

Unofficial Until Approved
Meeting Minutes 9/28/2017

The Governing Board of the Tanque Verde Unified School District #13, Pima County, Tucson, Arizona held a regular Board meeting on September 28, 2017 in the Board Room, at Tanque Verde School District Administrative Office, 2300 N. Tanque Verde Loop Rd, Tucson, Arizona 85749. The meeting was called to order at 6:58 p.m.

In light of yesterday's tragic accident, we have postponed the student presentation for a later date. The Tanque Verde Unified School District and Governing Board are deeply saddened by yesterday's tragic accident. We would like to pause for a moment of silence to show our respect to those who were affected.

1. ROLL CALL

Board Members present:

Mr. Carlos Ruiz, President

Ms. Susan Fry, Board Member

Mr. Jeffrey Neff, Board Clerk

Mr. Jeremy Schalk, Board Member

Mr. Steven Auslander, Board Member

Taylor Nye, Student Board Member

Administrative Staff:

Dr. Scott Hagerman, Superintendent

Mr. Adam Hamm, Business Manager

2. APPROVAL OF AGENDA

MOTION: Mr. Auslander made a motion to approve the agenda; Ms. Fry seconded. Mr. Auslander amended his motion to reflect the TVHS Student Presentation was postponed. Mr. Ruiz called for the vote, the motion carried unanimously.

3. CONSENT AGENDA *(see attached personnel report)*

MOTION: Mr. Neff made a motion to approve the Consent Agenda. Mr. Schalk seconded; the motion carried unanimously.

4. INFORMATION AND DISCUSSION ITEMS

A. TVHS – Student Presentation: Trip to Dublin and the UK –Ms. Lori Gahr

This presentation has been postponed.

B. District Behavior Matrix – Dr. Scott Hagerman

Dr. Hagerman spoke about the progress made on the District Behavior Matrix. He has worked closely with Ms. Sherri Rosalik and the Administrative Team to develop a system of levels and points. The matrix will define situations with required actions needed, success plans and a list of violations. There are four levels; each level has a range of potential consequences for the violation. Points are assigned, if there are continued violations throughout the year, points will accrue. Depending on the violation, there are required actions, one is when it is required by law and the other action is when, as a district, we believe we should be doing something, such as a student success plan to help the student get back on track. Dr. Hagerman discussed the violation definitions and the best way to make these available for students and parents

The initial proposal is to include the violations without definitions in the student/parent handbooks, but have the list with definitions available on-line and at the sites. There was discussion about requiring signatures from both students and parent acknowledging they've read the definitions, this option will be considered.

Next Steps:

- Work with the Admin and Site Councils
- Bring a final proposal back to the Board

C. Board Goals – Dr. Scott Hagerman

Dr. Hagerman began his presentation acknowledging all the principals and nearly all of the assistant principals are attending the meeting tonight. Dr. Hagerman and the administrative team have begun to lay out the action steps that are tied to the Board goals.

Board Goals:

1. Student Achievement

Support students so they demonstrate quantifiable academic growth across content areas.

2. Fiscal Responsibility

Maintain financial effectiveness and transparency to ensure support of student learning.

3. High Quality Professionals

Retain and recruit high performing staff.

4. School Culture

Enhance school educational climate through continuous improvement on each school's safe, nurturing and welcoming environment.

5. Community Engagement

Collaborate with parents and the community to gather input and to develop partnerships.

The Philosophy of Change, focused on four areas:

1. Develop a clear vision
2. Build collaboration
3. Capacity building
4. Internal accountability

Breaking Down Goals:

1. Break each goal down into components
2. There are overlaps –Teacher Support
3. Develop actions that can be done this year related to components
4. This leads to a master “to do” list

Components – specific components for each goal:

A. Student Academic Growth

Instructional Alignment, Program Development, Teacher Support

B. Fiscal Responsibility

Transparency (Allovue), Program Evaluation, Master Planning

C. Retain and Recruit Staff

Timeline, Incentives, Teacher Support

D. Culture and Climate

Leadership Development, Safety Planning, Teacher Support

E. Community Engagement

Community Input Process, Mapping and Partnerships, Advocacy

The Master List ties action steps to the Goals

Goal #1 – Student Achievement - 9 actions steps

Goal #2 – Fiscal Responsibility - 7 action steps

Goal #3 – High Quality Professionals - 6 action steps

Goal #4 – School Culture - 8 action steps

Goal #5 – Community Engagement - 5 action steps

The master list provides a time frame to accomplish each step, and identifies who is responsible to help implement the action step.

Board Update Process:

The second board meeting of the month will be focused on updating the Governing Board on the progress made toward each of the goals:

- o October – New Teacher Support
- o November – Program Updates – STEM, Arts
- o January – Teacher Recruitment and Fiscal Responsibility
- o February – Culture and Climate
- o March – Vision and Mission at sites and then with the Board
- o April – Community Engagement
- o May – Evaluation of 17-18 SY and beginning process of adjusting for 18-19 SY

Dr. Hagerman concluded many of the actions steps are already underway.

