

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**April 22, 2019**

The Liberty Center Local Board of Education met in regular session on Monday, April 22, 2019 at 7:00 p.m. in the Board Room. Board members Mr. Jeff Benson, Mr. Neal Carter, Mr. Todd Spangler, Mr. John Weaver, and Mrs. Andrea Zacharias were in attendance. The Pledge of Allegiance was recited.

**Commend and Recognize Winter Sport Athletes and Teams**

Mr. Larry Black commended and recognized the following winter sports athletes and teams: gymnastics team for competing at state, individual gymnasts Meredith Zeiter and Bailey Johnson, and the competition cheer team for placing 1<sup>st</sup> at the OASSA State Cheer Competition and placing 1<sup>st</sup> at the Americheer International Competition.

**Commend and Recognize *Letters About Literature* State Finalist**

Mr. Larry Black commended and recognized EricaRae Herrick for being a state finalist in the *Letters About Literature* writing contest.

**#45-19 Approve Minutes**

The motion was made by Mr. Weaver and seconded by Mr. Benson to approve the minutes of the Regular Meeting held on March 25, 2019 of the Liberty Center Board of Education.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter  
Nays: None – Motion Carried

**Treasurer's Report**

Mrs. Buenger reported on the regular monthly reports. She highlighted the investment report and noted there was a CD due in March, which she reinvested with Hamler State Bank for 18 months at 2.75%. The previous rate had been 1.18% for 24 months. Mrs. Buenger informed the Board she also transferred money into the Star Ohio account due to higher interest rates. Interest income has doubled the amount projected for this fiscal year.

Mrs. Buenger explained the reason for the amended budgets for FFA and the Football Mom's Group is due to increasing their respective budgets for fundraisers. She told the Board about the listed donations for the cheer trip to compete in Orlando, Florida for the AmeriCheer International Competition.

The new funds and special cost centers are because the Ohio Department of Education revised the IDEA-B school age and preschool allocation methodology to be in compliance with federal regulations. Schools that received underpayments in prior years received restorative funds in a new CCIP application for FY19 and FY20. The new funds and special cost centers are set up to receive this money. The appropriations increases are due to the amended FFA and Football Mom's Group budgets and the IDEA B Restorative grants. The grant money is an additional \$23,632.63 to provide special education and related services to children with disabilities and \$219.50 specifically for the preschool program.

Mrs. Buenger explained the advance of \$300,000.00 that was originally approved in July of 2017 as an advance to the building project is being changed to a transfer. The intent was to pay it back; however, the LFI money has been spent and will not be paid back to the general fund. She informed the Board that the Internet Service Agreement is for three years and is eligible for the e-rate discount. The cost for FY19 was \$28,000.00 but with the e-rate discount the actual amount was \$9,792.00. The three year contract for the Managed Internal Broadband Service Agreement is also eligible the e-rate discount with a FY19 cost of \$22,330.00; however, the

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**April 22, 2019**

FY20 rate may be higher due to additional wireless devices. She also told the Board that the LEC will be upgrading to fiber but the cost should remain about the same because it is also eligible for the e-rate discount. Mrs. Buenger explained the Northwest Ohio Virtual Academy (NOVA) Agreement. In the past, the costs have been \$500.00 per year.

Lastly, Mrs. Buenger told the Board the Finance Committee would be meeting on Thursday, May 9, 2019 at 5:45 p.m. to review and update the five-year forecast.

**#46-19 CFO/Treasurer's Consent Agenda**

Upon the recommendation of the Treasurer, the motion was made by Mr. Spangler and seconded by Mrs. Zacharias that the Board approve the Treasurer's Consent Agenda items as follows:

Approve the financial reports, including the following:

- Monthly Bank Reconciliation
- FIN SUM
- Check Register
- Investment Report
- Budget vs. Actual

Approve the following Amended 2018-19 Student Activity Budgets:

- Liberty Center FFA
- Football Mom's Group

Approve the following donations:

