

**BID DWSNOW-2022
OXFORD SCHOOL DISTRICT
“SNOWPLOWING, SNOW REMOVAL, AND SANDING/ALL SCHOOLS”**

SCOPE OF WORK

1. GENERAL CONDITIONS

1.1 Contractor shall furnish all labor, materials, equipment, and trucking as required for snow plowing, snow removal, and sanding work at all school buildings in accordance with these specifications.

1.2 Unit prices per storm and per winter season submitted on the proposal sheet will be effective for one year from November 1, 2022 to April 30, 2023. The Oxford Board of Education reserves the right to extend the contract for additional two, one (1) year periods if mutually agreeable and with minor changes in scope and costs. If the Board and Contractor, through negotiations, are unable to resolve the cost schedule for the 2023-2024 fiscal year prior to May 1, 2023, this Snow Plowing, Snow Removal and Sanding Contract for the 2023-2024 fiscal year is void.

1.3 The Oxford Board of Education reserves the right to cancel the contract on fifteen (15) days notice on evidence of the contractor's failure to perform in accordance with these specifications.

1.4 All materials and workmanship, whether specifically designated, shown or implied shall be first quality, new and of a grade satisfactory to the Board of Education or its representative. The Board of Education or its representative shall have the right to reject any part of the work if the material or workmanship is not of satisfactory quality.

1.5 All sand shall be cleaned up from the parking lots, driveways and fire lanes by no later than April 30 of each year and removed from the area, leaving the school premises in a clean condition.

1.6 Contractor shall conform to all requirements of State and Local laws.

1.7 Purchases made by the School District are exempt from State sales and Federal excise taxes and material prices must exclude such taxes. Tax exemption certificates will be furnished upon request.

1.8 The Oxford Board of Education reserves the right to accept or reject any or all bids, in whole or in part, or to waive any informality or technical defects in the bids received if it is deemed to be in the best interest of the Board of Education. Consideration will be given to experience and reputation of the bidders in addition to the lowest price.

1.9.1 The successful bidder is responsible for removing all snow and ice from the roadways,

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parking lots and playgrounds to the curb line or to the edge of the asphalt area. All storm drains are to be exposed to allow for drainage of any

melting snow and ice. Where the driveways meet the State or Town roads, the snow is to be plowed in such a way as to not obstruct the vision/progress of drivers entering and exiting the driveways and driving along the roads. When piled snow on the asphalted area reaches six (6) feet in height, it must be removed.

1.10 The Board of Education will not be liable for any damage to the Contractor's equipment because of debris on or the condition of the drives, walks and parking lots. Any damage incurred to buildings and grounds due to negligence or improper use of equipment by the Contractor are the responsibility of the Contractor. The Contractor is to repair or replace any damaged property. Any and all expenses incurred by the School District to repair or replace any damaged property will be deducted from the payment due to the Contractor.

1.11 The time period for Snow Plowing, Snow Removal and Sanding shall be from November 1st through April 30th.

II. SPECIAL CONDITIONS

2.1 The successful bidder is expected to have adequate equipment to ensure that the plowing, removal and sanding of the drives, walks and parking lots is completed according to the time schedule stated herein. The successful bidder agrees to subcontract work at his own expense in case of equipment breakdown.

2.2 Snow plowing to ground surface shall be done whenever snowfalls reach a depth of 2 inches or more and school is in session or scheduled to be in session and are to be maintained clear of snow and ice while school is in session.

2.2.1 On days that school has been canceled due to snow all normally plowed areas must be plowed by 8:00 AM and cleared of ice and sanded upon completion of storm. On days when school is not in session (e.g., weekends, vacation periods, or holidays), all specified areas must still be cleared of snow or ice and sanded. During storms, main driveways and fire lanes around all buildings are to be plowed at a minimum to allow for access to the buildings by support personnel and emergency vehicles. (Fire Lane minimum of 50' from building.) During a long duration storm, the fire lanes MUST be kept open at all times.

2.3 Sanding and snow removal must be performed so as to ensure the greatest safety of students, staff and the general public. At the discretion of the School District, the Board or its designated representative will require that chemical melting agents be spread on specified areas as prevailing conditions dictate. Chemicals used for snow and ice melting purposes must not

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damage concrete surfaces, grass, trees, building surfaces or carpets. Any damages resulting from improper application of any products will be assessed to the Contractor involved and the cost of repairs will be deducted from the contract price.

