

**Williamsburg County School Board of Trustees**  
**Regular Board Meeting Minutes**  
**Monday, October 23, 2017 – 6:00 P.M.**  
**Board/Staff Development Meeting Room**  
**423 School Street - Kingstree, South Carolina**

**Members Present:** Rev. Alfred Darby, Dr. Linwood Cooper, Mrs. Gladys Dorsey, Mr. James Dukes, Jr., Rev. William C. Henryhand, Sr., Mr. Joseph Lee, Ms. Angela McClary-Rush, Ms. Barbara McKenzie, and Dr. Kerry Singleton

**Others Present:** Ms. Carrie C. Brock, Mrs. Roberta Cumbee, Mr. Michael Barrineau, Dr. Kenneth Burgess, Dr. Myron Davis, Ms. Nicole Dixon, Mrs. Wendy Fulton, Ms. Bonnie King, Mrs. Berlinda Mack, Mrs. LaShanta Mack, Mrs. Priscilla McClary, Ms. Vermelle McCrea, Dr. Brian McKnight, Mrs. Claire Murdoch, Attorney Vernie Williams, Ms. Lorraine Wilson, Mr. Torrance Wilson, Ms. Ernestine Young, and Mrs. Bonnie Grimsley

The meeting was called to order by the Chair, Rev. Alfred Darby.

**Moment of Silence**

Rev. Darby acknowledged school district employees, and the families of school district employees, who died during the month of September and October 2017. He then read a resolution in memory of Mr. Marion Woodrow Curtis, Former Principal of Hemingway High School, who died in October. Rev. Darby expressed sympathy on behalf to all bereaved families of the school district, and asked all persons to observe a Moment of Silence.

**Pledge of Allegiance**

All persons were asked to recite the Pledge of Allegiance.

**Adoption of Agenda**

A motion was made by Ms. Barbara McKenzie and seconded by Mrs. Gladys Dorsey to adopt the agenda. The motion was carried unanimously, (9-0).

**Public Comment**

There were none.

**Approval of Minutes**

A motion was made by Ms. Barbara McKenzie and seconded by Dr. Linwood Cooper to approve the minutes from the September 25, 2017, Board's Policy Workshop and Regular Board Meetings, and the October 10, 2017, Property Committee Meeting. The motion was carried unanimously, (9-0).

**Curriculum and Instruction**

Mrs. Roberta Cumbee, Executive Director of Curriculum and Instruction, asked for questions relevant to the Board Agenda attachment. There were none.

**Williamsburg County School District to Showcase at AdvancED Conference**

Williamsburg County School District has been invited, by AdvancED, to showcase the school district's work, in an effort to facilitate shared learning within South Carolina, at the South Carolina AdvancED Fall Conference scheduled for Friday, November 3, 2017. The district will provide the following: 1) introductions and a brief description of demographics of the school system; 2) a description of the Powerful Practice and how it is implemented in the district; 3) a description of the evidence/artifacts provided and how the practice

was presented during the AdvancED Review; along with 4) advice to the conference attendees with respect to the implementation of the Powerful Practice. This information will be shared in five to seven minute rotations in a gallery-walk format.

Mrs. Cumbee explained, "When the district went through the AdvancED Review, the district was commended for Powerful Practice as our support staff demonstrated skills and enthusiasm, and actively use multiple school systems and state data to support student learning." She shared that the following persons were highlighted for using Powerful Practice: the Director of Food, the Director of Maintenance, the Director of Student Services, and the Instructional Support Team.

When asked about afterschool programs in the district, Mrs. Cumbee stated that there is a third round of 21st Century funds for which all schools have applied so that all school can have afterschool programs.

### **South Carolina State Department of Education's Office of Career and Technology Education (OCTE) Conducts On-site Monitoring Visit**

South Carolina State Department of Education's Office of Career and Technology Education (OCTE) conducted a fiscal compliance, on-site monitoring visit of the Williamsburg County School District/Hemingway Career and Technology Education Center on Tuesday, September 26, 2017. Mrs. Wendy Fulton, Mrs. Samantha Lewis, and Mr. Torrance Wilson represented the District, during the on-site visit. Ms. Abby Lawson and Ms. Kim Fair-Hamilton represented the OCTE, and conducted the visit.

