up in the queue, which ultimately stopped everything. Once the problem was identified, an inadequate Router and insufficient bandwidth, he began shutting things down: streaming, daily usage, updates and other non-essentials. This allowed the system to recover and for testing to continue.

We are scheduled to have a new Router in July, this was planned and budgeted for prior to this incident. Our current Router is over 10 years old, we've simply outgrown it. We are also

slated for an upgrade with Cox for additional bandwidth; this too had been scheduled prior to this issue.

Next year, in advance of AzMERIT, the system will be subjected to a stress test to reveal weaknesses.

Ms. Fry confirmed with Tony, the issues we experienced were on our end, Mr. Blackwell confirmed this was true.

Ms. Sharp said she met with the Testing monitors from the sites to hear first-hand their thoughts and ideas as we try and navigate through AzMERIT testing. All agreed to review the test results, and then determine what if anything, to communicate. We are in a 'hold harmless' testing period; however, the results will be published. Ms. Sharp also advised Board Members some districts are testing with pencil and paper, we were not given that option.

Board Members thanked Mr. Blackwell.

## 6. ACTION ITEMS

A. Consider ASBA Legislative Committee top five priorities - Ms. Kimberly Sharp  
Board Members discussed 2017 Political priorities and concluded the following reflect Tanque Verde Unified School District top five priorities:

1. Sustainable and predictable funding source
2. Teacher retention and recruitment – Ability to attract candidates; pay competitive salaries (state/national)
3. Facilities maintenance Support – Restore SFB funding for building maintenance
4. Technology and Curriculum resources
5. Early Childhood Education – Restore Full Day Kindergarten; Support Preschool Programs (required for SPED preschool population)

Plus two additional topics for consideration:

6. Restoration of 9<sup>th</sup> grade JTED funding for certification opportunities
7. Transportation Funding – Update bus fleet, currently on four year replacement cycle, not adequate for aging fleet

**MOTION:** Mr. Neff made a motion to consider ASBA Legislative Committee top five priorities and two additional items for consideration. Mr. Auslander seconded; the motion carried unanimously.

B. Consider contract with Tanque Verde Parent Participation Preschool, Inc. – Mr. Hamm  
**MOTION:** Mr. Neff made a motion to approve the contract with Tanque Verde Parent Participation Preschool (Cathy Contreras). Ms. Fry seconded the motion carried unanimously.

## 7. EXECUTIVE SESSION

**MOTION:** Mr. Neff made a motion to adjourn to Executive session pursuant to:

A.R.S. 38-431.03 A. (1) Discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee, or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

**A. Administrative Positions**

Dr. Livingston called in and was only available for this portion of the meeting. Ms. Fry seconded; the motion carried unanimously.

The Governing Board adjourned into Executive session at 8:44 p.m.  
The Governing Board reconvened at 9:24 p.m. from Executive session

**8. ANNOUNCEMENTS**

- May 11 End of Year Staff Celebration
- May 13 FFA Chapter FFA Banquet at 6:30 p.m. at TVHS -MPR
- May 24 TVHS Graduation at 7:00 p.m. at TVHS Stadium

**8. FUTURE BOARD AGENDA ITEMS**

**9. ADJOURNMENT**

Mr. Ruiz adjourned the meeting at 9:31 p.m.

Respectfully submitted by,  
Judy Bower, Board Secretary

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Peter Livingston, Board President

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Susan Fry, Board Member

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Carlos Ruiz, Board Clerk

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Jeffrey Neff, Board Member

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Steven Auslander, Board Member

## Personnel Items - Board Meeting - April 28, 2016

<b>Administrator Contracts</b>	Position	Reason	Site	FTE	Salary	Date
<b>Certified Contracts</b>	Position	Reason (Replace / New)	Site	FTE	Salary	Date
Christine Nielsen	SpEd Teacher	Replace Sequoia Rudolph	TVHS	1.0	\$38,600.00	8/1/2016
Sharon Plaisted	5th Grade Teacher	Requests Job Share for SY 16/17	TVES	0.5	\$19,623.00	8/1/2016
Joanne Grove	5th Grade Teacher	Requests Job Share for SY 16/17	TVES	0.5	\$18,507.00	8/1/2016
Lauren Marcos	English Teacher	Replace Sarah Ramos	TVHS	1.0	\$38,600.00	8/1/2016
Caryn McGee	English Teacher	Replace Lindsay Ventola	TVHS	1.0	\$36,200.00	8/1/2016
Elizabeth Morron	SpEd Teacher	Replace Janet Mitchell	TVHS	1.0	\$35,900.00	8/1/2016
<b>Certified Resignations</b>						
Mike Ratajczak	Photography Teacher	Requests return as an ESI employee SY 16/17	EGJH	1.0	\$50,569.00	5/26/2016
<b>Classified Contracts</b>	Position	Reason (Replace / New)	Site	FTE	Wage	Date
<b>Classified Agreements</b>	Position	Reason (Replace / New)	Site	FTE	Wage	Date
<b>Other Continuations</b>	Position	Reason (Replace / New)	Site	FTE	Wage	Date
Mike Ratajczak	Photography Teacher	Return as an ESI employee SY 16/17	EGJH	1.0	\$36,500.00	8/1/2016
<b>Classified Resignations</b>	Position	Reason	Site	FTE	Wage	Date
Manuel Maldonado	Maintenance Coordinator	Retiring	EGJH	1.00	\$15.00	5/31/2016
Arminda McClemore	Food Service Assistant	Personal	TVHS	0.38	\$9.41	5/25/2016
<b>TOSA Contracts</b>	Position	Reason	Site	FTE	Wage	Date
<b>Other Discontinuations</b>	Position	Reason	Site	FTE	Wage	Date
Madeline Carlton	Assistant Cheer/Spiritline Coach	Not able to return next season	TVHS	Varies	\$717.00	5/25/2016
<b>Other New Hires</b>	Position	Reason	Site	FTE	Wage	Date
Tashie Johnson	Classified Substitute	New	Varies	Varies	Sub Pay	4/13/2016
Arminda McLemore	Classified Substitute	New	Varies	Varies	Sub Pay	8/3/2016
Julie Groce	B Team Cross Country Coach	Replace Anna Smith	EGJH	Varies	\$717.00	8/3/2016