- |                               |                                          |
|-------------------------------|------------------------------------------|
| Dr. Jeff Lauf                 | Cheerleader Trip to Cheer Internationals |
| Dental Excellence of Napoleon | Cheerleader Trip to Cheer Internationals |
| Reynolds Insurance            | Cheerleader Trip to Cheer Internationals |
| 20/20 Plastics                | Cheerleader Trip to Cheer Internationals |
| Davis Farm Service            | Cheerleader Trip to Cheer Internationals |
| KK Collision                  | Cheerleader Trip to Cheer Internationals |
| BA Miller                     | Cheerleader Trip to Cheer Internationals |
| Kennametal                    | Cheerleader Trip to Cheer Internationals |
| Holgate Metal Fab.            | Cheerleader Trip to Cheer Internationals |
| Black Swamp                   | Cheerleader Trip to Cheer Internationals |
| Pandrol Inc.                  | Cheerleader Trip to Cheer Internationals |

Approve the following New Fund and Special Cost Center, Appropriation Modifications and Amended Certificate Increases:

<b>New Fund and Special Cost Center</b>		
516 9019	6B Idea Restoration Grant	
587 9019	6B Preschool Restoration Grant	
<b>Increase Appropriations</b>		
200 933A	FFA	\$14,300.00
516 9019	6B Idea Restoration Grant	\$23,962.63

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**April 22, 2019**

300 951M	Football Mom's Group	\$22,000.00
587 9019	6B Preschool Restoration Grant	\$219.50

**Increase Amended Certificate**

200 933A	FFA	\$20,000.00
516 9019	6B Idea Restoration Grant	\$23,962.63
300 951M	Football Mom's Group	\$27,000.00
587 9019	Preschool Restoration Grant	\$219.50

Approve the LFI Fund Advance of \$300,000.00 approved July 17, 2017 in Resolution #61-17, now be approved as a permanent transfer of \$300,000.00 to the LFI Fund.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter  
 Nays: None – Motion Carried

**Principals' Reports**

**High School**

Mr. Larry Black informed the Board that EricaRae Herrick was selected as one of seven high school finalists in the state for the *Letters About Literature* contest, which is a nationwide endeavor. EricaRae chose the Book *Eden* by Joey Graceffa. Her letter earned her one of four honorable mention positions out of 657 Ohio high school students who submitted entries. EricaRae has been invited, along with the other six finalists, to attend a recognition luncheon with their families at the Cleveland Public Library on May 11, 2019.

Sabrina Page was chosen as the Four County Student of the Month by her instructor, Mrs. Hall, in interior design. Students are chosen for their scholarship, work, social and mental attitude and extracurricular participation in school and clubs. Sabrina is a senior and plans to enlist with the Marines after graduation.

Mr. Black told the Board that the Liberty Center FFA held their annual banquet on March 27, 2019. There were over 350 members, guests and alumni in attendance. Many awards and scholarships were given out and the new officer team was announced.

Lastly, Mr. Black told the Board that the high school is halfway done with testing.

**Middle School**

Mr. Mariano informed the Board that the middle school students are halfway through testing and the majority of testing will be completed this week.

Mr. Mariano thanked Henry County Health Services for speaking to middle school students on the dangers of vaping. He also thanked Pastor Tom Gerberich for having the 'Man Up' talk with 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> grade boys.

With the end of the school year approaching, Mr. Mariano provided the Board with a few dates:

- 5/3: 5<sup>th</sup> Grade Carnival
- 5/6: Author Night
- 5/9: NJHS Induction Ceremony
- 5/17: Jr. High Dance

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**April 22, 2019**

- 5/20: 6<sup>th</sup> Grade Camp
- 5/24: 5<sup>th</sup> and 6<sup>th</sup> Grade Talent Show
- 5/29: 7<sup>th</sup> and 8<sup>th</sup> Grade Talent Show
- 5/29: 6<sup>th</sup> Grade Mud Hens Game
- 5/30: Awards Assembly

Mr. Mariano informed the Board that the LC Reading Challenge has been met. The students have exceeded the one million minute mark.

On Wednesday, April 24, 2019, staff and students are asked to wear purple for Purple Up! In 1986, the U.S. Secretary of Defense designated each April as “The Month of the Military Child” and all branches of service provide special days and events to honor their children. The commemoration recognizes the contributions that military children make as their parents, guardians and families serve our nation. Because of their resilience and ability to deal with life-changing events, military children are an inspiration.

**Elementary**

Mrs. Hartbarger congratulated all Liberty Center students for reaching the one million minutes read this year. She was very impressed with how hard the students worked to achieve this goal and encouraged students to continue reading.

Mrs. Hartbarger informed the Board the last Literacy Night for the school year is scheduled for May 6, 2019. The District is hosting author David Adler of the Cam Jensen series. The event begins at 5:30.