As a result of the on-site monitoring visit, OCTE reported, "The Career and Technology Education (CATE) Department of Williamsburg County School District is compliant with federal/state grant requirements." Congratulations to Mr. Torrance Wilson, Director of the Career and Technology Education Center and his staff.

When asked, Mr. Wilson stated that there are currently 170 students, in grade 10–12, enrolled in Hemingway Career and Technology Education Center in Hemingway.

He also stated that CATE students from Kingstree Senior High and C. E. Murray High Schools attend Williamsburg Technical College.

### **Student Services**

Dr. Brian McKnight, Director of Student Services and Transportation, informed Board Members of the following:

- Discipline has improved districtwide. Special recognition was given to Hemingway High School, C. E. Murray Middle School, Kingstree Middle Magnet School, and Kingstree Senior High School for having no hearings this school term.
- Bus Driver Training class will be held November 6-9, 2017.
- Hope Academy's (Alternative School) enrollment is composed of 8 middle school and 10 high school students.

### **Finance and Administrative Services**

Mr. Michael Barrineau, Chief Financial Officer, asked for questions regarding the expenditures and revenues statements. There were none.

When asked, about estimates on the cost to demolish abandoned buildings, Ms. Carrie Brock, Superintendent, informed Board Members that the Property Committee would bring a recommendation to the Board at the next Property meeting.

Mr. Barrineau addressed the following questions and concerns:

- There was a concern about the receipt of property taxes from the county government. Mr. Barrineau stated that most of the taxes revenues come into the district during January, February, and March.
- The C. E. Murray School roof replacement project is scheduled to begin on Wednesday, September 27, 2017. The second project, at Hemingway M. B. Lee Middle School, will begin on November 2, 2017.

## ACTION ITEMS

### Williamsburg County School District Develops Schedule of Fees for Public Records

A motion was made by Rev. William C. Henryhand, Sr. and seconded by Dr. Kerry Singleton to accept the administration's recommendation to approve the Schedule of Fees for Public Records requested under the South Carolina Freedom of Information Act (§ 30-4-30(B)). The motion was carried, unanimously, (9-0).

Dr. Kerry Singleton recused himself from Executive Session and left the meeting, due a possible conflict of interest in Legal Advice - Item B-3.

## EXECUTIVE SESSION

A motion was made by Rev. William C. Henryhand, Sr. and seconded by Ms. Barbara McKenzie to convene in Executive Session to discuss items listed on the agenda.

### A. Discussion of Election, Transfer, Termination, Reorganization, Retirement and/or Resignation of Staff

### B. Receipt of Legal Advice

#### 1. Facilities Requests

#### 2. Contractual Matters

#### 3. Receipt of Legal Advice Regarding Charter School Matter

The motion was carried unanimously, (8-0). The Board convened in Executive Session at 6:28 p.m.

## OPEN SESSION

A motion was made by Rev. William C. Henryhand, Sr. and seconded by Ms. Barbara McKenzie to convene in Open Session to vote on any matters per Executive Session discussion. The motion was carried unanimously, (8-0). The Board convened in Open Session at 7:21 p.m.

A motion was made by Mrs. Gladys Dorsey and seconded by Rev. Alfred Darby to accept the administration's recommendation to employ the following certified personnel for the 2017-2018 school year: Mr. Christukumar Gadde and Mrs. Jennifer Murray. The motion was carried unanimously, (8-0).

## ADJOURNMENT

A motion was made by Rev. William C. Henryhand, Sr. and seconded by Mrs. Gladys Dorsey to adjourn the meeting. The motion was carried unanimously, (8-0). The meeting adjourned at 7:22 p.m.

Submitted by: Bonnie Grimsley

Date: 11/27/17

Board Secretary: Gladys Dorsey

Date: 11/27/17