2.4 The bid should specify the types of equipment available for snow plowing, snow removal and sanding. List prices for sand, sand/salt mixture including application.

2.5 The successful bidder shall be available with equipment for emergency calls should a storm develop while school is in session or to clear snow and sand for special events.

2.6 The Contractor shall perform operations and services in accordance with the provisions of these specifications as appropriate, without specific notice or instructions from the Board or the Board's designated representative to do so. If the Board's designated representative determines that the Contractor is negligent and or untimely in performing specific operations or services, he shall notify the Contractor, by telephone and follow up in writing, to perform the specified operations or services. Failure by the Contractor to respond promptly to first telephone notification to perform said specified operations or services as required by the provisions of this agreement after first telephone notification may result in the Board causing the specified services to be done and deducting the costs thereof from payments due to Contractor.

2.7 Additionally, the Director of Facilities shall have arbitrary calls for Snow Plowing, Snow Removal and Sanding for each school in the district as necessitated.

2.8 Successful bidder shall be a State of Connecticut licensed contractor whose primary business is service and who can furnish an adequate labor force to provide such service and work in harmony with other contractors and School District personnel. This shall include the responsibility of contacting other School District contractors to coordinate work involving himself and one or more additional trades. (A copy to be provided to the Director of Facilities).

2.9 Invoices shall be made monthly in a form acceptable by the School District. Payments will be made in six (6) equal installments, at the end of the months of November, December, January, February, March and April upon receipt of such invoices from the Contractor, subject to conditions outlined in 2.10.

2.10 The successful bidder shall replace, repair or make good, without cost to the School District any damage arising from performing snow plowing, removal and sanding at the schools within six (6) months after end of winter season. In case of damage, the April payment will be retained until the damage is repaired and accepted by District authorities.

2.11.1 For purposes of awarding this contract, the availability and proximity of the Contractor's prime business location, as well as experience in school work, shall be considered.

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Areas for Snow Plowing, Snow Removal/Sanding

1. Town Annex Building (462 Oxford Road)

- Front Parking Lot
- Entrance and exit lanes
- Area adjoining cafeteria
- Area between Grange and school used for early pickups
- South side entrance to rear of school with two gravel parking areas
- Asphalt playground in rear

2. Quaker Farms School (30 Great Oak Road)

- Parking lot in front of school including entrance and exits
- Parking lot on south side of school including entrances and exits
- Asphalt area in front of garage

3. Oxford Middle School I (40 Great Oak Road)

- Parking lot in front of school including entrance and exits
- Driveway around back of school to parking lot
- Loading Dock Area and Emergency path behind school

4. Great Oak Elementary School (50 Great Oak Road)

- All parking lots in front of school
- All entrance and exits to same
- Parking lot on east side of Great Oak Road including entrance and exit
- Driveway around back of school to the gym and its parking lot
- Playground area in rear of school on north end
- Walkway to the left of the wood shop

5. Oxford High School (61 Quaker Farms Road)

- All parking lots in front of school
- All entrance and exits to same
- Parking lot front and back including entrance and exit
- Driveway around back of school to parking lot

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IT IS THE RESPONSIBILITY OF EACH BIDDER TO REVIEW AND INSPECT ALL AREAS AND DISCUSS ALL SPECIAL REQUIREMENTS WITH THE CUSTODIANS OF EACH SCHOOL DURING THE MANDATORY WALK-THRU. THE PRECEDING LISTS ARE TO BE USED AS A GUIDE WHICH CAN NOT BE SUBSTITUTED FOR A FULL, ON-SITE INSPECTION.

The aforementioned areas will need sanding when ice and/or snow conditions cause hazardous driving or walking conditions and snow removal when the snow is approximately two (2) inches deep.

In case of night storms or ice, the areas specified above must be cleared of snow and/or sanded by 6:00 AM at the high school and 6:30 AM at the remaining schools of each day school is in session or when buildings are in use. During day storms when school is in session and on weekends, sanding must be done when conditions are such as to cause hazardous walking or driving and Snow Plowing, Snow Removal and Sanding must begin when snow depth reaches two (2) inches.

NOTE

Any bidder whose equipment is housed more than 12 miles from Oxford Center School, 462 Oxford Road, Oxford, CT shall provide evidence of emergency backup vehicles located within a 12 miles radius of Oxford Center School.