The elementary is also in the middle of state testing. Kindergarten registration began in April. There are currently 73 students enrolled for kindergarten screening.

**Athletic Director’s Report**

Mr. Black gave the Athletic Report on behalf of Mr. Johnson as he was unable to attend the meeting due to a baseball game. Mr. Black recognized the gymnasts and cheerleaders for their outstanding efforts this winter. He also provided an update on spring sports: baseball is 8-4 overall and 3-1 in the League and softball is 8-4 overall and 1-1 in the League. A tournament seeding meeting is scheduled for April 28, 2019 and both teams are in good position to host the first round. The boys and girls track teams took first place at the Liberty Center Invite. The Diller Invite was cancelled due to weather. District track will be in the same location for boys and girls this year on May 16<sup>th</sup> and 18<sup>th</sup> at Archbold. The top four athletes in each event will advance to Regionals at Tiffin.

The following students have signed letters of intent:

Burgin Bachman	Columbus State	Volleyball
Orry Killam	Defiance College	Soccer
Zach Miller	Defiance College	Soccer
Tanner Reimund	Richmond International Academic and Soccer Academy, Leeds, England	
CJ Johnson	Siena Heights	Football
CJ Spradlin	Concordia	Football
Constance Roell	Indiana Wesleyan	Track
Weston Kundo	Indiana Wesleyan	Track
Olivia Zacharias	University of St. Francis	Golf

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**April 22, 2019**

**Superintendent's Report**

Mr. Richard Peters reported on the focus of the District's reading programs in light of the recently learned change of the state report card grades from 2013-14. The state changed the K-3 literacy score from a C to a D but has not provided an explanation. This was the only year the state's PARCC testing was used and the first year the state began using its updated grading system. In this first year, many schools appealed their grading if they received an F or D grade. Having received a C, Liberty Center did not make an appeal. Mr. Peters explained that he believes the slide on bell curve grading is what caused the lower grade for the District. The District has been unable to see how the change happened, and only knew about the change due to a notice regarding the state's Educational Choice Scholarship program. He explained that the students from the 2013-14 testing year are freshman now, which makes the decision by the state confusing. The District has a focus on K-12 literacy. Mrs. Hartbarger joined Mr. Peters in explaining that the data used for grading is from the first month of school. The District is looking into options that include getting the data from the end of the testing period after students have been back at school and can get back on track following summer break.

Mr. Peters updated the Board on the Veterans' Memorial Wall project. The wet weather has hindered any progress but the plans are still to have it completed by Memorial Day. Mr. Peters informed the Board on the progress of the football field seeding and fertilization. He also provided the Board with the dates of the Spanish 3 trip to Panama, which is June 25 through July 3.

Mr. Peters explained the policy updates are not locally driven and are actually to reflect state and federal laws or are recommendations by NEOLA. He also explained that each employee being offered a contract has been properly evaluated and recommended by their respective principal. Mr. Peters notified the Board of the elementary staff transfers due to Patty Hill's retirement and using the position to create a Kindergarten/Early 5's program. The lunchroom cashier position was created with Barb Maunz's retirement. Mrs. Maunz's seven hour position with benefits is being replaced with a 3.5 hour, no benefit position.

Mr. Peters provided information for the agreement with the Athletic Boosters. The agreement protects the Board from any liabilities during the football field concession stand upgrade. It also gives the District any warranties that come with the project. Lastly, he explained the resolution to allow third grade students to use paper tests starting next school year.

**#47-19 Superintendent's Consent Agenda**

Upon the recommendation of the Superintendent, the motion was made by Mr. Benson and seconded by Mr. Weaver, that the Board approve the Superintendent's Consent Agenda items as follows:

Commend the Gymnastics Team for competing at the State Meet and earning 12<sup>th</sup> Place. Team members include: Sam Engler, Meredith Zeiter, Bailey Johnson, Kerrigan Kania, Madison Meienburg and Burgin Bachman.