D. Property Tax Update – Mr. Adam Hamm

Recently community members received their property tax statements. Mr. Hamm has answered a few questions from the community and is providing this report to the Governing Board.

Mr. Hamm stated last year the beginning cash balance for the District was just under \$847,000, which offset our \$1.02M debt service (Build America Bonds) payment for FY17. The District levied \$182,671 for our Class B debt service, which resulted in a 10-cent tax rate increase for our Bonds. The total secondary tax rate was approximately \$1.01.

For FY18 our beginning cash balance was just under \$123,000 AND we have a nearly \$1.3M debt service payment for FY18. We levied about \$1.2M (\$1,162,835), which resulted in a 63-cent tax rate increase. The total secondary tax rate is \$1.53.

The increase from last year is because we did not have the cash reserves to help offset the debt service increase.

5. ACTION ITEMS

A. Board consideration for EGJH – Math Counts Club – Mr. Greg Miller

Mr. Miller explained last year there was a Math Counts class. Due to the cohort this year, Math Counts Class was replaced with Geometry. Students miss the Math Counts Class and

would like to establish the former class as a club.

MOTION: Mr. Neff made a motion to approve EGJH – Math Counts Club. Ms. Fry seconded; the motion carried unanimously.

B. Board consideration for EGJH – Math Counts Club Tax Credit Eligibility- Mr. Greg Miller
Mr. Miller requested Tax Credit Eligibility for the Math Counts Club to cover competition expenses.

MOTION: Mr. Auslander made a motion to approve EGJH Math Counts Club Tax Credit eligible. Ms. Fry seconded; the motion carried unanimously.

C. JFB – Open Enrollment Policy – Dr. Scott Hagerman

Dr. Hagerman recommended we change our open enrollment policy closing date from March 1 to February 1. This allows families to find out earlier and to begin the registration process, and it helps the secondary sites with class scheduling. This change also aligns us more with bordering districts.

MOTION: Ms. Fry made a motion to adopt policy JFB – Open Enrollment as submitted. Mr. Schalk seconded; the motion carried unanimously.

6. ANNOUNCEMENTS

7. FUTURE BOARD AGENDA ITEMS

Climatec Update – Sept. / Oct.

TVES – Student Presentation - Bucket Drums – October

New Teacher Support - October

Superintendent Actions - October

District Emergency Operation Plan - October

Bond Refinance – Oct. / Nov.

Master Plan - November

Community Facility Usage Report - December

8. ADJOURNMENT

Mr. Ruiz adjourned the meeting at 7:47 p.m.

Respectfully submitted by,
Judy Bower, Governing Board Secretary

Carlos Ruiz, Board President

Susan Fry, Board Member

Jeffrey Neff, Board Clerk

Jeremy Schalk, Board Member

Steven Auslander, Board Member

Personnel Items - Board Meeting - September 28, 2017

	A	B	C	D	E	G
1	Administrator Contracts	Position	Reason	Site	FTE	Date
2						
3	Administrator Resignations	Position	Reason (Replace / New)	Site	FTE	Date
4						
5	Certified Contracts	Position	Reason (Replace / New)	Site	FTE	Date
6	Ruth Asher	Special Education Teacher	New	TVHS	1.0	9/8/2017
7	Jenna Childers	2nd Grade Teacher	Obtained Full Certification - no longer TOSA	TVES	0.40	9/7/2017
8						
9	Certified Resignations	Position	Reason (Replace / New)	Site	FTE	Date
10	Arlene Johnson	School Nurse	Personal	TVHS	1.00	10/13/2017
11						
12	Classified Contracts	Position	Reason (Replace / New)	Site	FTE	Date
13						
14						
15	Classified Agreements	Position	Reason (Replace / New)	Site	FTE	Date
16	Joan Dobosz	Food Service Assistant	Replace Armida Soto	EGJH	0.375	9/11/2017
17	Miki Pimienta	Playground Monitor	New	ACES	0.25	9/12/2017
18	Judy Tatum	Food Service Assistant	Replace Jennifer Vargas	TVES	0.5625	9/13/2017
19	Rochelle Twito	Playground Monitor	New	ACES	0.25	9/21/2017
20						
21						
22	Classified Resignations	Position	Reason	Site	FTE	Date
23	Jennifer Vargas	Food Service Assistant	Pay too low	TVES	0.5625	9/11/2017
24						
25	Other Continuations		Reason (Replace / New)	Site	FTE	Date
26						
27						
28	Other Discontinuations	Position	Reason	Site	FTE	Date
29						
30						
31	Other New Hires	Position	Reason	Site	FTE	Date
32	Chris Voutsas	Head Girls Basketball Coach	Replace Julie Hengemuehler	EGJH	Varies	9/12/2017
33	Joanna Vega	Assist. Girls Basketball Coach	Replace Helena Bish	EGJH	Varies	9/12/2017
34						
35						
36						