

POLICIES & PROCEDURES



PLAGARISM IS DEFINED AS TAKING SOMEONE'S IDEAS AND WRITINGS AND PRESENTING THEM AS YOUR OWN. STUDENTS CAUGHT PLAGARIZING WILL BE GIVEN A ZERO FOR THE ASSIGNMENT AND PARENTS AND ADMINISTRATION WILL BE NOTIFIED. RETAKES AND RE-DO'S WILL NOT BE ALLOWED ON PLAGARIZED ASSIGNMENTS, TESTS, OR QUIZZES. PLAGARISM INCLUDES: COPYING ALL OR PART OF SOMEONE'S WORK AND SUBMITTING IT AS YOUR OWN, INCLUDING AI TECHNOLOGY VISING A SOURCE, PARAPHRASE OR QUOTE WITHOUT PROPER CITATIONS

✓ COLLABORATING ON AN INDEPENDENT ASSIGNMENT STUDENTS CAUGHT PLAGARIZING ON MORE THAN ONE OCCASION WILL RECEIVE FURTHER CONSEQUENCES TO BE DETERMINED BY TEACHER AND ADMINISTRATION.

UNLESS YOU HAVE AN EXTENUATING CIRCUMSTANCE, WORK THAT IS NOT SUBMITTED BY THE BEGINNING OF CLASS THE DAY IT IS DUE IS CONSIDERED LATE. ASSIGNMENTS ON GOOGLE CLASSROOM WILL HAVE A DATE AND TIME THEY ARE DUE. **POINTS** WILL BE TAKEN OFF FOR **EACH DAY** AN ASSIGNMENT IS LATE. IT IS YOUR RESPONSIBILITY TO CHECK GOOGLE CLASSROOM FOR ANY WORK YOU MISSED WHILE YOU WERE ABSENT AND SCHEDULE ANY MISSED TESTS OR QUIZZES WITH ME.

THIS YEAR GOOGLE CLASSROOM ALLOWS ME TO CUT OFF ASSIGNMENTS. I WILL BE USING THIS OPTION, AND ONCE THE DATE PASSES, THE ASSIGNMENT CANNOT BE SUBMITTED.



BOARD POLICY 6.312:

USE OF CAMERAS ON PERSONAL COMMUNICATION DEVICES AND HEADPHONES, I.E. AIRPODS, ARE STRICTLY PROHIBITED ON SCHOOL PROPERTY OR AT SCHOOL FUNCTIONS UNLESS AUTHORIZED BY THE PRINCIPAL OR HIS/HER DESIGNEE OR TO COMPLETE A CLASSROOM ASSIGNMENT.

FOR THIS CLASS, PHONES MUST BE EITHER PLACED IN THE DEVICE HOTEL OR IN THE CHARGING STATION ON THE VALL AS STUDENTS ENTER THE ROOM. STUDENTS WHO DO NOT FOLLOW THIS PROCEDURE AND ARE FOUND TO BE USING THEIR PHONES IN CLASS WILL HAVE THEIR PHONES CONFISCATED PER STEPS OUTLINED IN THE HANDBOOK. STUDENTS MUST SIGN OUT USING THE OR CODE BY THE DOOR. STUDENTS MAY USE BATHROOM PASSES 5 TIMES. PLEASE MAKE EVERY EFFORT TO USE THE BATHROOM BETWEEN CLASSES.