Commend the following gymnasts for competing in individual events:

1. Meredith Zeiter: Floor – 24<sup>th</sup> Place and Bars – 28<sup>th</sup> Place
2. Bailey Johnson: Beam – 14<sup>th</sup> Place and All Around – Alternate

Commend the Competition Cheer Team for Placing 1<sup>st</sup> at the OASSA State Cheer Competition and claiming 1<sup>st</sup> Place at the Americheer International Competition in Orlando, FL. Team members include: Jensen Sonnenberg, Claire Atkinson, Ashlyn Dulle, Victoria Ellinwood, Bailey Johnson, Lexi Mohler, Mallory

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**April 22, 2019**

Vollmar, Meredith Zeiter, MacKenzie Armev, Burgin Bachman, Baylee Curtis, Kerrigan Kania, Lydia Long, Madison Meienburg and Tristan Murdock.

Commend EricaRae Herrick for being a state finalist in the *Letters About Literature* writing contest.

Approve continued membership in the Ohio High School Athletic Association (OHSAA) for the 2019-20 school year.

Approve the following new or amended board policies:

- #0100
- #5113.02
- #5610
- #5610.03
- #6320
- #6325
- #6605
- #7540.02
- #8400
- #8500

Approve the FFA students and advisors to attend the Ohio FFA Camp in Muskingum County from June 17-21, 2019.

Approve the girls basketball team and coach to attend an overnight team camp at the University of Saint Francis in Fort Wayne, Indiana from June 19-21, 2019.

Approve the boys basketball team and coach to attend an overnight team camp at Findlay University from June 19-20, 2019.

Approve the 2019 graduating Seniors from Liberty Center High School, contingent upon successful completion of graduation requirements established by the State Department of Education and the Liberty Center Board of Education.

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Carter  
Nays: None – Motion Carried

**#48-19 Superintendent's Personnel Recommendations**

Upon the recommendation of the Superintendent, the motion was made by Mrs. Zacharias and seconded by Mr. Spangler that the Board approve the Superintendent's Personnel Agenda items as follows:

Approve the following individual as a chaperone on the 6<sup>th</sup> Grade Camp Willson trip, pending completion of all necessary paperwork:

Lowynn Atkinson

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**April 22, 2019**

Approve the following individuals as chaperones on the Washington D.C. trip, pending completion of all necessary paperwork:

Amanda Tallent	Jennifer Baumbarger	Merry Giesige
Brooke Keefer	Jerry Oberhaus	Paula Grooms
Charlie Krueger	Julie Embree	Peter Maas
Crystal Kline	Kimberly Jones	Ryan Miller
Darren Estelle	Kristy Keller	Scott Barrett
Dave Brink	Lea Ann Kessler	Seth Hammontree
Diedra Tammarine	Luke Hutchinson	Shelley Ahleman
Edward Legg	Mandi Mohler	Stacie Cramer
Janie Jones	Martha Gebers	Steve Giesige
		Trisha Sattler

Approve the following individuals as chaperones on the Spanish 3 trip to Panama, pending completion of all necessary paperwork:

Alicia Soto	Chad Ball
Gabriel Soto	Kristy Keller
Pam Righi	Deanna Reckner
Clarence Weirauch	

Approve James Weber as a sub bus driver for the 2018-19 school year, pending completion of all necessary paperwork.

Approve the following individual as a volunteer to the indicated sport, pending completion of all necessary paperwork:

Kristen Vollmar – Softball

Offer the following contracts to certified staff beginning with the 2019-20 school year, subject to assignment by the Superintendent. Salary and benefits will be per the LCCTA Negotiated Agreement:

**One Year Contract**

Katherine Bell  
Emily Hill

**Two Year Contract**

Mary Bentacur  
Ashley Braucksieck  
Renee Ellis  
Danielle Helberg

**Three Year Contract**

Nicole Carter  
Steven Doseck

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**April 22, 2019**

Stephanie Echler  
Brittany Edwards  
Jill Evans  
Brett Green  
Liz Halleck  
Nick Riley  
Jacob Rupp

**Continuing Contract**  
Rebecca Tejkl

Offer Diana Smith a continuing contract as an Educational Aide, beginning with the 2019-20 school year, subject to assignment by the Superintendent. Salary and benefits will be per the OAPSE Negotiated Agreement.

Offer Bailey Tejkl a two year contract as a Bus Driver beginning with the 2019-20 school year, subject to assignment by the Superintendent. Salary and benefits will be per the OAPSE Negotiated Agreement:

Offer Mary Ann Reimund a continuing contract as a Bus Driver, effective August 22, 2019. Her salary and benefits will be per the OAPSE Negotiated Agreement.

Non-renew all 2018-19 Supplemental contracts as of June 30, 2019.

Approve the following staff transfers for the 2019-20 School Year:

Kathy Bishop from Kindergarten Teacher to Kindergarten/Early 5's Teacher  
Jodi Biederstedt from 3<sup>rd</sup> Grade Teacher to Kindergarten Teacher

Offer Bonnie McGilverly a two year contract as a Lunchroom Cashier for 3.5 hours per day, effective September 4, 2019 through September 3, 2021. She will be placed at Step 0 on the Lunchroom Cashier Salary Schedule. Her benefits will be per the OAPSE Negotiated Agreement.

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Carter  
Nays: None – Motion Carried

**#49-19 Internet Service Agreement**

The motion was made by Mr. Benson and seconded by Mr. Spangler that the Board ratify the Internet Service Agreement with NBEC/NWOCA from July 1, 2019 through June 30, 2022 at a cost of \$30,191.14 for FY20, and an estimated cost of \$31,096.87 for FY21 and \$32,029.78 for FY22.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter  
Nays: None – Motion Carried

**#50-19 Managed Internal Broadband Service Agreement**

The motion was made by Mrs. Zacharias and seconded by Mr. Benson that the Board ratify the Managed Internal Broadband Service Agreement with NBEC/NWOCA from July 1, 2019 through June 30, 2022 at an annual cost of \$18,491.27.



**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**April 22, 2019**

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter  
Nays: None – Motion Carried

**#51-19 Windstream Service Agreement**

The motion was made by Mr. Weaver and seconded by Mr. Spangler that the Board ratify the addendum and amendment to the Windstream Service Agreement for internet services at the Liberty Education Center (LEC).

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Carter  
Nays: None – Motion Carried

**#52-19 License Agreement with the Athletic Boosters**

The motion was made by Mr. Spangler and seconded by Mrs. Zacharias that the Board approve the License Agreement with the Athletic Boosters for the remodel of the concession stand at the football field.

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Carter  
Nays: None – Motion Carried

**#53-19 Northwest Ohio Virtual Academy (NOVA) Agreement**

The motion was made by Mr. Spangler and seconded by Mrs. Zacharias that the Board ratify the Agreement with the Northwest Ohio Virtual Academy (NOVA) that all members shall contribute to the cost sharing of any overages based on proportion of active enrolled users in the district.

VOTE: Ayes: Mr. Benson, Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Carter  
Nays: None – Motion Carried

**#54-19 Resolution to Administer Grade Three Testing in a Paper Format**

The motion was made by Mr. Benson and seconded by Mr. Weaver that the Board approve a resolution permitting the District to administer the third grade English language arts and/or mathematics assessments in a paper format in any school year beginning with the 2019-20 school year.

VOTE: Ayes: Mr. Spangler, Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Carter  
Nays: None – Motion Carried

**New Business**

The next Board meeting is May 20, 2019.

**Board Members' Committee Reports**

A Policy Committee meeting was held on Wednesday, April 17, 2019.

The Finance Committee will meet in May.

**#55-19 Executive Session**

The motion was made by Mr. Weaver and seconded by Mr. Spangler that the Board enter Executive Session at 7:38 p.m. for the purpose of:

**RECORD OF PROCEEDINGS**  
**Liberty Center Local Schools Regular Board Meeting**  
**April 22, 2019**

- a. Consideration of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee, or office
- b. Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment.

Mr. Larry Black was invited to join the Board in Executive Session and left at 8:03 p.m..

VOTE: Ayes: Mr. Weaver, Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Carter  
Nays: None – Motion Carried

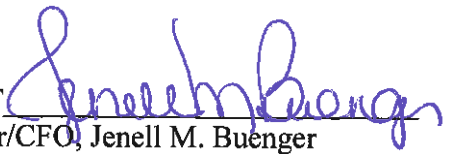
The Board returned from Executive Session at 8:46 p.m.

**#56-19 Adjournment**

It was moved by Mr. Benson and seconded by Mr. Weaver to adjourn the April 22, 2019 Regular Meeting of the Liberty Center Local Board of Education at 8:47 p.m.

VOTE: Ayes: Mrs. Zacharias, Mr. Benson, Mr. Spangler, Mr. Weaver, Mr. Carter  
Nays: None – Motion Carried

  
\_\_\_\_\_  
President, Neal Carter

ATTEST   
Treasurer/CFO, Jenell M. Buenger